

**TOWN OF HARWICH  
2008 ANNUAL REPORTS**



*Front Cover: Sunset at Wychmere Harbor by Brian Powers*

*Back Cover: Harwich Port by Brian Powers*

# 2008

# ANNUAL REPORT

OF THE

OFFICERS OF THE TOWN OF

# HARWICH

FOR THE YEAR ENDING DECEMBER 31, 2008



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## **CITIZENS ACTIVITY FORM**

# **IN MEMORIAM**

## **2008**

**ANNE ANDERSON**  
Local Partnership for Economic Development

**RICHARD E. DUNNE, JR.**  
Board of Appeals  
Insurance Committee  
Planning Board

**RUTH KITCHEN**  
Harwich Center Initiative

**JAMES M. NOONAN**  
Board of Selectmen  
By-Law and Charter Review Committee  
Community Center Facilities Committee  
Council on Aging  
Field Driver and Fence Viewer  
Human Services Advisory Committee

**ANNE PRESTON**  
Treasure Chest

**FREDERICK J. THACHER, JR.**  
Physical Education Teacher  
High School Boys' Baseball Coach  
High School Girls' Basketball Coach  
High School Boys' Soccer Coach

**JAMES TOMPKINS**  
Community Center Building Committee  
Community Center Facilities Committee  
Council on Aging  
Human Services Committee

**JUDITH WALLACE**  
Brooks Free Library Director

*We remember those who have passed away and are grateful  
for their years of faithful service given to the Town of Harwich.*

# **GIFTS TO THE TOWN 2008**

Ora Gaylord Arooth Trust

Doris Allen

Mr. & Mrs. Albert Bacchieri

Nan Bailey

Phyllis Baldwin

Mr. & Mrs. Richard Bassett

John Burt, Jr.

Nicholas Butera

Louise Dickinson

William Doherty

Senna Fernandez

Friends of Council on Aging

Harwich Athletic Association

Harwich Cranberry Festival

Harwich Garden Club

Dorothy Kelly

Nancy Kelly

Barbara Loftus

Kathleen Nowak

Irene O'Donnell

Brendan O'Reilly

Sight Loss Services

Cynthia Sutphin

Arlene Sutton

Mr. & Mrs. Donald Thomas

Bessie Tirrell

Jean Wyrostek

*With gratitude for your thoughtfulness and generosity  
on behalf of the residents of the Town of Harwich.*

# **HALL OF FAME INDUCTEES**

**2008**

James Marceline

Robert B. Our, Jr.

# **ADMINISTRATION**

## **Elected Town Officers - 2008**

---

### **BOARD OF SELECTMEN**

|                                  |                       |
|----------------------------------|-----------------------|
| Edward J. McManus                | Term expires May 2010 |
| Lawrence P. Cole                 | Term expires May 2010 |
| David W. Marsland, Vice Chairman | Term expires May 2009 |
| Robin D. Wilkins, Chairman       | Term expires May 2011 |
| Angelo La Mantia                 | Term expires May 2011 |

### **HOUSING AUTHORITY**

|                           |                       |
|---------------------------|-----------------------|
| Shannon McManus           | Term expires May 2011 |
| Brooke Williams           | Term expires May 2010 |
| Robert MacCready          | Term expires May 2010 |
| William Doherty, Chairman | Term expires May 2009 |

### **MODERATOR**

|                       |                       |
|-----------------------|-----------------------|
| Michael D. Ford, Esq. | Term expires May 2009 |
|-----------------------|-----------------------|

### **SCHOOL COMMITTEE**

|                       |                       |
|-----------------------|-----------------------|
| Thomas J. Blute       | Term expires May 2010 |
| Mark Russell          | Term expires May 2009 |
| Sue Daggett           | Term expires May 2009 |
| Edwin Jaworski        | Term expires May 2011 |
| Polly Hemstock, Chair | Term expires May 2011 |

### **TOWN CLERK**

|                   |                       |
|-------------------|-----------------------|
| Anita N. Doucette | Term expires May 2010 |
|-------------------|-----------------------|

## **TRUSTEES, BROOKS FREE LIBRARY**

|                                |                       |
|--------------------------------|-----------------------|
| William D. Crowell             | Term expires May 2010 |
| Robert Widegren                | Term expires May 2010 |
| David Bassett                  | Term expires May 2009 |
| Alma Davis                     | Term expires May 2009 |
| Kathleen Remillard             | Term expires May 2011 |
| Mary Warde                     | Term expires May 2011 |
| Joanne Brown, Chair            | Term expires May 2011 |
| Recognition to: JoAnne McCarty |                       |

## **WATER COMMISSIONERS**

|                     |                       |
|---------------------|-----------------------|
| Danette Gonsalves   | Term expires May 2010 |
| Don T. Bates, Chair | Term expires May 2009 |
| George B. Cavanaugh | Term expires May 2011 |

## **BARNSTABLE COUNTY ASSEMBLY OF DELEGATES – ELECTED**

Raymond Gottwald, Harwich Representative

## **BARNSTABLE COUNTY COMMISSIONER - ELECTED**

William Doherty

## **APPOINTED BY THE MODERATOR**

### **CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE**

|                 |                       |
|-----------------|-----------------------|
| Carolyn Crowell | Term expires May 2010 |
| Lyman E. Culver | Term expires May 2011 |

## **FINANCE COMMITTEE**

|  |                            |
|--|----------------------------|
| Arvid Groswold                                     | Term expires June 30, 2011 |
| Arthur Watson                                      | Term expires June 30, 2011 |
| Robert Tombs                                       | Term expires June 30, 2011 |
| Linda Cebula                                       | Term expires June 30, 2010 |
| Dana DeCosta, Chairman                             | Term expires June 30, 2010 |
| William Fitzgerald                                 | Term expires June 30, 2010 |
| Albert Patterson                                   | Term expires June 30, 2009 |
| Richard Larios                                     | Term expires June 30, 2009 |
| Tammi Taylor, Board Clerk - Appointed by Committee |                            |

## **SURVEYOR OF WOOD & LUMBER**

Geoff Larsen

Term expires May 2010

## **TRUSTEES, CALEB CHASE FUND**

David M. Davis

Term expires May 2010

William A. Doherty, Jr.

Term expires May 2009

Paul V. Doane

Term expires May 2011

## **APPOINTED BY THE BOARD OF SELECTMEN**

### **BARNSTABLE COUNTY COASTAL RESOURCES COMMITTEE**

Thomas E. Leach, Regular Member/Representative

Term Indefinite

Mark Russell, Alternate Member/Representative

Term Indefinite

### **BARNSTABLE COUNTY HEALTH & HUMAN SERVICES AND ENVIRONMENT - RABIES TASK FORCE**

Paula J. Champagne, RS, CHO - Alternate Representative

### **BARNSTABLE COUNTY WASTE MANAGEMENT ADVISORY COMMITTEE**

Lincoln S. Hooper

Term Indefinite

### **BARNSTABLE COUNTY "HOME" CONSORTIUM ADVISORY COUNCIL**

Gerard Loftus

Term expires January 2009

### **CAPE COD COMMISSION REPRESENTATIVE**

Leo Cakounes

Term expires April 24, 2011

### **CAPE COD JOINT TRANSPORTATION COMMISSION REPRESENTATIVE**

Lincoln Hooper

Term expires on June 30, 2009

Susan Leven, Alternate

Term expires on June 30, 2009

**CAPE LIGHT COMPACT REPRESENTATIVE**

Barry Worth

Lawrence Cole, Alternate

**CAPE COD REGIONAL TRANSIT AUTHORITY REPRESENTATIVE**

William Doherty

Term expires June 30, 2009

**FIRE CHIEF / FOREST WARDEN**

William Flynn

**CHIEF OF POLICE**

William A. Mason

**EMERGENCY MANAGEMENT DIRECTOR**

Lee Culver

**COUNCIL OF SEMASS COMMUNITIES**

Lincoln Hooper

Term Indefinite

Michael Kiernan

Term Indefinite

**HARBORMASTER/NATURAL RESOURCES OFFICER/  
WHARFINGER/SHELLFISH CONSTABLE**

Thomas E. Leach

Term expires June 30, 2009

Heinz M. Proft, Assistant

Term expires June 30, 2009

**HAZARDOUS MATERIALS COORDINATOR**

Captain Robert Johnson

Term expires June 30, 2009

**HEALTH OFFICER**

Carol A. Topolewski, M.D.

Term expires June 30, 2009

**LOCAL ORGANIZING COMMITTEE FOR HAZARDOUS WASTE**

Paula J. Champagne, RS, CHO

Term expires June 30, 2009

**LOWER CAPE COMMUNITY DEVELOPMENT  
CORPORATION BOARD**

Patricia Whalen

Term Indefinite

**LOWER CAPE WIRELESS WORKING GROUP REPRESENTATIVE**

Robert S. Widegren

Term Indefinite

**MUNICIPAL COORDINATOR FOR TOXIC WASTE**

Captain Robert Johnson

Term expires June 30, 2009

**OIL SPILL COORDINATOR**

Deputy Chief Norman Clarke

Term expires June 30, 2009

**RIGHT-TO-KNOW COORDINATOR  
FOR HAZARDOUS MATERIALS**

Captain Robert Johnson

Term expires June 30, 2009

**REGIONAL ADVISORY BOARD OF THE LOWER/OUTER CAPE  
HEALTH AND HUMAN SERVICES COALITION  
REGIONAL SMALL CITIES GRANT FOR CHILD CARE  
AND TRANSPORTATION APPLICATION PROCESS**

Mary Belle Small, Senior Representative

Susan Peterson, Child Care Representative

**TOWN ACCOUNTANT**

David Ryan

**TOWN COUNSEL**

Kopelman &amp; Paige, P.C.

Term Indefinite

**TOWN COUNSEL (SPECIAL-REAL ESTATE MATTERS)**

Michael D. Ford, Esq.

Term Indefinite

**LABOR COUNSEL**

Collins, Loughran &amp; Peloquin

Term Indefinite

**AFFORDABLE HOUSING-FOUR TOWN ADVISORY COUNCIL  
(EOCD)**

Term Indefinite

Marilyn Barry

Wayne Ellis

Pamela Phipps

Alexander G. Tod

## **AGRICULTURAL COMMISSION**

|                                |                            |
|--------------------------------|----------------------------|
| John Sennott, Chair            | Term expires June 30, 2011 |
| Betsy Coleman                  | Term expires June 30, 2011 |
| Brent Hemeon, Alternate Member | Term expires June 30, 2011 |
| Colleen Springer               | Term expires June 30, 2010 |
| Donna Eaton                    | Term expires June 30, 2010 |
| Wayne Coulson                  | Term expires June 30, 2009 |
| Thomas Davis                   | Term expires June 30, 2009 |
| Mark Coleman                   | Term expires June 30, 2009 |

## **ARCHITECTURAL ADVISORY COMMITTEE**

|                            |                            |
|----------------------------|----------------------------|
| Barbara S. Josselyn, Chair | Term expires June 30, 2011 |
| Elizabeth Groves           | Term expires June 30, 2010 |
| Kim Robbie                 | Term expires June 30, 2010 |
| Jonathan Blake             | Term expires June 30, 2009 |
| Recognition to: John Steel |                            |

## **BIKEWAYS COMMITTEE**

All terms expire June 30, 2009

|                            |               |
|----------------------------|---------------|
| Will Remillard             | Michael Hayes |
| Don Roberts                | William Reuss |
| Barry Worth                |               |
| Recognition to: Tim Millar |               |

## **BOARD OF APPEALS – REGULAR MEMBERS**

|                                  |                            |
|----------------------------------|----------------------------|
| Gary Carriero                    | Term expires June 30, 2011 |
| Richard Flink, Chairman          | Term expires June 30, 2010 |
| Geoff Wiegman                    | Term expires June 30, 2010 |
| Jack E. Brown                    | Term expires June 30, 2009 |
| Murray Johnson                   | Term expires June 30, 2009 |
| Recognition to: George Cavanaugh |                            |

## **BOARD OF APPEALS – ASSOCIATE MEMBERS**

|                             |                            |
|-----------------------------|----------------------------|
| David Ryer                  | Term expires June 30, 2011 |
| Dean Hederstedt             | Term expires June 30, 2010 |
| Joseph Campbell             | Term expires June 30, 2009 |
| Recognition to: Mike Cupoli |                            |

## **BOARD OF ASSESSORS**

Bruce Nightingale  
Robert S. Neese  
Richard Waystack, Chairman

Term expires June 30, 2011  
Term expires June 30, 2010  
Term expires June 30, 2009

## **BOARD OF HEALTH**

Alfred Hurst  
Robert Insley  
Stanley Kocot, Chairman  
Mary Jane Watson  
Pamela Howell

Term expires June 30, 2011  
Term expires June 30, 2010  
Term expires June 30, 2010  
Term expires June 30, 2009  
Term expires June 30, 2009

## **BOARD OF REGISTRARS**

Dorothy Hemmings  
Juell Buckwold  
Louise Mihovan

Term expires June 30, 2011  
Term expires June 30, 2010  
Term expires June 30, 2009

## **BROOKS ACADEMY MUSEUM COMMITTEE**

All terms expire June 30, 2009

Brian Murphy, Chair  
Patti A. Smith

Christine Wood  
Shannon McManus

## **BY-LAW/CHARTER REVIEW COMMITTEE**

Jill Mason  
William A. Doherty  
Deborah Sementa  
Anita Doucette  
Raymond Jefferson, Chair

Term expires June 30, 2011  
Term expires June 30, 2010  
Term expires June 30, 2010  
Term expires June 30, 2009  
Term expires June 30, 2009

## **CABLEVISION ADVISORY COMMITTEE**

Terms Indefinite

Edward Etsten, Chair  
Richard Larios

Steve Duffy

## **CAPITAL OUTLAY COMMITTEE**

|                      |                            |
|----------------------|----------------------------|
| Peter Wall           | Term expires June 30, 2011 |
| Robert George        | Term expires June 30, 2011 |
| Arthur Watson, Chair | Term expires June 30, 2010 |
| Bruce Nightingale    | Term expires June 30, 2010 |
| Joseph McParland     | Term expires June 30, 2010 |
| Richard Larios       | Term expires June 30, 2009 |
| Christopher Harlow   | Term expires June 30, 2009 |

## **CEMETERY COMMISSION**

Robbin Kelley, Cemetery Administrator

|                   |                            |
|-------------------|----------------------------|
| Christine Wood    | Term expires June 30, 2011 |
| Warren Nichols    | Term expires June 30, 2010 |
| Paul Doane, Chair | Term expires June 30, 2009 |

## **CHANNEL 18 ADVISORY COMMITTEE**

Jill M. Mason, Station Manager

|                            |                            |
|----------------------------|----------------------------|
| Al Rosenberg               | Term expires June 30, 2011 |
| Edward Etsten              | Term expires June 30, 2010 |
| Peggy Gabour               | Term expires June 30, 2010 |
| Recognition to Joseph Pino |                            |

## **CITIZEN'S ADVISORY COMMITTEE FOR THE COMPREHENSIVE WASTEWATER MANAGEMENT PLAN**

|                                 |                    |
|---------------------------------|--------------------|
| Indefinite Terms                |                    |
| Allin Thompson                  | Dana DeCosta       |
| John Webby                      | James Mangan       |
| Matt McCaffery                  | Val Peter          |
| Kathy Green                     | Christopher Harlow |
| Mary Metzger                    | Bill Lean          |
| Recognition to: Kenneth Joudrey |                    |

## **COMMUNITY CENTER FACILITIES COMMITTEE**

|                                   |                            |
|-----------------------------------|----------------------------|
| Brian Power, Chair                | Term expires June 30, 2011 |
| Lee Culver (recreation)           | Term expires June 30, 2011 |
| Francois Marin (Council on Aging) | Term expires June 30, 2011 |
| Betty Pino                        | Term expires June 30, 2010 |
| Pamela Groswold                   | Term expires June 30, 2009 |

## **COMMUNITY PRESERVATION COMMITTEE**

|   |                            |
|---|----------------------------|
| Larry Ballentine (Conservation Commission)                    | Term expires June 30, 2011 |
| Robert Bradley (Historical Commission)                        | Term expires June 30, 2011 |
| Matthew McCaffery (Planning Board)                            | Term expires June 30, 2011 |
| Robert MacCready, (Housing Authority)                         | Term expires June 30, 2010 |
| David Purdy (Housing Committee)                               | Term expires June 30, 2010 |
| Jack Brown, Chairman (Selectmen)                              | Term expires June 30, 2010 |
| John Mahan (Recreation & Youth)                               | Term expires June 30, 2009 |
| Kristine Larson (Real Estate and Open Space)                  | Term expires June 30, 2009 |
| Pamela Groswald (Selectmen)                                   | Term expires June 30, 2009 |
| Recognition to: Jennifer Thyng, Bill Baldwin, Shannon McManus |                            |

## **CONSERVATION COMMISSION**

John Chatham, Conservation Agent

|  |                            |
|--|----------------------------|
| Robert Bourgoin                            | Term expires June 30, 2011 |
| Lara Slifka                                | Term expires June 30, 2011 |
| Dean Knight                                | Term expires June 30, 2010 |
| Larry Ballantine                           | Term expires June 30, 2010 |
| Michael Schreibman                         | Term expires June 30, 2009 |
| Chester Berg, Chairman                     | Term expires June 30, 2009 |
| Robert Johnson                             | Term expires June 30, 2009 |
| Recognition to: Jason Ford, Lindsay Strode |                            |

## **CONSTABLES**

|                         |                            |
|-------------------------|----------------------------|
| Armando G. Dimauro, Jr. | Term expires June 30, 2010 |
| Michael Cupoli          | Term expires June 30, 2009 |
| Oliver Pelton           | Term expires June 30, 2009 |

## **COUNCIL ON AGING**

Barbara-Anne Foley, Director

|   |                            |
|---|----------------------------|
| Raymond Gottwald                              | Term expires June 30, 2011 |
| Francois Marin                                | Term expires June 30, 2011 |
| Ralph Smith                                   | Term expires June 30, 2010 |
| Frances Keary                                 | Term expires June 30, 2010 |
| Carla Priest                                  | Term expires June 30, 2010 |
| Robert Widegren                               | Term expires June 30, 2009 |
| Barbara Bliss, Chair                          | Term expires June 30, 2009 |
| Recognition to: Ron Armbruster; Robert Fenney |                            |

## **CULTURAL COUNCIL**

|                            |                            |
|----------------------------|----------------------------|
| Robert Messias             | Term expires June 30, 2011 |
| Nancy Laning               | Term expires June 30, 2011 |
| Dorothy Hemmings           | Term expires June 30, 2010 |
| Toney Hopkins              | Term expires June 30, 2010 |
| Elaine Messias             | Term expires June 30, 2010 |
| Robert Doane               | Term expires June 30, 2010 |
| Patricia Stackhouse, Chair | Term expires June 30, 2009 |
| Anne Leete                 | Term expires June 30, 2009 |
| David Bassett              | Term expires June 30, 2009 |

## **DESIGNER SELECTION REVIEW COMMITTEE**

Terms Expire June 30, 2009

|                               |                   |
|-------------------------------|-------------------|
| Joseph Borgesi, Town Engineer | Raymond Jefferson |
| Colin Stevenson               |                   |

## **DISABILITY RIGHTS COMMITTEE**

|                                  |                            |
|----------------------------------|----------------------------|
| Dorothy Kelly                    | Term expires June 30, 2011 |
| Virginia McCann                  | Term expires June 30, 2010 |
| Terri Canavan, Chair             | Term expires June 30, 2010 |
| Paul Erickson                    | Term expires June 30, 2010 |
| Mary Rose Reynolds               | Term expires June 30, 2009 |
| Peter Wasserbach                 | Term expires June 30, 2009 |
| Recognition to: Catherine Curran |                            |

## **GOLF COMMISSION**

|  |                            |
|--|----------------------------|
| Sal DeSantis, Chair  | Term expires June 30, 2011 |
| Thomas P. Johnson  | Term expires June 30, 2011 |
| Rob Catlin   | Term expires June 30, 2010 |
| Clement Smith  | Term expires June 30, 2010 |
| George Mitchell  | Term expires June 30, 2009 |
| Arthur Palleschi   | Term expires June 30, 2009 |
| Bridget Hippler  | Term expires June 30, 2009 |
| Recognition to: George Boule; Paul Widegren; Jeff Driscoll; Tony Pagliaro; Joan Garrity; George Porter |                            |

## **HERRING SUPERVISORS**

|                 |                  |
|-----------------|------------------|
| James Coyle     | Everett Eldredge |
| Michael Sekerak | Paul Eldredge    |
| John Schultz    |                  |
| Donald Ryder    | Ed Wikar         |

## **HISTORIC DISTRICT COMMISSION**

|                              |                            |
|------------------------------|----------------------------|
| Brian Murphy                 | Term expires June 30, 2011 |
| Robert Bradley, Chairman     | Term expires June 30, 2010 |
| Alex Tod                     | Term expires June 30, 2010 |
| John McGillen                | Term expires June 30, 2009 |
| Shannon McManus              | Term expires June 30, 2009 |
| Recognition to: Karen Stello |                            |

## **HISTORICAL COMMISSION**

|                              |                            |
|------------------------------|----------------------------|
| Alex Tod, Chairman           | Term expires June 30, 2010 |
| Brian Murphy                 | Term expires June 30, 2010 |
| Shannon McManus              | Term expires June 30, 2009 |
| John McGillen                | Term expires June 30, 2009 |
| Robert Bradley               | Term expires June 30, 2011 |
| Recognition to: Karen Stello |                            |

## **HOUSING COMMITTEE, HARWICH**

|   |                            |
|---|----------------------------|
| Barbara Loftus  | Term expires June 30, 2011 |
| John McGillan   | Term expires June 30, 2010 |
| Gerald Loftus, Chair                                      | Term expires June 30, 2009 |
| David Purdy   | Term expires June 30, 2009 |
| Recognition to: Tom Huckman; Christine Wood; Karen Morris |                            |

## **HUMAN SERVICES ADVISORY COMMITTEE**

|                                 |                            |
|---------------------------------|----------------------------|
| Ellen Cowan                     | Term expires June 30, 2010 |
| Virginia Burke                  | Term expires June 30, 2009 |
| Anthony Pagliaro, Chairman      | Term expires June 30, 2009 |
| Recognition to: Armine Thomason |                            |

## **PLANNING BOARD**

|                              |                            |
|------------------------------|----------------------------|
| Ron Nordstrom                | Term expires June 30, 2011 |
| John C. Follas               | Term expires June 30, 2010 |
| Joseph McParland             | Term expires June 30, 2010 |
| Timothy Klink                | Term expires June 30, 2010 |
| Matt McCaffery               | Term expires June 30, 2009 |
| Peter De Bakker              | Term expires June 30, 2009 |
| Recognition to: Robert Owens |                            |

## **PLANNING BOARD-ALTERNATE MEMBERS**

Alan Atkinson

Term expires June 30, 2011

William E. Stoltz

Term expires June 30, 2009

## **PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE STEERING COMMITTEE**

Indefinite Term

Allin Thompson

Larry Ballantine, Alternate Member

## **PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE TECHNICAL RESOURCE COMMITTEE**

Terms Indefinite

Thomas E. Leach (Harbor/NRO)

Frank Sampson (Board of Health)

John Chatham (Conservation Commission) Elizabeth Hude (Planning Board)

## **POLICE STATION BUILDING COMMITTEE**

Terms Indefinite

Raymond Jefferson, Chairman

Norman Clarke

Richard Hoyer

Franco Previd

Ursula Corbett

Debra DeCosta

John J. Brooks, Jr.

## **REAL ESTATE & OPEN SPACE COMMITTEE**

Douglas D. Stanford

Term expires June 30, 2011

Kristine Larson

Term expires June 30, 2010

Robert S. Neese

Term expires June 30, 2010

Margo L. Fenn

Term expires June 30, 2009

Paul Widegren, Chair

Term expires June 30, 2009

Richard Thomas

Term expires June 30, 2009

Bud Dey

Term expires June 30, 2009

## **RECREATION & YOUTH COMMISSION**

Eric Beebe, Interim Director

David Nixon

Term expires June 30, 2011

Janet Bowers

Term expires June 30, 2011

Francis Crowley

Term expires June 30, 2010

Vahan Khachadoorian

Term expires June 30, 2010

Lee Culver

Term expires June 30, 2009

David Sadoski

Term expires June 30, 2009

John Mahan, Chairman

Term expires June 30, 2009

## **RECYCLING COMMITTEE**

|                  |                            |
|------------------|----------------------------|
| Pamela Reiss     | Term expires June 30, 2011 |
| William Doherty  | Term expires June 30, 2010 |
| Anthony Cosgrove | Term expires June 30, 2009 |
| Stephen Duffy    | Term expires June 30, 2009 |

## **SCHOOL BUILDING NEEDS COMMITTEE**

Terms Indefinite

|                             |                    |
|-----------------------------|--------------------|
| Dr. Carolyn Cragin          | Joel Dickerson     |
| Kevin Turner                | Carla Blanchard    |
| Deb Donovan                 | Mary Clarke        |
| Jack Brown                  | Dr. Murray Johnson |
| Brenda Norcott              | Dr. Thomas Johnson |
| Robert Larson               | Allin Thompson     |
| Terry Russell               | Dennis Hoye        |
| Leslie Flynn                |                    |
| Recognition to: Gary Costin |                    |

## **SHELLFISH CONSTABLES (VOLUNTARY)**

Terms Expire June 30, 2009

|             |              |
|-------------|--------------|
| James Coyle | Ron Saulnier |
| Dean Knight |              |

## **SHELLFISH & MARINE WATER QUALITY COMMITTEE**

|                         |                            |
|-------------------------|----------------------------|
| Robert Dowling          | Term expires June 30, 2009 |
| Michael Schreibman      | Term expires June 30, 2009 |
| Tom Leach, (Harbor/NRO) | Ex-Officio Member          |
| Heinz Proft             | Ex-Officio Member          |

## **TOWN FOREST COMMITTEE**

|                              |                            |
|------------------------------|----------------------------|
| Sheldon J. Thayer, Jr.       | Term expires June 30, 2010 |
| Raymond L. Thacher, Chairman | Term expires June 30, 2009 |
| Tim Millar                   | Term expires June 30, 2009 |

## **TOWN-WIDE WATER QUALITY MANAGEMENT TASK FORCE**

Terms Indefinite

Francis C. Sampson, Chairman  
Danette Gonsalves  
Robert Owens  
Larry Ballantine  
Anthony Piro  
George Myers

Charles Palmer  
Robert Sarantis  
Ray Gottwald  
Robert Goodwin  
Stanley Kocot

## **TRAFFIC SAFETY COMMITTEE**

Terms Expire June 30, 2009

Gerald Beltis  
Oliver E. Pelton  
Barry Springer

Paul McAllister  
Richard Bower  
Paul Erickson, Chairman

## **TRAILS COMMITTEE**

Gerri Schumann  
Matthew Cushing  
Francois Marin  
Richard Thomas, Chair  
Pauline Ashton  
Bruce Nightingale  
John C. Follas  
Chet Berg

Term expires June 30, 2011  
Term expires June 30, 2011  
Term expires June 30, 2011  
Term expires June 30, 2010  
Term expires June 30, 2010  
Term expires June 30, 2010  
Term expires June 30, 2009  
Term expires June 30, 2009

## **TREASURE CHEST VOLUNTEER COMMITTEE**

Terms Expire June 30, 2009

Pauline Ashton, Chair  
Nancy DeDominici  
Andrew Kenney  
Cynthia Nunes  
Janet Evans  
Gretchen Widegren  
Debbie Willcox  
Pricilla White

Ann & Francis Preston  
Denise Soucy  
Rosemary Thibeau  
Joan Jones  
Carol Palmer  
Michael Pires  
Jeff Willcox  
Eric Fahle  
Debbie Rogers

Leo H. Baumlin  
Beverly Gomes  
Liz Watkins  
Norma Razinha  
Sheila Eldredge  
Tim Willcox  
Jim Willcox  
Mark Curran

## **UTILITY & ENERGY CONSERVATION COMMISSION**

|                    |                            |
|--------------------|----------------------------|
| Robert R. Marshall | Term expires June 30, 2011 |
| Valerie Bell       | Term expires June 30, 2011 |
| Bruce Gibson       | Term expires June 30, 2010 |
| William Doherty    | Term expires June 30, 2010 |
| Barry Worth, Chair | Term expires June 30, 2009 |

## **VOTER INFORMATION COMMITTEE**

Terms Indefinite

|                        |                  |
|------------------------|------------------|
| Pamela Groswald, Chair | Joanne Rys       |
| Peggy Rose             | Dorothy Hemmings |

## **WATERWAYS COMMISSION**

|                                 |                            |
|---------------------------------|----------------------------|
| Paul G. Donovan                 | Term expires June 30, 2011 |
| W. Matthew Hart                 | Term expires June 30, 2011 |
| Stephen Root                    | Term expires June 30, 2010 |
| Lewis Williams                  | Term expires June 30, 2010 |
| David Plunkett                  | Term expires June 30, 2010 |
| John F. Clancy                  | Term expires June 30, 2009 |
| Murray Johnson, Chair           | Term expires June 30, 2009 |
| Recognition to: William McShane |                            |

## **YOUTH CONSULTATION STUDY COMMITTEE**

Sheila House, Youth & Family Counselor

|                                   |                            |
|-----------------------------------|----------------------------|
| James B. Hartley                  | Term expires June 30, 2011 |
| Cathy Comeau, Chair               | Term expires June 30, 2011 |
| Linnea N. Snow                    | Term expires June 30, 2010 |
| Christopher Harlow                | Term expires June 30, 2009 |
| Karyn Morris                      | Term expires June 30, 2009 |
| Recognition to: Elizabeth McGowan |                            |

# *Report of the* **Board of Selectmen**

---

At the Annual Town Meeting, the budget for \$46.5 million as proposed was passed without the need for an operating override. Free cash had been certified during the year at \$1.8 million. Major non-recurring expenditures were funded from free cash, including vehicle and equipment replacements for \$453,319, new pilings at Saquatucket Harbor for \$125,000, road maintenance for \$200,000, funding technology hardware/software for schools at \$125,000, and Human Services for \$76,500. Also approved at Town Meeting was \$8.7 million for the new Police Station. After approving over \$1.7 million in non-recurring expenditures, the balance remaining in free cash \$51,697.

## **Financial Department Reorganization**

Approved the Town Administrator's recommendation to reorganize i.e. consolidate several of the Town's business services into a Division of Finance. With team leadership being provided by the Financial Director/Town Accountant, the Town Accountant's Office, the Treasurer/Collector's Office, the Assessor's Office, the Information Technology Department, and purchasing were incorporated into the Division of Finance.

## **Labor Relations**

### *Labor Contracts*

The Board of Selectmen spent considerable time in executive session working with the Town Administrator in reaching settlements with each of the six municipal unions. Settlements with the unions were protracted as the unions, through negotiations, agreed to drop the Master Medical plans and join the Cape Cod Municipal Health Group for FY09.

## **Regionalism**

### *Cape Cod Regional Transit Authority*

The Regional Transit Authority, of which the Town of Harwich is a member, confronted a one million dollar budget gap during FY08. Lawmakers on Beacon Hill passed a \$6,025,239 supplemental budget for the state's regional transit authorities that covered the Cape Cod Regional Transit Authority's FY07 deficit and its share of the Flex Bus. Because the Regional Transit Authorities are not forward funded, this deficit situation could turn again, especially during an economic downturn when billions of dollars are being cut from the state budget. Harwich officials have and will continue to carefully monitor this potentially volatile situation.

## *Regional School Conversation/New High School*

With the Harwich High School being put on warning from the New England Association of Schools and Colleges (NEASC) for facilities and facilities-related curriculum concerns, the Selectmen and School Committee submitted a Statement of Interest to the Massachusetts Building Authority as a first step in gaining approval for any new building and construction funding. The Massachusetts Building Authority responded by encouraging Harwich, as a smaller district, to explore regionalization. Overtures for discussions were received from Dennis/Yarmouth Regional School District but presently conversations are being carried out only with the Chatham and Harwich Superintendents. Those conversations are focused on potential areas of cooperation that may or may not lead to regionalization – examples of possible areas of sharing include Superintendents, Business Managers, teaching positions and Food Service Directors.

As these conversations continue, a School Building Needs Committee representative of various Town constituencies and appointed by the Board of Selectmen, is reviewing all options available to the Town of Harwich as it confronts the long-term fiscal reality of building a new facility or renovating the present facility to meet the educational needs of Harwich students for generations to come.

## **Old Recreational Building and West Harwich School Project**

Bids were received from a Request for Proposals to develop two Town-owned properties into mixed-use developments containing cultural centers and affordable housing. Bids were received and reviewed by a working group made up of “chairs” of the Housing Committee, Community Preservation Committee, Cultural Council, Historical Commission, Historic District Commission and a representative from the Finance Committee. None of the bids specified restoring the historically significant buildings for cultural or educational purposes. Bidders wanted only to be responsible for constructing the housing component. Presentations were made at a public meeting by the three bidders, Harwich Ecumenical Council for the Homeless, the Housing Assistance Corporation, and the Lower Cape Community Development Corporation but all applicants ultimately withdrew their proposals.

Motions were then made to direct staff to prepare a new Request for Proposal for the use of the historical structures for cultural or educational uses. Bids were due back in early 2009.

## **Community Development**

### *East Harwich Village Center Collaborative*

Progress in developing a vision for the future of the East Harwich Village Center continues. The East Harwich Village Center Initiative is a collabora-

tive effort of the East Harwich Community Association, the Town of Harwich, Association to Preserve Cape Cod, Cape Cod Business Roundtable, and Cape Cod Commission. The planning initiative was launched to address growth issues and the future of East Harwich “Village Center” area one of the fastest growing areas on the lower Cape. Funding for the project is provided through the Cape Cod Economic Development Council’s Regional Economic Development Pilot Project, and the Cape Cod Commission.

### *Harwich Center Initiative*

With broad representation from the community and facilitation by the Assistant Town Planner, strategic planning sessions were conducted that enabled participants to frame out a vision for the future of Historic Harwich Center as a destination for arts, culture and recreation. The intention of the planning process is to harness the historic and cultural resources as leverage for economic development.

### **Activities of Special Interest**

#### *Non-Resident Taxpayers Meeting*

The annual Non-Resident Taxpayers Meeting was held the first week in August. Facilitated by the Town Administrator briefings were provided by the Financial Director/Town Accountant, Harbormaster, Director of Highways and Maintenance, Chairman of the Police Station Building Committee/Police Chief, Superintendent of Schools, Director of Golf/Golf Committee representative, Water Quality Task Force Chairman, Capital Outlay Committee Chairman, Town Planner, and Assistant Town Administrator on the Cape Cod Regional Transit Authority.

#### *Housing Grant*

Together with Dennis, the Town of Harwich received a grant from the United States Department of Housing and Urban Development to rehabilitate homes in Harwich Center. Qualified homeowners could receive up to \$30,000 to do needed repairs, roofing, heating and septic upgrades on their home.

#### *Inter-Municipal Agreements*

Conversations with our neighbors in Chatham and Brewster have commenced. Issues already being floated as areas of shared interest are fire service and wastewater management.

#### *Tax Rate for FY09*

The Board of Selectmen selected a factor of “1” taxing all property at the same rate, that we do not grant an open space exemption, that we do not grant a residential exemption, and that we do not grant a small commercial exemption.

### *Cable Franchise Collaborative - Comcast*

Comcast's cable television license with the Town of Harwich expires in December 2009. Harwich started the license renewal process almost two years ago. An ascertainment study to determine community needs and wants including public access and local programming was conducted during FY08. An attorney specializing in cable communications has been employed to represent the Town of Harwich in the hearings and negotiations in renewing the Town's Cable Franchise Agreement. The Board of Selectmen together with a Community Cable Advisory Committee held a public hearing to solicit public comment relative to the negotiation of a new contract.

### *Old Recreational Building/Cultural Events*

The Board of Selectmen extended to June 30, 2009 the use of the facility by the Harwich Cultural Council and the Friends of the Harwich Cultural Exchange Centers for cultural events and meetings.

### *Cranberry Festival*

Pointing to the economic downturn as well as persistent inclement weather, both contributing to a loss of revenue for the festival in Fall 2008, the Festival Committee has cancelled the festival for 2009. According to members of the committee this cancellation is temporary with the year hiatus providing the group with an opportunity to plan for the future. Of immediate concern to the committee was the traditional provision of a tent for High School graduation. To that end, volunteers sold Christmas trees from which the revenues would be used to offset the cost of the tent.

### *Golf Committee*

With the majority of the members of the Golf Committee resigning in late May, the Board of Selectmen prepared an expanded charge for the newly appointed committee members. In addition to their regular operational responsibilities, the committee was asked to review the current model for the management and supervision of golf operations within the context of the charter focusing on the inter-relationship between the Selectmen, Town Administrator, Director of Golf Operations and the Golf Committee.

### *Harwich Civic Spirit Day*

Coordinated by the Cakounes family and assisted by Town Hall and Community Center staff, the event once again honored the many volunteers that serve as the bedrock of Harwich Town government. Without "the volunteer" the "spirit of Harwich" would be lost to a once or twice-removed governing authority.

### *Cape Cod Economic Summit II*

Members of the Board of Selectmen, as part of its effort to more effectively meet the needs of the community they serve, attended the second Economic

Summit. With the specific focus on regionalism, the summit was an opportunity to assess the many areas where Harwich collaborates with its neighbors to serve the community. Regional efforts include the Wastewater Collaborative, Pleasant Bay Alliance, Cape Light Compact, Cape Cod Technical School, Cape Cod Regional Transit, The Cape and Vineyard Electric Cooperative and Emergency Management Services.

# *Report of the* **Town Administrator**

---

2008 was a year of continuous progress in the goal of improving the quality of life for Harwich residents, employees and visitors. The Board of Selectmen provided steady leadership in determining priorities for management with an emphasis on fiscal prudence as the worldwide economy declined precipitously, especially during the second half of the year.

Strong centralized and coordinated financial management was achieved through the creation of a Finance Department led by a new position of Finance Director. The Finance Department consists of the offices of Accounting, Treasurer/Collector, Assessing and Management Information Systems. Harwich's first Finance Director is Town Accountant David Ryan.

In a supportive effort, the Finance Department was joined by the School and Municipal Management staff to form a Finance Team, who met regularly to update and refine the Town's Five Year Financial Plan of projected revenues and expenses. As the recession grew, this changing budgetary information and constant monitoring became invaluable as the Town's Capital and Operating Budgets were prepared for FY 10.

The second re-organization in 2008 was to create a centralized Vehicle Maintenance Division with the Department of Public Works. This improved vehicle maintenance for all departments while reducing costs, reduced the fleet, re-assigned vehicles and reduced the auto insurance premiums.

Capital improvements undertaken in 2008 included the Town Meeting and ballot approvals and start of construction for our new Police Station which was designed with shared facilities with the Fire Department, including a joint emergency communications dispatch center and Emergency Operating Center. A new Public Safety tower was erected next to the Fire Station. Cranberry Valley Golf Course dedicated a new Practice Facility on Memorial Day weekend and Town Meeting adopted an associated Revolving Account for the golf lessons and municipally run Pro Shop. Whitehouse Field had new field lighting installed for the Mariners 2008 season in which they won the Cape Cod League Championship. Town Meeting also approved new HVAC roof units for Town Hall and additional energy savings was realized from solar lighting for the Community Center's flagpole. Mass Highway approved a contractor to rebuild the intersection of Route 124 and Queen Anne Road, including the installation of new traffic signals.

Grants received included a joint Dennis-Harwich Small Cities program grant for \$999,000 to repair homes in Harwich Center for low income qual-

fied applicants, a Massachusetts Technology Grant of \$40,000 for a wind turbine feasibility study and a Department of Education Foundation Reserve grant for School technology in the amount of \$80,000.

Studies included the aforementioned wind turbine feasibility and joining the Cape and Vineyard Coop, the Comprehensive Wastewater Management Plan, a Harwich Employees Association Classification and Wage Study and a Housing Needs Assessment. Habitat for Humanity broke ground for Gomes Way, a thirteen unit development off Driftwood Lane and HECH started construction on a nine unit development off Quaker Lane. The Legislature approved a home rule petition for a new Affordable Housing Trust Fund and a Cemetery bill to expand Kelley Cemetery and to accept title to Pine Grove Cemetery. Cape Cod greatly benefited from an Environmental Bond Bill passed by the Legislature this year which included zero percent interest loans for wastewater construction projects involving nutrient removal.

Policies that the Board of Selectmen either adopted or debated include a comprehensive Computer Use Policy and staff drafted a Dredging and Beach Nourishment Policy which was awaiting adoption by year end. Policy debate centered on a bid opening for the Old Recreation and West Harwich Schools when housing proposals were received by three non profit housing groups but no proposals were received from cultural groups. After withdrawal by the housing bidders, the Board of Selectmen instructed staff to prepare new bids for cultural proposals only and separated from any housing proposals. A contentious policy debate ensued around the temporary sign by-law and which signs would be allowed on Town owned property. The Board of Selectmen eventually adopted a new temporary sign policy for Town owned properties. Also, the Selectmen and Cable Advisory Committee prepared for Cable relicensing with Comcast and undertook an ascertainment hearing process for upcoming negotiations.

Regional efforts were welcome by the Harwich Fire Department for an Oil Truck and pick up truck collision on May 15th at Great Western and Lothrop Avenue. Fire Chief Bill Flynn managed the accident scene professionally and environmental clean up of approximately 4,000 gallons of oil took months to recover. Debate continued across the Cape for areas in which regional cooperation may expand between communities. Chairman Robin Wilkins and I attended meetings with our counterparts from Brewster relating to regional fire services and Chatham in exploring areas where we may share resources. On July 1st, Harwich joined the Cape Cod Municipal Health Group consisting of 51 other Cape employers to jointly purchase health insurance for its employees and retirees. Harwich and Brewster also continued its monitoring and assessment of Long Pond's treatment process by ENSR to reduce phosphorus.

I want to publicly thank the Board of Selectmen for this precious opportunity to serve you as Town Administrator and to thank all of my staff, especially Assistant Town Administrator Nan Balmer, and Administrative Secretaries Sandy Robinson and Ann Steidel for their dedication to Harwich.

# *Report of the* **Planning Board**

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Below is a summary of this year's Planning Board activities.

## **1 - COMMITTEE ATTENDANCE**

No concerns. The Planning Board would like to recognize Bill Baldwin who resigned this year. Bill served the Planning Board and was also the Board's representative to the Community Preservation Committee. I have resigned effective tomorrow evening at the end of the Planning Board meeting.

## **2 - MEMBERSHIP ISSUES**

We will have one regular position available as of October 28, 2008.

## **3 - WORK COMPLETED IN 2008**

The Planning Board's work is divided into two functions: Regulatory Review and Planning.

### **REGULATORY REVIEW**

- 43 Applications have been submitted to the Planning Board since January 2008: 35 Endorsed/Approved, 2 Denied, 3 Withdrawn, 3 Pending
  - 11 Subdivisions Endorsed/Approved: Net 23 new building lots and 4 new private roads (8 ANR, 3 Definitive)
  - 4 Releases of Covenant: 4 lots released total
  - 10 Special Permits: Net 5 new Apartments Incidental to Commercial
  - 15 Site Plans: Net increase of 38,869 s.f. of new non-residential space:
    - 6 Full Site Plan Review
    - 9 Waiver of Site Plan Review
  - 5 Master Sign Plans
  - There were no Developments of Regional Impact (CCC)
  - Major developments/improvements reviewed include the Police Department, Wequassett Resort, and Back Office Expansions; Christy's gas station/market (continued to January 2009)
- 3 Proposed Zoning By-law Changes are in progress for 2009 Town Meeting: Commercial Wind Turbines, Signs, Driveway Width
- Rules & Regulations are undergoing revisions; improvements are meant to simplify the subdivision and special permit/site plan application process

- A Guide for Opening a Business in Harwich has been outlined based upon last year's inventory/assessment done by Melissa Greene, Harwich High School intern in partnership with the Chamber of Commerce. The brochure will serve as a tool to guide businesses when seeking permits, licenses and certificates from the various departments and committees within the Town of Harwich.

## PLANNING

The Board continues to assist with the coordination of the various planning initiatives in the Town of Harwich. The Planning Board implemented a new schedule this year to set aside more time for addressing the planning needs in Harwich. Meetings were held to discuss the following Planning initiatives:

- Comprehensive Wastewater Management Plan w/ Frank Sampson, Water Quality Task Force
- Open Space Plan w/ John Chatham, Conservation Commission
- Wind Turbines w/ Barry Worth, Utility and Energy Conservation Commission
- Proposed Land Use Vision Map: Cape Cod Commission - was reviewed at several Planning Board public meetings. The Board voted not to endorse the Land Use Vision Map at this time and stated so in a letter to the Commission citing the following:
  - 1) The Harwich Local Comprehensive Plan needs to be revised, changes may impact the Vision Map
  - 2) A small industrial area in Harwich Center was missing on the map
- East Harwich, Harwich Center, Sidewalks, Sign By-law, Wind Turbine By-law w/ Sue Leven, Town Planner and Elizabeth Hude, Assistant Town Planner

## 4 - GOALS FOR 2009

- Pass Zoning By-law revisions for Signs, Wind Turbines and Driveways at Annual Town Meeting
- Finish the revision of the Rules and Regulations
- Establish a new fund and procedures for Subdivision Road Improvements to ensure work is completed in a timely manner
- Sidewalk planning – submit a revised list of proposed sidewalk improvements to the Board of Selectmen and Department of Public Works. The list will prioritize sidewalk improvements based upon needs for enhanced public safety, access to schools, housing, employment, regional transportation and recreation. Research on funding sources will also be done to maximize existing funds currently being held by the Town.
- Harwich Center – completed streetscape plan in time for DPW improvements; begin public discussion on centralized parking and wastewater system.

- East Harwich – Complete Year 3 work and prepare zoning changes for 2010 Town Mtg.
- Local Comprehensive Plan – continue coordinating department/committee efforts in support of overall vision/plan for future of Harwich.

Respectfully submitted,

Robert Owens, *Chairman*  
Matthew F. McCaffery, *Vice-Chairman*

# *Report of the* **Planning Department**

---

As this is being written, the Planning Department is at a crossroads. I will be leaving as Harwich Town Planner in late December after almost nine years. The future of the Planning Department is being discussed, and various staff scenarios are being considered.

In 2008, the Planning Department continued to provide staff support primarily to the Planning Board and Board of Appeals, as well as the Pleasant Bay Alliance, Housing Committee, Water Quality Management Task Force, and other departments and committees, as time and staffing allowed. We also provided extensive assistance and information to the general public. Ongoing projects include:

**Zoning By-Law Amendments** – In 2008, the Planning Department worked on several zoning by-law amendments which were to be heard at a proposed winter 2009 Town Meeting, or will be heard at the Annual Town Meeting in May 2009. Among these is a by-law permitting large-scale wind energy facilities over 25 kilowatts, revisions to the Sign Regulations, and a by-law that changes the way driveway widths are calculated and approved.

**Development Review** – The Planning Department provided support for the Planning Board's review of 39 development applications and the Board of Appeals' review of 59 applications for zoning relief (up from 35 in 2007). This involved helping applicants throughout the review process, file management, and correspondence, as well as the writing of detailed reports and decisions. Other development review work included lot status reports for approximately 42 applications for new dwellings and providing the Planning Board with advisory opinions for the 59 applications heard by the Board of Appeals. Developments reviewed under Site Plan Review by the Planning Board included renovations to the Wequassett Inn, proposed new office space for Back Office Associates, and a proposed Christy's filling station and convenience store in North Harwich.

**Developments of Regional Impact** – There were no Developments of Regional Impact in Harwich in 2008.

**Local Comprehensive Plan** – The Cape Cod Commission issued several drafts of the updated of Regional Policy Plan in 2008. We originally intended to begin the update of the Local Comprehensive Plan based on a set of updated Minimum Performance Standards in the revised Regional Policy Plan. As it turned out, the Regional Policy Plan has taken a different turn in this ver-

sion and is less structured in terms of requirements for the content of a Local Comprehensive Plan. This sets the stage for the revision of our plan to focus more on the needs of the Town as a whole and the will give us the flexibility to create a plan that reflects the input of the community, departments, and committees, without having to meet a pre-determined set of minimum standards. Work on the plan is on a three-year timetable.

**East Harwich Village Center Project** — The Planning Department received a \$75,000 grant from the Cape Cod Economic Development Council in December of 2006 for the second year of the East Harwich Village Center study. This grant was combined with Local Comprehensive Plan Implementation funds from the Cape Cod Commission and used to continue the study of the CH-2 zone, also know as the area in and around the intersection of Routes 137 and 39. The Department has been working in a collaborative capacity with the following partners who also assisted in securing these funds: Cape Cod Business Roundtable, Cape Cod Commission, Association to Preserve Cape Cod, and the East Harwich Community Association. We have been working with Horsley Witten Group to develop design guidelines and potential zoning changes; with Fuss & O'Neill to look at traffic issues in the area and help us to see how various development options will effect traffic in the area; and with FinePoint Associates who conducted a retail market analysis to help determine the types and sizes of businesses that could locate in the area. A grant for \$75,000 has been received from the Cape Cod Economic Development Council for the third year of the study. Third year work will include creating a regulatory structure for projects in the area, and implementation of the recommendations made in the Year 2 studies. An RFP should be issued for this work in early 2009.

**FEMA/CRS** — The Town of Harwich has once again received its annual certification through the FEMA Community Rating System (CRS). Being part of the CRS enables property owners to purchase discounted flood insurance. The Planning Department is responsible for completing the annual certification process for the Town.

**Public Service** — The Planning Department continues its commitment to providing information to the general public, as well as other local, regional, state or federal agencies.

In closing I would like to say how much I have enjoyed working with my colleagues and with the developers, consultants, applicants, attorneys, residents, second homeowners, and the general public who make up the average day in Town Hall. Thanks to all of you for the opportunity to serve the Town of Harwich.

Assistant Town Planner Elizabeth Hude continues to be an asset to the Department and to the Town and I am sure that the Department will have another productive year in 2009.

Thank you to everyone for their continued support.

Respectfully submitted,

Susan M. Leven AICP  
*Town Planner*

# *Report of the* **Board of Registrars**

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The report of the Harwich Board of Registrars for the calendar year 2008 is as follows:

## **VOTER TOTALS – REPORT AS OF DECEMBER 2008**

| <b>Ward 0</b>    | <b>PREC 1</b> | <b>PREC 2</b> | <b>PREC 3</b> | <b>PREC 4</b> | <b>TOTALS</b> |
|------------------|---------------|---------------|---------------|---------------|---------------|
| DEMOCRAT         | 686           | 629           | 601           | 659           | 2575          |
| REPUBLICAN       | 502           | 520           | 535           | 389           | 1946          |
| GREEN PARTY USA  | 2             | 1             | 0             | 1             | 4             |
| GREEN-RAINBOW    | 3             | 4             | 1             | 2             | 10            |
| INTER. 3RD PARTY | 1             | 3             | 1             | 2             | 7             |
| LIBERTARIAN      | 3             | 4             | 9             | 6             | 22            |
| UNENROLLED       | 1403          | 1305          | 1583          | 1282          | 5573          |
| GRAND TOTALS     | 2604          | 2468          | 2730          | 2341          | 10143         |

The 2008 census enumerated a population of 12,529 persons. The annual census was conducted first by a town wide mailing that was followed by street and telephone solicitations for information. The intake of census data was completed by April 2008. The School Age Children's list, the list of town residents street by street, and statistical groupings by population and precinct were tabulated and completed by mid-May. The Jury list was compiled for the State.

During 2008 there was a February Special Town Meeting, Special Election and the Presidential Primary, the May Annual Town Meeting and Election. There was a State Primary in September and the Presidential Election in November.

The Board of Selectmen appointed Dorothy Hemmings to another three year term on the Board of Registrars.

We would like to thank the residents of the Town of Harwich for their continued support and cooperation with the annual census.

Respectfully submitted,

Juell Buckwold  
Louise R. Mihovan  
Dorothy Hemmings  
Anita N. Doucette, Town Clerk  
*Board of Registrars*

# TOWN RECORDS

## *Report of the Town Clerk*

---

### **Fees Collected – Fiscal Year 2007-2008**

|  |              |
|--|--------------|
| Marriage Intentions                            | \$ 2,700.00  |
| Birth Certificates                             | 3,020.00     |
| Death Certificates                             | 9,375.00     |
| Marriage Certificates                          | 1,625.00     |
| Dog Licenses                                   | 7,814.00     |
| Board of Appeals Fees                          | 7,600.00     |
| Business Certificates                          | 3,770.00     |
| Fish & Wildlife Licenses Fees                  | 249.10       |
| Photocopies                                    | 538.50       |
| Non-Criminal Violation Payments – Police       | 125.00       |
| Non-Criminal Violation Payments – Harbor       | 75.00        |
| Non-Criminal Violation Payments – Conservation | 850.00       |
| Non-Criminal Violation Payments – Health       | 100.00       |
| Underground Fuel Tanks                         | 325.00       |
| Raffle Permits                                 | 120.00       |
| Utility Poles                                  | 40.00        |
| Burial Permits                                 | 1,290.00     |
| <br>Total Amount Collected:                    | \$ 39,616.60 |
| <br>Total Amount to Treasurer:                 | \$39,616.60  |

## **Fishing, Hunting, Sporting & Trapping Licenses and Stamps Sold FY 2007/2008**

|                                 |             |             |
|---------------------------------|-------------|-------------|
| 80 Resident Fishing             | @ \$28.50 = | \$ 2,280.00 |
| 05 Resident Fishing Minor       | @ 12.50 =   | 62.50       |
| 16 Resident Fishing (65-69)     | @ 17.25 =   | 276.00      |
| 63 Resident Fishing (70 +)      | @ .00 =     | .00         |
| 22 Non-Resident Fishing         | @ 38.50 =   | 847.00      |
| 03 Non-Resident Fishing - 3 day | @ 24.50 =   | 73.50       |
| 02 Non-Resident Fishing Minor   | @ 12.50 =   | 25.00       |
| 02 Resident Fishing - 3 day     | @ 13.50 =   | 27.00       |
| 13 Resident Hunting             | @ 28.50 =   | 370.50      |
| 00 Resident Hunting (65-69)     | @ 17.25 =   | 00.00       |
| 01 Minor Hunting                | @ 12.50 =   | 12.50       |
| 15 Resident Sporting            | @ 46.00 =   | 690.00      |
| 02 Resident Sporting (65-69)    | @ 26.00 =   | 52.00       |
| 26 Resident Sporting (70 +)     | @ .00 =     | .00         |
| 17 Archery Stamps               | @ 5.10 =    | 86.70       |
| 14 Waterfowl Stamps             | @ 5.00 =    | 70.00       |
| 24 Primitive Firearm Stamps     | @ 5.10 =    | 122.40      |

|  |               |
|--|---------------|
| Total Licenses & Stamps: 305                 | 4,995.10      |
| Less Fees Withheld                           | <u>249.10</u> |
| Amount Paid to Div. of Fisheries & Wildlife: | \$ 4,746.00   |

## **FISHERIES & WILDLIFE FOR TOWN REPORT F/Y 2007 – 2008 DECEMBER**

|                         |    |                       |    |
|-------------------------|----|-----------------------|----|
| F1 – Res. Fishing       | 17 | H1 – Hunting          | 11 |
| F2 – Fishing (Minor)    | 01 | H2 – Hunting (65-69)  | 00 |
| F3 – Fishing (65-69)    | 06 | H3 – Hunting (para)   | 00 |
| F4 – Fishing (70+)      | 09 | H8 – Minor Hunting    | 00 |
| F6 – NR Fishing         | 08 | S1 – Sporting         | 01 |
| F7 – NR Fishing (3 day) | 02 | S2 – Sporting (65-69) | 00 |
| F8 – Fishing (3 day)    | 02 | S3 – Sporting (70+)   | 07 |
| F9 – NR Minor Fishing   | 01 | Archery Stamp         | 10 |
|                         |    | Waterfowl Stamp       | 10 |
|                         |    | Primitive Stamp       | 17 |

## *Vital records for 2008 Annual Town Report*

*“As recommended by the State Office of Vital Records, only the number of births, deaths and marriages recorded in the past year are listed”*

**Number of Births - 71**

**Number of Deaths - 219**

**Number of Marriages - 80**

**COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH  
PRESIDENTIAL PRIMARY WARRANT  
FEBRUARY 5, 2008**

Barnstable, ss

To either of constables of the Town of Harwich

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Primaries to vote at the Community Center, 100 Oak Street, Harwich, Massachusetts on

TUESDAY, THE FIFTH DAY OF FEBRUARY, 2008, FROM 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE . . . . . FOR THIS COMMONWEALTH  
STATE COMMITTEE MAN. . . . . SENATORIAL DISTRICT  
STATE COMMITTEE WOMAN. . . . . SENATORIAL DISTRICT  
WARD OR TOWN COMMITTEE . . . . . TOWN OF HARWICH

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 14<sup>th</sup> day of January, 2008

s/ Robin D. Wilkins  
s/ David W. Marsland  
s/ Lawrence P. Cole  
s/ Edward J. McManus  
s/ Peter J. Piekarski  
SELECTMEN OF HARWICH

January 22, 2008

By virtue of this Warrant I have this day notified and waned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet

in the Community Center, 100 Oak Street in said Town on Tuesday, the 5<sup>th</sup> of February, 2008 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in Town Hall in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/Oliver E. Pelton  
Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as and Election Officer at 6:45 AM.

|               | <b>PRECINCT I</b>   | <b>PRECINCT II</b> |
|---------------|---------------------|--------------------|
| Warden        | Wil Remillard       | Ursula Corbett     |
| Clerk:        | Sue Weinstein       | Harry Martello     |
| Insp.Ck In:   | Margaret Gallagher  | Carole Warren      |
| Insp.Ck Out   | Judy Davis          | Ann Kaplan         |
|               | Dorothy Harrington  | Mary Clarke        |
|               | <b>PRECINCT III</b> | <b>PRECINCT IV</b> |
| Warden        | Anthony Pagliaro    | Ray Gottwald       |
| Clerk:        | Betty Pino          | John Bangert       |
| Insp.Ck In:   | Hilda Dagenais      | Evelyn Robinson    |
| Insp. Ck Out: | Sheila Wilson       | Mary Egan          |
|               | Lee Chase           | Eleanor Mee        |

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 11:45PM until 6:00PM or 2:00PM and work until the close of the polls.

|               | <b>PRECINCT I</b>  | <b>PRECINCT II</b> |
|---------------|--------------------|--------------------|
| Dep.Warden:   | Wil Remillard      | Ursula Corbett     |
| Dep. Clerk    | Sue Weinstein      | Patricia Klammer   |
| Dep.Insp.In:  | Margaret Gallagher | Carole Warren      |
| Dep.Insp.Out: | Janet Silverio     | Ann Kaplan         |
|               | Janet Bowers       | Mary Clarke        |

|               | <b>PRECINCT III</b>     | <b>PRECINCT IV</b>  |
|---------------|-------------------------|---------------------|
|               | Anthony Pagliaro        |                     |
| Dep.Warden:   | Betty Pino              | John Bangert        |
| Dep. Clerk    | Johanne Arnemann        | Richard Bowers      |
| Dep.Insp.In:  | Susan Mills             | Catherine Sacramone |
| Dep.Insp.Out: | Lee Chase               | Eleanor Mee         |
|               | Nancy & Allen McCarters |                     |
|               | Stacy Flanagan          |                     |

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk, and the Wardens of each precinct. Each ballot box was found to register "zero". The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 4749 included 348 absentee ballots and 4 provisional ballots. The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

|              | (Including<br>absentee votes) |          |                  |               |            |
|--------------|-------------------------------|----------|------------------|---------------|------------|
|              | Republican                    | Democrat | Working Families | Green-Rainbow |            |
| <b>TOTAL</b> |                               |          |                  |               |            |
| Precinct I   | 488                           | 743      | 1                | 0             | (137) 1232 |
| Precinct II  | 482                           | 731      | 0                | 1             | (56) 1214  |
| Precinct III | 546                           | 702      | 0                | 3             | (96) 1251  |
| Precinct IV  | 394                           | 658      | 0                | 0             | (59) 1052  |

The Town Clerk announced the results on March 2, 2004, at 10:30P.M. as follows:

| <b>Candidate</b>    | <b>1</b> | <b>2</b> | <b>3</b> | <b>4</b> | <b>Total</b> |
|---------------------|----------|----------|----------|----------|--------------|
| <b>Democratic</b>   |          |          |          |          |              |
| <b>President</b>    |          |          |          |          |              |
| JOHN R. EDWARDS     | 14       | 8        | 12       | 10       | 44           |
| HILARY CLINTON      | 329      | 349      | 332      | 304      | 1314         |
| JOSEPH R. BIDEN, JR | 2        | 2        | 2        | 1        | 7            |
| CHRISTOPHER J. DODD | 0        | 0        | 0        | 0        | 0            |
| MIKE GRAVEL         | 1        | 0        | 0        | 0        | 1            |

| <b>Candidate</b>  | <b>OBAMA</b> | <b>381</b> | <b>358</b> | <b>343</b> | <b>334</b> | <b>Total</b> |
|-------------------|--------------|------------|------------|------------|------------|--------------|
| DENNIS J. KUCINCH |              | 1          | 2          | 2          | 3          | 8            |
| BILL RICHARDSON   |              | 2          | 3          | 5          | 1          | 11           |
| No Preference     |              | 4          | 3          | 1          | 3          | 11           |
| All Others        |              | 0          | 0          | 0          | 0          | 0            |
| Blanks            |              |            |            |            |            |              |

### **State Committee Man**

|            |     |     |     |     |      |
|------------|-----|-----|-----|-----|------|
| John Reed  | 1   | 0   | 1   | 0   | 2    |
| All Others | 5   | 0   | 6   | 7   | 13   |
| Blanks     | 737 | 731 | 695 | 651 | 2814 |

### **State Committee Woman**

|                |     |     |     |     |      |
|----------------|-----|-----|-----|-----|------|
| Jane Fleming   | 318 | 310 | 344 | 269 | 1241 |
| Etta Goodstein | 227 | 194 | 156 | 218 | 795  |
| All Others     | 0   | 0   | 0   | 0   | 0    |
| Blanks         | 198 | 227 | 202 | 171 | 792  |

### **Dem Town Committee**

|                      |     |     |     |     |      |
|----------------------|-----|-----|-----|-----|------|
| Group                |     |     |     |     |      |
| Raymond C. Gottwald  | 415 | 370 | 351 | 331 | 1467 |
| Sheila K. Bowen      | 371 | 340 | 321 | 317 | 1349 |
| Edward James McManus | 451 | 402 | 383 | 366 | 1602 |
| Shannon W. McManus   | 426 | 362 | 361 | 337 | 1486 |
| Janet Silverio       | 379 | 338 | 320 | 299 | 1336 |
| Louise Mihovan       | 367 | 326 | 314 | 292 | 1299 |
| Leslie J. Flynn      | 404 | 363 | 354 | 339 | 1460 |
| Eleanot F. Mee       | 373 | 332 | 319 | 296 | 1320 |
| Susan Leven          | 388 | 353 | 344 | 316 | 1401 |
| Polly E. Hemstock    | 385 | 369 | 338 | 327 | 1419 |
| Jennifer Thyng       | 386 | 364 | 336 | 328 | 1414 |
| Arkaline A. Silverio | 370 | 328 | 308 | 293 | 1299 |
| Robert W. McCarthy   | 387 | 348 | 344 | 310 | 1389 |
| James D. Hanlon      | 370 | 333 | 322 | 301 | 1326 |
| Shiela House         | 404 | 366 | 343 | 336 | 1449 |
| Joseph P. McParland  | 385 | 332 | 318 | 289 | 1324 |
| Ann N. Tompkins      | 384 | 327 | 322 | 302 | 1335 |
| James B. Tompkins    | 373 | 317 | 318 | 296 | 1304 |
| Allyn Gordon         | 371 | 327 | 313 | 293 | 1304 |
| Robert W. Johnson    | 373 | 332 | 338 | 302 | 1345 |
| Beverly A. Johnson   | 396 | 334 | 328 | 306 | 1364 |
| Thomas P. Johnson    | 374 | 320 | 315 | 293 | 1302 |
| Rosemary A. O'Brien  | 379 | 350 | 331 | 308 | 1368 |

| <b>Candidate</b>       | <b>1</b> | <b>2</b> | <b>3</b> | <b>4</b> | <b>Total</b> |
|------------------------|----------|----------|----------|----------|--------------|
| John E. O'Brien Jr     | 369      | 344      | 320      | 303      | 1336         |
| Charles M. Micciche    | 356      | 321      | 309      | 290      | 1276         |
| William C. Hickey, Jr. | 369      | 326      | 322      | 294      | 1311         |
| Senna M. Fernandez     | 413      | 370      | 343      | 365      | 1491         |
| Joseph R. Tamsky       | 371      | 335      | 321      | 300      | 1327         |
| John J. Bangert        | 370      | 338      | 333      | 316      | 1367         |
| Gail M. Bangert        | 377      | 341      | 334      | 313      | 1365         |
| Ursula M. Tafe         | 361      | 329      | 310      | 285      | 1285         |
| William F. Keenan      | 381      | 328      | 310      | 294      | 1313         |
| Ann M. O'Brien         | 383      | 340      | 340      | 314      | 1377         |
| John D. O'Brien        | 378      | 333      | 333      | 303      | 1347         |
| Anita N. Doucette      | 487      | 442      | 438      | 420      | 1787         |

### **Republican President**

|               |     |     |     |     |      |
|---------------|-----|-----|-----|-----|------|
| John McCain   | 181 | 144 | 175 | 133 | 634  |
| Fred Thompson | 0   | 0   | 2   | 0   | 2    |
| Tom Tancredo  | 0   | 0   | 2   | 0   | 2    |
| Duncan Hunter | 0   | 0   | 0   | 0   | 0    |
| Mike Huckabee | 15  | 14  | 13  | 11  | 53   |
| Mitt Romney   | 270 | 313 | 329 | 225 | 1137 |
| Ron Paul      | 11  | 13  | 17  | 15  | 46   |
| Rudy Giuliani | 2   | 3   | 0   | 2   | 7    |
| No Preference | 3   | 1   | 2   | 2   | 8    |
| All Others    | 1   | 0   | 1   | 0   | 2    |
| Blanks        | 5   | 4   | 4   | 6   | 19   |

### **State Committee Man**

|                   |     |     |     |     |      |
|-------------------|-----|-----|-----|-----|------|
| Ricardo M. Barros |     |     |     |     |      |
| Donald F. Howell  | 148 | 156 | 162 | 119 | 585  |
| All Others        | 276 | 266 | 326 | 222 | 1090 |
| Blanks            | 0   | 0   | 0   | 0   | 0    |

### **State Committee Woman**

|                   |     |     |     |     |      |
|-------------------|-----|-----|-----|-----|------|
| Cynthia E. Stead  | 277 | 237 | 268 | 225 | 1007 |
| Renee M. Sherwood | 111 | 126 | 179 | 88  | 504  |
| All Others        | 0   | 1   | 0   | 0   | 1    |
| Blanks            | 100 | 118 | 99  | 81  | 398  |

### **Rep Town Committee**

|                  |     |     |     |     |      |
|------------------|-----|-----|-----|-----|------|
| Donald F. Howell | 301 | 290 | 350 | 219 | 1160 |
|------------------|-----|-----|-----|-----|------|

| <b>Candidate</b>         | <b>1</b> | <b>2</b> | <b>3</b> | <b>4</b> | <b>Total</b> |
|--------------------------|----------|----------|----------|----------|--------------|
| Janet S. Bowers          | 241      | 224      | 288      | 166      | 919          |
| Richard H. Bowers        | 238      | 227      | 284      | 168      | 917          |
| Maryann E. Pina          | 258      | 235      | 281      | 188      | 962          |
| Jane V. Blakeley         | 267      | 228      | 278      | 170      | 943          |
| William Doherty          | 297      | 280      | 331      | 218      | 1126         |
| Alice A. Miller          | 236      | 221      | 272      | 173      | 902          |
| Louise Frances Marahrens | 229      | 213      | 263      | 161      | 866          |
| Paul J. Marahrens        | 228      | 213      | 263      | 164      | 867          |
| Dorothy G. Hemmings      | 249      | 232      | 280      | 178      | 939          |
| Patricia D. Klammer      | 246      | 233      | 269      | 172      | 920          |
| Juell E. Buckwold        | 264      | 251      | 284      | 185      | 984          |
| Robert H. Miller         | 231      | 222      | 268      | 169      | 890          |
| Pamela R. Howell         | 258      | 233      | 286      | 177      | 954          |
| Donna D. Ryan            | 236      | 217      | 271      | 166      | 890          |
| Jeffrey K. Beatty        | 253      | 249      | 300      | 190      | 992          |
| David A. Bassett         | 247      | 229      | 270      | 173      | 919          |
| Robert F. McNulty        | 233      | 224      | 281      | 174      | 912          |
| Barbara A. Madson        | 238      | 220      | 278      | 166      | 902          |
| Richard E. Gomes         | 317      | 295      | 336      | 216      | 1164         |
| Richard F. Rubino        | 230      | 222      | 275      | 171      | 898          |
| Robert E. Kelly          | 245      | 228      | 278      | 180      | 931          |
| Ann M. Kelly             | 248      | 230      | 273      | 171      | 922          |
| Barbara A. Doherty       | 249      | 232      | 288      | 182      | 951          |
| Judith M. Sullivan       | 237      | 219      | 266      | 166      | 888          |
| Marguerite E. Marion     | 260      | 225      | 269      | 176      | 930          |
| Susan J. Mills           | 241      | 228      | 269      | 168      | 906          |
| James V. Pappas          | 233      | 213      | 272      | 167      | 885          |
| Lucien E. Dumont         | 232      | 222      | 270      | 165      | 889          |
| Phyllis M. Dumont        | 232      | 213      | 270      | 165      | 880          |
| Shirley A. Gomes         | 355      | 331      | 401      | 270      | 1357         |
| Anita F. Martello        | 236      | 217      | 265      | 168      | 886          |
| Harry J. Martello        | 231      | 216      | 265      | 171      | 883          |
| Jessie M. Putt           | 229      | 219      | 269      | 162      | 879          |
| All Others               | 1        | 2        | 0        | 0        | 3            |
| Blanks                   | 8554     | 8847     | 9448     | 7715     |              |

## **WORKING FAMILIES**

### **President**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| Write-Ins | 1 | 0 | 0 | 0 | 1 |
| Blanks    | 0 | 0 | 0 | 0 | 0 |

| <b>Candidate</b>                       | <b>1</b> | <b>2</b> | <b>3</b> | <b>4</b> | <b>Total</b> |
|--|----------|----------|----------|----------|--------------|
| <b>State Committee Man</b>             |          |          |          |          |              |
| Write-Ins                              | 0        | 0        | 0        | 0        | 0            |
| Blanks                                 | 1        | 0        | 0        | 0        | 1            |
| <b>State Committee Woman</b>           |          |          |          |          |              |
| Write-Ins                              | 0        | 0        | 0        | 0        | 0            |
| Blanks                                 | 1        | 0        | 0        | 0        | 1            |
| <b>WORKING FAMILIES Town Committee</b> |          |          |          |          |              |
| Write-Ins                              | 0        | 0        | 0        | 0        | 0            |
| Blanks                                 | 10       | 0        | 0        | 0        | 10           |
| <b>Green-Rainbow</b>                   |          |          |          |          |              |
| <b>President</b>                       |          |          |          |          |              |
| Jared Ball                             | 0        | 0        | 0        | 0        | 0            |
| Raph Nader                             | 0        | 0        | 2        | 0        | 2            |
| Elaine Brown                           | 0        | 0        | 1        | 0        | 1            |
| Kat Swift                              | 0        | 0        | 0        | 0        | 0            |
| Cynthia McKinney                       | 0        | 0        | 0        | 0        | 0            |
| Kent Mesplay                           | 0        | 0        | 0        | 0        | 0            |
| No Preference                          | 0        | 0        | 0        | 0        | 0            |
| All Others                             | 0        | 1        | 0        | 0        | 1            |
| Blanks                                 | 0        | 0        | 0        | 0        | 0            |
| <b>State Committee Man</b>             |          |          |          |          |              |
| Write-Ins                              | 0        | 0        | 0        | 0        | 0            |
| Blanks                                 | 0        | 1        | 3        | 0        | 4            |
| <b>State Committee Woman</b>           |          |          |          |          |              |
| Write-Ins                              | 0        | 0        | 0        | 0        | 0            |
| Blanks                                 | 0        | 1        | 3        | 0        | 4            |
| <b>TOWN COMMITTEE</b>                  |          |          |          |          |              |
| Write-ins                              | 0        | 0        | 0        | 0        | 0            |
| Blanks                                 | 0        | 10       | 30       | 0        | 40           |

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HARWICH  
SPECIAL ELECTION BALLOT  
FEBRUARY 5, 2008**

BARNSTABLE , ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street, in said Town on Tuesday, February 5, 2008, then and there to act on the following ballot:

POLLS WILL BE OPEN AT 7:00 A.M. and CLOSE AT 8:00 P.M.

**BALLOT QUESTION**

1. "Shall the Town of Harwich be allowed to assess an additional \$192,000 in real estate and personal property taxes for the purpose of purchasing a new AMBULANCE, for the fiscal year beginning July 1, 2008?"

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 24th day of December 2007.

s/ Robin D. Wilkins, Chairman  
s/ David W. Marsland  
s/ Peter J. Piekarski  
s/ Edward J. McManus  
s/ Lawence P. Cole

January 22, 2008

By virtue of this Warrant I have this day notified and waned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 5<sup>th</sup> of February, 2008 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in

Town Hall in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/Oliver E. Pelton  
Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as and Election Officer at 6:45 AM.

**PRECINCT I**

Warden  
Clerk:  
Insp.Ck In:  
Insp.Ck Out

**PRECINCT II**

Wil Remillard  
Sue Weinstein  
Margaret Gallagher  
Judy Davis  
Dorothy Harrington

Ursula Corbett  
Harry Martello  
Carole Warren  
Ann Kaplan  
Mary Clarke

**PRECINCT III**

Warden  
Clerk:  
Insp.Ck In:  
Insp. Ck Out:

**PRECINCT IV**

Anthony Pagliaro  
Betty Pino  
Hilda Dagenais  
Sheila Wilson  
Lee Chase

Ray Gottwald  
John Bangert  
Evelyn Robinson  
Mary Egan  
Eleanor Mee

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 11:45PM until 6:00PM or 2:00PM and work until the close of the polls.

**PRECINCT I**

Dep.Warden:  
Dep. Clerk  
Dep.Insp.In:  
Dep.Insp.Out:

Wil Remillard  
Sue Weinstein  
Margaret Gallagher  
Janet Silverio  
Janet Bowers

**PRECINCT II**

Ursula Corbett  
Patricia Klammer  
Carole Warren  
Ann Kaplan  
Mary Clarke

**PRECINCT III**

Dep.Warden:  
Dep. Clerk  
Dep.Insp.In:  
Dep.Insp.Out:

Anthony Pagliaro  
Betty Pino  
Johanne Arnemann  
Susan Mills  
Lee Chase  
Nancy & Allen McCarters  
Stacy Flanagan

**PRECINCT IV**

John Bangert  
Richard Bowers  
Catherine Sacramone  
Eleanor Mee

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk, and the Wardens of each precinct. Each ballot box was found to register "zero". The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 4591 included 288 absentee ballots. The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

|              |                 |                   |
|--------------|-----------------|-------------------|
| Precinct I   | 1195, including | 96 absentee votes |
| Precinct II  | 1159, including | 78 absentee votes |
| Precinct III | 1211, including | 74 absentee votes |
| Precinct IV  | 1026, including | 40 absentee votes |

The Town Clerk, Anita N. Doucette, announced the results on February 5, 2008 P.M

As follows:

| BALLOT QUESTION | Prec. I | Prec.II | Prec. III | Prec.IV | Total |
|-----------------|---------|---------|-----------|---------|-------|
| <b>YES</b>      | 787     | 746     | 742       | 598     | 2873  |
| <b>NO</b>       | 403     | 410     | 465       | 423     | 1701  |
| <b>Blanks</b>   | 5       | 3       | 4         | 5       | 17    |

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HARWICH  
SPECIAL TOWN MEETING  
FEBRUARY 11, 2008**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said county,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street in said Town on Monday, February 11, 2008, at 7:00 P.M., then and there to act on the following articles:

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 7th day of January, 2008

s/Robin D. Wilkins, Chairman  
s/David W. Marsland  
s/Peter J. Piekarski  
s/Edward McManus  
s/Lawrence P. Cole  
BOARD OF SELECTMEN

A true copy Attest:  
s/Oliver E. Pelton  
Constable  
January 22, 2008

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Monday February 11, 2008 at the time and place for the purpose herein named by posting up attested copies hereon in the four (4) Post Office buildings and in Town Hall in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/Oliver E. Pelton  
Constable

The Moderator, Michael D. Ford, Esq., called the meeting to order at 7:00 PM when a quorum of 150 was met, having 429 registered voters in attendance. Before town business began, Town Clerk, Anita N. Doucette read the Warrant and Return of Warrant. The February 11, 2008 Harwich Special Town Meeting was held in the Community Center on 100 Oak Street, the Town Meeting began with:

**FUND NEGOTIATED CONTRACT –  
HARWICH POLICE FEDERATION**

**ARTICLE 1.** To see if the Town will vote to transfer a sufficient sum of money to be added to the Police Department FY 2008 budget to implement the new contractual agreement between the Harwich Police Federation and the Town of Harwich, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$54,895.

**FINANCE COMMITTEE RECOMMENDS TO ACCEPT AND ADOPT  
AND FUNDING TO BE A TRANSFER OF \$54,895 FROM HEALTH  
INSURANCE ACCOUNT TO THE PROPER SALARY ACCOUNTS OF  
THE DEPARTMENTS INVOLVED.**

**VOTE: YES-5, NO-0.**

**MOTION:** (Robert Toombs, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$54,895 be transferred from line item #108 Group Health Insurance of the FY 2008 Budget for this purpose.

Duly seconded.

**ACTION:** It was so voted.

**FUND NEGOTIATED CONTRACT –  
SUPERIOR POLICE OFFICERS**

**ARTICLE 2.** To see if the Town will vote to transfer a sufficient sum of money to be added to the Police Department FY 2008 budget to implement the new contractual agreement between the Harwich Superior Officers and the Town of Harwich, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$31,697.

**FINANCE COMMITTEE RECOMMENDS TO ACCEPT AND ADOPT  
AND FUNDING TO BE A TRANSFER OF \$31,697 FROM HEALTH**

**INSURANCE ACCOUNT TO THE PROPER SALARY ACCOUNTS OF THE DEPARTMENTS INVOLVED.**

**VOTE: YES-5, NO-0.**

**MOTION:** (Robert Toombs, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$31,697 be transferred from line item #108 Group Health Insurance of the FY 2008 Budget for this purpose.

Duly seconded

**ACTION:** It was so voted.

**FUND NEGOTIATED CONTRACT –  
HARWICH FIRE FIGHTERS ASSOCIATION**

**ARTICLE 3.** To see if the Town will vote to transfer a sufficient sum of money to be added to the Fire Department FY 2008 budget to implement the new contractual agreement between the Harwich Fire Fighters Association and the Town of Harwich, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$70,736.

**FINANCE COMMITTEE RECOMMENDS TO ACCEPT AND ADOPT AND FUNDING TO BE A TRANSFER OF \$70,736 FROM HEALTH INSURANCE ACCOUNT TO THE PROPER SALARY ACCOUNTS OF THE DEPARTMENTS INVOLVED.**

**VOTE: YES-5, NO-0.**

**MOTION:** (Robert Toombs, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$70,736 be transferred from line item #108 Group Health Insurance of the FY 2008 Budget for this purpose.

Duly seconded

**ACTION:** It was so voted.

**FUND NEGOTIATED CONTRACT –  
HARWICH EMPLOYEES ASSOCIATION**

**ARTICLE 4.** To see if the Town will vote to transfer a sufficient sum of money to be added to various department FY 2008 budgets to implement the new contractual agreement between the Harwich Employees Association and the Town of Harwich, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$75,382.

**FINANCE COMMITTEE RECOMMENDS TO ACCEPT AND ADOPT AND FUNDING TO BE A TRANSFER OF \$75,382 FROM HEALTH**

**INSURANCE ACCOUNT TO THE PROPER SALARY ACCOUNTS OF THE DEPARTMENTS INVOLVED.**

**VOTE: YES-5, NO-0.**

**MOTION:** (Robert Toombs, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$75,382 be transferred from line item #109 General Insurance of the FY 2008 Budget for this purpose.

Duly seconded

**ACTION:** It was so voted.

**FUND NEGOTIATED CONTRACT – HIGHWAYS AND MAINTENANCE EMPLOYEES ASSOCIATION**

**ARTICLE 5.** To see if the Town will vote to transfer a sufficient sum of money to be added to the Harwich DPW's FY 2008 budget to implement the new contractual agreement between the Highway and Maintenance Employees Association and the Town of Harwich, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$53,206.

**FINANCE COMMITTEE RECOMMENDS TO ACCEPT AND ADOPT AND FUNDING TO BE A TRANSFER OF \$53,206 FROM HEALTH INSURANCE ACCOUNT TO THE PROPER SALARY ACCOUNTS OF THE DEPARTMENTS INVOLVED.**

**VOTE: YES-5, NO-0.**

**MOTION:** (Robert Toombs, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$53,206 be transferred from line item #109 General Insurance of the FY 2008 Budget for this purpose.

Duly seconded

**ACTION:** It was so voted.

**FUND NEGOTIATED CONTRACT – INTERNATIONAL ASSOCIATION OF MACHINISTS AND AEROSPACE WORKERS**

**ARTICLE 6.** To see if the Town will vote to transfer a sufficient sum of money to be added to the Water Department FY 2008 budget to implement the new contractual agreement between the International Association of Machinists And Aerospace Workers and the Town of Harwich, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$5,933.

**FINANCE COMMITTEE RECOMMENDS TO ACCEPT AND ADOPT AND FUNDING TO BE A TRANSFER OF \$5,933 FROM HEALTH INSURANCE ACCOUNT TO THE PROPER SALARY ACCOUNTS OF**

## **THE DEPARTMENTS INVOLVED.**

**VOTE : YES-5, NO-0.**

**MOTION:** (Robert Toombs, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$5,933 be transferred from line item #72 Water Enterprise Fund of the FY 2008 Budget for this purpose.

Duly seconded

**ACTION:** It was so voted.

### **AMEND PERSONNEL BY-LAW/COMPENSATION PLAN**

**ARTICLE 7.** To see if the Town will vote to amend the Personnel By-Law and to transfer a sufficient sum of money to amend the Personnel By-Law Compensation Plan for FY 2008 and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$50,690.

**FINANCE COMMITTEE RECOMMENDS TO ACCEPT AND ADOPT AND FUNDING TO BE A TRANSFER OF \$50,690 FROM HEALTH INSURANCE ACCOUNT TO THE PROPER SALARY ACCOUNTS OF THE DEPARTMENTS INVOLVED.**

**VOTE: YES-5, NO-0.**

**MOTION:** (Robert Toombs, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$50,690 be transferred from line item #109 General Insurance of the FY 2008 Budget for this purpose and that the Personnel By-Law be amended as follows:

Change Part 9 e) to read:

e) Employees will be allowed three (3) personal days a year. Reasonable notice must be given to the Department Head when requesting a personal day.

Add section i):

i) An employee who uses 5 days or less of sick leave in a fiscal year will receive a bonus of \$300 in the following year. Duly seconded

**ACTION:** It was so voted.

### **FUND COMPENSATION FOR CONTRACT EMPLOYEES**

**ARTICLE 8.** To see if the Town will vote to transfer a sufficient sum of money to implement the new contractual agreements between contract employees and the Town of Harwich, and to act fully thereon. By request of the Board of Selectmen. Estimated Cost: \$8,531.

**FINANCE COMMITTEE RECOMMENDS TO ACCEPT AND ADOPT  
AND FUNDING TO BE A TRANSFER OF \$8,531 FROM HEALTH  
INSURANCE ACCOUNT TO THE PROPER SALARY ACCOUNTS OF  
THE DEPARTMENTS INVOLVED.**

**VOTE: YES-5, NO-0.**

**MOTION:** (Robert Toombs, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$8,531 be transferred from line item #109 General Insurance of the FY 2008 Budget for this purpose.

Duly seconded

**ACTION:** It was so voted.

**FUND PRO SHOP AT CRANBERRY VALLEY**

**ARTICLE 9.** To see if the Town will vote to transfer a sufficient sum of money to purchase Golf Pro Shop inventory and furnishings so the Town can begin operation of the Golf Pro Shop in FY 2008 at Cranberry Valley Golf Course, and to act fully thereon. By request of the Board of Selectmen. Estimated Cost: \$70,000.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED; FUNDING FROM AVAILABLE FUNDS. VOTE: YES-4, NO-0, ABSTAIN-1.**

**MOTION:** (Robert Toombs, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$70,000 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** It was so voted.

**SPECIAL LEGISLATION-AFFORDABLE HOUSING FUND**

**ARTICLE 10.** To see if the Town will vote to petition the General Court for special legislation to establish an Affordable Housing Fund for the Town of Harwich, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition:

**AN ACT AUTHORIZING THE TOWN OF HARWICH TO  
ESTABLISH AN AFFORDABLE HOUSING FUND.**

*Be it enacted by the Senate and House of Representative in General Court assembled, and by the authority of the same, as follows:*

**SECTION 1.** Notwithstanding the provisions of any general or special law to the contrary, the Town of Harwich may establish and maintain a special fund to be known as the Affordable Housing Fund. The following monies shall be deposited into the Fund: (1) the lease payments received pursuant to the terms of the lease agreement between the Town and Sprint Spectrum, L.P., for the lease of Town land located off Route 137 as authorized under Article 4 of the 2001 Special Town Meeting; (2) the proceeds from the sale of six Great Western Road parcels authorized under Article 55 of the 1999 Annual Town Meeting and approved for transfer for affordable housing purposes under Article 6 of the 2004 Special Town Meeting; (3) the proceeds from the sale of six lots authorized under Article 73 of the 2007 Annual Town Meeting; (4) the proceeds from the sale of any land and/or buildings provided that Town Meeting specifically authorizes the dedication of the sale proceeds to the Fund; (5) any monies received through private and public gifts, contributions and grants for affordable housing purposes; and (6) appropriations made to the Fund by Town Meeting.

**SECTION 2.** The Town Treasurer of the Town of Harwich shall be custodian of the Fund and may deposit proceeds in national banks or invest the same in securities as are legal for the investment of funds or savings banks under the laws of the Commonwealth or in Federal Savings and Loan Associations situated in the Commonwealth. Any interest earned on the fund shall be added to and become part of the final fund.

**SECTION 3.** To preserve, promote, and increase affordable housing within the Town of Harwich, the Board of Selectmen is authorized to expend fund monies to pay for research, acquisition, creation, construction, repair, maintenance, rehabilitation, program administration, legal and engineering costs associated with and incurred for affordable housing, and to fund grants to the Harwich Housing Authority for any low-income rental assistance program sponsored by said Housing Authority..

**SECTION 4.** This Act shall take effect upon passage.

and to act fully thereon. By request of the Board of Selectmen.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Toombs, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** It was a unanimous vote, so declared.

### **LEASE OR PURCHASE AND EQUIP VEHICLES**

**ARTICLE 11.** To see if the Town will vote to raise and appropriate from the Fiscal Year 2009 tax levy a sufficient sum of money to purchase and equip one (1) new Ambulance (Capital Plan Item) and to further authorize the sale or trade-in of one 2001 Road Rescue Ultramedic Ambulance toward the purchase price where the Board of Selectmen finds it cannot be utilized elsewhere in the Town, and to act fully thereon. By request of the Fire Chief. Estimated Cost: \$192,000.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED; FUNDING BY CAPITAL EXCLUSION.**

**VOTE: YES-5, NO-0.**

**MOTION:** (Robert Toombs, Chairman-Finance Committee) I move that this article be accepted and adopted to raise and appropriate the sum of \$192,000 to purchase one (1) new ambulance; provided, however, that the appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) the amount required to pay for the capital outlay expenditure authorized by this vote.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

### **LEASE OR PURCHASE NEW EQUIPMENT**

**ARTICLE 12.** To see if the Town will vote to transfer and/or borrow a sufficient sum of money to purchase and equip the following equipment:

One (1) new Holder Tractor with Boom Flail Mower \$ 98,859  
less first payment of Forestry Grant (\$ 18,750)

Estimated Cost: \$ 80,109

and to act fully thereon. By request of the DPW Director

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED FOR THE AMOUNT OF \$73,859; FUNDED BY AVAILABLE FUNDS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Toombs, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$73,859 transferred from Free Cash for this purpose. Duly seconded

**ACTION:** It was so voted.

**AMEND ARTICLE 59 AND ARTICLE 60 OF  
THE 2006 ANNUAL TOWN MEETING**

**ARTICLE 13.** To see if the Town will vote to amend Article 59 - Lease Property for Multi-Purpose Use in Harwich Center, and Article 60 - Lease Property for Multi-Purpose Use in West Harwich of the May 2006 Annual Town Meeting and delete the following requirement:

"Any such market rate housing units will be changed over to affordable housing units no more than 10 years from the date of occupancy" and to act fully thereon. By request of the Housing Committee.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE  
BE ACCEPTED AND ADOPTED. VOTE: YES-4, NO-1.**

**MOTION:** (Robert Toombs, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** It was so voted.

# MEDICARE EXTENSION PLANS; MANDATORY TRANSFER OF RETIREES

**ARTICLE 14.** To see if the Town will vote to accept M.G.L. Ch. 32B Section 18 that requires all retirees, their spouses and dependents who are enrolled in Medicare Part A at no cost to a retiree, their spouse or dependents, be required to enroll in a Medicare health benefits supplement plan offered by the town, and to act fully thereon. By request of the Board of Selectmen.

**THE FINANCE COMMITTEE WILL MAKE ITS RECOMMENDATION AT TOWN MEETING.**

**MOTION:** (Robert Toombs, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** Motion did not carry.

### **GRANT OF EASEMENT - RIPPLE WAY**

**ARTICLE 15.** To see if the Town will authorize the Board of Selectmen to grant an easement for the purpose of allowing a portion of an existing building located at number 9 Ripple Way to remain in the street right of way as shown on "Easement Plan of Land Over Ripple Way in Harwich, MA Scale: 1"=20' Dated: January 7, 2008 by Soule Land Surveying, 103 Vesper Pond Drive, Brewster, MA 02631" further shown as Parcel L-194 on Assessors Map 73, and to act fully thereon. By request of the Board of Selectmen.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Toombs, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** This motion needed a 2/3 majority vote to pass, it was a unanimous vote, so declared.

### **APPROVE RADIO TOWER FOR POLICE / FIRE DEPARTMENTS**

**ARTICLE 16.** To see if the Town will vote to transfer and/or borrow a sum of money to construct a new Police and Fire radio tower at the Police and Fire Central Stations on Sisson Road, and to act fully thereon. By request of the Police Chief and Fire Chief.

Estimated Cost: \$80,766.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED; FUNDED FROM AVAILABLE FUNDS IN THE AMOUNT OF \$80,766. VOTE: YES-4, NO-1.**

**MOTION:** (Robert Toombs, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$50,666 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** It was so voted.

### **ACCEPT ROAD LAYOUTS**

**ARTICLE 17.** To see if the Town will vote to accept the layouts of the following roads as laid-out by the Board of Selectmen:

Walker Woods Road  
Courtney Road Extension  
Old Carriage Drive

and to authorize the Selectmen to purchase or take by eminent domain the land or interest in the land within said layouts for use as public ways and to raise and appropriate or transfer from available funds a sufficient sum of money for this purpose, and to act fully thereon. By request of the Board of Selectmen.

**THE FINANCE COMMITTEE WILL MAKE ITS RECOMMENDATION AT TOWN MEETING.**

**MOTION:** (Robert Toombs, Chairman-Finance Committee) I move that this article be accepted and adopted as printed and that no money be appropriated.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**TRANSFER CUSTODY OF PARCELS  
TO CONSERVATION COMMISSION**

**ARTICLE 18.** To see if the Town will vote to approve the transfer of the following two (2) parcels from the care and custody of the Board of Selectmen to the care and custody of the Conservation Commission for open space and conservation purposes:

Parcel R7-A; 2.48 acres; Assessor's Map 32  
Parcel C2; 4.5 acres; Assessor's Map 23

and to act fully thereon. By request of the Board of Selectmen.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Toombs, Chairman-Finance Committee) I move that Parcel C2 totaling 4.5 acres; Assessor's Map 23 be so transferred from the care and custody of the Board of Selectmen to the care and custody of the Conservation Commission. Duly seconded

**AMENDMENT TO MAIN MOTION:** (David Marsland, Selectman) I move the main motion be amended to read as follows: "That this article be accepted and adopted as printed in the warrant". Duly seconded

**ACTION ON AMENDMENT:** The amendment carried

**ACTION ON MAIN MOTION AS AMENDED:** This motion needed a 2/3 majority vote to pass, and the Moderator ruled that it received the necessary 2/3 vote, the motion passed.

### **HOUSING NEEDS ANALYSIS**

**ARTICLE 19.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to fund a current Housing Needs Analysis. The last Town Needs Analysis is dated July 24, 1992. A current Housing Needs Analysis will enable the Town to reinforce the past and current housing strategy that rental units have priority over home ownership, make available current data regarding the sizes of units(one bedroom etc.) required, clarify other current housing data regarding special and/or senior housing needs, and provide a key component of a future Plan Production Program to be presented and certified by the Department of Housing and Community Development, and to act fully thereon. By request of the Harwich Housing Committee. Estimated cost \$7,500.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Toombs, Chairman, Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**AMENDMENT TO MAIN MOTION:** (William Doherty) I move that this article be accepted and adopted and that \$7,500 be transferred from Free Cash for this purpose. Duly seconded

A motion was made to terminate debate; this motion needed a 3/4 majority vote to pass. It was a unanimous vote, so declared.

**ACTION ON AMENDMENT:** A standing count was taken; YES 55 NO 226, this motion did not carry.

### **CONSTRUCT MEMORIAL GARDEN FOR CREMATED REMAINS**

**ARTICLE 20.** To see if the Town, pursuant to Massachusetts General Laws, Chapter 114, Section 34, will grant permission to Pilgrim Congregational Church to construct a memorial garden for cremated remains on the church property located at 533 Route 28, Harwich Port, Massachusetts, and to act fully thereon. By request of the Board of Health. No cost to the Town.

**THE FINANCE COMMITTEE WILL MAKE ITS RECOMMENDATION AT TOWN MEETING.**

**MOTION:** (Robert Toombs, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** It was a unanimous vote, so declared.

At 8:40 PM on February 11, 2008 a motion was made to adjourn the Special Town Meeting, duly seconded and so voted.

**THE FOLLOWING ARTICLE PASSED AT THE  
FEBRUARY SPECIAL TOWN MEETING**

|            |  |
|------------|--|
| ARTICLE 10 | SPECIAL LEGISLATION-AFFORDABLE<br>HOUSING FUND                     |
| ARTICLE 13 | AMEND ARTICLE 59 AND ARTICLE 60<br>OF THE 2006 ANNUAL TOWN MEETING |
| ARTICLE 15 | GRANT OF EASEMENT - RIPPLE WAY                                     |
| ARTICLE 17 | ACCEPT ROAD LAYOUTS  |
| ARTICLE 18 | TRANSFER CUSTODY OF PARCELS TO<br>CONSERVATION COMMISSION          |
| ARTICLE 20 | CONSTRUCT MEMORIAL GARDEN FOR<br>CREMATED REMAINS                  |

**APPROPRIATIONS VOTED UNDER ARTICLES  
SPECIAL TOWN MEETING  
FEBRUARY 11, 2008**

|            | <b><u>FREE CASH</u></b>                                  | <b><u>AMOUNT</u></b> |
|------------|--|----------------------|
| ARTICLE 9  | FUND PRO SHOP AT<br>CRANBERRY VALLEY .....               | 70,000.00            |
| ARTICLE 12 | LEASE OR PURCHASE<br>NEW EQUIPMENT .....                 | 73,859.00            |
| ARTICLE 16 | APPROVE RADIO TOWER FOR<br>POLICE/FIRE DEPARTMENTS ..... | 50,666.00            |

**OTHER AVAILABLE FUNDS**

|           |   |              |
|-----------|---|--------------|
| ARTICLE 1 | FUND NEGOTIATED CONTRACT -<br>HARWICH POLICE FEDERATION .....         | \$ 54,895.00 |
| ARTICLE 2 | FUND NEGOTIATED CONTRACT -<br>SUPERIOR POLICE OFFICERS .....          | 31,697.00    |
| ARTICLE 3 | FUND NEGOTIATED CONTRACT - HARWICH FIRE<br>FIGHTERS ASSOCIATION ..... | 70,736.00    |

|           |  |           |
|-----------|--|-----------|
| ARTICLE 4 | FUND NEGOTIATED CONTRACT – HARWICH EMPLOYEES ASSOCIATION . . . . .                                 | 75,382.00 |
| ARTICLE 5 | FUND NEGOTIATED CONTRACT – HIGHWAYS AND MAINTENANCE EMPLOYEES ASSOCIATION . . . . .                | 53,206.00 |
| ARTICLE 6 | FUND NEGOTIATED CONTRACT – INTERNATIONAL ASSOCIATION OF MACHINISTS AND AEROSPACE WORKERS . . . . . | 5,933.00  |
| ARTICLE 7 | AMEND PERSONNEL BY-LAW/ COMPENSATION PLAN . . . . .  | 50,690.00 |
| ARTICLE 8 | FUND COMPENSATION FOR CONTRACT EMPLOYEES. . . . .  | 8,531.00  |

**CAPITAL EXCLUSION**

|            |  |            |
|------------|--|------------|
| ARTICLE 11 | LEASE OR PURCHASE AND EQUIP VEHICLES . . . . . | 192,000.00 |
|------------|--|------------|

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HARWICH  
ANNUAL TOWN MEETING WARRANT  
MAY 5, 2008**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street in said Town on Monday, May 5, 2008, at 7:00 P.M., then and there to act on the following articles:

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 3<sup>rd</sup> day of March, 2008

s/Robin D. Wilins, Chairman

s/David W. Marsland

s/Peter Piekarski

s/Edward McManus

s/Lawrence P. Cole

BOARD OF SELECTMEN

s/Oliver E. Pelton

Constable

April 16, 2008

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on May, the 5<sup>th</sup> of May, 2008 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in Town Hall in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/Oliver E. Pelton

Constable

The Moderator, Michael D. Ford, Esq., called the meeting to order at 7:00 PM when a quorum of 150 was met, having 359 registered voters were in attendance. Before town business began, Town Clerk, Anita N. Doucette read the Warrant and Return of Warrant. The May 2008 Harwich Annual Town Meeting was held in the Community Center on 100 Oak Street, the Town Meeting began with:

### **TOWN OFFICERS AND COMMITTEES**

**ARTICLE 1.** To choose various Town Officers and Committees.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED. CUSTOMARY ARTICLE. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** It is a vote

At this time the Moderator made the following appointments:

### **TOWN MODERATOR APPOINTMENTS ANNUAL TOWN MEETING – MAY 2008**

#### **FINANCE COMMITTEE**

I hereby appoint the following people to the Finance Committee:

1. Arvid Groswold to a three year term
2. Arthur F. Watson to a three year term
3. Robert Tombs to a three year term
4. William Fitzgerald to a two year term
5. Vahan Khachadoorian to a one year term
6. Richard Labois to a one year term

#### **TRUSTEE, CALEB CHASE FUND**

I hereby appoint Paul V. Doane to a three year term.

I reserve the right to make all other appointments at a later time.

Dated: May 5, 2008

s/Michael D. Ford, Esq.  
Town Moderator

## **REPORTS OF TOWN OFFICERS AND COMMITTEES**

**ARTICLE 2.** To hear reports of all Town Officers and Committees for the year 2007.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED. CUSTOMARY ARTICLE. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted. Duly Seconded

**ACTION:** So voted

## **ELECTED OFFICIALS SALARIES**

**ARTICLE 3.** To see if the Town will vote to fix the salaries of the elected officials of the Town for fiscal year commencing July 1, 2008 and ending June 30, 2009 as follows and to act fully thereon. Estimated cost: \$75,322.96.

|                                   |                   |
|-----------------------------------|-------------------|
| Selectmen (5) . . . . .           | \$1,500.00 (each) |
| Moderator . . . . .               | \$300.00          |
| Town Clerk . . . . .              | \$66,022.96       |
| Water Commissioners (3) . . . . . | \$500.00 (each)   |

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED TO SET SALARIES OF ELECTED OFFICIALS. CUSTOMARY ARTICLE. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted as follows:

|                                   |             |
|-----------------------------------|-------------|
| Selectmen (5) . . . . .           | \$1500 each |
| Moderator . . . . .               | \$300       |
| Town Clerk . . . . .              | \$66,023    |
| Water Commissioners (3) . . . . . | \$500 each  |

Duly seconded

**ACTION:** So voted.

## **BUDGET**

**ARTICLE 4.** To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be required to defray Town charges for Fiscal Year 2009, and to act fully thereon. (BUDGET - SEE APPENDIX B). Estimated cost: \$\_\_\_\_\_.

| LINE | OPERATING BUDGET<br>DESCRIPTION | FY 2009        |                | VOTED BY TOWN MEETING<br>ACTUAL |                | RECOMMEND<br>FY 2008 |         | VOTED BY BOS<br>FY 2009 |         | VOTED BY FIN COM<br>FY 2009 |                | LINE<br>1 |
|------|---------------------------------|----------------|----------------|---------------------------------|----------------|----------------------|---------|-------------------------|---------|-----------------------------|----------------|-----------|
|      |                                 | \$300          | \$300          | \$300                           | \$300          | \$300                | \$300   | \$300                   | \$300   | \$300                       | \$300          |           |
| 1    | Moderator S&W                   |                |                | 7,500                           | 7,500          |                      | 7,500   |                         | 7,500   |                             | 7,500          | 2         |
| 2    | Selectmen's S&W                 | 5,449          | 5,449          | 7,000                           | 6,200          |                      | 6,200   |                         | 6,200   |                             | 6,200          | 3         |
| 3    | Selectmen's Expense             |                |                |                                 |                |                      |         |                         |         |                             |                |           |
|      | <b>Sub-Total</b>                | <b>12,949</b>  | <b>14,500</b>  |                                 | <b>13,700</b>  |                      |         | <b>13,700</b>           |         |                             | <b>13,700</b>  |           |
| 4    | Finance Committee S&W           | 9,600          | 9,600          | 4,200                           |                | 4,200                |         | 4,200                   |         | 4,200                       |                | 4         |
| 5    | Finance Committee Expense       | 361            | 361            | 1,020                           |                | 420                  |         | 420                     |         | 420                         |                | 5         |
|      | <b>Sub-Total</b>                | <b>9,961</b>   | <b>5,220</b>   |                                 | <b>4,620</b>   |                      |         | <b>4,620</b>            |         |                             | <b>4,620</b>   |           |
| 6    | Finance Committee Reserve Fund  | -              | -              | 193,602                         |                | 150,000              |         | 150,000                 |         | 150,000                     |                | 6         |
|      | <b>Sub-Total</b>                |                |                | <b>193,602</b>                  |                | <b>150,000</b>       |         | <b>150,000</b>          |         | <b>150,000</b>              |                |           |
| 7    | Accountant's S&W                | 190,237        | 199,204        |                                 | 208,746        |                      | 208,746 |                         | 208,746 |                             | 208,746        | 7         |
| 8    | Accountant's Expense            | 1,300          | 2,900          |                                 | 1,650          |                      | 1,650   |                         | 1,650   |                             | 1,650          | 8         |
| 9    | Audit                           | 30,000         | 38,000         |                                 | 36,000         |                      | 36,000  |                         | 36,000  |                             | 36,000         | 9         |
|      | <b>Sub-Total</b>                | <b>221,537</b> | <b>240,104</b> |                                 | <b>246,396</b> |                      |         | <b>246,396</b>          |         |                             | <b>246,396</b> |           |
| 10   | Assessors' S&W                  | 187,626        | 215,123        |                                 | 229,125        |                      | 229,125 |                         | 229,125 |                             | 229,125        | 10        |
| 11   | Assessors' Expense              | 16,284         | 21,620         |                                 | 20,709         |                      | 20,709  |                         | 20,709  |                             | 20,709         | 11        |
|      | <b>Sub-Total</b>                | <b>203,910</b> | <b>236,743</b> |                                 | <b>249,834</b> |                      |         | <b>249,834</b>          |         |                             | <b>249,834</b> |           |

| LINE | DESCRIPTION                     | VOTED BY        |                         | TA                   |                         | VOTED BY FIN COM<br>BY LINE |
|------|---------------------------------|-----------------|-------------------------|----------------------|-------------------------|-----------------------------|
|      |                                 | FY 07<br>ACTUAL | TOWN MEETING<br>FY 2008 | RECOMMEND<br>FY 2009 | VOTED BY BOS<br>FY 2009 |                             |
| 12   | Postage                         | <u>38,403</u>   | <u>35,030</u>           | <u>37,593</u>        | <u>37,593</u>           | <u>37,593</u>               |
|      | <b>Sub-Total</b>                | <b>38,403</b>   | <b>35,030</b>           | <b>37,593</b>        | <b>37,593</b>           | <b>37,593</b>               |
| 13   | Treasurer/Tax Collector S&W     | 207,372         | 219,418                 | 228,282              | 228,282                 | 13                          |
| 14   | Treasurer/Tax Collector Expense | 66,278          | 71,116                  | 89,811               | 89,811                  | 14                          |
| 15   | Treasurer Bonding Expense       | -               | -                       | -                    | -                       | 15                          |
|      | <b>Sub-Total</b>                | <b>273,650</b>  | <b>290,534</b>          | <b>318,093</b>       | <b>318,093</b>          | <b>318,093</b>              |
| 16   | Medicare Town Share             | <u>269,222</u>  | <u>276,106</u>          | <u>320,000</u>       | <u>320,000</u>          | <u>320,000</u>              |
|      |                                 | <b>269,222</b>  | <b>276,106</b>          | <b>320,000</b>       | <b>320,000</b>          | <b>320,000</b>              |
| 17   | Town Hall S&W                   | 275,525         | 366,462                 | 348,599              | 348,599                 | 17                          |
| 18   | Town Hall Expense               | 133,693         | 134,850                 | 124,300              | 124,300                 | 18                          |
| 19   | Town Hall Capital Outlay        | 4,502           | -                       | 3,100                | 3,100                   | 19                          |
|      | <b>Sub-Total</b>                | <b>413,720</b>  | <b>501,312</b>          | <b>475,999</b>       | <b>475,999</b>          | <b>475,999</b>              |
| 20   | Legal Services                  | 177,205         | 110,000                 | 130,000              | 130,000                 | 20                          |
| 21   | Claims & Suits                  | -               | 500                     | 500                  | 500                     | 21                          |
| 22   | Land Transactions               | -               | -                       | -                    | -                       | 22                          |
|      | <b>Sub-Total</b>                | <b>177,205</b>  | <b>110,500</b>          | <b>130,500</b>       | <b>130,500</b>          | <b>130,500</b>              |

|                       |                                 |                |                |                |                |           |
|-----------------------|---------------------------------|----------------|----------------|----------------|----------------|-----------|
| <b>23-a</b>           | Information Tech S & W          | -              | -              | 149,381        | 149,381        | 23-a      |
| <b>23-b</b>           | Information Tech Expenses       | <u>71,468</u>  | <u>94,553</u>  | <u>142,534</u> | <u>142,534</u> | 23-b      |
| <b>23-c Sub-Total</b> |                                 | <b>71,468</b>  | <b>94,553</b>  | <b>291,915</b> | <b>291,915</b> | 23-c      |
| <b>24</b>             | Constable Salaries              | <b>250</b>     | <b>375</b>     | <b>375</b>     | <b>375</b>     | <b>24</b> |
| <b>25</b>             | Clerk's S&W                     | 121,669        | 144,640        | 161,467        | 161,467        | 25        |
| <b>26</b>             | Clerk's Expense                 | <u>21,819</u>  | <u>22,498</u>  | <u>27,150</u>  | <u>27,150</u>  | 26        |
| <b>Sub-Total</b>      |                                 | <b>143,488</b> | <b>167,138</b> | <b>188,617</b> | <b>188,617</b> |           |
| <b>27</b>             | Conservation Commission S&W     | 43,684         | 45,295         | 48,490         | 48,490         | 27        |
| <b>28</b>             | Conservation Commission Expense | <u>4,832</u>   | <u>5,770</u>   | <u>5,490</u>   | <u>5,490</u>   | 28        |
| <b>Sub-Total</b>      |                                 | <b>48,516</b>  | <b>51,065</b>  | <b>53,980</b>  | <b>53,980</b>  |           |
| <b>29</b>             | Town Planner S&W                | 146,107        | 117,187        | 123,879        | 123,879        | 29        |
| <b>30</b>             | Town Planner Expense            | <u>1,436</u>   | <u>2,900</u>   | <u>2,977</u>   | <u>2,977</u>   | 30        |
| <b>Sub-Total</b>      |                                 | <b>147,543</b> | <b>120,087</b> | <b>126,856</b> | <b>126,856</b> |           |
| <b>31</b>             | Planning Board S&W              | 471            | 1,800          | 1,200          | 1,200          | 31        |
| <b>32</b>             | Planning Board Expense          | <u>320</u>     | <u>760</u>     | <u>560</u>     | <u>560</u>     | 32        |
| <b>Sub-Total</b>      |                                 | <b>791</b>     | <b>2,560</b>   | <b>1,760</b>   | <b>1,760</b>   |           |
| <b>33</b>             | Board of Appeals S&W            | 501            | 1,800          | 1,000          | 1,000          | 33        |
| <b>34a</b>            | Board of Appeals Expense        | <u>90</u>      | <u>560</u>     | <u>360</u>     | <u>360</u>     | 34a       |
| <b>Sub-Total</b>      |                                 | <b>591</b>     | <b>2,360</b>   | <b>1,360</b>   | <b>1,360</b>   |           |

| LINE             | DESCRIPTION                        | FY 2009          | OPERATING BUDGET | VOTED BY<br>FY 07<br>ACTUAL | TOWN MEETING<br>FY 2008 | RECOMMEND<br>FY 2009 | VOTED BY BOS<br>FY 2009 | VOTED BY FIN COM<br>FY 2009 | VOTED BY TA<br>LINE |
|------------------|------------------------------------|------------------|------------------|-----------------------------|-------------------------|----------------------|-------------------------|-----------------------------|---------------------|
|                  |                                    |                  |                  |                             |                         |                      |                         |                             |                     |
| <b>34b</b>       | Agricultural Committee             | -                | -                | -                           | -                       | -                    | -                       | -                           | <b>34b</b>          |
| 35               | Repairs to Public Buildings        | 1,654            | 3,000            | -                           | -                       | -                    | -                       | -                           | 35                  |
| 36               | Town & Finance Committee Reports   | 14,495           | 16,000           | 16,000                      | 16,000                  | 16,000               | 16,000                  | 16,000                      | 36                  |
| 37               | Miscellaneous Printing             | -                | 2,000            | -                           | -                       | -                    | -                       | -                           | 37                  |
| 38               | Advertising                        | 2,863            | 3,700            | 3,700                       | 3,500                   | 3,500                | 3,500                   | 3,500                       | 38                  |
| 39               | Telephone                          | 54,285           | 74,500           | 74,500                      | 65,000                  | 65,000               | 65,000                  | 65,000                      | 39                  |
| 40               | Gasoline                           | 334,105          | 284,320          | -                           | -                       | -                    | -                       | -                           | 40                  |
| 41               | Out of State Travel                | -                | 300              | -                           | -                       | -                    | -                       | -                           | 41                  |
| <b>Sub-Total</b> |                                    | <b>407,402</b>   | <b>383,820</b>   |                             |                         | <b>84,500</b>        | <b>84,500</b>           | <b>84,500</b>               |                     |
| 42               | Police Dept S&W                    | 2,389,707        | 2,638,766        | 2,679,606                   | 2,679,606               | 2,679,606            | 2,679,606               | 2,679,606                   | 42                  |
| 43               | Police Dept Expense                | 244,490          | 292,492          | 336,001                     | 336,001                 | 336,001              | 336,001                 | 336,001                     | 43                  |
| 44               | Police Dept Capital Outlay         | 52,584           | 81,000           | 56,698                      | 56,698                  | 56,698               | 56,698                  | 56,698                      | 44                  |
| <b>Sub-Total</b> |                                    | <b>2,686,781</b> | <b>3,012,258</b> |                             |                         | <b>3,072,305</b>     | <b>3,072,305</b>        | <b>3,072,305</b>            |                     |
| <b>45a</b>       | Cranberry Fest- Public Safety      | -                | -                | -                           | -                       | -                    | -                       | -                           | <b>45a</b>          |
| <b>45b</b>       | Fire Dept S&W                      | 2,548,563        | 2,691,016        | 2,574,744                   | 2,574,744               | 2,574,744            | 2,574,744               | 2,574,744                   | <b>45b</b>          |
| <b>46</b>        | Fire Dept Expense                  | 180,421          | 203,046          | 233,088                     | 233,088                 | 233,088              | 233,088                 | 233,088                     | <b>46</b>           |
| <b>47</b>        | Fire Capitol Outlay                | -                | -                | -                           | -                       | -                    | -                       | -                           | <b>47</b>           |
| <b>48</b>        | Emergency Medical Services Expense | 54,125           | 53,610           | 100,000                     | 100,000                 | 100,000              | 100,000                 | 100,000                     | <b>48</b>           |
| <b>49</b>        | Emergency Medical Services S&W     | 75,000           | 77,000           | 73,234                      | 73,234                  | 73,234               | 73,234                  | 73,234                      | <b>49</b>           |
| <b>Sub-Total</b> |                                    | <b>2,858,109</b> | <b>3,024,672</b> |                             |                         | <b>2,981,065</b>     | <b>2,981,065</b>        | <b>2,981,065</b>            |                     |

|            |                               |                   |                   |                   |                   |            |
|------------|-------------------------------|-------------------|-------------------|-------------------|-------------------|------------|
| <b>49a</b> | Emer. Telecom. S&W            | -                 | -                 | 470,836           | 470,836           | <b>49a</b> |
| <b>49b</b> | Emer. Telecom. Expenses       | -                 | -                 | 10,432            | 10,432            | <b>49b</b> |
|            | <b>Sub-Total</b>              |                   |                   |                   |                   |            |
| <b>50</b>  | Building Inspection S&W       | 145,861           | 226,584           | 232,805           | 232,805           | <b>50</b>  |
| <b>51</b>  | Building Inspection Expense   | 8,413             | 10,050            | 11,124            | 11,124            | <b>51</b>  |
| <b>52</b>  | Building Capital Outlay       | -                 | 7,000             | -                 | -                 | <b>52</b>  |
|            | <b>Sub-Total</b>              | <b>154,274</b>    | <b>243,634</b>    | <b>243,929</b>    | <b>243,929</b>    |            |
| <b>53</b>  | Emergency Management Expense  | <b>4,249</b>      | <b>5,000</b>      | <b>4,954</b>      | <b>4,954</b>      | <b>53</b>  |
| <b>57</b>  | Natural Resources Expense     | <b>25,215</b>     | <b>29,800</b>     | <b>27,700</b>     | <b>27,700</b>     | <b>57</b>  |
|            | <b>Sub-Total</b>              | <b>25,215</b>     | <b>29,800</b>     | <b>27,700</b>     | <b>27,700</b>     |            |
| <b>58</b>  | Pleasant Bay Alliance Expense | <b>16,825</b>     | <b>16,825</b>     | <b>17,323</b>     | <b>17,323</b>     | <b>58</b>  |
| <b>59</b>  | Cape Cod Reg Tech High School | 881,868           | 814,661           | 841,453           | 841,453           | <b>59</b>  |
| <b>60</b>  | Harwich Public Schools        | <u>13,302,544</u> | <u>13,652,466</u> | <u>14,423,616</u> | <u>14,423,616</u> | <b>60</b>  |
|            | <b>Sub-Total</b>              | <b>14,184,412</b> | <b>14,467,127</b> | <b>15,265,069</b> | <b>15,265,069</b> |            |
| <b>61</b>  | Town Engineer's Dept S&W      | 137,140           | 142,064           | 148,613           | 148,613           | <b>61</b>  |
| <b>62</b>  | Town Engineer's Dept Expense  | <u>2,513</u>      | <u>3,800</u>      | <u>5,243</u>      | <u>5,243</u>      | <b>62</b>  |
|            | <b>Sub-Total</b>              | <b>139,653</b>    | <b>145,864</b>    | <b>153,856</b>    | <b>153,856</b>    |            |

| LINE             | DESCRIPTION                      | FY 2009          | VOTED BY TOWN MEETING<br>ACTUAL | TA<br>FY 2008    | RECOMMEND<br>FY 2009 | VOTED BY BOS<br>FY 2009 | VOTED BY FIN COM<br>FY 2009 | VOTED BY LINE |
|------------------|----------------------------------|------------------|---------------------------------|------------------|----------------------|-------------------------|-----------------------------|---------------|
|                  |                                  |                  |                                 |                  |                      |                         |                             |               |
| 63               | Highways and Maintenance S&W     | 1,475,420        | 1,577,683                       | 1,743,719        | 1,743,719            | 1,743,719               | 1,743,719                   | 63            |
| 64               | Highways and Maintenance Expense | 1,076,981        | 1,274,869                       | 1,525,959        | 1,525,959            | 1,525,959               | 1,525,959                   | 64            |
| 65               | Hot Mix, Oil, & Improve Town Rds | -                | -                               | -                | -                    | -                       | -                           | 65            |
| 66               | Hwy Snow Removal Wages           | 10,000           | 25,000                          | 25,000           | 25,000               | 25,000                  | 25,000                      | 66            |
| 67               | Hwy Snow Removal Materials       | 20,000           | 30,000                          | 30,000           | 30,000               | 30,000                  | 30,000                      | 67            |
| 68               | Hwy Snow Removal Equipment       | 35,000           | 45,000                          | 45,000           | 45,000               | 45,000                  | 45,000                      | 68            |
| <b>Sub-Total</b> |                                  | <b>2,617,401</b> | <b>2,952,552</b>                | <b>3,369,678</b> | <b>3,369,678</b>     | <b>3,369,678</b>        | <b>3,369,678</b>            |               |
| 69               | Street Lights                    | <u>83,129</u>    | <u>80,000</u>                   | <u>83,947</u>    | <u>83,947</u>        | <u>83,947</u>           | <u>83,947</u>               | 69            |
| 70               | Cemetery S&W                     | 23,697           | 41,618                          | 39,402           | 39,402               | 39,402                  | 39,402                      | 70            |
| 71               | Cemetery Expense                 | <u>2,679</u>     | <u>3,850</u>                    | <u>2,850</u>     | <u>2,850</u>         | <u>2,850</u>            | <u>2,850</u>                | 71            |
| <b>Sub-Total</b> |                                  | <b>26,376</b>    | <b>45,468</b>                   | <b>42,252</b>    | <b>42,252</b>        | <b>42,252</b>           | <b>42,252</b>               |               |
| 72               | Water Enterprise Fund            | <u>1,710,182</u> | <u>1,844,021</u>                | <u>1,994,786</u> | <u>1,994,786</u>     | <u>1,994,786</u>        | <u>1,994,786</u>            | 72            |
| 73               | Board of Health S&W              | 200,005          | 248,401                         | 256,894          | 256,894              | 256,894                 | 256,894                     | 73            |
| 74               | Board of Health Expense          | 18,789           | 29,425                          | 24,554           | 24,554               | 24,554                  | 24,554                      | 74            |
| 75               | Flax Pond Monitoring             | -                | -                               | -                | -                    | -                       | -                           | 75            |
| <b>Sub-Total</b> |                                  | <b>218,794</b>   | <b>277,826</b>                  | <b>281,448</b>   | <b>281,448</b>       | <b>281,448</b>          | <b>281,448</b>              |               |
| 76               | Channel 18 S&W                   | 59,343           | 61,741                          | -                | -                    | -                       | -                           | 76            |
| 77               | Channel 18 Expense               | 15,965           | 32,110                          | -                | -                    | -                       | -                           | 77            |

**Sub-Total**      **75,308**      **93,851**

|           |                                 |                |                |                |                |           |
|-----------|---------------------------------|----------------|----------------|----------------|----------------|-----------|
| <b>79</b> | Community Center Commission S&W | 228,511        | 246,486        | 214,155        | 214,155        | <b>79</b> |
| <b>80</b> | Community Center Commission Exp | <u>134,326</u> | <u>143,410</u> | <u>145,496</u> | <u>145,496</u> | <b>80</b> |
|           | <b>Sub-Total</b>                | <b>362,837</b> | <b>389,896</b> | <b>359,651</b> | <b>359,651</b> |           |

|           |                          |                |                |                |                |           |
|-----------|--------------------------|----------------|----------------|----------------|----------------|-----------|
| <b>81</b> | Council on Aging S&W     | 183,561        | 213,332        | 222,589        | 222,589        | <b>81</b> |
| <b>82</b> | Council on Aging Expense | <u>30,781</u>  | <u>38,905</u>  | <u>37,940</u>  | <u>37,940</u>  | <b>82</b> |
|           | <b>Sub-Total</b>         | <b>214,342</b> | <b>252,237</b> | <b>260,529</b> | <b>260,529</b> |           |

|           |                         |               |               |               |               |           |
|-----------|-------------------------|---------------|---------------|---------------|---------------|-----------|
| <b>83</b> | Youth Counselor S&W     | 56,240        | 57,982        | 62,897        | 62,897        | <b>83</b> |
| <b>84</b> | Youth Counselor Expense | <u>3,779</u>  | <u>4,280</u>  | <u>3,940</u>  | <u>3,940</u>  | <b>84</b> |
|           | <b>Sub-Total</b>        | <b>60,019</b> | <b>62,262</b> | <b>66,837</b> | <b>66,837</b> |           |

|           |                            |               |               |               |               |           |
|-----------|----------------------------|---------------|---------------|---------------|---------------|-----------|
| <b>85</b> | Veterans' Services Expense | 13,400        | 25,831        | 27,719        | 27,719        | <b>85</b> |
| <b>86</b> | Veterans' Benefits         | <u>15,550</u> | <u>15,000</u> | <u>15,000</u> | <u>15,000</u> | <b>86</b> |
|           | <b>Sub-Total</b>           | <b>28,950</b> | <b>40,831</b> | <b>42,719</b> | <b>42,719</b> |           |

|            |                                     |           |            |               |               |               |
|------------|-------------------------------------|-----------|------------|---------------|---------------|---------------|
| <b>87a</b> | Disability Rights Committee Expense | 22        | 640        | 540           | 540           | <b>87a</b>    |
|            | <b>Sub-Total</b>                    | <b>22</b> | <b>640</b> | <b>540</b>    | <b>540</b>    |               |
|            |                                     |           |            | <b>76,500</b> | <b>76,500</b> | <b>76,500</b> |

|            |                           |                |                |                |                |            |
|------------|---------------------------|----------------|----------------|----------------|----------------|------------|
| <b>87b</b> | Jim Noonan Human Services | -              | -              | <b>540</b>     | <b>540</b>     | <b>540</b> |
| <b>88</b>  | Brooks Library S&W        | 333,844        | 371,044        | 392,831        | 392,831        | <b>88</b>  |
| <b>89</b>  | Brooks Library Expense    | <u>210,993</u> | <u>229,545</u> | <u>233,482</u> | <u>233,482</u> | <b>89</b>  |
|            | <b>Sub-Total</b>          | <b>544,838</b> | <b>600,589</b> | <b>626,313</b> | <b>626,313</b> |            |

| FY 2009<br>OPERATING BUDGET                      | DESCRIPTION    | VOTED BY         |                         | TA<br>FY 2009    | VOTED BY             |                  | VOTED BY FIN COM<br>FY 2009 | LINE |
|--|----------------|------------------|-------------------------|------------------|----------------------|------------------|-----------------------------|------|
|  |                | FY 07<br>ACTUAL  | TOWN MEETING<br>FY 2008 |                  | RECOMMEND<br>FY 2009 | BOS<br>FY 2009   |                             |      |
| <b>90</b> Recreation & Youth Seasonal Help       | 163,996        | 175,533          | 170,000                 | 170,000          | 170,000              | 170,000          | <b>90</b>                   |      |
| <b>91</b> Recreation and Youth S&W               | 147,242        | 157,145          | 176,945                 | 176,945          | 176,945              | 176,945          | <b>91</b>                   |      |
| <b>92</b> Recreation and Youth Expense           | 50,967         | 52,215           | 58,203                  | 58,203           | 58,203               | 58,203           | <b>92</b>                   |      |
| <b>93</b> Aid to Various Programs                | <u>22,150</u>  | <u>26,950</u>    | -                       | -                | -                    | -                | <b>93</b>                   |      |
| <b>Sub-Total</b>                                 | <b>384,354</b> | <b>411,843</b>   | <b>405,148</b>          | <b>405,148</b>   | <b>405,148</b>       | <b>405,148</b>   |                             |      |
| <b>94</b> Harbormaster/Natural Resources S&W     | 218,178        | 256,773          | 267,857                 | 267,857          | 267,857              | 267,857          | <b>94</b>                   |      |
| <b>95</b> Harbormaster Expense                   | 78,579         | 80,500           | 84,072                  | 84,072           | 84,072               | 84,072           | <b>95</b>                   |      |
| <b>96</b> Harbormaster Capital Outlay            | -              | 5,000            | -                       | -                | -                    | -                | <b>96</b>                   |      |
| <b>Sub-Total</b>                                 | <b>296,757</b> | <b>342,273</b>   | <b>351,929</b>          | <b>351,929</b>   | <b>351,929</b>       | <b>351,929</b>   |                             |      |
| <b>97</b> Brooks Museum Commission Expense       | <u>12,719</u>  | <u>14,225</u>    | <u>11,763</u>           | <u>11,763</u>    | <u>11,763</u>        | <u>11,763</u>    | <b>97</b>                   |      |
| <b>Sub-Total</b>                                 | <b>12,719</b>  | <b>14,225</b>    | <b>11,763</b>           | <b>11,763</b>    | <b>11,763</b>        | <b>11,763</b>    |                             |      |
| <b>98</b> Historical Commission S&W              | -              | 1,327            | -                       | -                | -                    | -                | <b>98</b>                   |      |
| <b>99</b> Historical Commission Expense          | <u>76</u>      | <u>1,750</u>     | <u>1,750</u>            | <u>1,750</u>     | <u>1,750</u>         | <u>1,750</u>     | <b>99</b>                   |      |
| <b>Sub-Total</b>                                 | <b>76</b>      | <b>3,077</b>     | <b>1,750</b>            | <b>1,750</b>     | <b>1,750</b>         | <b>1,750</b>     |                             |      |
| <b>100</b> Memorial & Veterans' Day              | <u>1,897</u>   | <u>2,000</u>     | <u>2,000</u>            | <u>2,000</u>     | <u>2,000</u>         | <u>2,000</u>     | <b>100</b>                  |      |
| <b>101</b> Golf Operations & Maintenance S&W     | 581,403        | 652,448          | 671,054                 | 671,054          | 671,054              | 671,054          | <b>101</b>                  |      |
| <b>102</b> Golf Operations & Maintenance Expense | <u>392,806</u> | <u>429,852</u>   | <u>435,407</u>          | <u>435,407</u>   | <u>435,407</u>       | <u>435,407</u>   | <b>102</b>                  |      |
| <b>Sub-Total</b>                                 | <b>974,209</b> | <b>1,082,300</b> | <b>1,106,460</b>        | <b>1,106,460</b> | <b>1,106,460</b>     | <b>1,106,460</b> |                             |      |

|            |  |                            |                            |                            |                            |                            |                   |
|------------|--|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|-------------------|
| <b>103</b> | Total Departmental Budgets   | <b><u>15,109,907</u></b>   | <b><u>16,670,493</u></b>   | <b><u>17,609,714</u></b>   | <b><u>17,609,714</u></b>   | <b><u>17,609,714</u></b>   | <b><u>103</u></b> |
| <b>104</b> | Total Debt SERVICE (PRIN & INT)  | <b><u>4,442,841</u></b>    | <b><u>4,817,620</u></b>    | <b><u>4,859,316</u></b>    | <b><u>4,859,316</u></b>    | <b><u>4,859,316</u></b>    | <b><u>104</u></b> |
| <b>105</b> | Barnstable County Retirement   | 1,656,708                  | 1,742,558                  | 1,861,337                  | 1,861,337                  | 1,861,337                  | <b><u>105</u></b> |
| <b>106</b> | Special Retirement Pension a & b   | 3,551                      | 3,552                      | 3,552                      | 3,552                      | 3,552                      | <b><u>106</u></b> |
| <b>107</b> | Unemployment Compensation  | 62,877                     | 60,000                     | 60,000                     | 60,000                     | 60,000                     | <b><u>107</u></b> |
| <b>108</b> | Group Health Insurance   | 4,622,039                  | 5,253,535                  | 5,192,441                  | 5,192,441                  | 5,192,441                  | <b><u>108</u></b> |
| <b>109</b> | Insurance, General   | 790,027                    | 562,191                    | 490,000                    | 490,000                    | 490,000                    | <b><u>109</u></b> |
| <b>110</b> | Insurance Deductibles/Exclusions   | <u>11,087</u>              | <u>20,000</u>              | <u>15,000</u>              | <u>15,000</u>              | <u>15,000</u>              | <u>15,000</u>     |
| <b>110</b> | <b>Sub-Total</b>   | <b><u>7,146,290</u></b>    | <b><u>7,641,836</u></b>    | <b><u>7,622,330</u></b>    | <b><u>7,622,330</u></b>    | <b><u>7,622,330</u></b>    |                   |
| <b>111</b> | <b>Total Town Budget w/o<br/>HPS &amp; Water</b>                                     | <b><u>26,699,038</u></b>   | <b><u>29,129,949</u></b>   | <b><u>30,091,360</u></b>   | <b><u>30,091,360</u></b>   | <b><u>30,091,360</u></b>   | <b><u>111</u></b> |
| <b>112</b> | <b>Total Operating Budget FY 09<br/>Including Schools &amp;<br/>Water Enterprise</b> | <b><u>\$41,711,764</u></b> | <b><u>\$44,626,436</u></b> | <b><u>\$46,509,762</u></b> | <b><u>\$46,509,762</u></b> | <b><u>\$46,509,762</u></b> | <b><u>112</u></b> |

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. FUNDS OPERATION OF THE TOWN FOR FISCAL YEAR 2009. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted as printed in the warrant under the column voted FINCOM FY 2009, except Line item #104 Debt Service changed to \$4,844,016 and the sum of \$46,494,462 be appropriated for this purpose. That to raise this appropriation, the sum of \$42,532,146 be raised and appropriated, and that \$2,492,719 be transferred from the Water Enterprise Fund, and that \$860,487 be transferred from the CPC Fund, undesignated fund balance, to pay for current Land Bank debt service, and that \$151,860 be transferred from the Comcast Fund, and that \$17,250 be transferred from the Septic Loan Betterment Fund, and that \$75,000 be transferred from the Library Grant, and that \$125,000 be transferred from the Waterways Management Fund, and that \$200,000 be transferred from Overlay Surplus, and that \$40,000 be transferred from the Cemetery Fund.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

#### **CAPITAL PLAN ADOPTION**

**ARTICLE 5.** To see if the Town will vote to adopt the Capital Plan for the ensuing seven year period as adopted last year by the Town Meeting with new fiscal year 2015 as proposed by the Board of Selectmen and set forth below or as amended by vote of the Town Meeting, and to act fully thereon. By request of the Board of Selectmen.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS IS A PLAN OF PROJECTED CAPITAL EXPENDITURES FOR THE FUTURE. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** This article needed a 2/3 majority vote to pass, it was a unanimous vote, so declared.

FY 2008 – 2014 CAPITAL PLAN

| ITEM   | FY 08               | FY 09               | FY 10               | FY 11                 | FY 12                  | FY 13                  | FY 14                 |
|--|---------------------|---------------------|---------------------|-----------------------|------------------------|------------------------|-----------------------|
| <b>Construction Projects</b>                 |                     |                     |                     |                       |                        |                        |                       |
| New Police Station Plans                     | 600,000.00          |                     |                     |                       |                        |                        |                       |
| New Police Station Construction              |                     | 6,000,000.00        |                     |                       |                        |                        |                       |
| Rec. & Youth Sand Pond Bathroom              |                     |                     | 100,000.00          |                       |                        |                        |                       |
| New High School Plans                        |                     |                     |                     | \$1,000,000.00        |                        |                        |                       |
| New High School Construction                 |                     |                     |                     |                       | \$10,000,000.00        |                        |                       |
| Waste Water Management Planning              | 300,000             |                     |                     |                       |                        |                        |                       |
| Waste Water Management Design                |                     |                     |                     |                       | \$1,000,000.00         |                        |                       |
| Waste Water Management Construction          |                     |                     |                     |                       |                        |                        | \$5,000,000.00        |
| Wychmere Harbor Town Wooden Bulkhead         | 120,000.00          |                     |                     |                       |                        |                        |                       |
| Saquatacket Harbor Piling Replacement        | 210,000.00          |                     |                     |                       |                        |                        |                       |
| Replace Fuel Storage Tanks at Highway Garage |                     |                     |                     |                       |                        |                        |                       |
| <b>Total Construction</b>                    | <b>1,230,000.00</b> | <b>6,000,000.00</b> | <b>100,000.00</b>   | <b>0.00</b>           | <b>1,200,000.00</b>    | <b>11,000,000.00</b>   | <b>5,000,000.00</b>   |
| <b>Recurring Items and Maintenance</b>       |                     |                     |                     |                       |                        |                        |                       |
| Highway Roads & Sidewalks Maintenance        | 1,000,000.00        | 1,000,000.00        | 1,000,000.00        | 750,000.00            | \$750,000.00           | \$750,000.00           | \$750,000.00          |
| Repair/maintenance Town Hall HVAC            | \$100,000.00        |                     |                     |                       |                        |                        |                       |
| <b>Total Recurring/Maintenance</b>           | <b>1,100,000.00</b> | <b>1,000,000.00</b> | <b>1,000,000.00</b> | <b>\$750,000.00</b>   | <b>\$750,000.00</b>    | <b>\$750,000.00</b>    | <b>\$750,000.00</b>   |
| <b>Total Construction &amp; Recurring</b>    | <b>2,330,000.00</b> | <b>7,000,000.00</b> | <b>750,000.00</b>   | <b>\$1,950,000.00</b> | <b>\$11,750,000.00</b> | <b>\$5,750,000.00</b>  |                       |
| <b>Vehicle Replacement</b>                   |                     |                     |                     |                       |                        |                        |                       |
| Fire Rescue Vehicle                          |                     | 175,000.00          |                     | 175,000.00            |                        |                        | \$150,000.00          |
| Fire Engine                                  |                     |                     |                     |                       | \$467,000.00           |                        |                       |
| Refurbish ladder truck                       |                     |                     |                     | 250,000.00            |                        |                        |                       |
| Highway Sweeper                              |                     |                     |                     |                       | \$175,000.00           |                        |                       |
| Roll-off Truck                               | 170,000.00          |                     |                     |                       |                        |                        |                       |
| Highway Loader                               |                     |                     |                     |                       |                        |                        |                       |
| Landfill Loader                              |                     |                     |                     |                       |                        |                        |                       |
| Landfill Road Tractor                        |                     |                     |                     |                       |                        |                        |                       |
| Highway Dump truck                           |                     |                     |                     |                       |                        |                        |                       |
| <b>Total Vehicle Replacement</b>             | <b>170,000.00</b>   | <b>175,000.00</b>   | <b>250,000.00</b>   | <b>300,000.00</b>     | <b>\$792,000.00</b>    | <b>\$150,000.00</b>    | <b>\$130,000.00</b>   |
| <b>TOTAL PLAN</b>                            | <b>2,500,000.00</b> | <b>7,175,000.00</b> | <b>1,350,000.00</b> | <b>1,050,000.00</b>   | <b>\$2,742,000.00</b>  | <b>\$11,900,000.00</b> | <b>\$5,880,000.00</b> |
| <b>Water Department</b>                      |                     |                     |                     |                       |                        |                        |                       |
| Water Main Project                           | 300,000.00          | 300,000.00          | 300,000.00          | \$300,000.00          | \$300,000.00           | \$300,000.00           | \$300,000.00          |
| Water Storage Tank Rehabilitation            |                     |                     |                     |                       |                        |                        |                       |
| New Well Source Investigation                | 200,000.00          | 100,000.00          | 100,000.00          | 200,000.00            |                        |                        |                       |
| Repaint Lothrop Water Tank                   |                     | 700,000.00          |                     |                       |                        |                        |                       |
| Remote Meter Reading                         | 650,000.00          |                     |                     |                       |                        |                        |                       |
| New Water Treatment Plant                    |                     |                     |                     |                       |                        |                        |                       |
| Water Department Total                       | 1,150,000.00        | 1,100,000.00        | 400,000.00          | 500,000.00            | \$300,000.00           | \$9,300,000.00         | \$300,000.00          |
| <b>TOTAL PLAN PLUS WATER</b>                 | <b>3,650,000.00</b> | <b>8,275,000.00</b> | <b>1,750,000.00</b> | <b>1,550,000.00</b>   | <b>\$3,042,000.00</b>  | <b>\$21,200,000.00</b> | <b>\$6,180,000.00</b> |

| <b>FY 2009-2015 CAPITAL PLAN</b>                |                      |                      |                     |                     |                     |                      |                     |                     |              |              |  |
|---|----------------------|----------------------|---------------------|---------------------|---------------------|----------------------|---------------------|---------------------|--------------|--------------|--|
| <b>ITEM</b>                                     | <b>Requested</b>     | <b>FY 09</b>         | <b>FY 10</b>        | <b>FY 11</b>        | <b>FY 12</b>        | <b>FY 13</b>         | <b>FY 14</b>        | <b>FY 15</b>        |              |              |  |
| <b>Construction Projects</b>                    |                      |                      |                     |                     |                     |                      |                     |                     |              |              |  |
| New Police Station Construction                 | 10,817,917.00        | 10,000,000.00        |                     |                     |                     |                      |                     |                     |              |              |  |
| Rec & Youth bathroom (@ Long Pond)              |                      | Change Location      |                     | 100,000.00          |                     |                      |                     |                     |              |              |  |
| New High School Plans                           |                      |                      |                     |                     |                     | 1,000,000.00         |                     |                     |              |              |  |
| New High School Construction                    |                      |                      |                     |                     |                     |                      | 15,000,000.00       |                     |              |              |  |
| Waste Water Management Design                   |                      |                      |                     |                     |                     |                      |                     | 1,000,000.00        |              |              |  |
| Waste Water Management Construction             | Add \$5mil           |                      |                     |                     |                     |                      |                     |                     | 5,000,000.00 | 5,000,000.00 |  |
| Golf Course Tee Box/Paving/building Maintenance | 1,700,000.00         | 100,000.00           |                     |                     |                     |                      |                     |                     |              |              |  |
| New DPW Maintenance Garage                      | 600,000.00           | 600,000.00           |                     |                     |                     |                      |                     |                     |              |              |  |
| Various Harbor Maintenance/Replacements         | 2,091,000.00         | 125,000.00           |                     |                     |                     |                      |                     | 416,000.00          | 250,000.00   | 1,300,000.00 |  |
| Engineering Study of Harbor Needs               | 100,000.00           | 100,000.00           |                     |                     |                     |                      |                     |                     |              |              |  |
| Various Bulkhead Replacement                    | 2,729,000.00         | 2,129,200.00         | 300,000.00          | 300,000.00          | 300,000.00          | 300,000.00           |                     |                     |              |              |  |
| <b>Total Construction Projects</b>              | <b>22,937,927.00</b> | <b>10,325,000.00</b> | <b>2,829,200.00</b> | <b>300,000.00</b>   | <b>1,716,000.00</b> | <b>16,550,000</b>    | <b>6,300,000.00</b> | <b>5,000,000.00</b> |              |              |  |
| <b>Recurring Items and Maintenance</b>          |                      |                      |                     |                     |                     |                      |                     |                     |              |              |  |
| Highway Roads & Sidewalks Maintenance           | 1,000,000.00         | 200,000.00           | 750,000.00          | 750,000.00          | 750,000.00          | 700,000.00           | 700,000.00          |                     |              |              |  |
| Various Channel Dredging                        | 873,000.00           | 118,000.00           | 150,000.00          | 88,000.00           | 215,000.00          | 262,000.00           |                     |                     | 40,000.00    |              |  |
| Basin Dredging                                  | 4,500,000.00         |                      |                     |                     | 2,000,000.00        |                      |                     |                     | 1,500,000.00 |              |  |
| <b>Total Construction &amp; Recurring</b>       | <b>22,943,200.00</b> | <b>11,193,000.00</b> | <b>3,729,200.00</b> | <b>3,138,000.00</b> | <b>2,681,000.00</b> | <b>17,512,000.00</b> | <b>7,000,000.00</b> | <b>6,540,000.00</b> |              |              |  |
| <b>Vehicle Replacement</b>                      |                      |                      |                     |                     |                     |                      |                     |                     |              |              |  |
| Fire Rescue Vehicle                             | 185,000 ea           | 185,000.00           |                     |                     |                     |                      | 185,000.00          |                     | 185,000.00   |              |  |
| Breathing apparatus                             | 249,674.00           | 80,000.00            | 80,000.00           |                     |                     |                      |                     |                     |              |              |  |
| Fire Engine                                     | 500,000.00           |                      |                     |                     |                     |                      |                     |                     | 500,000.00   |              |  |
| Ladder Truck                                    | +\$83,000            |                      |                     |                     |                     |                      | 550,000.00          |                     |              |              |  |
| Refurbish ladder truck                          |                      |                      | 250,000.00          |                     |                     |                      |                     |                     |              |              |  |
| Highway Sweeper                                 |                      |                      |                     |                     |                     |                      | 175,000.00          |                     |              |              |  |
| Roll-off Truck                                  |                      | 170,000.00           |                     |                     |                     |                      |                     |                     |              |              |  |
| Landfill Loader                                 |                      |                      |                     |                     |                     |                      | 150,000.00          |                     |              |              |  |
| Landfill Road Tractor                           |                      |                      |                     |                     |                     |                      |                     |                     | 130,000.00   |              |  |
| Highway Dump truck                              |                      |                      |                     |                     |                     |                      |                     |                     |              | 125,000.00   |  |
| Highway Loader                                  | 150,000.00           |                      |                     |                     |                     |                      |                     |                     |              |              |  |
| <b>Total Vehicle Replacement</b>                | <b>1,152,674.00</b>  | <b>435,000.00</b>    | <b>330,000.00</b>   | <b>390,000.00</b>   | <b>875,000.00</b>   | <b>310,000.00</b>    | <b>130,000.00</b>   | <b>835,000.00</b>   |              |              |  |
| <b>TOTAL PLAN</b>                               | <b>24,095,874.00</b> | <b>11,628,000.00</b> | <b>4,059,200.00</b> | <b>3,528,000.00</b> | <b>3,556,000.00</b> | <b>17,822,000.00</b> | <b>7,130,000.00</b> | <b>7,375,000.00</b> |              |              |  |
| <b>Water Department</b>                         |                      |                      |                     |                     |                     |                      |                     |                     |              |              |  |
| Water Main Project                              | \$300,000            | 300,000.00           | 300,000.00          | 300,000.00          | 300,000.00          | 300,000.00           | 300,000.00          | 300,000.00          | 300,000.00   |              |  |
| New Well Source Investigation                   | \$300,000            | 100,000.00           | 200,000.00          | 200,000.00          | 100,000.00          | 100,000.00           | 100,000.00          | 100,000.00          |              |              |  |
| Repaint Lothrop and route #39 water tanks       | \$1,800,000          | 0.00                 | 400,000.00          | 2,100,000.00        |                     |                      |                     |                     |              |              |  |
| New Water Treatment Plant                       |                      |                      |                     |                     |                     |                      |                     | 9,000,000.00        |              |              |  |
| Iron/manganese treatment at Chatham Rd Wells    | 4,000,000.00         |                      |                     |                     |                     |                      |                     |                     |              |              |  |
| <b>Water Department Total</b>                   | <b>6,400,000.00</b>  | <b>400,000.00</b>    | <b>4,900,000.00</b> | <b>2,600,000.00</b> | <b>400,000.00</b>   | <b>9,400,000.00</b>  | <b>300,000.00</b>   | <b>300,000.00</b>   |              |              |  |
| <b>TOTAL PLAN PLUS WATER</b>                    | <b>30,495,874.00</b> | <b>12,028,000.00</b> | <b>8,959,200.00</b> | <b>7,128,000.00</b> | <b>3,956,000.00</b> | <b>22,222,000.00</b> | <b>7,430,000.00</b> | <b>7,675,000.00</b> |              |              |  |

\* All cost estimates are approximate in out years and subject to change. These are local estimate cost only.

**HARBORMASTER/NATURAL RESOURCES****CAPITAL OUTLAY PLAN**

|  | FY 09            | FY 10              | FY 11              | FY 12              | FY 13            | FY 14              | FY 15              |
|--|------------------|--------------------|--------------------|--------------------|------------------|--------------------|--------------------|
| <b>1. Saquatucket Harbor</b>                         |                  |                    |                    |                    |                  |                    |                    |
| Engineering Study of Total Harbor Needs              | 100,000          |                    |                    |                    |                  |                    |                    |
| iii. North Bulhead (plus west ramp) Replacement 584' |                  | 1,500,000          |                    |                    |                  |                    |                    |
| Replacement East Bulkhead fuel dock/ramp 242'        |                  | 629,200            |                    |                    |                  |                    |                    |
| iv. Replace remaining steel pilings (18)             | 125,000          |                    |                    |                    |                  |                    |                    |
| 1. Floats  |                  |                    |                    |                    | 250,000          |                    |                    |
| Dredging Inner Harbor                                |                  | 100,000            |                    |                    | 120,000          |                    |                    |
| <b>TOTAL SAQUATUCKET</b>                             | <b>225,000</b>   | <b>2,229,200</b>   | <b>0</b>           | <b>0</b>           | <b>370,000</b>   | <b>0</b>           | <b>0</b>           |
| <b>2. Allen Harbor</b>                               |                  |                    |                    |                    |                  |                    |                    |
| ii. Pilings/docks                                    |                  | 116,000            |                    |                    |                  |                    |                    |
| Dredging Channel                                     | 84,000           | 88,000             | 100,000            |                    | 92,000           |                    |                    |
| vi. Parking Lot                                      |                  |                    |                    |                    | 100,000          |                    |                    |
| Reconstruct Jetty in Channel                         |                  |                    |                    |                    |                  | 1,200,000          |                    |
| c. Outer channel                                     |                  |                    |                    |                    |                  |                    |                    |
| i. Dredging  |                  |                    | 100,000            |                    |                  |                    |                    |
| Dredging Basin                                       |                  |                    | 2,000,000          |                    |                  |                    |                    |
| <b>TOTAL ALLEN HARBOR</b>                            | <b>84,000</b>    | <b>0</b>           | <b>2,088,000</b>   | <b>316,000</b>     | <b>92,000</b>    | <b>1,200,000</b>   | <b>0</b>           |
| <b>3. Wychmere Inner Harbor</b>                      |                  |                    |                    |                    |                  |                    |                    |
| i. Dredge  | 34,000           |                    | 40,000             |                    | 40,000           |                    |                    |
| Dredge Basin   |                  |                    |                    |                    |                  | 40,000             |                    |
| ii. Paving, storm treat removal & basin installation |                  |                    |                    |                    | 100,000          |                    |                    |
| Maintenance/replacement Bulkhead                     |                  |                    |                    |                    | 300,000          |                    |                    |
| <b>TOTAL WYCHMERE HARBOR</b>                         | <b>34,000</b>    | <b>0</b>           | <b>0</b>           | <b>440,000</b>     | <b>0</b>         | <b>0</b>           | <b>1,040,000</b>   |
| <b>5. Round Cove</b>                                 |                  |                    |                    |                    |                  |                    |                    |
| Dredge Channel                                       |                  |                    |                    |                    | 75,000           |                    |                    |
| Dredge Basin   |                  |                    |                    |                    |                  | 500,000            |                    |
| f. Ramp  |                  |                    |                    |                    | 100,000          |                    |                    |
| h. Bulkhead  |                  |                    |                    |                    | 300,000          |                    |                    |
| <b>TOTAL ROUND COVE</b>                              | <b>0</b>         | <b>0</b>           | <b>0</b>           | <b>475,000</b>     | <b>0</b>         | <b>0</b>           | <b>500,000</b>     |
| <b>6. Herring River</b>                              |                  |                    |                    |                    |                  |                    |                    |
| i. Dredging  |                  |                    |                    |                    | 50,000           |                    |                    |
| <b>7. Town Ramp-Rt 28</b>                            |                  |                    |                    |                    |                  |                    |                    |
| Paved Ramp   |                  |                    |                    |                    |                  | 100,000            |                    |
| <b>TOTAL HERRING RIVER</b>                           | <b>0</b>         | <b>50,000</b>      | <b>0</b>           | <b>50,000</b>      | <b>0</b>         | <b>100,000</b>     | <b>0</b>           |
| <b>TOTAL BY YEAR</b>                                 | <b>\$343,000</b> | <b>\$2,279,200</b> | <b>\$2,088,000</b> | <b>\$1,231,000</b> | <b>\$512,000</b> | <b>\$1,300,000</b> | <b>\$1,540,000</b> |

## **FUND THE CONSTRUCTION OF A NEW POLICE FACILITY**

**ARTICLE 6.** To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sufficient sum of money to construct a new Police Station/Joint Dispatch Facility, including furnishings and equipment, and all costs incidental and related thereto, and to authorize the Board of Selectmen to take all actions necessary to carry out this project. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59, § 21C (proposition 21/2) the amounts required to pay the principal of and the interest on any borrowing authorized under this article, and to act fully thereon. By request of the Board of Selectmen. Estimated Cost: \$10,200,000.

## **THE FINANCE COMMITTEE WILL MAKE ITS RECOMMENDATION AT TOWN MEETING AFTER BIDS FOR THE PROJECT HAVE BEEN ANALYZED. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted to appropriate \$8,750,000 to construct a new Police Station /Joint Dispatch Facility, including furnishings and equipment, and all cost incidental and related thereto; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$8,750,000 under Chapter 44 of the General Laws or any other enabling authority; and that the Board of Selectmen is authorized to expend all funds available for the project and to take any other action necessary to carry out the project; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½ ) amounts required to pay the principal of and interest on the borrowing authorized by this vote.

Duly seconded

After much discussion, a motion was made a seconded to terminate debate. This vote required a 3/4 majority vote to pass, it was a unanimous vote, so declared.

**ACTION:** This article need a two-thirds vote majority vote to pass, it was ruled to have received the necessary 2/3's vote and passed.

## **FUND THE ROAD MAINTENANCE PROGRAM**

**ARTICLE 7.** To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in accordance with Chapter 44 of the M.G.L. or any other authorizing authority, the sum of \$1,000,000 to fund the "Road Maintenance Program" and Phase II Stormwater Compliance, as requested in the Capital Plan for FY 2009 and to act fully thereon. By request of the DPW Director. Estimated Cost: \$200,000

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED BY \$200,000 FROM AVAILABLE FUNDS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted to fund the Road Maintenance Program as in the Capital Plan for Fiscal Year 2009 and the sum of \$200,000 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** So voted.

**LEASE OR PURCHASE AND EQUIP VEHICLES**

**ARTICLE 8.** To see if the Town will vote to raise and appropriate, transfer from available funds from the Enterprise Fund, and/or borrow a sufficient sum of money to lease or purchase and equip the following vehicles, and further to authorize the Town to enter into a lease/purchase agreement or agreements for a term of up to five years, and to act fully thereon:

| <u>Water Department Enterprise Fund</u>   | <u>Estimated Purchase Cost</u> |
|---|--------------------------------|
| One (1) new one ton dump truck  | \$47,399.00                    |
| One (1) new one ton Ford Van  | \$20,086.00                    |
| Pay off Lease – F-750 dump truck  | \$52,272.00                    |
| <u>Highway and Maintenance</u>  | <u>Estimated Purchase Cost</u> |
| One (1) new Roll-Off Truck (Disposal Area)  | \$150,000                      |
| And to further authorize trade-in or sale of one (1) Mack Tractor toward the purchase price where the Board of Selectmen finds that the vehicle cannot be utilized elsewhere in the Town.                   |                                |
| One (1) new One-Ton Dump Truck with Plow (Highway)  | \$44,822                       |
| And to further authorize trade-in or sale of one (1) 1982 GMC 1-ton Dump Truck toward the purchase price where the Board of Selectmen finds that the vehicle cannot be utilized elsewhere in the Town       |                                |
| One (1) new One-Ton Dump Truck with Plow (Parks)  | \$44,822                       |
| And to further authorize trade-in or sale of one (1) 1986 Civil Defense Pickup Truck toward the purchase price where the Board of Selectmen finds that the vehicle cannot be utilized elsewhere in the Town |                                |
| One (1) new 1/2-Ton Pickup Truck (Police)   | \$29,367                       |
| And to further authorize trade-in or sale of one (1) Civil Defense 1985 Chevy Blazer toward the purchase price where the Board of Selectmen finds that the vehicle cannot be utilized elsewhere in the Town |                                |
| One (1) new Ford Escape (Engineering)   | \$19,551                       |
| And to further authorize trade-in or sale of one (1) 1993 Ford Explorer toward the purchase price where the Board of Selectmen finds that the vehicle cannot be utilized elsewhere in the Town              |                                |

**THE FINANCE COMMITTEE RECOMMENDS THE FOLLOWING FOR HIGHWAY AND MAINTENANCE:**

|   |                        |
|---|------------------------|
| <b>ONE NEW ROLL-OFF TRUCK</b>               | <b>\$150,000</b>       |
| <b>ONE NEW ONE-TON DUMP TRUCK WITH PLOW</b> | <b>\$44,822</b>        |
| <b>ONE NEW ONE-TON DUMP TRUCK WITH PLOW</b> | <b>\$44,822</b>        |
| <b>ONE NEW FORD ESCAPE (Engineering)</b>    | <b>\$19,551</b>        |
| <b>ONE NEW 1/2 TON PICK-UP (Police)</b>     | <b><u>\$29,367</u></b> |
|   | <b>\$288,562</b>       |

**FOR WATER DEPARTMENT:**

|   |                        |
|---|------------------------|
| <b>ONE NEW ONE-TON DUMP TRUCK</b>       | <b>\$47,399</b>        |
| <b>ONE NEW ONE-TON FORD VAN</b>         | <b>\$20,086</b>        |
| <b>PAYOUT LEASE ON F-750 DUMP TRUCK</b> | <b><u>\$52,272</u></b> |
|   | <b>\$119,757</b>       |

**TO BE FUNDED: \$288,562 FROM AVAILABLE FUNDS AND \$119,757 FROM WATER ENTERPRISE FUND. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that \$119,757 be transferred from Water Enterprise and \$288,562 from Free Cash for the following:

Water Department

|                                |          |
|--------------------------------|----------|
| One (1) new one ton dump truck | \$47,399 |
| One (1) new one ton Ford van   | \$20,086 |
| Pay off lease F-750 dump truck | \$52,272 |

Highway and Maintenance

|  |           |
|--|-----------|
| One (1) new roll off truck (Disposal)              | \$150,000 |
| One (1) new one ton dump truck with plow (Highway) | \$44,822  |
| One (1) new one ton dump truck with plow (Parks)   | \$44,822  |
| One (1) new one half ton pickup truck (Police)     | \$29,367  |
| One (1) new Ford Escape (Engineering)              | \$19,551  |

And to authorize the Board of Selectmen to trade-in or sell: One Mack Tractor, on one 1982 GMC 1-ton Dump truck, one 1986 Civil Defense pickup truck, one Civil Defense 1985 Chevy Blazer and one 1993 Ford Explorer.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**PURCHASE/EQUIP NEW EQUIPMENT**

**ARTICLE 9.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to purchase and equip the following equipment, and to act fully thereon:

|                         |                                |
|-------------------------|--------------------------------|
| <u>Water Department</u> | <u>Estimated Purchase Cost</u> |
| One (1) new excavator   | \$45,000                       |

|   |          |
|---|----------|
| <u>Recreation Department</u>                      |          |
| Five (5) solar powered Big Belly Trash Compactors | \$17,975 |

**THE FINANCE COMMITTEE RECOMMENDS THAT \$45,000 BE APPROVED FOR PURCHASE OF ONE EXCAVATOR FROM THE WATER ENTERPRISE FUND AND THAT REQUEST FOR FIVE SOLAR POWERED TRASH COMPACTORS BE INDEFINITELY POSTPONED. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that \$45,000 be transferred from Water Enterprise for the following:

|   |          |
|---|----------|
| One (1) new excavator (Water)   | \$45,000 |
| and to authorize the Board of Selectmen to trade-in or sell a Ford backhoe. |          |

Duly seconded

**ACTION:** So voted.

**REPLACE PORTION OF ROOF AT  
HIGHWAY MAINTENANCE BUILDING**

**ARTICLE 10.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to replace a portion of the roof of the Highway Maintenance building, and to act fully thereon. By request of the DPW Director. Estimated Cost: \$24,500

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FROM AVAILABLE FUNDS FOR PHASE THREE OF THE PROJECT. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and the sum of \$24,500 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** So voted.

**DEFRAY COSTS OF QUEEN ANNE ROAD/RTE. 124  
INTERSECTION PROJECT**

**ARTICLE 11.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to defray any associated right of way expenses connected with the Queen Anne Road/Route 124

Intersection Improvement Project and to authorize the Board of Selectmen to acquire the following parcels of land and/or rights in land for the purpose of obtaining a secure and public right of way:

Assessors Map 68:    Parcel N1-3    Parcel F2    Parcel C1    Parcel E1

|                     | <u>Total # Parcels</u> | <u>Area</u>    |
|---------------------|------------------------|----------------|
| In Fee              | 4                      | 1,210 +/- s.f. |
| Temporary Easements | 4                      | 2,930 +/- s.f. |

Further, that the Board of Selectmen may acquire these parcels, or modification of these parcels or other required parcels by eminent domain, purchase or otherwise. The subject parcels are currently identified on plans prepared by Vanasse Hangen Brustlin, Inc. dated March 15, 2007 and entitled:

“THE COMMONWEALTH OF MASSACHUSETTS HIGHWAY DEPARTMENT TRANSPORTATION IMPROVEMENT PROJECT - ROUTE 124/PLEASANT LAKE AVENUE IN THE TOWN OF HARWICH BARNSTABLE COUNTY”

and to act fully thereon. By request of the DPW Director. Estimated Cost: \$20,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FROM AVAILABLE FUNDS. VOTE: YES-3, NO-2.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted as printed in the warrant except that the parcels are located on Assessor's Map 70, Parcel N1-3, Parcel F2, Parcel C1 and Parcel E1 and the sum of \$20,000 be transferred from Free Cash for this purpose.  
Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**PROGRAM TO REPLACE SELF CONTAINED  
BREATHING APPARATUS**

**ARTICLE 12.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to fund phase one of a 3 Phase program to replace 37 SELF CONTAINED BREATHING APPARATUS units and associated compressors and mounting brackets. Total cost is \$240,000; Phase one is \$80,000 and to act fully thereon. By request of the Fire Chief. Estimated Cost: \$80,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$80,000 FROM AVAILABLE FUNDS. A SAFETY ISSUE FOR FIRE FIGHTERS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and the sum of \$80,000 be transferred from Free Cash for this purpose.      Duly seconded

**ACTION:** So voted.

**PURCHASE AMBU-PRO ELECTRONIC AMBULANCE INCIDENT DATA MANAGEMENT AND REPORTING SYSTEM**

**ARTICLE 13.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to purchase the AMBU-PRO ELECTRONIC AMBULANCE REPORTING SYSTEM. The system and installation is on the state procurement list contract # ITS14 and to act fully thereon. By request of the Fire Chief. Estimated Cost: \$74,996.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FROM AVAILABLE FUNDS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and the sum of \$74,969 be transferred from Free Cash for this purpose.      Duly seconded

**ACTION:** So voted.

**FUND NEW WATER SOURCE EXPLORATION**

**ARTICLE 14.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money for the continued new source exploration at the Well 10 site in North Harwich. The funds for this article will be paid from water receipts. The Board of Water Commissioners is requesting that this project be paid for out of the Enterprise Fund, and to act fully thereon. By request of the Water Commissioners and Superintendent. Estimated Cost: \$100,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FROM THE WATER ENTERPRISE FUND. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this

article be accepted and adopted and the sum of \$100,000 be appropriated from the Water Enterprise Fund for this purpose.

Duly seconded

**ACTION:** So voted.

**REPLACE PILINGS AT SAQUATUCKET HARBOR**

**ARTICLE 15.** To see if the Town will vote to raise and appropriate, transfer, or take from the Waterways Improvement Fund a sufficient sum of money to replace pilings at Saquatucket Municipal Marina and Wychmere Harbor Town Pier and to apply for and accept any State, Federal or Private monies available for this purpose and to act fully thereon. By request of the Harbormaster. Estimated Cost: \$125,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FROM AVAILABLE FUNDS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and the sum of \$125,000 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** So voted.

**FUND PERMITTING FOR ALLEN HARBOR DREDGING**

**ARTICLE 16.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to cover anticipated costs of permitting for dredging Allen Harbor and to apply for and accept any State, Federal or private grant monies available for this purpose and to act fully thereon. By request of the Harbormaster. Estimated Cost: \$50,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FROM THE WATERWAYS MANAGEMENT FUND. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and the sum of \$50,000 be transferred from the Waterways Management Fund for this purpose.

Duly seconded

**ACTION:** So voted.

**FUND REPLACEMENT OF COMFORT STATION**  
**AT ALLEN HARBOR**

**ARTICLE 17.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to replace the comfort station at Allen Harbor Town Landing and to apply for and accept any State, Federal or private grant monies available for this purpose, and to act fully thereon. By request of the Harbormaster. Estimated Cost: \$ \_\_\_\_\_.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. ENGINEERING PLANS ARE NOT COMPLETE. VOTE: YES-5, NO-0**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** The article is indefinitely postponed.

**FUND HARBOR ENGINEERING STUDY**

**ARTICLE 18.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money for the needs and improvement plans for various harbors and to apply for and accept any State, Federal or private grant monies available for this purpose, and to act fully thereon. By request of the Harbormaster. Estimated Cost: \$100,000.

**THE FINANCE COMMITTEE RECOMMENDS \$50,000 FROM AVAILABLE FUNDS FOR THE START OF THE ENGINEERING PLANS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and the sum of \$50,000 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** So voted.

**ADD TO DREDGING RESERVE FUND**

**ARTICLE 19.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to dredge various harbors and transfer \$90,000 from Article 34 of the 1996 Annual Town Meeting, and to apply for and accept any State, Federal or private grant monies available for this purpose, and to act fully thereon. By request of the Harbormaster. Estimated Cost: \$175,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE FUNDED IN THE AMOUNT OF \$125,000 WITH \$90,000 FROM WATERWAYS MANAGEMENT FUND AND \$35,000 FROM AVAILABLE FUNDS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and the sum of \$35,000 be transferred from Free Cash and \$90,000 from Article 34 of the May 6, 1996 Annual Town Meeting for the Allen Harbor Breakwater for this purpose.

Duly seconded

**ACTION:** So voted

**FUND ALLEN HARBOR DOCK SYSTEM**

**ARTICLE 20.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to replace the dock system at Allen Harbor, and to act fully thereon. By request of the Harbormaster. Estimated Cost: \$\_\_\_\_\_.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. ENGINEERING PLANS NOT AVAILABLE AND TEMPORARY REPAIRS HAVE BEEN MADE. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** The article is indefinitely postponed.

**FUND INSTRUCTIONAL TECHNOLOGY HARDWARE AND SOFTWARE FOR THE SCHOOL DEPARTMENT**

**ARTICLE 21.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to fund instructional technology hardware and software for the School Department and to act fully thereon. By request of the School Committee. Estimated Cost: \$146,073.

**THE FINANCE COMMITTEE RECOMMENDS \$75,000 FROM AVAILABLE FUNDS FOR THIS ARTICLE TO ASSIST WITH THE NEED TO UPGRADE TECHNOLOGY EQUIPMENT IN THE SCHOOLS. THIS IS IN ADDITION TO FUNDS WITHIN THE SCHOOL BUDGET BUT CAN ONLY BE SPENT ON TECHNOLOGY. VOTE: YES-4, NO-1.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and the sum of \$125,000 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** Unanimous vote, so declared

### **FUND SCHOOL BUILDING MAINTENANCE**

**ARTICLE 22.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to fund building maintenance at the Elementary, Middle and High Schools; said funds to be utilized to accomplish the extraordinary maintenance goals set forth by the school administration in the 2008 year of its 5-year maintenance plan, and to act fully thereon. By request of the School Committee. Estimated Cost: \$87,150.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. FUNDS FOR THIS PURPOSE SHOULD BE PART OF THE SCHOOL DEPARTMENT OPERATING BUDGET. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** The article is indefinitely postponed.

### **FUND RENOVATION OF TEE BOXES AND SURROUNDING AREAS AT CRANBERRY VALLEY GOLF COURSE**

**ARTICLE 23.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to renovate various tee boxes and surrounding areas at Cranberry Valley Golf Course, and to act fully thereon. By request of the Harwich Golf Committee. Estimated Cost: \$100,000.

**THE FINANCE COMMITTEE RECOMMENDS \$50,000 FROM AVAILABLE FUNDS FOR THIS PROJECT. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** The article is indefinitely postponed.

### **MAINTAIN, UPDATE, AND/OR CERTIFY REAL/PERSONAL PROPERTY VALUATIONS**

**ARTICLE 24.** To see if the Town will vote to raise and appropriate and/or

transfer from available funds a sufficient sum of money to maintain, update, and/or certify real and personal property valuations, and to act fully thereon. By request of the Board of Assessors.

Estimated cost: \$50,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FROM AVAILABLE FUNDS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and the sum of \$50,000 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** So voted.

**APPROVE PURCHASE OF NEW VOTING MACHINES**

**ARTICLE 25.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money for the purpose of purchasing four (4) new electronic voting machines, one for each precinct for elections, and to act fully thereon. By request of the Town Clerk. Estimated cost: \$24,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FROM AVAILABLE FUNDS. PRESENT MACHINES CANNOT BE MAINTAINED DUE TO MANUFACTURER IS NO LONGER IN BUSINESS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and the sum of \$24,000 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** So voted.

**PRESERVATION OF TOWN RECORDS**

**ARTICLE 26.** To see if the Town will vote to transfer from Community Preservation Act funds (Historic) a sum of money for the preservation of certain Town records maintained by the Town Clerk, and to act fully thereon. This is phase II of this project. By request of the Community Preservation Committee and the Harwich Town Clerk. Estimated Cost: \$ 27,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$27,000 FROM COMMUNITY PRESERVATION FUNDS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and the sum of \$27,000 be transferred from the CPC Fund, undesignated fund balance (Historic) to the Harwich Town Clerk for this purpose. Duly seconded

**ACTION:** So voted.

**RESTORATION, PRESERVATION AND  
STORAGE OF TOWN RECORDS**

**ARTICLE 27.** To see if the Town will vote to transfer from Community Preservation Act funds (Historic) a sum of money for the restoration, preservation of certain town records maintained by the Board of Assessors and a storage system therefore, and to act fully thereon. This is phase I of the restoration and preservation portion of this project. By request of the Community Preservation Committee, the Harwich Tax Assessor and Harwich Board of Assessors. Estimated Cost: \$ 126,500.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-5, NO-0.**

**MOTION:** (David Marsland, Selectman) I move that this article be accepted and adopted and the sum of \$126,500 be transferred from the CPC Fund, undesignated fund balance, (Historic) to the Harwich Board of Assessors for this purpose. Duly seconded

**ACTION:** So voted.

**INVENTORY, APPRAISE AND RESTORE PAINTINGS**

**ARTICLE 28.** To see if the Town will vote to transfer from Community Preservation Act funds (Historic) a sum of money to inventory, appraise and restore Charles D. Cahoon paintings located at the Brooks Free Library and at the Historical Society, and to act fully thereon. By request of the Community Preservation Committee, Brooks Free Library Board of Trustees and the Harwich Historical Society. Estimated Cost: \$ 6,100.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-4, NO-1.**

**MOTION:** (Lawrence Cole, Selectman) I move that this article be accepted and adopted and the sum of \$6,100 be transferred from the CPC Fund, undesignated fund balance, (Historic) to the Harwich Historical Society and the Brooks Free Library Trustees for this purpose.

Duly seconded

**ACTION:** So voted.

**DIGITIZE MICROFILM OF HARWICH INDEPENDENT NEWSPAPER  
AND PURCHASE COMPUTER FOR BROOKS ACADEMY**

**ARTICLE 29.** To see if the Town will vote to transfer from Community Preservation Act funds (Historic) a sum of money to digitize microfilm of the Harwich Independent Newspaper from 1872 to 1949 maintained by Brooks Free Library and to purchase one (1) computer workstation for use at Brooks Free Library and one (1) computer workstation for use at Brooks Academy, both to access said digitized content, and to act fully thereon. By request of the Community Preservation Committee and Brooks Free Library Board of Trustees. Estimated Cost: \$ 18,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE  
INDEFINITELY POSTPONED. VOTE: YES-3, NO-2.**

**MOTION:** (Lawrence Cole, Selectman) I move that this article be accepted and adopted and the sum of \$18,000 be transferred from the CPC Fund, undesignated fund balance, (Historic) to the Brooks Free Library Trustees for this purpose.

Duly seconded

**ACTION:** So voted.

**PRESERVE AND RESTORE BROOKS ACADEMY**

**ARTICLE 30.** To see if the Town will vote to transfer from Community Preservation Act funds (Historic) a sum of money to preserve and restore Brooks Academy, and to act fully thereon. This is Phase III of the exterior restoration. By request of the Community Preservation Committee and the Brooks Academy Commission. Estimated Cost: \$ 75,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE  
ACCEPTED AND ADOPTED AND FUNDED FOR \$75,000 FROM  
COMMUNITY PRESERVATION FUNDS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and the sum of \$75,000 be transferred from the CPC Fund, undesignated fund balance, (Historic) to the Harwich Brooks Academy for this purpose.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**SOUTH HARWICH MEETING HOUSE RESTORATION PROJECTS**

**ARTICLE 31.** To see if the Town will vote to transfer from Community Preservation Act funds (Historic) a sum of money for certain restoration projects at the South Harwich Meeting House, and to act fully thereon. By

request of the Community Preservation Committee and the Friends of the South Harwich Meeting House, Inc. Estimated Cost: \$ 100,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$100,000 FROM COMMUNITY PRESERVATION FUNDS. AN AMENDMENT TO THE CAPITAL PLAN IS REQUIRED. VOTE: YES-3, NO-2.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and the sum of \$100,000 be transferred from the CPC Fund, undesignated fund balance, (Historic) to the South Harwich Meeting House, Inc. for this purpose.

Duly seconded

**ACTION:** This article needed a 2/3 majority vote to pass, it was a unanimous vote, so declared.

**PURCHASE AND INSTALL CLIMATE CONTROL SYSTEM  
AT BROOKS ACADEMY**

**ARTICLE 32.** To see if the Town will vote to transfer from Community Preservation Act funds (Historic) a sum of money for the purchase and installation of a climate control system to preserve the museum collection at Brooks Academy, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Historical Society. Estimated Cost: \$ 47,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$47,000 FROM COMMUNITY PRESERVATION FUNDS. VOTE: YES-4, NO-1.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and the sum of \$47,000 be transferred from the CPC Fund, undesignated fund balance, (Historic) to the Harwich Brooks Academy for this purpose. Duly seconded

**ACTION:** So voted.

**FUND RESTORATION PROJECTS  
AT OLD RECREATION BUILDING**

**ARTICLE 33.** To see if the Town will vote to transfer from Community Preservation Act funds (Historic) a sum of money for certain restoration projects at the Recreation Building on Sisson Road, and to act fully thereon. By request of the Community Preservation Committee, the Harwich Cultural Council and the Harwich Housing Committee. Estimated Cost: \$ 57,500.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-5, NO-0.**

**MOTION:** (Gerry Loftus, Harwich Housing Committee) I move that this article be accepted and adopted and the sum of \$57,500 be transferred from the CPC Fund, undesignated fund balance, (Historic) to the Harwich Housing Committee and Cultural Council for this purpose.

Duly seconded

**ACTION:** A standing count was taken, YES 91 NO 55. This motion was so voted.

**FUND DEVELOPMENT OF AFFORDABLE HOUSING  
ON OLD REC AND WEST HARWICH SITES**

**ARTICLE 34.** To see if the Town will vote to transfer from Community Preservation Act funds (Housing) a sum of money to assist in the development of affordable apartments on the Recreation Building and West Harwich School sites, and to act fully thereon. By request of the Community Preservation Committee and Harwich Housing Committee. Estimated Cost: \$ 50,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-5, NO-0.**

**MOTION:** (Peter Piekarski, Selectman) I move that this article be accepted and adopted and the sum of \$50,000 be transferred from the CPC Fund, undesignated fund balance, (Housing) to the Harwich Housing Committee for this purpose.

Duly seconded

**ACTION:** A standing count was taken, YES 63 NO 66. This motion did not carry.

**FUND AFFORDABLE HOUSING NEEDS ANALYSIS**

**ARTICLE 35.** To see if the Town will vote to transfer from Community Preservation Act funds (Housing) a sum of money to conduct an Affordable Housing Needs Analysis, and to act fully thereon. By request of the Community Preservation Committee and Harwich Housing Committee. Estimated Cost: \$ 7,500.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** The article is indefinitely postponed.

**FUND AFFORDABLE HOUSING PROJECTS ON TOWN  
PROPERTIES DESIGNATED FOR AFFORDABLE HOUSING**

**ARTICLE 36.** To see if the Town will vote to transfer from Community Preservation Act funds (Housing) a sum of money to assist in the development of affordable housing on town properties designated for affordable housing, and to act fully thereon. By request of the Community Preservation Committee and Harwich Housing Committee. Estimated Cost: \$ 25,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE  
INDEFINITELY POSTPONED. VOTE: YES-5, NO-0.**

**MOTION:** (Peter Piekarski, Selectman) I move that this article be accepted and adopted and the sum of \$25,000 be transferred from the CPC Fund, undesignated fund balance, (Housing) to the Harwich Housing Committee for this purpose.

Duly seconded

**ACTION:** Motion carried.

At 10:50 on Monday May 5, 2008 a motion was made and seconded to adjourn until Tuesday, May 6, 2008 at 7:00 PM.

On Tuesday, May 6, 2008, the Moderator, Michael D. Ford, Esq, called the Annual Town Meeting to order at 7:00 PM after a quorum had been reached the Annual Town Meeting was opened and began with:

**FUND MAIN STREET EXTENSION  
HOUSING DEVELOPMENT PROJECT**

**ARTICLE 37.** To see if the Town will vote to transfer from Community Preservation Act funds (Housing) a sum of money for pre-development, development and construction for the Main Street Extension Housing Development, and to act fully thereon. By request of the Community Preservation Committee and sponsored by the Lower Cape Cod Community Development Corporation. Estimated Cost: \$ 300,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE  
ACCEPTED AND ADOPTED AND FUNDED FOR \$300,000 FROM  
COMMUNITY PRESERVATION FUNDS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$300,000 be transferred from the CPC Fund, undesignated fund balance, (Housing) to the Lower Cape Cod Community Development Corporation for this purpose.

Duly seconded

**AMENDMENT TO THE MAIN MOTION:** (Brooke Williams, Housing Authority) Contingent upon review and approval by the Board of Selectmen and Harwich Housing Authority of detailed projected construction costs including a cluster alternate. Duly seconded

**ACTION OF THE AMENDMENT:** This amendment did not carry

**ACTION ON THE MAIN MOTION:** Motion carried

### **FUND RENTAL VOUCHER PROGRAM**

**ARTICLE 38.** To see if the Town will vote to transfer from Community Preservation Act funds (Housing) a sum of money for a Rental Voucher Program sponsored by the Harwich Housing Authority, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Housing Authority. Estimated Cost: \$ 50,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** This article was indefinitely postponed.

### **FUND AFFORDABLE HOUSING INFRASTRUCTURE AND DEVELOPMENT ASSISTANCE FUND**

**ARTICLE 39.** To see if the Town will vote to transfer from Community Preservation Act funds (Housing) a sum of money for an Affordable Housing Infrastructure and Development Assistance Fund sponsored by the Harwich Housing Authority, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Housing Authority. Estimated Cost: \$ 150,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$150,000 FROM COMMUNITY PRESERVATION FUNDS. VOTE: YES-3, NO-1, ABSTAIN-1**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$200,000 be transferred from the CPC Fund, undesignated fund balance, (Housing) to the Harwich Housing Authority for this purpose.      Duly seconded

**ACTION:** Motion carries.

### **FUND PURCHASE OF LAND FOR OPEN SPACE PURPOSES**

**ARTICLE 40.** To see if the Town will vote to authorize and direct the Board of Selectmen to acquire by gift, by purchase, by eminent domain, or otherwise, for open space purposes pursuant to G.L. c. 44B, otherwise known as the Community Preservation Act, all or a portion of the land owned now or formerly by James Marceline, known and numbered as 0 Queen Anne Road and shown on the Town of Harwich Assessor's Map 83, Parcel S-6, containing five (5) acres of land, more or less; said land being further described in Barnstable County Registry of Deeds in Book 908, Page 242; and to transfer from Community Preservation Act funds, the sum of money for such acquisition; and, further, to authorize the Board of Selectmen and/or the Real Estate and Open Space Committee to file on behalf of the Town any and all applications deemed necessary for grants and/or reimbursement from the Commonwealth of Massachusetts deemed necessary under the Self-Help Act (Chapter 132A, §11) and/or any others in any way connected with the scope of this article, and, further, to authorize the Board of Selectmen to negotiate the purchase of land and to make the decision to enter into any agreement to purchase the land and to execute any and all instruments as may be necessary on behalf of the Town, including the grant of a conservation restriction, if required, and to act fully thereon. By request of the Community Preservation Committee and the Real Estate and Open Space Committee. Estimated Cost: \$ \_\_\_\_\_.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be indefinitely postponed.      Duly seconded

**ACTION:** This article was indefinitely postponed.

### **FUND ENGINEERING AND DESIGN OF MULTI-PURPOSE RECREATION FIELDS**

**ARTICLE 41.** To see if the Town will vote to transfer from Community Preservation Act funds (Recreation) a sum of money for the engineering and design of multi-purpose recreation fields behind the Harwich Community

Center, and to act fully thereon. By request of the Community Preservation Committee and the Recreation and Youth Commission. Estimated Cost: \$ 10,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-4, NO-1.**

**MOTION:** (Edward McManus, Selectman) I move that this article be accepted and adopted and the sum of \$10,000 be transferred from the CPC Fund, undesignated fund balance, to the Harwich Recreation and Youth Commission for this purpose. Duly seconded

**ACTION:** So voted.

**PURCHASE AND INSTALL IMPROVEMENTS AT POTTER'S FIELD**

**ARTICLE 42.** To see if the Town will vote to transfer from Community Preservation Act funds (Recreation) a sum of money for the purchase and installation of certain improvements at Potter's Field, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Recreation and Youth Commission. Estimated Cost: \$ 40,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-3, NO-2.**

**MOTION:** (Edward McManus, Selectmen) I move that this article be accepted and adopted and the sum of \$40,000 be transferred from the CPC fund, undesignated fund balance, to the Harwich Recreation and Youth Commission for this purpose. Duly seconded

**ACTION:** So voted

**FUND DESIGN, PURCHASE AND INSTALLATION OF INFIELD SYSTEM AT WHITEHOUSE FIELD**

**ARTICLE 43.** To see if the Town will vote to transfer from Community Preservation Act funds (Recreation) a sum of money for the design, purchase and installation of infield system at Whitehouse Field, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Recreation and Youth Commission. Estimated Cost: \$ 25,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$25,000 FROM COMMUNITY PRESERVATION FUNDS. VOTE: YES-4, NO-1.**

**MOTION:** (Edward McManus, Selectman) I move that this article be accepted and adopted and the sum of \$25,000 be transferred from the CPC Fund, undesignated fund balance to the Harwich Recreation and Youth Commission for this purpose.

Duly seconded

**ACTION:** So voted.

### **FUND WALKING TRAIL IMPROVEMENTS**

**ARTICLE 44.** To see if the Town will vote to transfer from Community Preservation Act funds (Recreation) a sum of money for various walking trail improvements, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Trails Committee. Estimated Cost: \$ 4,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$4,000 FROM COMMUNITY PRESERVATION FUNDS. VOTE: YES-4, NO-1.**

**MOTION:** (Edward McManus, Selectman) I move that this article be accepted and adopted and the sum of \$4,000 be transferred from the CPC Fund, undesignated fund balance, to the Harwich Trails Committee for this purpose.

Duly seconded

**ACTION:** So voted.

### **FUND PURCHASE AND INSTALLATION OF BIKE TRAIL CROSSING SAFETY SYSTEMS**

**ARTICLE 45.** To see if the Town will vote to transfer from Community Preservation Act funds (Recreation) a sum of money for the purchase and installation of bike trail crossing safety systems, and to act fully thereon. By request of the Community Preservation Committee and the Bikeways Committee. Estimated Cost: \$ 23,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-5, NO-0.**

**MOTION:** (Edward McManus, Selectmen) I move that this article be accepted and adopted and the sum of \$23,000 be transferred from the CPC fund, undesignated fund balance, to the Harwich Bikeways Committee for this purpose.

Duly seconded

**ACTION:** So voted.

**FUND ADMINISTRATIVE COSTS OF THE  
COMMUNITY PRESERVATION COMMITTEE**

**ARTICLE 46.** To see if the Town will vote to transfer from Community Preservation Act funds (Administration) a sum of money for administrative costs, and to act fully thereon. By request of the Community Preservation Committee. Estimated Cost: \$ 25,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-4, NO-1.**

**MOTION:** (Edward McManus, Selectman) I move that this article be accepted and adopted and the sum of \$25,000 be transferred from the CPC Fund, undesignated fund balance, (Administration) to the Harwich Community Preservation Committee for this purpose.

Duly seconded

**AMENDMENT TO THE MAIN MOTION:** (Arthur Watson, Finance Committee) I move that the main motion be amended by striking the figure of \$25,000 and inserting in place thereof the figure \$14,000.

Duly seconded

**ACTION ON THE AMENDMENT:** The amendment did not carry.

**ACTION ON THE MAIN MOTION:** The motion carried.

**GOLF REVOLVING FUND**

**ARTICLE 47.** To see if the Town will vote to establish a revolving fund for the purpose of funding the Pro Shop and golf lesson programs at the Cranberry Valley Golf Course pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 53D and to act fully thereon. By request of the Board of Selectmen.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman, Finance Committee) I move that this article be accepted and adopted to create a revolving fund for the purpose of establishing self supporting Pro Shop and golf lessons programs at the Cranberry Valley Golf Course pursuant to provisions of MGL 44, section 53D, monies to be expended with the written approval of the Board of Selectmen and further, that the unreserved fund balance shall not exceed ten thousand dollars at the close of each fiscal year.

Duly seconded

**ACTION:** So voted.

## **CABLE FUND**

**ARTICLE 48.** To see if the Town will vote to transfer funds restricted by and payable to the Town pursuant to the Harwich cable television license, to a restricted account, for local cable television related purposes, including, but not limited to the general public purpose of supporting and promoting public access to the Harwich cable television system; training in the use of local access equipment and facilities; access to community, municipal and educational meeting coverage; use and development of institutional network and/or municipal information facilities; and/or any other appropriate cable-related purposes, and to act fully thereon. By request of the Board of Selectmen.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND EXPENDITURES FROM THE FUND ARE TO BE UNDER THE SUPERVISION OF THE TOWN ADMINISTRATOR. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted and this special revenue fund will be expended in accordance with the Comcast License Agreement and under the control of the Board of Selectmen.                      Duly seconded

**ACTION:** So voted.

At 8:00 PM a motion was made, seconded and so moved to adjourn the Annual Town Meeting until the conclusion of the Special Town Meeting.

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HARWICH  
SPECIAL TOWN MEETING WARRANT  
MAY 6, 2008**

BARNSTABLE, SS:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street in said Town on Tuesday, May 6, 2008 at 8:00 P.M., then and there to act on the following articles:

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 24<sup>th</sup> day of March, 2008

s/Robin D. Wilkins, Chairman  
s/David W. Marsland  
s/Peter Piekarski  
s/Edward J. McManus  
s/Lawrence P. Cole  
BOARD OF SELECTMEN

A true copy Attest:

s/Oliver E. Pelton  
Constable

April 16, 2008

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 6<sup>th</sup> day of May, 2008 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in Town Hall in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

The Moderator, Michael D. Ford, Esq. convened the Special Town Meeting, the Town Clerk, Anita N. Doucette read the Warrant and return of Warrant. The Special Town Meeting began with:

### **TOWN HALL ROOF REPLACEMENT**

**ARTICLE 1.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to replace a portion of the roof of Town Hall during the replacement of HVAC system, and to act fully thereon. Estimated Cost: \$40,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$40,000 FROM AVAILABLE FUNDS. VOTE: YES-4, NO-1.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$40,000 be transferred from Free Cash for this purpose.                      Duly seconded

**ACTION:** So voted.

### **SUPPLEMENT THE FY 2008 OPERATIONAL BUDGETS**

**ARTICLE 2.** To see if the Town will vote to raise and appropriate by transfer a sufficient sum of money to supplement the FY 2008 Operational Budgets, and to act fully thereon. By request of the Board of Selectmen and School Committee. Estimated Cost: \$ \_\_\_\_\_.

**THE FINANCE COMMITTEE WILL MAKE ITS RECOMMENDATION AT TOWN MEETING. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article for FY'08 be accepted and adopted and the sum of \$263,545 be transferred to FY'08 Budget Items as follows:

|   |           |
|---|-----------|
| Snow and Ice Line items #66, #67 and #68: | \$109,760 |
| Bulk fuel Line item #40 -                 | \$100,000 |
| Special Education Line item #60 -         | \$ 25,000 |
| Unemployment Insurance Line item #107     | \$ 28,785 |
| from Free Cash for this purpose.          |           |

Duly seconded

**ACTION:** So voted

## **TRANSFER FOR RESERVE FUND**

**ARTICLE 3.** To see if the Town will vote to transfer a sufficient sum of money to supplement the Reserve Fund, and to act fully thereon. By request of the Finance Committee. Estimated Cost: \$ \_\_\_\_\_.

**THE FINANCE COMMITTEE WILL MAKE ITS RECOMMENDATION AT TOWN MEETING. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$50,000 be transferred to Budget Item Line #6 Reserve Fund from Free Cash for this purpose.

Duly seconded

**ACTION:** So voted.

## **UNPAID BILLS**

**ARTICLE 4.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to pay unpaid bills of prior years as provided for in Chapter 170 of the Acts of 1941 and to act fully thereon. By request of the Finance Director. Estimated cost: \$ \_\_\_\_\_.

**THE FINANCE COMMITTEE WILL MAKE ITS RECOMMENDATION AT TOWN MEETING. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** This article is indefinitely postponed.

## **APPROPRIATION FOR GASB 45 POST RETIREMENT BENEFITS**

**ARTICLE 5.** To see if the Town will vote to establish a special purpose stabilization fund pursuant to General Laws Chapter 40, section 5B for Other Post Employment Benefits for town retirees, and to transfer the sum of \$300,000 from the appropriation voted under Article 10 of the May 2006 Special Town Meeting to said special purpose stabilization fund; and to act fully thereon. By request of the Finance Director. Transfer: \$300,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$300,000 be transferred from the Group Health Insurance Trust Fund to the Special Purpose Stabilization Fund.

Duly seconded

**ACTION:** Unanimous vote, so declared.

## **PLANNING BOARD MEMBERSHIP REDUCTION**

**ARTICLE 6.** To see if the Town will vote to amend the General Bylaws of the Town by inserting a new section under Article II, Part 8, section 2-801 Planning Board as follows: In accordance with section 7-3-1 of the Town Charter, the Planning Board membership is hereby reduced from nine members to seven members. The first two vacancies that exist on or occur after the effective date of this bylaw shall not be filled; and to act fully thereon.

Explanation: Massachusetts General Law states that a voting quorum must be established consistent with a majority of the full board, regardless of vacancies. There are several vacancies on the Planning Board which make it difficult to establish a voting quorum and further jeopardize the Town's ability to regulate development inconsistent with the Town's by-laws. Therefore, the Planning Board is requesting an amendment to the Town's General Bylaws to decrease the Planning Board membership from nine to seven members. This change can be accomplished by bylaw without the need to amend the Town Charter in accordance with Section 7-3-1 of the Charter which reads:

"7-3-1 The town meeting may, by by-law, enlarge or decrease the number of persons to serve as members of appointed town agencies established or continued under this charter but all town agencies shall consist of an odd number of voting members."

By request of the Planning Board.

## **THE FINANCE COMMITTEE WILL MAKE ITS RECOMMENDATION AT TOWN MEETING. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** Motion carried.

## **TOWN OF HARWICH - WETLANDS PROTECTION BY-LAWS**

**ARTICLE 7.** To see if the Town will vote to amend the General By-Laws as follows:

To replace: Section 11.5 and omit Section 11.6 of Wetlands Protection By-Laws -Town of Harwich

Section 11.5 to read:

Any person who violates any provision of these by-laws or any regulations

promulgated hereunder, or permits or administrative orders issued thereunder, may be punished by a fine of \$300.00. Each day or portion thereof during which a violation continues, or unauthorized fill or other alterations remain in place, shall constitute a separate offense, and each provision of the regulations, permits or administrative orders violated shall constitute a separate offense.

In enforcing this section, the Commission may issue citations under the non-criminal disposition procedure set forth in M.G.L. Ch. 40,21D, which has been adopted by the Town. Members of the Commission, its agent or any police officer are authorized to issue non-criminal disposition citations.

Section 11.6 to be omitted, and to act fully thereon. By request of the Conservation Commission.

**THE FINANCE COMMITTEE WILL MAKE ITS RECOMMENDATION AT TOWN MEETING. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** Unanimous vote, so declared.

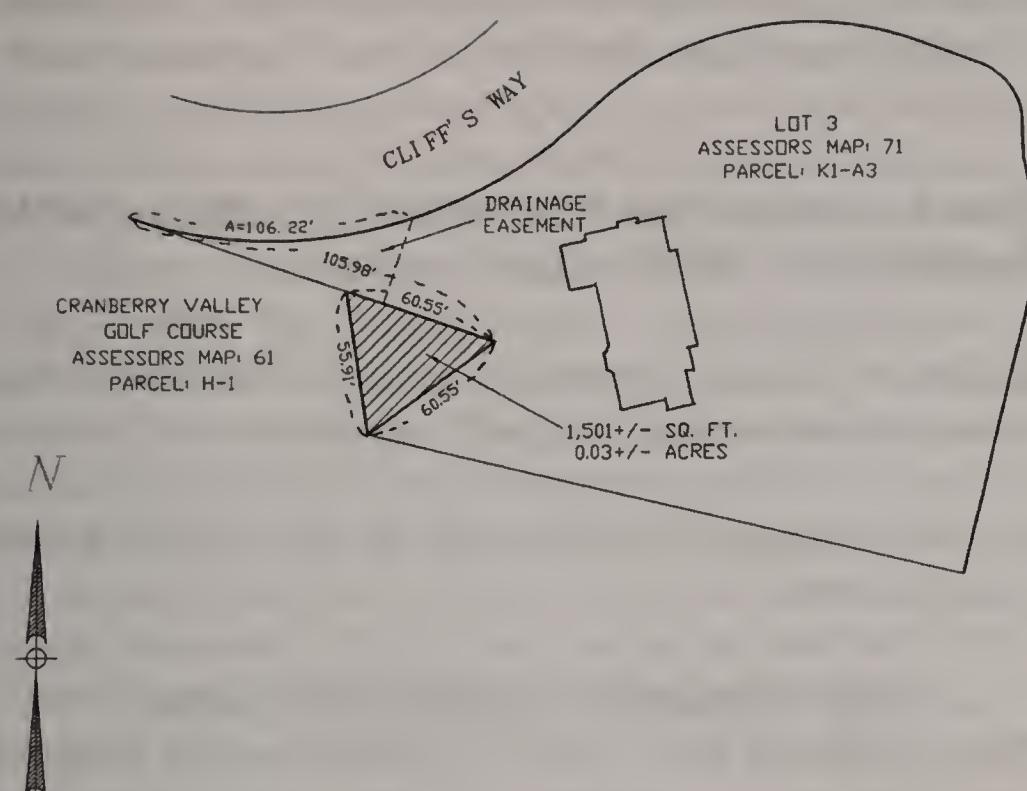
**CONVEY PARCEL AT CRANBERRY VALLEY GOLF COURSE**

**ARTICLE 8.** To see if the Town will vote to authorize the Board of Selectmen to convey a parcel of land comprised of 1,501 s.f. as shown on Plan of Land in Harwich, MA (see attached), located at Cranberry Valley Golf Course, owned by The Town of Harwich, scale: 1 inch = 60 feet, dated March 17, 2008, Prepared by Town of Harwich Engineering Department and further described on Assessors Map 61, Parcel H1; and further to authorize the Board of Selectmen to seek legislative approval for such transfer and conveyance under Article 97 of the Amendments to the Massachusetts Constitution and to act fully thereon. By request of the Board of Selectmen.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** This article needed a 2/3 majority vote to pass, it was a unanimous vote, so declared.



PLAN OF LAND IN HARWICH, MASSACHUSETTS

LOCATED AT CRANBERRY VALLEY GOLF COURSE

OWNED BY THE TOWN OF HARWICH

MARCH 17, 2008

SCALE: 1' = 60'

TOWN OF HARWICH  
ENGINEERING DEPARTMENT  
732 MAIN STREET  
HARWICH, MA 02645

BUILDING LOCATION BY  
BENNETT & O'REILLY, INC.

PLAN REFERENCE—  
PL.BK. 577 PG. 6 & 7  
PLAN SCALE—1" = 60'  
DATE DRAWN—3/17/2008

AMEND TOWN CHARTER HISTORIC DISTRICT AND  
HISTORICAL COMMISSION CONSOLIDATION

**ARTICLE 9.** To see if the Town will vote to amend the Town Charter, which is on file in the office of the Archivist of the Commonwealth as provided in Section 12 of Chapter 43B of the General Laws, by deleting Chapter 7 Section 9. Historical Commission and Chapter 7 Section 17. Historic District Commission in their entirety and adopting and inserting the following; and to act fully thereon. By request of Selectman McManus.

**CHAPTER 7**

**SECTION 9      Historic District and Historical Commission**

**7-9-1** A Historic District and Historical Commission shall be appointed by the Board of Selectmen in accordance with the provisions of this Charter and the General Laws as outlined in Article V of the By-laws.

7-9-2 Historic District and Historical Commission established under this section shall exercise all powers and responsibilities given to Historical Commissions and Historic District Commissions under the Constitution and Laws of the Commonwealth, this Charter, town by-law, or vote of Town Meeting.

**THE FINANCE COMMITTEE WILL MAKE ITS RECOMMENDATION AT TOWN MEETING. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** This article needed a 2/3 majority vote to pass, it was a unanimous vote, so declared.

**INCLUSIONARY HOUSING BY-LAW**

**ARTICLE 10.** To see if the Town will vote to amend the Zoning By-law by adding a new Section XIX – Inclusionary Housing, and to act fully thereon. By request of the Housing Committee.

*Explanation: The purpose of the by-law is to require, for each 10 new residential lots or each 10 new multi-family dwelling units created, that one new affordable unit shall be created or a cash contribution shall be provided to promote the creation of affordable units. In cases where a new residential subdivision or new Approval Not Required plan for a residential use, or a multi-family dwelling project contains fewer than 10 units, the required cash contribution shall be calculated on a prorated basis.*

**Section XIX**  
**Inclusionary Housing**

**Preamble.** There is a negative impact on Harwich residents due to the lack of affordable housing. In addition, the requirement that the Town of Harwich show progress towards a State mandate to have 10% of the Town's year-round housing classified as affordable impacts the Town's ability to qualify for many forms of State funding. The purpose of this by-law is to require new residential subdivisions and lots created by Approval Not Required Plans on or after January 1, 1993, which add to the stock of market-rate housing, to contribute towards the creation of additional affordable housing. Any parcel held in common ownership on or before December 31, 1992 and continuously held in common ownership thereafter shall be exempt from the requirements of this by-law and allowed to be divided once without the application of this by-law. Therefore, upon the effective date of this by-law, all non-exempt applications

for residential subdivisions and Approval Not Required Plans shall be required to contribute toward the creation of affordable housing. For the creation of each 10 new residential lots or each 10 multi-family dwellings, one affordable unit shall be created that shall be eligible for inclusion in the Subsidized Housing Inventory maintained by the Department of Housing and Community Development or any successor agency (“DHCD”). The developer, subject to approval from the Planning Board, may provide one affordable unit within the subdivision for every ten lots created or one affordable lot for every ten lots created by an Approval Not Required plan or one affordable unit in another appropriate location in Harwich for every ten lots created, or may make a cash contribution to a Town fund dedicated to the creation and/or preservation of affordable housing that shall be equivalent to the cost of the creation of a single unit of affordable housing for every ten new residential lots created. The sale price of the affordable unit, if constructed by the developer, shall be based on 80% of the Barnstable County area median income for the appropriate number of bedrooms, a number that is revised annually in January. For the cash contribution, 20% of the base amount of the contribution or \$50,000, whichever is higher, shall be added to the base amount to help cover the cost of land. In cases where a new residential subdivision or new Approval Not Required residential plan, or multi-family dwelling project contains fewer than 10 units, the cash contribution shall be calculated on a prorated basis, (e.g., a two lot subdivision or two Approval Not Required lots would contribute 10% of the cost of a single affordable unit).

All items in *italics* are defined in 2.0 Definitions.

**1. Purposes and Intent.** The purposes of the Inclusionary Housing Bylaw are to:

- 1.1 Produce quality affordable housing units affordable to low-or moderate-income households, which shall mean an “income eligible household” of one or more persons whose maximum income does not exceed 80% of the area median income, adjusted for household size or as otherwise established by DHCD and who shall be subject to asset and/or other financial limitations as defined by DHCD.
- 1.2 Provide more affordable housing choices in Harwich.
- 1.3 Provide the Town with housing units eligible for listing on the Subsidized Housing Inventory maintained by DHCD under M.G.L. Ch.40B, Sections 20-23.

## 2. Definitions

- 2.1 **Accessible Housing:** As applied to the design, construction, or alteration of a *dwelling unit*, accessible housing is a housing unit that can be approached, entered, and used by individuals with mobility impairments.
- 2.2 **Affordable Housing Unit:** A *dwelling unit* available to an “income eligible household” which shall mean a household of one or more persons whose maximum income does not exceed 80% of the Barnstable County area median income, as reported annually by the US Department of Housing and Urban Development (HUD), with housing costs of no more than 30% of the household’s gross income. Housing costs for rental units shall include both rent and utilities; housing costs for home ownership units shall include mortgage principal and interest, property taxes, property insurance, mortgage insurance, and condominium and/or homeowners’ association fees. Such a unit shall be certified by DHCD eligible for inclusion in the Subsidized Housing Inventory maintained by DHCD.
- 2.3 **Affordable Housing Use Restriction:** A deed restriction or other legally binding instrument in a form consistent with DHCD guidelines and in a form and substance acceptable to the Town of Harwich, that effectively and permanently or for the longest period allowed by law restricts occupancy of an *affordable housing unit* to an income qualified purchaser or income qualified renter, and which provides for administration, monitoring and enforcement of the restriction during the term of affordability. An affordable housing use restriction shall run with the land in perpetuity or for the maximum period of time allowed by law, so as to be binding on and enforceable against any person claiming an interest in the affordable housing unit. A permanent affordable housing restriction recorded before any building permit for the project issues and shall be enforceable under the provisions of M.G.L. Ch.184, Section 32, and shall be approved in advance of the issuance of the building permit by DHCD.
- 2.4 **Dwelling Unit:** A single-dwelling unit that is free-standing or a single dwelling unit within a multiple-unit structure used and designed for independent living by one household or a unit within an assisted living facility or congregate living facility, but not including a skilled nursing facility unit.
- 2.5 **Effective Date:** The effective date of this By-Law shall be May 1, 2009.; furthermore, any residentially zoned property held in com-

mon ownership on or before December 31, 1992 and continuously held in common ownership thereafter shall be exempt from this by-law so as to be allowed to be divided once after the effective date of this By-law.

- 2.6 **Local Initiative Program:** A program administered by the Massachusetts Department of Housing and Community Development (DHCD) pursuant to 760 CMR 56.00, or any successor regulations, to develop and implement local housing initiatives that produce low- and moderate-income housing. Regulations and Procedures for Accepting Comprehensive Permits Applications under the Local Initiative Program (LIP) were approved by the Harwich Board of Selectmen on May 9, 2000.
- 2.7 **Low- or Moderate-Income Household:** A household with income at or below 80% of Barnstable County area median income, adjusted for household size, as determined annually by the United States Department of Housing and Urban Development (HUD).
- 2.8 **Market Rate Unit:** A dwelling unit that is not restricted in terms of price or rent.
- 2.9 **Maximum Affordable Purchase Price or Rent:**
- 2.9.1. To calculate the selling price, assume a household size of one more than the number of bedrooms in the *dwelling unit* with an income of no less than 70% and no more than 80% of the Barnstable County area median.
- 2.9.1.1 No more than 30% of the household's gross income may be allocated to housing costs (mortgage principal and interest, property taxes, property insurance, mortgage insurance, and condominium and/or homeowners' association fees).
- 2.9.1.2 Assume a mortgage at current interest rates offered for a 30-year, no point fixed-rate loan with a 5% down payment.
- 2.9.1.3 Assume current real estate taxes for the Town.
- 2.9.2 To calculate rentals assume the same household size and income standard as 2.9.1. Rent should be set at no more than 30% of the household income and shall include a utility allowance as calculated by the Harwich Housing Authority.

- 2.9.3 A selling price or monthly rent shall meet the maximum purchase price or rent guidelines of the *Local Initiative Program* or other programs qualifying dwelling units for inclusion on the *Subsidized Housing Inventory*.
- 2.10 **Qualified Purchaser:** A *low- or moderate-income household* that purchases and occupies an *affordable housing unit* as its principal residence.
- 2.10 **Qualified Renter:** A *low or moderate-income household* that rents and occupies an *affordable housing unit* as its principal residence.
- 2.11 **Special Permit Granting Authority:** For the purposes of this section, the Planning Board shall be the *Special Permit Granting Authority*.
- 2.12 **Subsidized Housing Inventory:** The Department of Housing and Community Development Chapter 40B Subsidized Housing Inventory as provided in 760 CMR 56.00.

### 3. Applicability

- 3.1 This Bylaw shall apply to any non-exempt division of lots resulting in the construction of one (1) or more new units for residential use or the creation of three (3) or more dwelling units on any lot. Lots for the construction of new units may be created by subdivision of land or through the Approval Not Required process.
- 3.2 Mandatory Provision of *Affordable Housing Units*. In any development subject to this Bylaw, the tenth unit, and every tenth unit thereafter shall be an *affordable housing unit*. Nothing in this section shall preclude a developer from creating more *affordable housing units* than required under the provisions of this Bylaw.

### 4. Methods of Providing *Affordable Housing Units*

The Planning Board, in its discretion, may approve one or more of the following methods, or any combination thereof, for the provision of *affordable housing units* by a development that is subject to this Bylaw. Paragraphs 4.1 to 4.3 apply to developments of ten (10) new lots or more or ten (10) units or more.

- 4.1 The *affordable housing units* may be constructed or rehabilitated on the locus of the development, or

- 4.2 The *affordable housing units* may, as set forth herein, be constructed or rehabilitated on a locus different than that of the development. The Planning Board, in its discretion, may allow a developer of non-rental dwelling units to develop, construct or otherwise provide *affordable housing units* equivalent to those required by this Bylaw in an off-site location in the Town of Harwich. All requirements of this Bylaw that apply to on-site provision of *affordable housing units* shall apply to provision of off-site *affordable housing units*. In addition, the location of the off-site units shall be approved by the Planning Board as an integral element of the development review and approval process, or
- 4.3 An equivalent fee in lieu of units may be paid to the Town. The Planning Board, in its discretion, may allow a developer of non-rental dwelling units to make a cash payment to the Town through its fund dedicated to the creation and/or preservation of affordable housing for each *affordable housing unit* required by this Bylaw.
- 4.3.1. For single-family dwellings, the cash payment shall be equal to the sale price of an *affordable housing unit* for a *qualified purchase*, plus twenty percent of that price or \$50,000, whichever is higher. The additional funds will cover expenses related to the purchase of a piece of property and/or a dwelling. The size of the unit shall be determined by the average number of bedrooms/unit of the scheduled number of market rate units rounded off to the next highest whole number.
- 4.3.2. For multi-family units, the cash payment shall be equal to the sale price of an *affordable housing unit* for a *qualified purchaser*. The size of the unit shall be determined by the average number of bedrooms/unit of the scheduled number of market rate units rounded off to the next highest whole number.
- 4.4 For all developments resulting in less than 10 lots or 10 units, a cash contribution will be required. The cash contribution shall be calculated as a percentage (five percent per lot or unit) of the amount calculated in paragraph 4.3.

## 5. General Provisions

- 5.1 The Planning Board shall be charged with administering this Bylaw and shall promulgate rules and regulations to implement its provisions within 3 months of adoption and approval of this By-law,

including but not limited to submission requirements and procedures, methods of setting the maximum affordable sale price or rent, minimum requirements for a marketing plan, and documentation required to qualify the *affordable housing units* for listing on the *Subsidized Housing Inventory*. Failure to timely adopt the regulations shall not invalidate this By-law.

- 5.2 Affordable *dwelling units* shall be dispersed throughout the building(s) or property in a development and shall be comparable to market-rate housing units in terms of location, quality and character, room size, bedroom distribution, lot size, and external appearance.
- 5.3 The Planning Board, in its discretion, may require the provision of an *accessible housing unit(s)*, up to 5% of the total number of *affordable housing units* and may designate when the unit(s) shall be provided during the construction process.
- 5.4 The selection of *qualified purchasers* or *qualified renters* shall be carried out under a marketing plan approved by the Planning Board and DHCD. The duration and design of the marketing plan shall reasonably inform all those seeking affordable housing, both within and outside the Town, of the availability of such units. The marketing plan must describe how the applicant will accommodate local preference requirements, if any, established by the Board of Selectmen, in a manner that shall comply with the nondiscrimination in tenant or buyer selection guidelines of the *Local Initiative Program* or other programs and shall provide a certification from DHCD that the affordable units shall qualify for inclusion by DHCD in the *Subsidized Housing Inventory* for the Town. Market Plan/Agent for the Affordable portion of the development has to be certified by the DHCD and shall be funded by the Developer. While the affordable aspect of owned and rented units are subject to deed restrictions submitted to the Town upon issuance of the Certificate of Occupancy, affordable rental units will also require that ownership submit to the Town on a yearly basis (1<sup>st</sup> week of March) a certified statement that:
  - 5.4.1. The affordable rental rate structure continues to be in compliance with the original certification.
  - 5.4.2. The occupant's income continues to be in compliance with the original certification by the DHCD. Any cost involved in securing this certification by an entity certified by the DHCD shall be the owner's responsibility.

- 5.5 Developers may sell *affordable housing units* to the Town of Harwich, the Harwich Housing Authority, or to any non-profit housing entity identified by the Planning Board as serving the Town of Harwich, in order that such entity may carry out the steps needed to market the *affordable housing units* and manage the choice of buyers.
- 5.6 In no event shall the sale price of an *affordable housing unit* exceed the sale price of a unit that would be eligible for listing on the *Subsidized Housing Inventory* as a Local Initiative Unit and each such unit shall be subject to an *affordable housing restriction* and shall be eligible for inclusion by DHCD in the Subsidized Housing Inventory for the Town.

**6. Timing of Construction and/or Payment of Fees** *Affordable housing units* shall be provided coincident to the development of market-rate units. In no event shall the development of *affordable housing units* or payment of fees in lieu of providing *affordable housing units* be deferred beyond the construction of the fourth unit in a multi-unit project, or half of the total sale of lots or creation of units in the development, whichever is less.

**7. Preservation of Affordability; Restrictions on Resale**

- 7.1 An *affordable housing unit* created in accordance with this Bylaw shall be subject to an *affordable housing restriction* or regulatory agreement that contains limitations on use, resale, rental and sublease. The *affordable housing restriction* or regulatory agreement shall meet the requirements of the Town and the *Local Initiative Program* or other programs and shall qualify the affordable dwelling units for inclusion on the *Subsidized Housing Inventory*, and shall be in force for the maximum period allowed by law.
- 7.2 The *affordable housing restriction* or regulatory agreement shall be enforceable under the provisions of M.G.L. c.184.
- 7.3 The Planning Board shall require that the applicant shall comply with the mandatory provision of *affordable housing units* and accompanying restrictions on affordability, including the execution of the *affordable housing restriction* or regulatory agreement.
- 7.4 All documents necessary to ensure compliance with this Bylaw shall be subject to the review and approval of the Planning Board and review as to form by Town Counsel. Such documents shall be executed and recorded prior to and as a condition of the issuance of any

Certificate of Occupancy unless later recording is permitted by the Planning Board.

8. Severability If any portion of this Bylaw is declared to be invalid, the remainder shall continue to be in full force and effect.
9. Exemptions - This section of the By-laws shall not apply to the following:
  - 9.1 The reconstruction of any dwelling unit(s) that were destroyed or declared uninhabitable by fire, flood, earthquake, or other act of nature.
  - 9.2 Residentially zoned property and/or dwelling units held in common ownership on or before December 31, 1992 and held in common ownership continuously thereafter shall be allowed to be divided once after the effective date of this by-law.

**THE FINANCE COMMITTEE WILL MAKE ITS RECOMMENDATION AT TOWN MEETING. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**REPORT OF THE PLANNING BOARD:**

May 1, 2008

To: Board of Selectmen

From: Planning Board

RE: Planning Board Report to Town Meeting  
Article 10 – Inclusionary Housing By-law

On May 1, 2008, the Planning Board held a public hearing on the proposed zoning amendment for Article 10 – Inclusionary Housing By-law. The Board voted to recommend that the article be indefinitely postponed. The opinion of the Board was that further study was necessary on the socio-economic impact on the community e.g.:

- Cost of housing
- Impacts on the development industry and building trades
- Tax rate

Further, the by-law appears to provide no clear incentive to move toward the 10% stock of affordable housing proposed by the State.

The Planning Board is very interested in working with other Town departments and committees to examine strategies that create incentives for the development and increase in the Town's affordable housing inventory.

**ACTION:** The motion did not carry.

### **LEASE TOWN-OWNED LAND ON SISSON ROAD**

**ARTICLE 11.** To see if the Town will vote to authorize the Board of Selectmen to lease the parcel of land (1.11 acres) with an existing building (Recreation Building), shown on Assessors Map 40 as Parcel Z-5, located at 265 Sisson Road, Harwich Center, for the purposes and upon the terms and conditions set out in the vote under Article 59 of the 2006 Annual Town Meeting, as amended by the vote under Article 13 of the February 11, 2008 Special Town Meeting, for a term of not more than 99 years and on such other terms and conditions and for such consideration as the Selectmen may determine, and to act fully thereon. By request of the Board of Selectmen.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move to authorize the Board of Selectmen to lease all or any portion of the parcel of land (1.11 acres) with an existing building (Recreation Building), shown on Assessors Map 40 as Parcel Z-5, located at 265 Sisson Road, Harwich Center, for the purposes and upon on the terms and conditions set out in the vote under Article 59 of the 2006 Annual Town Meeting, as amended by the vote under Article 13 of the February 11, 2008 Special Town Meeting, for a term of not more than 99 years and on such other terms and conditions and for such consideration as the Selectmen may determine, and to further amend the vote under said Article 59 to delete the words "and newly constructed" from the sentence: "The Town of Harwich will maintain ownership of the land and all buildings existing and newly constructed thereon."

Duly seconded

**ACTION:** Unanimous vote, so declared.

### **LEASE TOWN-OWNED LAND IN WEST HARWICH**

**ARTICLE 12.** To see if the Town will vote to authorize the Board of Selectmen to lease the parcel of land (.63 acres) with an existing building (West Harwich School), shown on Assessors Map 10 as Parcel G-10, located at 5 Bells Neck Road, West Harwich, for the purposes and upon the terms and conditions set out in the vote under Article 60 of the 2006 Annual Town Meeting, as amended by the vote under Article 13 of the February 11, 2008

Special Town Meeting, for a term of not more than 99 years and on such other terms and conditions and for such consideration as the Selectmen may determine, and to act fully thereon. By request of the Board of Selectmen.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move to authorize the Board of Selectmen to lease all or any portion of the parcel of land (.63 acres) with an existing building (West Harwich School), shown on Assessors Map 10 as Parcel G-1, located at 5 Bells Neck Road, West Harwich, for the purposes and upon the terms and conditions set out in the vote under Article 60 of the 2006 Annual Town Meeting, as amended by the vote under Article 13 of the February 11, 2008 Special Town Meeting, for a term of not more than 99 years and on such other terms and conditions and for such consideration as the Selectmen may determine, and to further amend the vote under said Article 60 to delete the words "and newly constructed" from the sentence: "The Town of Harwich will maintain ownership of the land and all buildings existing and newly constructed thereon." Duly seconded

**ACTION:** Unanimous vote, so declared.

**MEDICARE EXTENSION PLANS;**  
**MANDATORY TRANSFER OF RETIREES**

**ARTICLE 13.** To see if the Town will vote to accept M.G.L. Ch. 32B Section 18 that requires all retirees, their spouses and dependents who are enrolled in Medicare Part A at no cost to a retiree, their spouse or dependents, be required to enroll in a Medicare health benefits supplement plan offered by the town, and to act fully thereon. By request of the Board of Selectmen.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted Duly seconded

**ACTION:** A standing count was taken; YES 64 NO 99, the motion did not carry.

**AN ACT RELATIVE TO HEALTH INSURANCE COVERAGE**  
**FOR PAID ELECTED OFFICIALS IN THE TOWN OF HARWICH**

**ARTICLE 14.** To see if the Town will vote to authorize the Board of Selectmen to file a home rule petition with the General Court as set forth

below; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition:

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:*

**SECTION 1.** Notwithstanding Chapter 32B of the General Laws, part-time elected officials of the Town of Harwich who receive a salary or a stipend shall not be eligible for participation in the town's contributory health and life insurance plan, except that those part-time officials who participate in that plan as of the effective date of this act shall be eligible to continue to participate until the end of their current term of service in the elected position held at the time this act takes effect. Retired elected officials that receive benefits by virtue of their previous service, shall not be affected by this act. Part-time elected officials who receive a salary or a stipend, who are first elected after the effective date of this act, may elect to pay 100 per cent of the cost of the official's participation in the town's health and life insurance benefit plan, plus any administrative costs that may be assessed by the board of selectmen, may be considered eligible to participate.

**SECTION 2.** This act shall take effect upon passage; And to act fully thereon.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-4, NO-1.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant except to delete the word "first" in line 8 of section 1 in the warrant.

Duly seconded

**ACTION:** A standing count was taken; YES 68 NO 83, the motion did not carry.

At 9:40 PM a motion was made and seconded to adjourn the Special Town Meeting, and resume the Annual Town Meeting, the Meeting began with:

### **FUND CHANNEL 18 UPGRADE**

**ARTICLE 49.** To see if the Town will vote to raise and appropriate and/or transfer from the Cable Fund a sufficient sum of money to complete a digital upgrade of the signal and equipment for Harwich Channel 18, and to act fully thereon. By request of the Director of Channel 18.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$174,686 be transferred from the Cable Fund for the purpose of upgrading Channel 18 equipment of digital, including design, training, purchasing software and hardware, installation, new furniture and fiber optic cable installation.

Duly seconded

**ACTION:** So voted.

### **ALLEN HARBOR PARKING LOT LEASE**

**ARTICLE 50.** To see if the Town will vote to authorize the Selectmen to lease a portion of the Allen Harbor Parking Lot in Harwich Port for use during the off-season for boat storage purposes. Said lease to be for a term of up to three (3) years, and on such other terms and conditions as the Selectmen deem appropriate, and to act fully thereon. By request of the Board of Selectmen and Harbormaster.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** Unanimous vote, so declared.

### **WIND TURBINE FEASIBILITY STUDY**

**ARTICLE 51.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to fund a Wind Turbine Feasibility Study, and to act fully thereon. By request of the Board of Selectmen. Estimated Cost: \$ 10,000.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FROM AVAILABLE FUNDS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman, Finance Committee) I move that this article be accepted and adopted and the sum of \$10,000 be transferred from Free Cash for this purpose.                      Duly seconded

**ACTION:** So voted.

**SUPPLEMENT FUND FOR CULTURAL COUNCIL ACTIVITIES**

**ARTICLE 52.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to supplement available funds for the Town's Cultural Council which will increase the availability of cultural activities in the Town, and to act fully thereon. By request of the Harwich Cultural Council. Estimated cost: \$2,500.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-4, NO-2.**

**MOTION:** (David Marsland, Selectman) I move that this article be accepted and adopted and the sum of \$2,500 be transferred from Free Cash for this purpose.                      Duly seconded

**ACTION:** Unanimous vote, so declared.

**PROMOTE AGRICULTURE IN THE TOWN OF HARWICH**

**ARTICLE 53.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money for the Harwich Agricultural Committee to promote agriculture within the Town of Harwich. Said monies will be used for advertising and promoting Farm Fest activities and for all other community agricultural projects, and to act fully thereon. By request of the Agricultural Committee. Estimated Cost: \$3,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$1,000 FROM AVAILABLE FUNDS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$1,000 be transferred from Free Cash for this purpose.                      Duly seconded

**AMENDMENT TO THE MAIN MOTION:** (David Marsland, Selectman) I move that this article be accepted and adopted and the sum of \$1,000 be deleted and the sum of \$3,000 be inserted in its place.

Duly seconded

**ACTION ON AMENDMENT:** The amendment carried.

**ACTION ON MAIN MOTION AS AMENDED:** So voted.

**DEMOLITION DELAY PROPOSED BY-LAW CHANGE**

**ARTICLE 54.** To see if the Town will vote to amend the General By-Law ARTICLE V, Part 2, entitled Historically Significant Buildings; Demolition Purpose and Scope, by amending Section 5-208, Determination of Applicability and Demolition Delay as follows:

Delete the phrase “up to ninety (90) days” and replacing it with the phrase “up to one hundred and eighty (180) days.” The new section to read:

“If after hearing the Commission determines that the building in question is historically significant, and the proposed work would destroy or substantially diminish its historic value, it is empowered to impose a demolition delay of up to one hundred and eighty (180) days from the date of said determination and may schedule additional hearings during any such delay period to allow an opportunity to develop alternatives to demolition”

and to act fully thereon. By request of the Harwich Historical Commission.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. NO NEED TO EXTEND THE PERIOD OF TIME HAS BEEN JUSTIFIED. VOTE: YES-6, NO-0.**

**MOTION:** (Edward McManus, Selectman) I move that this article be accepted and adopted. Duly seconded

**ACTION:** Motion carried

**INTENT REQUIREMENT PROPOSED BY-LAW CHANGE**

**ARTICLE 55.** To see if the Town will vote to amend the General By-Law ARTICLE V, Part 2, entitled Historically Significant Buildings; Demolition Purpose and Scope, by amending Section 5-203, Notice of Intent requirements as follows:

Delete “prior to 1900 A.D.”, and insert “prior to 100 years before the present calendar year.” The new section to read:

“Before any building constructed prior to one hundred (100) years

before the present calendar year is demolished in whole, or in part, a Notice of Intent to do so will be filed with the Commission”

and to act fully thereon. By request of the Harwich Historical Commission.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-6, NO-0.**

**MOTION:** (Edward McManus, Selectman) I move that this article be accepted and adopted. Duly seconded

**ACTION:** Motion carries

**TRANSFER FOR AFFORDABLE HOUSING**

**ARTICLE 56.** To see if the Town will vote to transfer the following town-owned parcels of land:

1. 754 Depot Street – Map 66 – Parcel A1-91, 92, 93, 94 - .23 acres
2. 13 Haromar Heath – Map 85 – Parcel S 102 - .25 acres

from the Board of Selectmen for general municipal purposes to the Board of Selectmen for affordable housing purposes and for the purpose of granting an affordable housing deed restriction for the construction of single ownership affordable housing units pursuant to the Town’s Comprehensive Plan, and to further authorize the Board of Selectmen to negotiate other provisions as the Board deems necessary and appropriate to carry out the purpose of this article; and to authorize the Board of Selectmen to take by eminent domain for the purpose of clearing title; and to further authorize the Board of Selectmen to grant a deed restriction mandating that the parcels and eventual improvements be held for affordable housing purposes in perpetuity, and to act fully thereon. By request of the Harwich Housing Committee.

**THE FINANCE COMMITTEE HAS NO RECOMMENDATION PENDING FURTHER INFORMATION. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** This motion needed a 2/3 majority vote to pass, it was a unanimous vote, so declared.

## **PLEASANT BAY RESOURCE MANAGEMENT PLAN UPDATE**

**ARTICLE 57.** To see if the Town will vote to adopt the 2008 Pleasant Bay Resource Management Plan Update developed in accordance with the Pleasant Bay Resource Management Plan adopted by the Town in 1998 and updated in 2003, and the Inter-municipal Agreement with the Towns of Orleans, Chatham and Brewster, originally authorized by the Town in 1998 and re-authorized in 2003; and to authorize the Board of Selectmen to enter into a successor Inter-municipal Agreement, as amended by the Board of Selectmen , with one or more of the aforementioned towns for the purpose of continuing the Pleasant Bay Resource Management Alliance to implement the plan and the plan updates, and to act fully thereon. By request of the Board of Selectmen.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** Unanimous vote, so declared.

### **ACCEPT PROVISIONS OF M.G.L. CH. 41, §38A TO CREATE A TOWN COLLECTOR**

**ARTICLE 58.** To see if the Town will vote, pursuant to M.G.L. ch.41, §38A, to authorize the Town Collector to collect all Town receipts including receipts of the Water Enterprise Fund, and to act fully thereon. By request of the Finance Director.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** So voted.

### **SUPPORT PUBLIC SAFETY SERVICES AT TOWN CELEBRATIONS**

**ARTICLE 59.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to help defray the cost to the Harwich Cranberry Festival, Inc. of providing public safety and other town services incurred in preparation for and conducting the annual fireworks display during the Harwich Cranberry Festival. Said funds to be spent under the direction of the Board of Selectmen, and to act fully thereon. By Petition. Estimated Cost: \$15,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE ACCEPTED AND ADOPTED FOR \$12,000 FUNDED FROM AVAILABLE FUNDS. VOTE: YES-5, NO-0**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$12,000 be transferred from Free Cash for this purpose.                      Duly seconded

**ACTION:** So voted.

**DEFRAY EXPENSES OF THE CHASE LIBRARY  
AND THE HARWICH PORT LIBRARY**

**ARTICLE 60.** To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$22, 630 to help defray the expenses of the Chase Library and Harwich Port Library; said funds to be expended under the direction of the Chase Library and the Harwich Port Library Trustees, and to act fully thereon. By Petition. Estimated Cost: \$22,630.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-4, NO-2.**

**MOTION:** (Chase Library Trustee) I move that the Town vote to transfer from Free Cash the sum of \$22,630 to help defray the expenses of the Chase Library and Harwich Port Library; said funds to be under the direction of the Chase Library and Harwich Port Library trustees.

Duly seconded

**ACTION:** Motion carried

**DEFRAY COSTS OF THE HARWICH ATHLETIC ASSOCIATION**

**ARTICLE 61.** To see if the Town will vote to raise and appropriate and/or transfer the sum of Three Thousand (\$3,000.00) Dollars to help defray the cost of the Harwich Athletic Association, Inc. in sponsoring the Harwich Town Baseball Team (Harwich Mariners) a member of the Cape Cod Baseball League and other community athletic events. Said money to be spent under the direction of the Board of Selectmen, and to act fully thereon. By Petition. Estimated Cost: \$ 3,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FROM AVAILABLE FUNDS. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$3,000 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** So voted.

**PROMOTE THE TOWN OF HARWICH**

**ARTICLE 62.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money for the Harwich Chamber of Commerce to promote the Town and its businesses and to advance economic development initiatives for and with the Town of Harwich. Said monies to be used to manage visitor/resident information services, to support the town with promotional pieces and activities, and to encourage the establishment and sustainability of business in Harwich through a partnership of economic development activities with the Town, and to act fully thereon. By Petition. Estimated Cost: \$16,000.

**THE FINANCE COMMITTEE RECOMMENDS THAT \$12,000 BE APPROVED FOR THIS ARTICLE FROM AVAILABLE FUNDS. ECONOMIC CONDITIONS THIS YEAR DOES NOT LEND TOWARD INCREASING THIS EXPENDITURE. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$12,000 be transferred from Free Cash for this purpose. Duly seconded

**AMENDMENT TO THE MAIN MOTION:** (Lawrence Cole, Selectman) I move that this article be accepted and adopted and the sum of \$12,000 be deleted and the sum of \$16,000 be inserted in its place.

Duly seconded

**ACTION ON THE AMENDMENT:** The amendment carried

**ACTION ON THE MAIN MOTION AS AMENDED:** Motion carried.

**FUNDING FOR A SAFE AND RAPID WITHDRAWAL  
OF ALL US TROOPS FROM IRAQ**

**ARTICLE 63.** To see if the Town will vote to support the following and to act fully thereon:

Whereas, Congress has the sole responsibility to allocate funds, and;  
Whereas, Congress is the check to the Executive branch of government which is prosecuting the illegal occupation of Iraq, and;  
Whereas, a majority of American citizens call for end to the war in Iraq, and;

Whereas, \$480+ billions of taxpayers money has already been spent on this war without end in sight, depriving us of necessary funds for education, housing, healthcare, support for returning veterans, reparations to the people of Iraq, and for other vital human needs; We therefore call upon our Congressional representatives to vote only for funding for a safe and rapid withdrawal of all US troops from Iraq.

The Town Clerk is instructed to send a copy of this resolution to Senator Edward Kennedy, Senator John Kerry, Representative William Delahunt, Senator Harry Reid, Representative Nancy Pelosi, and President George W. Bush. By Petition.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. MATTERS OF THIS NATURE SHOULD BE HANDLED BY EACH INDIVIDUAL VOTER. VOTE: YES-6, NO-0.**

**MOTION:** (David Agnew) I move that this article be accepted and adopted.  
Duly seconded

**ACTION:** The resolution did not carry.

**COMPENSATING BALANCE AGREEMENT**

**ARTICLE 64.** To see if the Town will vote to authorize its Treasurer to enter into a compensating balance agreement or agreements with banking institutions for fiscal year 2008 pursuant to Chapter 44, Section 53F of the General Laws and to act fully thereon. Customary Article.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted except the "fiscal year 2008" be deleted and substituted with "fiscal year 2009" Duly seconded

**ACTION:** So voted.

**LIABILITY TIDAL/NON-TIDAL RIVERS**

**ARTICLE 65.** To see if the Town will assume the liability in the manner provided by Section 29 of Chapter 91 of the General Laws as amended by Chapter 516 and 524, Acts of 1950, for all damages that may be incurred by work to be performed by the Department of Public Works of Massachusetts, for improvement, development, maintenance and protection of tidal and non-tidal rivers, streams, harbors, tide waters, foreshore and shores along a public beach outside of Boston Harbor, including the Merrimack and Connecticut

Rivers in accordance with Section 11 of Chapter 91 of the General Laws and to authorize the Selectmen to execute and deliver a bond of indemnity to the Commonwealth and to act fully thereon. Customary Article.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** So voted.

**HERRING FISHERIES**

**ARTICLE 66.** To see what action the Town will take in regard to the Herring Fisheries and to act fully thereon. Customary Article.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** This motion carried unanimously.

**ESTABLISH COUNCIL ON AGING REVOLVING FUND**

**ARTICLE 67.** To see if the Town will vote to establish a revolving fund (for the purpose of funding programs with the Council on Aging) pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 53E ½ and to act fully thereon. By request of the Council on Aging.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. ANNUAL VOTE REQUIRED TO ESTABLISH THIS REVOLVING ACCOUNT. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted to approve a revolving fund for the purpose of receiving fees and donations and paying for congregate meals and exercise programs at the Senior Center authorized by the Council on Aging with an upset annual limit of \$50,000. Duly seconded

**ACTION:** So voted.

At 10:55 PM on May 6, 2008 motion was made and seconded to adjourn the Annual Town Meeting, duly seconded and so voted.

**THE FOLLOWING ARTICLES WERE PASSED AT THE  
ANNUAL TOWN MEETING  
MAY 5, 2008**

**CUSTOMARY ARTICLES**

- |            |   |
|------------|---|
| ARTICLE 1  | TOWN OFFICERS & COMMITTEES                |
| ARTICLE 2  | REPORTS OF TOWN OFFICERS & COMMITTEES     |
| ARTICLE 3  | ELECTED OFFICIALS SALARIES                |
| ARTICLE 64 | COMPENSATION BALANCE AGREEMENT            |
| ARTICLE 65 | LIABILITY TIDAL/NON TIDAL RIVERS          |
| ARTICLE 66 | HERRING FISHERIES                         |
| ARTICLE 67 | ESTABLISH COUNCIL ON AGING REVOLVING FUND |

**CAPITAL PLAN**

- |           |                       |
|-----------|-----------------------|
| ARTICLE 5 | CAPITAL PLAN ADOPTION |
|-----------|-----------------------|

**LAND TAKING**

- |            |                                 |
|------------|---------------------------------|
| ARTICLE 56 | TRANSFER FOR AFFORDABLE HOUSING |
|------------|---------------------------------|

**AMEND GENERAL BY-LAWS**

- |            |   |
|------------|---|
| ARTICLE 54 | DEMOLITION DELAY PROPOSED BY-LAW CHANGE   |
| ARTICLE 55 | INTENT REQUIREMENT PROPOSED BY-LAW CHANGE |

**ACCEPT MASSACHUSETTS GENERAL LAWS**

- |            |  |
|------------|--|
| ARTICLE 58 | ACCEPT PROVISIONS OF M.G.L. CH. 41, §38A TO<br>CREATE A TOWN COLLECTOR |
|------------|--|

**MISCELLANEOUS**

- |            |   |
|------------|---|
| ARTICLE 47 | GOLF REVOLVING FUND                             |
| ARTICLE 48 | CABLE FUND                                      |
| ARTICLE 50 | ALLEN HARBOR PARKING LOT LEASE                  |
| ARTICLE 57 | PLEASANT BAY RESOURCE<br>MANAGEMENT PLAN UPDATE |

**APPROPRIATIONS VOTED UNDER ARTICLES  
ANNUAL TOWN MEETING  
MAY 5, 2008**

**FROM TAX LEVY**

- |           |        |                  |
|-----------|--------|------------------|
| ARTICLE 4 | BUDGET | \$ 42,532,146.00 |
|-----------|--------|------------------|

**TRANSFERRED FROM FREE CASH**

- |           |                          |            |
|-----------|--------------------------|------------|
| ARTICLE 7 | ROAD MAINTENANCE PROGRAM | 200,000.00 |
|-----------|--------------------------|------------|

|            |   |            |
|------------|---|------------|
| ARTICLE 8  | LEASE OR PURCHASE AND EQUIP VEHICLES  | 288,562.00 |
| ARTICLE 10 | REPLACE PORTION OF ROOF AT HIGHWAY MAINTENANCE BUILDING                       | 24,500.00  |
| ARTICLE 11 | DEFRAY COSTS OF QUEEN ANNE ROAD/ RTE 124 INTERSECTION PROJECT                 | 20,000.00  |
| ARTICLE 12 | PROGRAM TO REPLACE SELF CONTAINED BREATHING APPARATUS                         | 80,000.00  |
| ARTICLE 13 | PURCHASE AMBU-PRO ELECTIONIC AMBULANCE INCIDENT DATA MGMT. & REPORTING SYSTEM | 74,969.00  |
| ARTICLE 15 | REPLACE PILINGS AT SAQUATUCKET HARBOR   | 125,000.00 |
| ARTICLE 18 | FUND HARBOR ENGINEERING STUDY   | 50,000.00  |
| ARTICLE 19 | ADD TO DREDGING RESERVE FUND  | 35,000.00  |
| ARTICLE 21 | TECHNOLOGY HARDWARE AND SOFTWARE FOR SCHOOL DEPARTMENT                        | 125,000.00 |
| ARTICLE 24 | MAINTAIN, UPDATE, AND/OR CERTIFY REAL/ PERSONAL PROPERTY VALUATIONS           | 50,000.00  |
| ARTICLE 25 | APPROVE PURCHASE OF NEW VOTING MACHINES                                       | 24,000.00  |
| ARTICLE 51 | WIND TURBINE FEASIBILITY STUDY  | 10,000.00  |
| ARTICLE 52 | SUPPLEMENT FUND FOR CULTURAL COUNCIL ACTIVITIES                               | 2,500.00   |
| ARTICLE 53 | PROMOTE AGRICULTURE IN HARWICH  | 3,000.00   |
| ARTICLE 59 | SUPPORT PUBLIC SAFETY SERVICES AT TOWN CELEBRATIONS                           | 12,000.00  |
| ARTICLE 60 | DEFRAY EXPENSES OF THE CHASE LIBRARY AND THE HARWICH PORT LIBRARY             | 22,630.00  |
| ARTICLE 61 | DEFRAY COSTS OF THE HARWICH ATHLETIC ASSOCIATION                              | 3,000.00   |
| ARTICLE 62 | PROMOTE THE TOWN OF HARWICH   | 16,000.00  |

#### FROM OTHERS AVAILABLE FUNDS

|            |   |                  |            |
|------------|---|------------------|------------|
| ARTICLE 4  | BUDGET  | - COMCAST        | 151,860.00 |
|            |   | - SEPTICE LOAN   | 17,250.00  |
|            |   | - LIBRARY GRANTS | 75,000.00  |
|            |   | - WATERWAYS      | 125,000.00 |
|            |   | - OVERLAY        | 200,000.00 |
|            |   | - CEMETERY FUND  | 40,000.00  |
| ARTICLE 16 | FUND PERMITTING FOR ALLEN HARBOR DREDGING           | - WATERWAYS      | 50,000.00  |
| ARTICLE 19 | ADD DREDGING RESERVE FUND - ART.34 @ATM MAY 6, 1996 | 90,000.00        |            |
| ARTICLE 49 | CHANNEL 18 UPGRADE - CABLE FUND                     | 174,686.00       |            |

**BALOT QUESTION – DEBT EXCLUSION**

ARTICLE 6 CONSTRUCTION OF A NEW POLICE FACILITY 8,750,000.00

**CPC/LAND BANK FUNDS**

|            |   |            |
|------------|---|------------|
| ARTICLE 4  | BUDGET  | 860,487.00 |
| ARTICLE 26 | PRESERVATION OF TOWN RECORDS  | 27,000.00  |
| ARTICLE 27 | RESTORATION, PRESERVATION AND<br>STORAGE OF TOWN RECORDS                            | 126,500.00 |
| ARTICLE 28 | INVENTORY, APPRAISE AND<br>RESTORE PAINTINGS  | 6,100.00   |
| ARTICLE 29 | DIGITIZE HARWICH INDEPENDENT<br>NEWSPAPER & PURCHASE COMPUTER<br>FOR BROOKS ACADEMY | 18,000.00  |
| ARTICLE 30 | PRESERVE AND RESTORE BROOKS ACADEMY   | 75,000.00  |
| ARTICLE 31 | SOUTH HARWICH MEETING HOUSE<br>RESTORATION PROJECTS                                 | 100,000.00 |
| ARTICLE 32 | PURCHASE AND INSTALL CLIMATE CONTROL<br>SYSTEM AT BROOKS ACADEMY                    | 47,000.00  |
| ARTICLE 33 | RESTORATION PROJECTS AT OLD<br>RECREATION BUILDING                                  | 57,500.00  |
| ARTICLE 36 | AFFORDABLE HOUSING PROJECTS ON<br>TOWN PROPERTIES                                   | 25,000.00  |
| ARTICLE 37 | MAIN STREET EXTENSION HOUSING<br>DEVELOPMENT PROJECT                                | 300,000.00 |
| ARTICLE 39 | AFFORDABLE HOUSING INFRASTRUCTURE<br>AND DEVELOP ASSISTANCE FUND                    | 200,000.00 |
| ARTICLE 41 | ENGINEERING AND DESIGN OF<br>MULTI-PURPOSE RECREATION FIELDS                        | 10,000.00  |
| ARTICLE 42 | PURCHASE AND INSTALL IMPROVEMENTS AT<br>POTTER'S FIELD                              | 40,000.00  |
| ARTICLE 43 | DESIGN, PURCHASE AND INSTALLATION OF<br>INFIELD SYSTEM AT WHEITHOUSE FIELD          | 25,000.00  |
| ARTICLE 44 | FUND WALKING TRAIL IMPROVEMENTS   | 4,000.00   |
| ARTICLE 45 | PURCHASE AND INSTALLATION OF BIKE TRAIL<br>CROSSING SYSTEMS                         | 23,000.00  |
| ARTICLE 46 | COMMUNITY PRESERVATION COMMITTEE<br>ADMINISTRATIVE COSTS                            | 25,000.00  |

**WATER ENTERPRISE FUND**

|            |                              |              |
|------------|------------------------------|--------------|
| ARTICLE 4  | BUDGET                       | 2,492,719.00 |
| ARTICLE 8  | ROAD MAINTENANCE PROGRAM     | 119,757.00   |
| ARTICLE 9  | PURCHASE/EQUIP VEHICLES      | 45,000.00    |
| ARTICLE 14 | NEW WATER SOURCE EXPLORATION | 100,000.00   |

**THE FOLLOWING ARTICLES WERE PASSED AT THE  
SPECIAL TOWN MEETING  
MAY 6, 2008**

**AMEND GENERAL BY-LAWS**

ARTICLE 6 PLANNING BOARD MEMBERSHIP REDUCTION  
ARTICLE 7 CHANGE TO THE WETLANDS PROTECTION BY-LAW

**AMEND TOWN CHARTER**

ARTICLE 9 AMEND CHARTER - CONSOLIDATED HISTORICAL  
COMMISSION AND HISTORIC DISTRICT COMMISSION

**LAND**

ARTICLE 8 CONVEY PARCEL AT CRANBERRY VALLEY  
GOLF COURSE  
ARTICLE 11 LEASE TOWN-OWNED LAND ON SISSION ROAD  
ARTICLE 12 LEASE TOWN-OWNED LAND IN WEST HARWICH

**APPROPRIATIONS VOTED UNDER ARTICLES  
SPECIAL TOWN MEETING  
MAY 6, 2008**

**FROM FREE CASH**

|           |  |            |
|-----------|--|------------|
| ARTICLE 1 | REPAIR/REPLACEMENT OF TOWN HALL ROOF           | 40,000.00  |
| ARTICLE 2 | SUPPLEMENT FY 2008 SCHOOL<br>DEPARTMENT BUDGET | 263,545.00 |
| ARTICLE 3 | TRANSFER FOR RESERVE FUND                      | 50,000.00  |

**FROM OTHER AVAILABLE FUNDS**

|           |   |            |
|-----------|---|------------|
| ARTICLE 5 | APPROPRIATION FOR GASB 45 POST<br>RETIREMENT BENEFITS- GROUP<br>HEALTH INSURANCE FUND | 300,000.00 |
|-----------|---|------------|

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HARWICH  
ANNUAL ELECTION BALLOT  
MAY 20, 2008**

BARNSTABLE , ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street, in said Town on Tuesday, May 20, 2008, then and there to act on the following ballot:

**POLLS WILL BE OPEN AT 7:00 A.M. and CLOSE AT 8:00 P.M.**

To choose on one (1) ballot the following Town Officers and Committees: two (2) Selectmen for three (3) years; two (2) School Committee Members for three (3) years; one (1) Water Commissioner for three (3) years; two (2) Library Trustees for three (3) years and one (1) Library Trustee for a one (1) year unexpired term.

**BALLOT QUESTION**

1. "Shall the Town of Harwich be allowed to exempt from the provisions of Proposition 2 ½, so called, the amounts required to pay for the bond issued in order construct a new Police Station/Joint Dispatch Facility, including furnishings and equipment, and all costs incidental and related thereto to, as outlined in Article 6 of the May, 2008 Annual Town Meeting Warrant?"

YES \_\_\_\_\_ NO \_\_\_\_\_

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 24<sup>th</sup> day of March, 2008

s/Robin D. Wilkins, Chairman

s/David W. Marsland

s/Peter Piekarski

s/Edward J. McManus

s/Lawrence P. Cole

BOARD OF SELECTMEN

A true copy Attest:  
s/ Oliver E. Pelton  
Constable

April 16, 2008

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 20<sup>th</sup> of May, 2008 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in Town Hall in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/Oliver E. Pelton  
Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as and Election Officer at 6:45 AM.

**PRECINCT I**

|             |                    |
|-------------|--------------------|
| Warden      | Sue Weinstein      |
| Clerk:      | Margaret Gallagher |
| Insp.Ck In: | Judy Davis         |
| Insp.Ck Out | Sheila Wilson      |

**PRECINCT II**

|                |
|----------------|
| Ursula Corbett |
| Carole Warren  |
| Ann Kaplan     |
| Mary Clarke    |

**PRECINCT III**

|               |                    |
|---------------|--------------------|
| Warden        | Donna Eaton        |
| Clerk:        | Hilda Dagenais     |
| Insp.Ck In:   | Dorothy Harrington |
| Insp. Ck Out: | Lee Chase          |

**PRECINCT IV**

|                 |
|-----------------|
| Evelyn Robinson |
| Mary Egan       |
| Eleanor Mee     |

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 11:45PM until 6:00PM or 2:00PM and work until the close of the polls.

**PRECINCT I**

|               |                    |
|---------------|--------------------|
| Dep.Warden:   | Sue Weinstein      |
| Dep. Clerk    | Margaret Gallagher |
| Dep.Insp.In:  | Janet Silverio     |
| Dep.Insp.Out: | Janet Bowers       |

**PRECINCT II**

|                |
|----------------|
| Ursula Corbett |
| Carole Warren  |
| Ann Kaplan     |
| Mary Clarke    |

**PRECINCT III**

|               |                  |
|---------------|------------------|
| Dep.Warden:   | Donna Eaton      |
| Dep. Clerk    | Johanne Arnemann |
| Dep.Insp.In:  | Susan Mills      |
| Dep.Insp.Out: | Lee Chase        |

**PRECINCT IV**

|                     |
|---------------------|
| Richard Bowers      |
| Catherine Sacramone |
| Stacy Flanagan      |

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk, and the Wardens of each precinct. Each ballot box was found to register "zero". The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 1,648 included 88 absentee ballots. The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

|              |                                  |
|--------------|----------------------------------|
| Precinct I   | 459, including 22 absentee votes |
| Precinct II  | 474, including 28 absentee votes |
| Precinct III | 390, including 25 absentee votes |
| Precinct IV  | 325, including 13 absentee votes |

The Town Clerk, Anita N. Doucette, announced the results on May 20, 2008, at 8:20 P.M as follows:

**BOARD OF SELECTMEN**

|                    |     |     |     |     |       |
|--------------------|-----|-----|-----|-----|-------|
| ROBIN D. WILKINS   | 365 | 375 | 305 | 267 | 1,312 |
| ANGELO S. LaMANTIA | 374 | 354 | 263 | 227 | 1,218 |
| Write-ins          | 4   | 1   | 5   | 8   | 18    |
| Blanks             | 175 | 218 | 207 | 148 | 748   |

**SCHOOL COMMITTEE**

|                   |     |     |     |     |       |
|-------------------|-----|-----|-----|-----|-------|
| POLLY E. HEMSTOCK | 344 | 354 | 271 | 249 | 1,218 |
| EDWIN J. JAWARSKI | 379 | 381 | 298 | 266 | 1,324 |
| Write-Ins         | 0   | 3   | 1   | 1   | 5     |
| Blanks            | 195 | 210 | 210 | 134 | 749   |

**WATER COMMISSIONER**

|                     |     |     |     |     |       |
|---------------------|-----|-----|-----|-----|-------|
| GEORGE B. CAVANAUGH | 388 | 396 | 326 | 287 | 1,397 |
| Write-Ins           | 1   | 0   | 1   | 0   | 2     |
| Blanks              | 70  | 78  | 63  | 38  | 249   |

**TRUSTEES, BROOKS FREE LIBRARY**

|               |     |     |     |     |       |
|---------------|-----|-----|-----|-----|-------|
| JOANNE BROWN  | 383 | 395 | 316 | 278 | 1,372 |
| MARY V. WARDE | 363 | 357 | 289 | 246 | 1,255 |
| Write-Ins     | 0   | 0   | 0   | 1   | 1     |
| Blanks        | 172 | 196 | 175 | 125 | 668   |

**TRUSTEE, BROOKS FREE LIBRARY****ONE YEAR TERM**

|                       |     |     |     |     |       |
|-----------------------|-----|-----|-----|-----|-------|
| KATHLEEN A. REMILLARD | 394 | 409 | 322 | 287 | 1,412 |
| Write-ins             | 0   | 2   | 1   | 0   | 3     |
| Blanks                | 65  | 63  | 67  | 38  | 233   |

**QUESTION 1. POLICE STATION**

|        |     |     |     |     |       |
|--------|-----|-----|-----|-----|-------|
| YES    | 319 | 317 | 256 | 225 | 1,117 |
| NO     | 138 | 155 | 127 | 98  | 518   |
| BLANKS | 2   | 2   | 7   | 2   | 13    |

**THE COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH  
STATE PRIMARY WARRANT  
SEPTEMBER 16, 2008**

BARNSTABLE,ss:

To either of the Constables of the Town of Harwich in said County,

**GREETING:**

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Primaries to vote at the Community Center Gymnasium, 100 Oak Street, Harwich on, **TUESDAY, THIS SIXTEENTH DAY OF SEPTEMBER, 2008** from 7:00 A.M. to 8:00 P.M. for the following purposes:

To cast their votes in the State Primary for the candidates of political parties for the following offices:

|   |   |
|---|---|
| SENATOR IN CONGRESS.....                | For the Commonwealth                    |
| REPRESENTATIVE IN CONGRESS.....         | 10 <sup>th</sup> Congressional District |
| COUNCILLOR.....                         | 1 <sup>st</sup> Councillor District     |
| SENATOR IN GENERAL COURT .....          | Cape & Islands Senatorial District      |
| REPRESENTATIVE IN<br>GENERAL COURT..... | 4th Barnstable Representative District  |
| REGISTER OF PROBATE.....                | Barnstable County                       |
| COUNTY COMMISSIONER .....               | Barnstable County                       |

Hereof fail not and make return of this Warrant with your doings thereon at the time and place of said voting.

Given under our hands this 18<sup>th</sup> Day of August, 2008

s/Robin D. Wilkins  
s/David W. Marsland  
s/Lawrence P. Cole  
s/Edward McManus  
s/Angelo S. La Mantia

SELECTMEN OF HARWICH

s/Oliver E. Pelton  
Constable

August 21, 2008

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 16<sup>th</sup> day of September 2008 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Town Hall in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/Oliver E. Pelton  
Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as and Election Officer at 6:45 AM.

**PRECINCT I**

|             |                    |
|-------------|--------------------|
| Warden      | Sue Weinstein      |
| Clerk:      | Margaret Gallagher |
| Insp.Ck In: | Judy Davis         |
| Insp.Ck Out | Dorothy Harrington |

**PRECINCT II**

|                    |
|--------------------|
| Ursula Corbett     |
| Dorothy Harrington |
| Ann Kaplan         |
| Mary Clarke        |

**PRECINCT III**

|               |                |
|---------------|----------------|
| Warden        | Donna Eaton    |
| Clerk:        | Hilda Dagenais |
| Insp.Ck In:   | Sheila Wilson  |
| Insp. Ck Out: | Lee Chase      |

**PRECINCT IV**

|                 |
|-----------------|
| Wil Remillard   |
| Evelyn Robinson |
| Mary Egan       |
| Eleanor Mee     |

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 11:45PM until 6:00PM or 2:00PM and work until the close of the polls.

**PRECINCT I**

|               |                    |
|---------------|--------------------|
| Dep.Warden:   | Sue Weinstein      |
| Dep. Clerk    | Margaret Gallagher |
| Dep.Insp.In:  | Janet Silverio     |
| Dep.Insp.Out: | Janet Bowers       |

**PRECINCT II**

|                |
|----------------|
| Ursula Corbett |
| Susan Mills    |
| Ann Murphy     |
| Mary Clarke    |

**PRECINCT III****PRECINCT IV**

|               |                  |                               |
|---------------|------------------|-------------------------------|
| Dep.Warden:   | Donna Eaton      | Wil Remillard                 |
| Dep. Clerk    | Johanne Arnemann | Richard Bowers                |
| Dep.Insp.In:  | Sheila Bowen     | Allen McCarter                |
| Dep.Insp.Out: | Lee Chase        | Eleanor Mee<br>Stacy Flanagan |

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk, and the Wardens of each precinct. Each ballot box was found to register "zero". The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 1,580 included 348 absentee ballots. The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

|              | Republican | Democrat | Working Families | Green-Rainbow | TOTAL |
|--------------|------------|----------|------------------|---------------|-------|
| Precinct I   | 148        | 305      | 0                | 0             | 453   |
| Precinct II  | 165        | 279      | 0                | 0             | 444   |
| Precinct III | 148        | 235      | 0                | 0             | 383   |
| Precinct IV  | 83         | 217      | 0                | 0             | 300   |

The Town Clerk announced the results on September 16, 2008, at 9:30 P.M. as follows:

## **DEMOCRATIC PARTY**

### **SENATOR IN CONGRESS**

|                    |     |     |     |     |     |
|--------------------|-----|-----|-----|-----|-----|
| John F. Kerry      | 216 | 187 | 155 | 151 | 709 |
| Edward J. O'Reilly | 84  | 91  | 74  | 60  | 309 |
| Write-Ins          | 0   | 0   | 0   | 0   | 0   |
| Blanks             | 5   | 1   | 6   | 6   | 18  |
| <b>Totals</b>      |     |     |     |     |     |

### **REPRESENTATIVE IN CONGRESS**

|                     |     |     |     |     |     |
|---------------------|-----|-----|-----|-----|-----|
| William D. Delahunt | 327 | 230 | 196 | 182 | 855 |
| Write Ins           | 6   | 3   | 3   | 2   | 14  |
| Blanks              | 52  | 46  | 36  | 33  | 167 |

**COUNCILLOR**

|                          |     |     |     |     |     |
|--------------------------|-----|-----|-----|-----|-----|
| Carole A. Fiola          | 106 | 99  | 85  | 68  | 358 |
| Oliver P. Cipollini, Jr. | 142 | 112 | 101 | 112 | 467 |
| Write-ins                | 0   | 1   | 0   | 1   | 2   |
| Blanks                   | 57  | 67  | 49  | 36  | 209 |

**SENATOR IN GENERAL COURT**

|                   |     |     |     |     |     |
|-------------------|-----|-----|-----|-----|-----|
| Robert A. O'Leary | 251 | 216 | 192 | 180 | 839 |
| Write-Ins         | 3   | 2   | 2   | 1   | 8   |
| Blanks            | 51  | 61  | 41  | 36  | 189 |

**REPRESENTATIVE IN GENERAL COURT**

|               |     |     |     |     |     |
|---------------|-----|-----|-----|-----|-----|
| Sara K. Peake |     |     |     |     |     |
| Write-Ins     | 251 | 233 | 185 | 177 | 846 |
| Blanks        | 2   | 4   | 3   | 1   | 10  |
|               | 52  | 42  | 47  | 39  | 180 |

**REGISTER OF PROBATE**

|                    |     |     |     |     |     |
|--------------------|-----|-----|-----|-----|-----|
| Eric T. Turkington |     |     |     |     |     |
| Write-Ins          | 229 | 203 | 177 | 162 | 771 |
| Blanks             | 1   | 3   | 3   | 1   | 8   |
|                    | 75  | 73  | 55  | 54  | 257 |

**COUNTY COMMISSIONER**

|                       |     |     |     |     |     |
|-----------------------|-----|-----|-----|-----|-----|
| Lance William Lambros |     |     |     |     |     |
| Thomas P. Bernardo    | 87  | 84  | 86  | 73  | 124 |
| Mary Pat Flynn        | 86  | 54  | 51  | 55  | 246 |
| Sheila R. Lyons       | 96  | 70  | 62  | 62  | 290 |
| J. Gregory Milne      | 167 | 159 | 114 | 105 | 545 |
| Write-Ins             | 33  | 38  | 27  | 26  | 124 |
| Blanks                | 1   | 2   | 0   | 2   | 5   |
|                       | 140 | 151 | 130 | 111 | 532 |

**REPUBLICAN PARTY****SENATOR IN CONGRESS**

|                   |     |     |     |    |     |
|-------------------|-----|-----|-----|----|-----|
| Jeffrey K. Beatty | 127 | 143 | 129 | 71 | 470 |
| Write-Ins         | 1   | 0   | 0   | 2  | 3   |
| Blanks            | 20  | 22  | 19  | 10 | 71  |

**REPRESENTATIVE IN CONGRESS**

|           |     |     |     |    |     |
|-----------|-----|-----|-----|----|-----|
| Write-Ins | 15  | 15  | 17  | 7  | 54  |
| Blanks    | 133 | 150 | 131 | 76 | 490 |

**COUNCILLOR**

|           |     |     |     |    |     |
|-----------|-----|-----|-----|----|-----|
| Write-Ins | 13  | 12  | 13  | 6  | 44  |
| Blanks    | 135 | 153 | 135 | 77 | 500 |

**SENATOR IN GENERAL COURT**

|           |     |     |     |    |     |
|-----------|-----|-----|-----|----|-----|
| Write-ins | 12  | 16  | 13  | 6  | 47  |
| Blanks    | 136 | 149 | 135 | 77 | 497 |

**REPRESENTATIVE IN GENERAL COURT**

|                  |     |     |     |    |     |
|------------------|-----|-----|-----|----|-----|
| Donald F. Howell | 118 | 125 | 119 | 62 | 424 |
| Write-Ins        | 0   | 0   | 1   | 2  | 3   |
| Blanks           |     |     |     |    |     |

**REGISTER OF PROBATE**

|                         |    |     |    |    |     |
|-------------------------|----|-----|----|----|-----|
| Anastasia Welsh Perrino | 66 | 105 | 76 | 57 | 304 |
| Priscilla J. Young      | 78 | 57  | 67 | 25 | 227 |
| Write-Ins               | 0  | 0   | 0  | 0  | 0   |
| Blanks                  | 4  | 3   | 5  | 1  | 13  |

**COUNTY COMMISSIONER**

|                    |     |     |     |    |     |
|--------------------|-----|-----|-----|----|-----|
| Ricardo M. Barros  | 75  | 85  | 78  | 37 | 275 |
| William B. Crowell | 111 | 115 | 101 | 66 | 393 |
| Write-Ins          | 0   | 0   | 3   | 0  | 393 |
| Blanks             | 110 | 130 | 114 | 63 | 417 |

**GREEN-RAINBOW PARTY****SENATOR IN CONGRESS**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| Write-Ins | 0 | 0 | 0 | 0 | 0 |
| Blanks    | 0 | 0 | 0 | 0 | 0 |

**REPRESETATIVE IN CONGRESS**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| Write-Ins | 0 | 0 | 0 | 0 | 0 |
| Blanks    | 0 | 0 | 0 | 0 | 0 |

**COUNCILLOR**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| Write-Ins | 0 | 0 | 0 | 0 | 0 |
| Blanks    | 0 | 0 | 0 | 0 | 0 |

**SENATOR IN GENERAL COURT**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| Write-Ins | 0 | 0 | 0 | 0 | 0 |
| Blanks    | 0 | 0 | 0 | 0 | 0 |

**REPRESENTATIVE IN GENERAL COURT**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| Write-Ins | 0 | 0 | 0 | 0 | 0 |
| Blanks    | 0 | 0 | 0 | 0 | 0 |

**REGISTER OF PROBATE**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| Write-Ins | 0 | 0 | 0 | 0 | 0 |
| Blanks    | 0 | 0 | 0 | 0 | 0 |

**COUNTY COMMISSIONER**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| Write-Ins | 0 | 0 | 0 | 0 | 0 |
| Blanks    | 0 | 0 | 0 | 0 | 0 |

**WORKING FAMILIES PARTY****SENATOR IN CONGRESS**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| Write-Ins | 0 | 0 | 0 | 0 | 0 |
| Blanks    | 0 | 0 | 0 | 0 | 0 |

**REPRESENTATIVE IN CONGRESS**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| Write-Ins | 0 | 0 | 0 | 0 | 0 |
| Blanks    | 0 | 0 | 0 | 0 | 0 |

**COUNCILLOR**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| Write-Ins | 0 | 0 | 0 | 0 | 0 |
| Blanks    | 0 | 0 | 0 | 0 | 0 |

**SENATOR IN GENERAL COURT**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| Write-Ins | 0 | 0 | 0 | 0 | 0 |
| Blanks    | 0 | 0 | 0 | 0 | 0 |

**REPRESENTATIVE IN GENERAL COURT**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| Write-Ins | 0 | 0 | 0 | 0 | 0 |
| Blanks    | 0 | 0 | 0 | 0 | 0 |

**REGISTER OF PROBATE**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| Write-Ins | 0 | 0 | 0 | 0 | 0 |
| Blanks    | 0 | 0 | 0 | 0 | 0 |

**COUNTY COMMISSIONERS**

|           |   |   |   |   |   |
|-----------|---|---|---|---|---|
| Write-Ins | 0 | 0 | 0 | 0 | 0 |
| Blanks    | 0 | 0 | 0 | 0 | 0 |

**COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH  
PRESIDENTIAL ELECTION WARRANT  
NOVEMBER 4, 2008**

**BARNSTABLE, ss.**

To either of the Constables of the Town of Harwich

**GREETINGS:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in the State Election to vote at the Community Center Gymnasium, 100 Oak Street, Harwich, MA on, **TUESDAY, THE FOURTH DAY OF NOVEMBER, 2008**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices:

ELECTORS OF PRESIDENT AND VICE PRESIDENT ..... STATEWIDE  
SENATOR IN CONGRESS ..... FOR THE COMMONWEALTH  
REPRESENTATIVE IN CONGRESS . 10<sup>TH</sup> CONGRESSIONAL DISTRICT  
COUNCILLOR ..... 1<sup>ST</sup> COUNCILLOR DISTRICT  
SENATOR IN

GENERAL COURT ..... CAPE & ISLANDS SENATORIAL DISTRICT  
REPRESENTATIVE IN

GENERAL COURT ..... 4<sup>TH</sup> BARNSTABLE DISTRICT  
REGISTER OF PROBATE ..... BARNSTABLE COUNTY  
COUNTY COMMISSIONERS ..... BARNSTABLE COUNTY  
BARNSTABLE ASSEMBLY OF DELEGATES .. BARNSTABLE COUNTY

**QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 6, 2008?

**SUMMARY**

This proposed law would reduce the state personal income tax rate to 2.65% for all categories of taxable income for the tax year beginning on or after January 1, 2009, and would eliminate the tax for all tax years beginning on or after January 1, 2010.

The personal income tax applies to income received or gain realized by individuals and married couples, by estates of deceased persons, by certain trustees and other fiduciaries, by persons who are partners in and receive income from partnerships, by corporate trusts, and by persons who receive income as shareholders of "S corporations" as defined under federal tax law. The proposed law would not affect the tax due on income or gain realized in a tax year beginning before January 1, 2009.

The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

**A YES VOTE** would reduce the state personal income tax rate to 2.65% for the tax year beginning on January 1, 2009, and would eliminate the tax for all tax years beginning on or after January 1, 2010.

**A NO VOTE** would make no change in state income tax laws.

## **QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 6, 2008?

### **SUMMARY**

This proposed law would replace the criminal penalties for possession of one ounce or less of marijuana with a new system of civil penalties, to be enforced by issuing citations, and would exclude information regarding this civil offense from the state's criminal record information system. Offenders age 18 or older would be subject to forfeiture of the marijuana plus a civil penalty of \$100. Offenders under the age of 18 would be subject to the same forfeiture and, if they complete a drug awareness program within one year of the offense, the same \$100 penalty.

Offenders under 18 and their parents or legal guardian would be notified of the offense and the option for the offender to complete a drug awareness program developed by the state Department of Youth Services. Such programs would include ten hours of community service and at least four hours of instruction or group discussion concerning the use and abuse of marijuana and other drugs and emphasizing early detection and prevention of substance abuse.

The penalty for offenders under 18 who fail to complete such a program within one year could be increased to as much as \$1,000, unless the offender showed an inability to pay, an inability to participate in such a program, or the unavailability of such a program. Such an offender's parents could also be

held liable for the increased penalty. Failure by an offender under 17 to complete such a program could also be a basis for a delinquency proceeding.

The proposed law would define possession of one ounce or less of marijuana as including possession of one ounce or less of tetrahydrocannabinol ("THC"), or having metabolized products of marijuana or THC in one's body.

Under the proposed law, possessing an ounce or less of marijuana could not be grounds for state or local government entities imposing any other penalty, sanction, or disqualification, such as denying student financial aid, public housing, public financial assistance including unemployment benefits, the right to operate a motor vehicle, or the opportunity to serve as a foster or adoptive parent. The proposed law would allow local ordinances or bylaws that prohibit the public use of marijuana, and would not affect existing laws, practices, or policies concerning operating a motor vehicle or taking other actions while under the influence of marijuana, unlawful possession of prescription forms of marijuana, or selling, manufacturing, or trafficking in marijuana.

The money received from the new civil penalties would go to the city or town where the offense occurred.

**A YES VOTE** would replace the criminal penalties for possession of one ounce or less of marijuana with a new system of civil penalties.

**A NO VOTE** would make no change in state criminal laws concerning possession of marijuana.

### **QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 6, 2008?

#### **SUMMARY**

This proposed law would prohibit any dog racing or racing meeting in Massachusetts where any form of betting or wagering on the speed or ability of dogs occurs.

The State Racing Commission would be prohibited from accepting or approving any application or request for racing dates for dog racing.

Any person violating the proposed law could be required to pay a civil penalty of not less than \$20,000 to the Commission. The penalty would be used for the Commission's administrative purposes, subject to appropriation by the state Legislature. All existing parts of the chapter of the state's General Laws

concerning dog and horse racing meetings would be interpreted as if they did not refer to dogs.

These changes would take effect January 1, 2010. The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

**A YES VOTE** would prohibit dog races on which betting or wagering occurs, effective January 1, 2010.

**A NO VOTE** would make no change in the laws governing dog racing.

#### **QUESTION 4 – NON BINDING QUESTION**

Shall the state representative from this district be instructed (1) to support legislation establishing health care as a human right regardless of age, state of health or employment status, by creating a single payer health insurance system that is comprehensive, cost effective, and publicly provided to all residents of Massachusetts; and (2) to oppose any laws penalizing the uninsured for failing to obtain health insurance.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 14<sup>th</sup> day of October, 2008

s/Robin D. Wilkins  
s/Edward J. McManus  
s/David W. Marsland  
s/Lawrence P. Cole  
s/Angela S. LaMantia

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#### **HARWICH BOARD OF SELECTMEN**

October 21, 2008

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 4<sup>th</sup> of November, 2008 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in Town Hall in the Town of Harwich, which covers all four precincts, at least seven (7) days before the time of said meeting as within directed.

s/Oliver E. Pelton  
Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as and Election Officer at **6:30** AM.

|               | <b>PRECINCT I</b>   | <b>PRECINCT II</b>   |
|---------------|---------------------|----------------------|
| Warden        | <b>Leslie Flynn</b> | <b>Mary Clarke</b>   |
| Clerk:        | Sue Weinstein       | Ursula Corbett       |
| Insp.Ck In:   | Margaret Gallagher  | Anne Murphy          |
| Insp.Ck Out   | Judy Davis          | Ann Kaplan           |
| Extra         | Sheila Wilson       | Janet Jansson        |
|               | Janet Kaiser        | Virginia Burke       |
|               | <b>PRECINCT III</b> | <b>PRECINCT IV</b>   |
| Warden        | <b>Donna Eaton</b>  | <b>Wil Remillard</b> |
| Clerk:        | Harry Martello      | Anita Martello       |
| Insp.Ck In:   | Hilda Dagenais      | Evelyn Robinson      |
| Insp. Ck Out: | Dorothy Harrington  | Mary Egan            |
| Extra         | Lee Chase           | Eleanor Mee          |
|               | Joanne Arneman      | Stacy Flanagan       |
|               | Sheila Bowen        |                      |

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 11:45PM until 6:00PM or 2:00PM and work until the close of the polls.

|               | <b>PRECINCT I</b>   | <b>PRECINCT II</b>   |
|---------------|---------------------|----------------------|
| Dep.Warden:   | <b>Leslie Flynn</b> | <b>Mary Clarke</b>   |
| Dep. Clerk    | Sue Weinstein       | Ursula Corbett       |
| Dep.Insp.In:  | A. Silverio         | Allen McCarter       |
| Dep.Insp.Out: | Janet Silverio      | Nancy McCarter       |
| Extra         | Janet Bowers        | Barbara Bliss        |
|               | Barbara Madson      | Louise Marahrens     |
|               | <b>PRECINCT III</b> | <b>PRECINCT IV</b>   |
| Dep.Warden:   | <b>Donna Eaton</b>  | <b>Wil Remillard</b> |
| Dep. Clerk    | Susan Mills         | Richard Bowers       |
| Dep.Insp.In:  | Shiela Bowen        | Mary Lee Kelsey      |
| Dep.Insp.Out: | Johanne Arnemann    | Catherine Sacramone  |
| Extra         | Lee Chase           | Stacy Flanagan       |
| All Day       | Robert Messias      | Elaine Messias       |
|               |                     | Philip Gaudet        |

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk, and the Wardens of each precinct. Each ballot box was found to register "zero". The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the Community Center. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 8143 included 1,298 absentee ballots. The voting list of each precinct showed the same number of names checked as ballots cast. On Friday, November 14, 2008 the Board of Registrars held a meeting and counted the overseas and Provisional Ballots to complete this election. The total ballots cast were 8143.

These ballots were cast by Precincts as follows:

|              |   |
|--------------|---|
| Precinct I   | 2082, including 410 absentee votes (included <b>4</b> provisional ballot)                                     |
| Precinct II  | 2033, including 326 absentee votes (included <b>1</b> provisional <b>4</b> overseas <b>4</b> partial ballots) |
| Precinct III | 2225, including 354 absentee votes (included <b>4</b> provisional <b>1</b> overseas ballots)                  |
| Precinct IV  | 1803, including 208 absentee votes (included <b>6</b> provisional <b>1</b> overseas <b>2</b> partial ballots) |

The Town Clerk announced the results on November 4, 2008, at 9:30 P.M. as follows:

## ELECTORS OF PRESIDENT AND VICE PRESIDENT

|                       |      |      |      |      |      |
|-----------------------|------|------|------|------|------|
| BALDWIN and CASTLE    | 2    | 1    | 2    | 2    | 7    |
| BARR and ROOT         | 5    | 6    | 11   | 8    | 30   |
| McCAIN and PALIN      | 848  | 878  | 932  | 656  | 3314 |
| McKINNEY and CLEMENTE | 1    | 2    | 2    | 5    | 10   |
| NADER and GONZALEZ    | 17   | 12   | 21   | 21   | 71   |
| OBAMA and BIDEN       | 1157 | 1086 | 1218 | 1077 | 4538 |
| Hillary Clinton       | 4    | 3    | 6    | 0    | 13   |
| Ron Paul              | 1    | 1    | 5    | 0    | 7    |
| All others            | 2    | 1    | 1    | 0    | 4    |
| blanks                | 45   | 43   | 27   | 34   | 149  |

**SENATOR IN CONGRESS**

|                     |      |     |      |     |      |
|---------------------|------|-----|------|-----|------|
| JOHN F. KERRY       | 1029 | 984 | 1088 | 925 | 4026 |
| JEFFREY K. BEATTY   | 937  | 948 | 1042 | 785 | 3712 |
| ROBERT J. UNDERWOOD | 33   | 36  | 37   | 37  | 143  |
| All others          | 1    | 0   | 0    | 0   | 1    |
| blanks              | 82   | 65  | 58   | 56  | 261  |

**REPRESENTATIVE IN CONGRESS**

|                         |      |      |      |      |       |
|-------------------------|------|------|------|------|-------|
| WILLIAM D. DELAHUNT     | 1556 | 1463 | 1650 | 1405 | 6074  |
| ROBERT BROWN - WRITE-IN | 0    | 0    | 0    | 0    | 0     |
| All Others              | 2    | 2    | 0    | 0    | 4     |
| blanks                  | 524  | 568  | 575  | 398  | 2,065 |

**COUNCILLOR**

|                 |      |      |      |      |      |
|-----------------|------|------|------|------|------|
| CAROLE A. FIOLA | 1362 | 1284 | 1446 | 1226 | 5318 |
| All others      | 14   | 1    | 11   | 0    | 26   |
| blanks          | 706  | 748  | 768  | 577  | 2799 |

**SENATOR IN GENERAL COURT**

|                   |      |      |      |      |      |
|-------------------|------|------|------|------|------|
| ROBERT A. O'LEARY | 1497 | 1401 | 1613 | 1361 | 5872 |
| All others        | 13   | 1    | 12   | 0    | 26   |
| blanks            | 572  | 631  | 600  | 442  | 2245 |

**REPRESENTATIVE IN GENERAL COURT**

|                  |      |      |      |      |      |
|------------------|------|------|------|------|------|
| SARAH K. PEAKE   | 1183 | 1141 | 1207 | 1065 | 4596 |
| DONALD F. HOWELL | 766  | 769  | 903  | 630  | 3068 |
| All Others       | 1    | 0    | 1    | 0    | 2    |
| blanks           | 132  | 123  | 114  | 108  | 477  |

**REGISTER OF PROBATE**

|                         |      |      |      |     |      |
|-------------------------|------|------|------|-----|------|
| ANASTASIA WELSH PERRINO | 1065 | 1046 | 1134 | 868 | 4113 |
| ERIC T. TURKINGTON      | 642  | 611  | 667  | 600 | 2520 |
| JAMES A. FEENEY         | 210  | 195  | 257  | 192 | 854  |
| All others              | 0    | 0    | 0    | 0   | 0    |
| blanks                  | 165  | 181  | 167  | 143 | 656  |

**COUNTY COMMISSIONER**

|                    |      |      |      |      |      |
|--------------------|------|------|------|------|------|
| RICARDO M. BARROS  | 559  | 575  | 619  | 456  | 2209 |
| WILLIAM B. CROWELL | 860  | 847  | 846  | 704  | 3257 |
| MARY PAT FLYNN     | 617  | 573  | 671  | 529  | 2390 |
| SHEILA LYONS       | 759  | 751  | 826  | 644  | 2980 |
| All others         | 0    | 0    | 1    | 0    | 1    |
| blanks             | 1369 | 1320 | 1487 | 1273 | 5449 |

**BARNSTABLE ASSEMBLY DELEGATE**

|                     |     |     |     |     |      |
|---------------------|-----|-----|-----|-----|------|
| RAYMOND C. GOTTWALD | 780 | 778 | 917 | 615 | 3090 |
| LEO G. CAKOUNES     | 977 | 951 | 947 | 908 | 3783 |
| All others          | 3   | 0   | 1   | 0   | 4    |
| blanks              | 322 | 304 | 360 | 280 | 1266 |

**QUESTION 1 - State Income Tax**

|        |      |      |      |      |      |
|--------|------|------|------|------|------|
| YES    | 698  | 672  | 758  | 593  | 2721 |
| NO     | 1264 | 1246 | 1358 | 1107 | 4975 |
| blanks | 120  | 115  | 109  | 103  | 447  |

**QUESTION 2 - Marijuana**

|        |      |      |      |      |      |
|--------|------|------|------|------|------|
| YES    | 1205 | 1181 | 1345 | 1127 | 4858 |
| NO     | 803  | 761  | 776  | 612  | 2952 |
| blanks | 74   | 91   | 104  | 64   | 333  |

**QUESTION 3 - Dog racing**

|        |      |      |      |      |      |
|--------|------|------|------|------|------|
| YES    | 1296 | 1334 | 1436 | 1119 | 5185 |
| NO     | 705  | 609  | 698  | 612  | 2624 |
| blanks | 81   | 90   | 91   | 72   | 334  |

**QUESTION 4 - Health care**

|        |      |      |      |      |      |
|--------|------|------|------|------|------|
| YES    | 1230 | 1145 | 1254 | 1092 | 4721 |
| NO     | 550  | 585  | 654  | 480  | 2269 |
| blanks | 302  | 303  | 317  | 231  | 1153 |

# *Report of the* **Brooks Free Library**

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## **Brooks Free Library**

739 Main St., Harwich, MA 02645

Phone: (508) 430-7562, Email: [bfl\\_mail@clamsnet.org](mailto:bfl_mail@clamsnet.org)

Website: [www.brooksfreelibrary.org](http://www.brooksfreelibrary.org)

The Board of Trustees and the Library Director respectfully submit our Annual Report for calendar year 2008. The Brooks Free Library serves as an educational, cultural, informational and recreational resource for all members of the community – children, families, seniors, working people, people with disabilities, students, teachers, businessmen, independent learners, home-bound residents, non-profit organizations, year-round and seasonal residents – as well as a destination for visitors to the area. The Library is governed by an elected Board of Trustees. Kathleen Remillard was appointed as a Trustee in January following the November 2007 death of Bob Prew. In May, Kathleen was elected to the remainder of Bob's term, and Mary Warde was elected to the seat vacated when Joan McCarty did not seek re-election.

### **Library Use**

In the past 10 years, the number of Brooks Free Library items checked out has increased 78%. In FY2008 patrons borrowed 23,495 more items than the previous year - a 14% increase that almost doubled the previous highest yearly increase. This increased use shows no signs of slowing. For the first half of FY2009, the number of items checked out increased 11% over record-breaking circulation of FY2008. Circulation is just one measure of library use. Many people visit the library to read the newspapers, ask a reference question, participate in story-time, attend a lecture or cultural program, use a computer, or do research for a school project. We expect all areas of activity to continue to rise since library use always increases during tough economic times.

### **Our Collection**

The Library has a large non-fiction and reference collection in addition to popular fiction and classic literature. Materials are available in a variety of formats – large print, audio-books and music on CD and cassette, feature films and documentaries on DVD and VHS tapes, audio-described videos, magazines and newspapers. The Library offers free online access to articles from journals and magazines, databases for research, and audio-books that can be downloaded to your computer or personal player. In addition to our collection of 68,620 items, patrons have easy access to the 1.3 million items owned by Cape Libraries Automated Materials Sharing (CLAMS) member libraries.

## **Our Card-holders**

14,298 people hold a library card from the Brooks Free Library, an increase of 35% in the past ten years. 8,457 of our cardholders are year round residents. The remaining cardholders consist of part-time residents, visiting family members of year-round and part-time residents, and people here on vacation.

## **Regionalization**

Cape libraries recognized the benefits of regionalization early, establishing the CLAMS consortium twenty years ago. Participation in the consortium allowed libraries to pool resources and automate in a cost effective manner. Library Director Ginny Hewitt is serving as Vice-President of CLAMS for FY2009 and incoming President for FY2010.

Harwich patrons benefit from another regional service – the interlibrary loan courier service of our library region, provided with funding from the state budget. At Brooks, the number of inter-library loans rose to a record 52,435 items in FY2008 - a 508% increase in the past ten years. Individual libraries cannot afford a courier service themselves, and wouldn't be able to share materials on this scale if not for this regional delivery service.

## **Reference Services**

Demand for reference services continues to be strong, with staff responding an average of 254 questions each week. Requests range from assistance locating information about federal, state, and local government services to questions about medical conditions, financial planning, higher education, home repairs, consumer information, social service agencies, technology, authors and book reviews, gardening, cooking, car repair, aging, parenting, child development, foreign languages, travel, art, religion, and literature.

## **Technology**

We provide 22 computers for public use - 6 for children in our Homework Center, 10 for adults (7 for the Internet and Office programs, 2 with software for people with vision loss, and a dedicated research station), and 6 catalog stations. These computers provide access to technology for community members who don't have access at home or work. Users with their own laptops can connect to the Internet with our free wireless hotspot. Technology services continue to be in high demand, with staff providing instruction and assistance on use of technology, online resources and search strategies. An average of 508 computer sessions were used each week, not including use of the catalogs. An additional 140 users per week, on average, connected to our wireless service. During the summer, 70-100 users connect each day to check email, get information on local attractions and dining options, or to work or complete online courses. This year, as part of the Harwich Center Initiative, we established another wireless hotspot at the Brooks Academy Museum. The service is managed by the Library and uses our equipment and the Harwich Historical

Society's Internet connection. The joint project should help promote Historic Harwich Center as a destination for visitors.

### **Educational, Cultural & Recreational Programs**

This year the Library provided 609 educational, cultural, and recreational programs and presentations - over 50 per month - for children, youth and adults. Our programs are provided free of charge, thanks to funding from the Friends of the Brooks Free Library, the Library's Howard W. Lang Trust Fund, and the use of many volunteer instructors and coordinators. The Friends of the Brooks Free Library host a "First Sunday" program series on the first Sunday afternoon of the month during off-season. These programs are very popular and feature a variety of musical performances, art programs and entertaining lectures. The Library offers 7 book discussion groups for different ages and interests, a weekly writers group, and one-on-one computer tutoring sessions. A variety of special programs such as musical performances, art demonstrations, craft programs, and lectures on a variety of topics such as the environment, history, archeology, nature, technology and other topics of interest are also offered. For children and youth, the library offers two story-times per week, bi-weekly creative movement programs, and special performances by storytellers, musicians, puppeteers, and magicians. Our Homework Center is open every day, and many young people come to the library after school to work on projects, meet friends, select recreational reading and participate in activities. Weekly Dance, Dance Revolution and Wii Sports programs are held for middle and high school students, while elementary school students have their own special afternoon program of Lego Mania & Wii Sports. Several young adult book clubs are held, including a new group this year for children who are home-schooled. Our Summer Reading Program had a banner year, with 384 youngsters participating in the reading portion of the program.

### **Vision Impaired Technology Assistance at the Library (VITAL)**

Our innovative VITAL program had another busy year using volunteer instructors to teach people with vision loss to become independent users of computers and assistive technology. We continue to provide assistance and support to other libraries and agencies serving people with vision loss. Our leadership in this area was recognized this year when VITAL Coordinator Carla Burke was honored at the Massachusetts Library Associations' Annual Conference as finalist for Paralibrarian of the Year. Library Director Ginny Hewitt received a three-year appointment from the Massachusetts Board of Library Commissioners to a seat the State Advisory Council on Libraries designated for libraries providing services for people with disabilities. This year Carla coordinated and developed the curriculum for three art courses for people with sight loss, with funding provided from an Arts Foundation of Cape Cod grant to Sight Loss Services. Carla also organized a knitting instruction program that matched people with sight loss with experienced sighted knit-

ters. When the course ended in March, the new weekly Knit-Lit was formed and membership was opened up to everyone. Knitters with vision loss currently compose 1/3 of the Knit-Lit group.

### **Historic Preservation**

The Library benefited from two Community Preservation Act funded projects this year. The first, coordinated by Patti Smith, provided for the cleaning and appraisal of Charles D. Cahoon paintings owned by the Library and the Harwich Historical Society. Work on the Library's paintings has been completed and work on those owned by the Historical Society has begun. The second project is the digitization of the Harwich Independent newspaper, which was published from 1872 to 1949. The project is expected to be completed by the end of FY2009, and will allow electronic access to the contents of this historic resource at the Library and the Harwich Historical Society.

### **Friends and Volunteers**

The Friends of the Brooks Free Library support the Library in a number of ways - providing funding for Museum Passes, leasing of additional copies of bestsellers, the First Sunday Programs, running the Books on Wheels home-bound delivery program, the on-going and special Book Sales, and sponsoring Summer Reading Program activities and Santa's annual visit. We also benefit from the contributions of many dedicated volunteers who shelve books, make phone calls, serve as program coordinators and instructors and perform many other essential tasks. Space does not permit thanking the Friends members and volunteers individually here, but we'd like to extend our deep appreciation to them for all that they do!

### **FY2008 Statistics**

|   |        |
|---|--------|
| Total Items Checked Out                       | 193024 |
| Number of Programs for Children and Youth     | 286    |
| Attendance at Programs for Children and Youth | 8306   |
| Number of Adult Programs                      | 323    |
| Attendance at Adult Programs                  | 2460   |
| Number of Volunteers                          | 110    |
| Volunteer Hours                               | 4232   |
| Number of Reference Questions                 | 13183  |
| Number of Sessions of Public Computer Use     | 26400  |
| Number of Wireless Internet Sessions          | 7265   |

### **Brooks Free Library Staff**

|                                      |                  |
|--------------------------------------|------------------|
| Library Director                     | Ginny Hewitt     |
| Public Services Librarian – 35 hours | Suzanne Martell  |
| Reference Librarian – 35 hours       | Jennifer Pickett |
| Children's Librarian – 35 hours      | Ann Bower        |
| Senior Library Technician – 30 hours | Nicole Hansen    |

|   |  |
|---|--|
| Senior Library Technician – 24 hours                    | Judy Nichols/Pam Paine                       |
| Senior Library Technician – 18 hours                    | Joanne Clingan                               |
| Senior Library Technician – 18 hours                    | Phil Inman & Virginia Smyth                  |
| Senior Library Tech<br>(Assistive Technology) – 6 hours | Carla Burke                                  |
| Library Technician – 34 hours total                     | Emily Milan, Bob Maull &<br>Michelle Spinney |
| Library Clerk – 18 hours                                | Mary Jo Metzger                              |
| Custodian – 30 hours                                    | Patricia Centrella                           |

This year we employed the following library substitutes: Juell Buckwold, Adrienne Eldredge, Peter Goldstein, Kerry Gonnella, Heather Hendershot, Karen Horn, Vince Kraft, Judy Nichols, Linda Quinlan, Kristen Shaw, and Wendy Tiedeman. Melissa Stello and John DeMayo served as student library pages for the summer 2008.

### **Looking To the Future**

As calendar year 2008 ends, the Board of Trustees is preparing a new Long Range Plan to guide Library operations for the next five years. The new plan will be based on an evaluation of current operations and services, and input received on community needs and interests. It is a paradox that library use increases during hard economic times at the same time as the ability to fund those services is decreased. Our challenge will be to continue to accommodate the increased use and demand for library services while dealing with the difficult economic realities. We're confident that our resourceful and dedicated staff will continue to provide the community with the best library service possible.

The Board of Trustees meets at the Library at 7 pm on the second Wednesday of each month and welcomes input from the community. You may also contact the Trustees about any issues or concerns by writing to Brooks Free Library Board of Trustees, 739 Main St., Harwich, MA 02645.

Respectfully submitted,

*Board of Trustees*  
 JoAnne Brown, Chairman  
 Robert Widegren, Vice Chairman  
 Mary Warde, Secretary  
 William D. Crowell, Treasurer  
 David Bassett  
 Alma Davis  
 Kathleen Remillard

*Library Director*  
 Virginia A. Hewitt

# *Report of the* **Trustees of the Caleb Chase Fund**

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On January 21, 1899, Caleb Chase signed his Last Will and Testament establishing the The Caleb Chase Fund in which he bequeathed "to the Town of Harwich to be used for the support of the poor, Ten Thousand Dollars." The following is the Trustees' financial report for the fiscal year ended June 30, 2008.

## **FINANCIAL STATEMENT**

|  |                       |
|--|-----------------------|
| UBS Financial Services, Inc. - beg. balance                        | 523.55                |
| Dividends and Interest (received during fiscal year):              | 6,343.17              |
| Purchase and sale of following stocks on March 13, 2008:           |                       |
| <b>Sale:</b>   |                       |
| 533 shs Citigroup  | 11,020.58             |
| 400 shs Coca Cola Co.  | 23,343.07             |
| 800 shs General Electric   | 27,247.21             |
| 400 shs International Paper Co.                                    | 12,492.42             |
| 500 shs McDonalds  | 27,124.10             |
| 700 shs Qlogic Corp.   | 10,545.15             |
| 500 shs Walgreen Co.   | 18,053.25             |
| 350 shs Washington Mutual Inc.                                     | 4,098.00 +133,923.78  |
| <b>Purchase:</b>   |                       |
| 150 shs Ishares Trust Russell 1000 Index                           | 11,031.97             |
| 500 shs Ishares MSCI EAFE Index Fund                               | 36,180.70             |
| 100 shs Ishares S&P N.American Nat. Resources Sector Index Fund    | 13,449.52             |
| UBS Cashfund, Inc.   | 73,261.59 -133,923.78 |
| Paid to Town of Harwich Treasurer<br>(received during fiscal year) | - \$6,212.56          |

## **ASSETS ON HAND AT END OF FISCAL YEAR:**

|  |             |
|--|-------------|
| UBS Financial Services, Inc (End bal. - June 30, 2008) | \$654.16    |
| <b>SECURITIES</b> (Market values June 30, 2008)        |             |
| 350 shs Exelon Corp.                                   | \$31,486.00 |
| 400 shs Exxon Corp.                                    | 35,252.00   |
| 800 shs Intel  | 17,184.00   |
| 96 shs Medco Health Solutions, Inc. (2-1 split)        | 4,531.20    |
| 600 shs Proctor & Gamble Co.                           | 36,486.00   |
| 310 shs Ishares Trust Russell 1000 Index               | 21,842.60   |

|  |                                   |
|--|-----------------------------------|
| 500 shs Ishares MSCI EAFE Index Fund                               | 34,335.00                         |
| 100 shs Ishares S&P N.American Nat. Resources<br>Sector Index Fund | 15,324.00                         |
| UBS Cashfund, Inc.   | 73,756.00                         |
| Total  | <u>270,196.80</u><br>\$270,850.96 |

Respectfully submitted,

William A. Doherty, Jr., Treasurer  
David M. Davis  
Paul V. Doane

# *Report of the* **Cape Cod Commission**

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*The Cape Cod Commission is the regional land use planning and regulatory agency created in 1990 to serve the citizens and the 15 towns of Barnstable County. Its mission is to manage growth, to protect Cape Cod's unique environment and character, and to foster a healthy community for present and future generations.*

The Cape Cod Commission provides regional services and coordinates many projects and activities that affect all of Barnstable County. The Commission also provides technical assistance to each Cape town. Activities involve promotion of affordable housing and economic development; protection of coastal, water, and natural resources; preparation of maps and analysis of geographic data; preservation of historic resources; preparation of transportation plans and analysis of traffic congestion and safety issues; and more.

The Cape Cod Commission is charged with reviewing and regulating Developments of Regional Impact, recommending designation of Districts of Critical Planning Concern, and preparing and overseeing the implementation of the Regional Policy Plan, the set of planning policies and objectives that guide development on Cape Cod.

## ***Regional Activities in FY2008***

The Cape Cod Commission's new executive director, Paul Niedzwiecki, joined the agency in September 2007. Throughout the year he met with town councilors, selectmen, and other town boards and civic organizations across Cape Cod to discuss activities related to the recommendations of the "21st Century Task Force on the Cape Cod Commission," revisions to the Regional Policy Plan, development of a Regional Land Use Vision Map, and reorganization of the Commission's staff for Fiscal Year 2009. The restructuring is intended to better reflect the Commission's primary activities: planning, technical services, and regulation.

## ***Implementation of Task Force Recommendations***

The agency continued to pursue implementation of the recommendations of the Task Force throughout the year. Activities focused on working with towns to develop the Regional Land Use Vision Map, changing the Regional Policy Plan, introducing more flexible Development of Regional Impact (DRI) thresholds (part of the Commission's Enabling Regulations), and establishing a "Limited DRI Review" process (also part of the Enabling Regulations).

## **Regional Land Use Vision Map**

The Commission's staff worked with municipal staff and officials in Cape towns to develop each town's portion of the proposed Regional Land Use Vision Map, which, among other uses, will help define the regional regulatory thresholds and development review standards. The Regional Land Use Vision Map is being developed using information about sensitive resources, local planning knowledge, and existing patterns of development to identify discrete areas to focus growth and redevelopment efforts, and to identify resource protection areas that require additional planning or where significant change may not be appropriate. The goal, through identifying appropriate growth areas, planning and implementing necessary infrastructure improvements, and making appropriate regulatory changes, is to create incentives that direct growth and reinvestment to areas where it can be accommodated, and away from areas that require increased protections for ecological, historical, or other reasons.

Up to five broad land use categories have been identified for the Regional Land Use Vision Map: Economic Centers, Villages, Industrial/Service Trade Areas, Resource Protection Areas, and Other areas. Upon completion of a public forum and endorsement of the town's draft map by the town planning board, the town's draft map will be incorporated into a Regional Land Use Vision Map. Once the map is adopted, DRIs will be eligible for minimum performance standards pertaining to Economic Centers to create some initial incentives for investment in these areas.

## **DRI Thresholds**

The Commission is also proposing a flexible framework for DRI thresholds that will allow towns, at their initiative, to customize regional thresholds to address local planning goals for these mapped areas. Towns seeking changes to DRI thresholds will be required to have a design and infrastructure plan adopted by town meeting to address anticipated growth in Economic Centers and Industrial/Service Trade Areas, and may adopt a local impact fee system to provide infrastructure funding. In addition, the Commission may require lower DRI thresholds for Resource Protection Areas as part of the town's request for higher thresholds in some mapped areas. The Commission will hold a public hearing on any proposed DRI threshold changes. Upon approval by the Commission, the revised DRI thresholds for the town will be activated on the Regional Land Use Vision Map.

## **Regional Policy Plan**

The Commission's Planning Committee and staff continued to update the Cape Cod Regional Policy Plan, refining and reorganizing the plan and incorporating new initiatives prompted by the 2006–2007 review of the Cape Cod Commission by the 21st Century Task Force. Many parts of the proposed

2008 Cape Cod Regional Policy Plan remain unchanged from the existing 2002 version. Many changes are technical clarifications of existing standards; in some cases, to make the standards more specific and/or more readable. Major changes include:

- The proposed 2008 Cape Cod Regional Policy Plan (RPP) has been restructured for a greater emphasis on regional planning. The Regional Regulation section follows the Regional Planning section.
- The new Regional Land Use Vision Map (see above) is the basis for all regional planning and regulation.
- The Regional Planning section focuses the Commission's work plan on actions intended to be both measurable and achievable in the next five years.
- The Regional Regulation section includes measures that make the Development of Regional Impact (DRI) requirements more predictable through the application of the Regional Land Use Vision Map and through new options for cash mitigation. In addition, "Best Development Practices" replace the 2002 "Other Development Review Policies"; the language is clarified to make explicit that the Cape Cod Commission may use the Best Development Practices in DRI benefits/detriment analyses.

The Commission voted to release a draft of the proposed plan for public comment on May 29, 2008.

### ***Other Regional Activities***

Highlights of other Cape-wide activities by Cape Cod Commission staff members during Fiscal Year 2008 include:

- Working with Yarmouth's municipal staff and boards on the town's proposal for a Growth Incentive Zone (GIZ) along a 5.2-mile corridor on Route 28 – The Commission board approved the GIZ designation that set the framework for changes in regional DRI thresholds to allow hotel/motel properties within the zone to be renovated or converted to residential units or mixed-use developments with less regulatory involvement by the Commission. Yarmouth's zone is only the second GIZ on Cape Cod; the first, the Downtown Hyannis Growth Incentive Zone has been in place since April 2006 and is having a significant positive effect related to development goals for that area.
- Developing a regional affordable housing "best practices" toolkit (guidebook) and holding a workshop in June 2008 for more than 80 participants.

- Coordinating the state-funded Local Technical Assistance/Expedited Permitting Program on Cape Cod – The state provided funds to regional planning agencies for technical assistance to towns for expedited permitting and related support services, as requested. The Commission’s work helped the towns of Barnstable, Bourne, Eastham, Falmouth, Sandwich, and Truro.
- Initiating the first phase of the Comprehensive Economic Development Strategy Five-year Update for the region – The first phase includes development of a virtual data center, a set of benchmarks for a balanced economy, a series of briefs about economic “myths and facts,” and a narrative summary of the Cape’s current economic and demographic conditions. Future phases will involve planning workshops and forums to identify and adopt economic development goals and priorities for the next five years.
- Providing extensive 3D geographic/topographic analysis for OpenCape Corporation’s efforts to design a network of radio transmitters to allow high-capacity broadband Internet service across Cape Cod.
- Continuing to pursue pre-disaster mitigation (PDM) planning and participate on the Barnstable County Regional Emergency Planning Committee – In September 2007, the staff developed a grant application to the Massachusetts Emergency Management Agency (MEMA) for technical assistance to towns. The staff also worked with partners on a grant-funded project entitled “Effectively Managing Coastal Floodplain Development: Use of Case Studies on Cape Cod, Massachusetts, to Develop a National Model Floodplain Bylaw.”
- Participating in the Renewable Fuels Partnership for the use of renewable fuels for transportation and heating, and working with the Barnstable County procurement officer to develop a grant proposal to the US Environmental Protection Agency to subsidize biodiesel purchased through county procurement.
- Coordinating all Cape towns to review and plan for renewal or alternatives to contracts with the SEMASS waste-to-energy facility for the long-term disposal of municipal solid waste – Activities included organizing outreach to all towns, developing a work outline, forming a regional contract committee, and preparing and presenting a comprehensive analysis (“Phase One Report”) in December 2007.
- Coordinating water education festivals and educational events related to groundwater in area elementary schools.

- Coordinating the Cape Cod Pathways program, including organizing a fall Walking Weekend and a spring Cape Walk, to promote the development of an interconnected walking trail system Cape-wide.

## **Services and Activities in Harwich, FY2008**

The Cape Cod Commission and its planning and technical staff directly assisted the Town of Harwich during Fiscal Year 2008 as follows:

### **Affordable Housing**

- Committed \$125,000 in HOME funds to the Gomes Way project of Habitat for Humanity to create 13 affordable ownership units.
- Committed \$120,000 in HOME funds to the 916-920 Main Street project of the Harwich Ecumenical Council for the Homeless to create nine affordable rental units.
- Provided one Soft Second Loan Program mortgage to a first-time homebuyer.
- Reviewed and provided technical comments on an inclusionary-housing zoning bylaw.

### **Planning and Community Development**

- Worked with graduate students from the Boston University Historic Preservation Program to create an inventory of cultural landscapes.
- Worked with Harwich town staff and officials to develop the town's portion of the Regional Land Use Vision Map, which, among other uses, will help define the Commission's regulatory thresholds and development review standards. Also held a public forum to consider the proposed map.

### **Transportation**

- Performed an intersection safety analysis at Route 124 and Main Street.
- Continued to coordinate the Flex Working Group to monitor, update, and maintain the Flex transit service.
- Continued to assist the development of a satellite maintenance center for Cape Cod Regional Transit Authority services and town vehicles. In April 2008, began a study with the Cape Cod National Seashore and the Volpe Center.
- Provided \$70,896 in Development of Regional Impact (DRI) mitigation funds toward the Queen Anne Road/Route 124 intersection project.
- Conducted traffic counts at nine Harwich locations (intersections and road segments) in the summer of 2007, as part of the Commission's annual Cape-wide traffic-counting program.

## **Water Resources**

- Continued to develop the Massachusetts Estuaries Project (MEP) watershed nitrogen-loading model for Allens, Saquatucket, and Wychmere estuary systems. In March 2008, provided the town with draft watershed delineations. Also provided a follow-up targeted evaluation of water-use records for the MEP land use assessment.
- Continued to provide assistance with the implementation of Pleasant Bay's Total Maximum Daily Loads (TMDLs) for nitrogen, in coordination with the Pleasant Bay Alliance. In September 2007, the state Department of Environmental Protection launched a pilot implementation project for the Pleasant Bay estuary; the Commission staff helped develop scenario runs with the MEP technical team and developed watershed nitrogen loads and a map corresponding to TMDL subwatershed groupings.
- Continued to provide support for the management of Long Pond's water quality, including helping secure the Conservation Commission's approval of the application of alum and reviewing local regulations to better protect pond water quality. The alum application took place in Fall 2007.
- Continued to coordinate the Cape-wide Pond and Lake Stewardship Project; as part of the annual water-quality monitoring program, samples were collected and analyzed from 14 ponds in Harwich.
- Participated in public hearings on the Harwich Comprehensive Wastewater Plan.

## **Regulatory Reviews**

- Approved a DRI for the KeySpan Sagamore Line Reinforcement Project - Middle Segment, Phase 2 (01/24/08), for the continued construction of a new high-pressure gas-distribution pipeline; this segment is 13,000 feet in length through Yarmouth, Dennis, and Harwich.

Respectfully submitted,

*Harwich Representative, Cape Cod Commission*

# *Report of the* **Cape Light Compact**

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Town of Harwich Activities

Harwich Representative – Barry Worth

Harwich Alternate – Valerie Bell

The Cape Light Compact was formed in 1997 following two years of study and votes of town boards of selectmen and town council. It is organized through a formal intergovernmental agreement signed by all 21 member towns and Barnstable and Dukes counties. The purpose of the Cape Light Compact is to advance the interests of consumers in a competitive electric supply market, including the promotion of energy efficiency. Each participating municipality has a representative on the Compact Governing Board, which sets policy and works with staff, technical and legal support to advance the Cape Light Compact programs.

## **POWER SUPPLY**

In 2008, the Cape Light Compact (Compact) provided energy to residents and businesses in accordance with a competitive electricity supply contract negotiated by the Compact with ConEdison Solutions. Oil and natural gas prices were extremely volatile in 2008 with oil hitting its peak in July and then falling precipitously. Natural gas prices were also high earlier in the year but prices have fallen recently. Since natural gas is the fuel that sets electricity prices in New England, prices for electricity rose for the second half of the year. It is anticipated that electricity prices will be somewhat lower and more stable in 2009. In an environment of extreme price volatility, the Compact continues to work towards stable pricing for consumers.

As of December 2008, the Compact had 9,007 electric accounts in the Town of Harwich on its energy supply.

## **ENERGY EFFICIENCY**

From January to October 2008, rebates and other efficiency incentive programs provided to the town of Harwich by the Compact totaled approximately \$221,702 and brought savings to 356 participants of \$138,006 or about 690,031 kilowatt-hours of energy saved for 2008.

Funding for the energy efficiency programs<sup>1</sup> (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from a monthly customer “energy conservation” charge (\$0.0025 cents multiplied by the number of kilowatt hours used during the month) that appears on each customer’s electric bill.

## Other Cape Light Compact Efforts Include:

- The Cape Light Compact continues to bring energy education to the Town of Harwich through use of energy kits, materials, and classroom support. Teachers benefit from the energy education conference held in the spring of 2008 and ongoing support from CLC staff.
- The solar array at the Harwich Elementary School as part of the “Solarize Our Schools” program generated over 2,758 kWh of electricity for the school and prevented over 4,760 lbs of CO<sub>2</sub> from entering the atmosphere in 2007. Over the PV systems lifetime, over 5,321 kWh have been produced and over 9,184 lbs of CO<sub>2</sub> has been avoided.
- Twenty-Seven Low-Income homes were retrofitted for a reduction in energy usage and increased comfort.
- One ENERGY STAR® qualified home was built in the Town of Harwich.
- The Cape Light Compact’s engineering consultant assisted the Town’s Architect in designing energy efficiency measures into the new Public Safety Building.
- Three Harwich small businesses, one large business and two nonprofits took advantage of the Cape Light Compact Small Commercial and Industrial retrofit program with energy efficient lighting and refrigeration upgrades.
- The Harwich Fire department received \$5343.05 in lighting upgrades which reduced electric consumption by 7311 kWh annually.

# *Report of the* **Council on Aging**

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## **MISSION STATEMENT**

"The mission of the Board of Directors of the Harwich Council on Aging is to advocate to the Town for the senior citizens of Harwich through an ongoing assessment of their needs, making the community aware of those needs, as well as overseeing the development and implementation of programs and services of the Council on Aging."

### **Nursing Services:**

| <b>Type of Nursing Service</b>                     | <b>Number</b>     |
|--|-------------------|
| <b>Home Visits</b>                                 | <b>866</b>        |
| <b>Office Visits</b>                               | <b>952</b>        |
|  | <b>Total 1818</b> |
| <b>Referrals from Hospitals, M.D.'s, VNA, etc.</b> | <b>58</b>         |
| <b>Discharges</b>                                  | <b>40</b>         |
| <b>Home Flu Immunizations</b>                      | <b>60</b>         |

The Town Nurse provides skilled nursing care, referrals and education to the residents of Harwich. Our service offers a weekly wellness clinic open to walk-in's at the Community Center. In addition to blood pressure clinics scheduled monthly at various senior housing sites, daily home visits are made Monday through Friday on an as needed basis, including several weekly medication pours that can become complex and labor intensive visits. The Town Nurse is often the last link to keeping the seniors in their own homes and facilitating a better quality of life to those in need. The Town Nurse interacts daily with the aging community and the beginning "baby boomers" utilizing services.

### **New Outreach Team!**

In September, we welcomed 2 new staff members: Betsy Loomis, Outreach Coordinator, and Stephen Harmon, Outreach Asst./Volunteer Coordinator. They have been a valuable asset to our COA team.

### **Volunteers--We Love Them!!**

|                          |                        |
|--------------------------|------------------------|
| <b>Volunteers #:</b>     | <b>245</b>             |
| <b>Volunteer Hours:</b>  | <b>14,577.75 hours</b> |
| <b>In Kind \$ Value:</b> | <b>\$340,369.50</b>    |

### **Elder Affairs Liaison**

Donna Tavano is the Harwich Police Department's Elder Affairs Liaison to the Council on Aging. She works very closely with our Outreach Team including our Town Nurse, to triage very difficult and complex cases. This critical position not only saves the town money but helps prevent potential abuse, neglect, accidents and even criminal offenses. With an aging population of 38.3% over the age of 60 in Harwich, it is imperative that we continue to foster this relationship.

### **Caleb Chase Fund**

The Harwich Council on Aging Department administers the screening for the Caleb Chase Fund and makes recommendations to the Board of Selectmen for approval based on assessments of potential clients. The Council on Aging staff is best able to assist the Caleb Chase clients because in addition to fuel assistance, we can offer counseling and referrals to other appropriate human service agencies to help with all aspects of their lives. Many people have been helped by this fund and we are proud to be a part of the process.

### **Programs, Services And COA Revenue**

The Council on Aging provides many programs and services to the residents of Harwich. This past year, **\$8,370** in revenue was brought in to the Town of Harwich through program fees for 15 different programs.

### **Coa Director/Ada Compliance Officer**

The COA Director is also the ADA (Americans with Disabilities Act) Compliance Officer for the Town of Harwich. This position reviews grievances and follows up with the general public, businesses, and Town Departments. She works closely with the Harwich Building Inspector, Fire Inspector, and the Harwich Disability Rights Committee to enforce the ADA Laws of this Commonwealth.

### **Senior Tax Work Off Program**

The Harwich Council on Aging manages the Senior Tax Work Off Program. In its first year, the program had 15 participants who worked in the following departments: COA, Community Center, Town Clerk's Office, Building Dept., Cemetery Dept., Water Dept. and the Harbormaster. We are most pleased that Harwich voters approved this program as it has helped these seniors tremendously to receive a \$750 property tax rebate. THANK YOU HARWICH VOTERS!!!

## **Strategic Planner**

The COA is in its final stage of the hiring process of a Strategic Planner to assist us in the planning of programs, activities and services for the next 10 years. This planner will provide us with a comprehensive plan to streamline and to become more proactive in prioritizing and implementing necessary services for the senior population of Harwich.

## **Harwich Alzheimer's Memory Walk October 2008**

Did you know????? Harwich has the **4<sup>th</sup> highest population of Alzheimer's Disease on Cape Cod.**? This year the Harwich location of the Alzheimer's Miles of Memories Walk was another huge success. Thanks to the volunteers from the Harwich Council on Aging Board, the Harwich Disability Rights Committee, along with many other fabulous other volunteers, this year's walk raised **\$10,300!!** Our thanks go out to the Harwich Selectmen who walked with us and showed their support for this very important cause. This was triple the amount raised last year! Congratulations Harwich, way to go! Won't you join us on May 31<sup>st</sup>, 2009, for our next walk?

As the residents of Harwich age, the Council on Aging continues to be more and more "at the center of it all". This is how it should be. People need to feel comfortable at the COA and aware of the programs and services available so that when a crisis happens they know where to come!

Respectfully Submitted:

Barbara Bliss - Chairman  
Ralph Smith - Vice Chair  
Frances Keary - Treasurer  
Ray Gottwald  
Robert Widegren  
Francois Marin  
Carla Priest

Barbara-Anne Foley, Director

# *Report of the* **Harwich Cultural Council**

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To the Honorable Board of Selectmen and the residents of the Town of Harwich:

We respectfully submit the Annual Report of the Harwich Cultural Council for the year 2008.

The Harwich Cultural Council (HCC) is a town committee annually funded through the Massachusetts Cultural Council (MCC) to enrich the cultural lives of our citizens. We are charged with allocating grant funds for community-based projects and ticket subsidies for our students to theaters, museums, and other educational venues in the arts, humanities, and interpretive sciences (learning about nature, science, and technology in ways that connect to people's lives).

The grass roots nature of the Local Cultural Council (LCC) Program, the largest decentralized arts granting program in the country, makes it a unique vehicle for discovering opportunities to stimulate talent, community resources, and individual initiative to contribute to the cultural life of Harwich residents.

The Cultural Council members, who are appointed by the Selectmen for three-year terms, met monthly throughout the year with additional meetings as required. Sub-committee meetings were scheduled as needed and posted.

Anita Doucette was unable to complete her term. We thank her for her contributions to council activities. We coped with the resignation of Chairman John Prophet, whose commitment to establishing a cultural center in Harwich inspired us and all who opened minds and heart to this possibility. He can still be heard via his blog "Historic Harwich" at Cape Cod Today (<http://www.capecodtoday.com/blogs/?blog=112>).

We sought new candidates for our nine member council. New members are Nancy Laning and Robert and Elaine Messias. As current members complete their terms, new members are needed. We encourage any interested residents to attend our open meetings or to contact a council member for information.

As a local branch of MCC, HCC's purpose is to advocate for and promote the arts, humanities and interpretive sciences. Our primary duty is to award grants to individuals and organizations for cultural activities benefiting the citizens of Harwich. This fall we received thirty-nine grant requests totaling **\$35,357**. We awarded grants to twenty-three from a total grant pool of

**\$10,000**, which consisted of \$4300 from MCC, \$2500 approved by voters at Harwich Town Meeting, and the balance from fundraising and donations.

Grant awards totaling \$4265 will benefit Harwich students. PASS Grants partially fund tickets to out-of-school events including Romeo and Juliet, Macbeth, Nutcracker Ballet and visits to the Museum of Science, New England Aquarium, and Provincetown Art Museum. Also funded in part were in-school programs including **Cape Tech** performance of “The Yellow Dress”, **Middle School** Shakespeare production of A Midsummer Night’s Dream, and a **Kindergarten** program called “Rocks and Soil.”

Students will benefit from the music program **Allegretto Outreach**, an internship for an art student one-on-one with an artist from the **Cape Cod Museum of Art**, a poetry class at Elementary school by **Harwich Junior Theater**, and a summer program involving Harwich High School students by **Tides Dance Company**.

An innovative program in arts and humanities by **Rebecca Burrell**, in conjunction with Sheila House, was partially funded. It will involve students in middle and high school.

**The Harwich Conservation Trust** was granted \$600 to construct educational signage on the Lee Baldwin trail in West Harwich.

**The Harwich Historical Society** was granted \$500 for two programs in summer 2009; a vintage baseball game at Brooks Park and a living history production of a Civil War soldier at the Brooks Library. Both events will be free to the public.

Remaining grants were funded for activities in the community at large: **Richard Clark** in “Love Letters” at the Council on Aging, **Meeting House Chamber Orchestra, Cape Cod Community Orchestra, Mid Cape Chorus, Cape Cod Opera, and Harwich Community Partnership** for an early childhood program.

The MCC requires all LCCs to conduct a Community Needs Survey every three years. A subcommittee of HCC developed the 2008 Survey which was posted on the Town of Harwich website and available at the annual Town Meeting and Town Hall. In addition, Harwich residents at Community Center activities were asked to complete surveys by HCC members and the Harwich Garden Club and Harwich Men’s Club distributed surveys at their meetings. 81 surveys were completed and analyzed. 84% of those surveyed indicated they would strongly favor a Cultural Center at the Old Recreation Building on Sisson Road. The type of programs preferred included music, nature, art demonstrations, and exhibits. Although the survey is not statistically sound due to a low participation rate, all voter precincts were represented in the

analysis, thereby serving as a sub-sample of the population at large. We concluded that it is a valid indicator for future planning.

Our collaboration with the Harwich Cultural Exchange Centers, Inc. has been ongoing since December 2006. Through requests to the Town of Harwich and Historic District Committee for permit renewal for building usage and ADA facilities we have been able to continue to support operations at the Old Rec (ORB). The activity level at the building has been steady due to the efforts of Barbara Johnson. Offerings by Cindy Sauers (Studio Art Classes) and Larry Folding (Big Brush Watercolor) have been repeated twice in this year. Additional events included an Art Demo by Odin Smith, a drama performance by Bob Hutchinson as Henry David Thoreau, and an HJT presentation of their celebrated play "The Notebook", with the playwright in attendance.

We hosted a panel for Farm Fest week entitled "Harwich Green" which depicted the recent conservation and energy measures taken and projected for Harwich. The presentation was filmed by Channel 18 and is available for viewing. Harwich Farm Fest presented the ORB with a certificate of excellence for participation as a tour site.

This year Scout Pack #76 is meeting two afternoons per week at the ORB for activities. Harwich Junior Theater continues to hold rehearsals and auditions all year. This year's and past years' events show the need for a center just for cultural events. This activity level helps fulfill the mission of the Harwich Cultural Council to generate, advocate and promote all varieties of culture for Harwich residents.

An informed public is essential to raising awareness of our work. The Harwich Oracle has been most generous with free publicity as have the local TV Channel 18 and the Harwich Chamber of Commerce.

We sponsored an overseas trip to Sorrento, Italy as our principle fundraiser for 2008. It was well subscribed and netted us \$5200 for grants and other programs in 2009. Next fall we will sponsor a trip to our sister town of Harwich, and London, England.

We would like to extend our gratitude to the following supporters who have contributed to our gift account over the past three years: Gerald Ajeman, Rebecca A. Armbruster, Carole and Jerry Baule, Garvin Bawden, Jr., Jack E. Brown, Cape Air/Nantucket Airlines, Cape Cod National Golf Foundation, William D. Crowell, Esq., Paul J. Cuddy, Jr., Dorothy M. Curtin, Robert Doane, Mary F. Dulemba, David B. Farer, Charles Foresman, Dorothy G. Hemmings, Toney Hopkins, Philip Inman, J. David Janick, Barbara E. Johnson, Anne W. Lawson, Thomas and Caroline Lucey, Muriel E. Parker, Pine Oaks Gents Only, John Prophet, Margaret A. Rose, Patricia Stackhouse,

Kathleen Teahan, Valerie M. Vincent, Russell L. Vujs, Sr., Kathy Weisblatt, Anne Welch.

Goals for 2009:

- To increase donations to enable larger awards to grant applicants.
- To support the CEC in their activities and fund raising.
- To continue to advocate for the development of a Cultural Center at 265 Sisson Road.
- To follow Town action, through our selectman liaison, on construction and restoration plans for both Sisson Road and West Harwich former school sites.
- To recruit volunteers to help with publicity and council events.

Respectfully submitted,

Patricia C. Stackhouse Chairperson  
HARWICH CULTURAL COUNCIL

*Council Members*

David Bassett

Robert Doane

Dorothy Hemmings

Toney Hopkins

Nancy Laning

Anne C. Leete

Elaine Messias

Robert Messias

Barbara Johnson, *Special Advisor*

# *Report of the* **Disability Rights Committee**

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I became the Chairperson for the Harwich Disability Rights Committee on February 12, 2008, with the official resignation of Ms. Virginia McCann, and approval of the voting members of the Committee.

This has been an exciting and very productive time for our Disability Rights Committee. There have been 7 monthly meetings, and 3 canceled meetings. The meetings of March and June were canceled because of our lack of a quorum, and our last meeting was canceled due to the November 11<sup>th</sup> Veterans Holiday.

The accomplishments of this Committee have been many. On April 16<sup>th</sup>, Terry Canavan, Chairperson, and Barbara Ann Foley, ADA Coordinator and Compliance Officer, and Director of the Council on Aging, attended an Emergency Preparedness Program, for persons with disabilities, presented by the Massachusetts Office on Disabilities. This seminar was held at Eastham Town Hall.

Terry Canavan, Chairperson of the HDRC, contacted Ms. Alice Boyd of Bailey and Boyd Associates and learned about the Community Development Bond Grant program and actively pursued it for the town of Harwich. The HDRC, partnered with the Council on Aging and the Friends of the Council on Aging, to provide the Harwich portion of the grant writer's fee and the necessary marketing to the Harwich Center homeowners.

Mr. James Merriam, Town Administrator, arranged with Ms. Alice Boyd, to further partner with the town of Dennis, to jointly apply for this program, and sign the appropriate contracts. As a result, the CDB Grant became a reality. The total award was \$999,765.00 for the Fiscal Year 2008, for housing rehabilitation for income eligible/disabled Harwich homeowners in the targeted area of Harwich Center.

Terry Canavan, Chairperson of the Harwich Disability Rights Committee, and Barbara Ann Foley, ADA Coordinator and Compliance Officer for the town of Harwich, and Director of the Council on Aging, have been appointed to the Advisory Council, and have already met with Alice Boyd, Grant Administrator, and TRI Incorporated, the sub grantee, and members of the town of Dennis.

The Harwich Disability Rights Committee has already voted to approve \$1,000.00 from their budget to cover a portion of the upcoming new grant proposal for the Fiscal Year 2010. The program is going to help many eligible individuals stay in their homes. The Harwich Disability Rights Committee

also partnered with the Cape Organization for the Rights of the Disabled/CORD, and the Orleans Disability Council to sponsor the Community Access Monitoring Program sponsored by the Massachusetts Office on Disabilities. On September 24<sup>th</sup> and 25<sup>th</sup> this event was held at the Harwich Community Center. The HDRC covered the \$85.00 application fee for each of the following individuals: Elizabeth Hude, Assistant Town Planner, and Donna Tavano, representing the Harwich Police Department, and Steven Harmon, from the Council on Aging Outreach Program

In addition, the Harwich Disability Rights Committee has examined several site plans presented to us by the Planning Board, including the new Harwich Police Station Site Plan.

Terry Canavan, Chairperson of the Harwich Disability Rights Committee, also attended the seminar on Open Meetings and Public Records held at the Harwich Community Center on October 7<sup>th</sup>.

The Harwich Disability Rights Committee has also participated in the Alzheimer's Walk held on Sunday, October 19<sup>th</sup> in Brooks Park in Harwich.

The goals for the Harwich Disability Rights Committee for 2009 are to continue education awareness and advocate for the rights of the disabled persons in the Harwich community. The Committee will be very involved in the CDB Program.

We are also awaiting the confirmation of a new member, Barbara Hayes, which will bring our committee to a full compliment of 7.

Thank you very much for your time.

Respectively submitted by

Terry Canavan, Chairperson  
*Harwich Disability Rights Committee*

# *Report of the* **Forestry Committee**

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The Forestry Committee elected the following slate of officers for Fiscal Year 2008/09:

|                    |               |
|--------------------|---------------|
| Raymond L. Thacher | Chairman      |
| Hugh (Tim) Millar  | Vice Chairman |
| Sheldon J. Thayer  | Clerk         |

It continues to be the mission of the Forestry Committee to maintain the Forest in its natural state and to provide, without interference, a habitat for wildlife.

Committee members continue to conduct periodic inspections of the forest throughout the year.

Law enforcement personnel from the Coast Guard, Harwich and neighboring police Departments utilize the firing range for training purposes. We hope that it will be reopened to the public some time this year.

The Charles Holmes Town Forest is a vital and valuable open space resource. Wildlife abounds in the forest. There is evidence of deer, rabbits, foxes, raccoons and of course the ever busy red and gray squirrel population. Various indigenous and seasonal migratory birds visit and live in the forest as do birds of prey.

Our forest flourishes! Nature perseveres! The natural setting of our Town Treasure invites all who care to enjoy the quiet solitude of our unspoiled Cape Cod Woodland.

Trails are unmarked deliberately. Follow the paths of deer and other critters of the habitat. Fallen trees and branches may hinder your way. Find your way around them. Our charge is to preserve a natural forest environment. We are not in the business of making and maintaining trails or paths.

Should you care to venture into the Holmes Forest, we ask that you observe a simple rule.

**Please put nothing on the ground but your footprints and shadow and take your shadow with you when you leave.**

Respectfully submitted

Raymond L. Thacher, *Chairman*

# *Report of the* **Board of Health**

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We are most fortunate in having a dedicated and diligent Board of Health whose total immersion and involvement is reflected in our outstanding attendance record. In no small measure, the efficiency and productivity of the Board is enhanced by the charge assigned our Health Director who arranges screening and indoctrinal meetings with prospective applicants obviating prolonged and repeated meetings. We appreciate that this charge places additional stress and burden on an already over-stressed but invaluable and indispensable Health Director to whom we are most indebted.

The incessant deluge of notices and warnings of contaminated or adulterated food stuffs can be overwhelming and intimidating. We must resist wallowing in doubt and loss of confidence in the safety of our consumables. With exercised precaution, there is cautious optimism that our foodstuffs are safe. Our governmental agencies are increasing their activities in safeguarding our citizens. In an effort to more readily identify breaches in safety, the Department of Agriculture instituted the program known by its acronym COOL. C for country, O for origin and L for labeling ie. Oranges from Chile, nuts from Brazil, or asparagus from the Dominican Republic as examples. While a step in the right direction, the program requires further study and refinement as evidenced in two examples. Example one: Label: fruit and nutty, rainforest mix: pineapple and papaya, product of Thailand, apricots, product of Turkey, raisins, product of California and or Chile and or South Africa, banana chips, product of the Phillipines. Examples two: (Consumer Reports, November 2008), label packed in the USA, product of USA or Mexico or Brazil or Czech Republic or China or Indonesia. While the program may be COOL there are some obvious hot spots that require further study and revisions.

Inspection of restaurants and food dispensing establishments is a major undertaking of our Health Department. In early 2008 we had entertained implementing and publicizing the results of a graded system of inspections. It was our belief that implementing such a program was not possible due to restricted human and financial resources. Much discussion was engendered by the Barnstable Health Department's publication of results of a graded system of restaurant ratings. The grading was based on results of at least two or three unannounced inspections. Critical and non critical violations were the basis of the grading system. Despite the dedicated and sterling performance of our part time food inspector, a fair, just, and equitable program must await the necessary support for implementation. The Board of Health, despite restraints, will continue its dedication to protect the public. We will make

every effort within our limited scope of activity that your next restaurant meal is a delectable one rather than a potentially lethal one.

In our unending quest to safeguard public health and safety, we are energized by a deep rooted conviction that an ounce of prevention is better than a pound of correction when it is successfully realized in a user friendly and business sensitive environment.

It is alien, painful and soul wrenching to health workers to observe the progress and spread of one of the deadliest diseases known to man, especially when scientifically proven methods of control and containment are abandoned. The decision to cease the funding of the rabies vaccine program due to budgetary constraints is shameful, defies logic, reflects a distorted sense of priorities and is unconscionable. It is the paradox of paradoxes that we spend billions of dollars in satiating our curiosity as to whether or not there is water on Mars while for a mere pittance we abandon our earthly obligations.

A recent salmonella outbreak resulted from improperly micro waved frozen foods especially chicken pies. Certain caveats should be emphasized:

Caveat 1. Anything containing poultry is a salmonella delight and potentially lethal. It becomes safe and consumable only when properly prepared.

Caveat 2. Microwave ovens are not created equal. Some deliver 700 watts when most cooking instruction is based on a 1000 watt output.

Caveat 3. Microwavable foods have cold spots where heat is not generated. These areas may contain harmful bacteria. It is therefore recommended that temperature probes be utilized in assessing target temperature in multiple areas.

Caveat 4. In general microwaves are not recommended for raw foods. Baking is the preferred method but only with temperature probes verifying target temperatures.

The recent melamine based milk scandal in China resulted in thousands of sick children including deaths. We recommend that any Chinese products containing dairy products be avoided until the Chinese government can assure the public that quality control and monitoring measures have been adopted in assuring that Chinese exported goods are safe for human consumption.

As we emphasized in our previous report, hand washing is most important in preventing hand to mouth transmission of diseases. A large segment of our population does not wash hands properly, if at all. Recent epidemics of MRSA (Mersa) are no longer restricted to our hospitals intensive care units. These organisms are highly resistant to antibiotics and should be considered life threatening.

Contrary to popular belief, the kitchen and not the toilet is most abundant in E coli organisms. Not to be overlooked are contaminated TV remotes, telephones, computer keyboards and grocery cart handles. Prudent is the shopper who carries and uses sanitary wipes on handles. These wipes are also useful in restaurants since such objects as menus and salt and pepper shakers are usually contaminated.

The problems of the future are challenging, overwhelming and daunting especially in the health field. It is projected that by 2030 the number of citizens over 65 will double. Our medical schools, our schools of nursing, nursing homes and assisted care facilities are ill prepared to accommodate this avalanche of human need. From another perspective in 1960 we spent 6% of our gross domestic product on healthcare. Today we spend 17% of our GDP on healthcare with projections of 40-50% of our GDP in the next 40 to 50 years. It is obvious that these expenditures for healthcare are unsustainable. We must strive for a more cost effective and efficient health care delivery in view of limited resources while re-assessing our priorities. We should not tantalize our citizens with unreasonable expectations. We cannot provide all of our citizens with medical Cadillacs when we can hardly afford obsolete Kawasakis.

It is with great pride that we honor our fire fighters and police for singular acts of heroism and valor, appropriate and well deserved. Not to be overlooked, however, are the combined toil and labor of our municipal work force, be they secretaries, drivers, department heads, custodians or other workers. Their combined effort might well minimize the need for life threatening heroics. These members of our workforce are indeed the unheralded and unsung heroes and heroines to whom so much is owed.

Respectfully submitted,

Stanley L. Kocot, MD, Chairman

Mary Jane Watson, Co-Chair

Alfred Hurst, MD

Pamela Howell, RN

Robert Insley, MD

# *Report of the* **Health Director**

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The following permits were reviewed and issued by the Board of Health:

| TYPE                          | CURRENT FEE | #ISSUED |
|-------------------------------|-------------|---------|
| Food service establishments   | \$10-250    | 201     |
| Motels/Cabins                 | \$75        | 7       |
| Rubbish Haulers               | \$100       | 6       |
| Swimming Pools                | \$100       | 25      |
| Disposal Works Installers     | \$100       | 68      |
| Milk & Cream                  | \$10        | 14      |
| Manufacture of Frozen Dessert | \$50        | 5       |
| Stable                        | \$20/50     | 30/7    |
| Funeral Directors             | \$50        | 2       |
| Mobile Food                   | \$100       | 5       |
| Septage Carriers              | \$100       | 25      |
| Massage Therapist             | \$50        | 19      |
| Massage Establishment         | \$100       | 7       |
| Catering                      | \$100       | 6       |
| Well Permits                  | \$50        | 26      |
| Retail Sale of Tobacco        | \$50        | 23      |
| Recreational Camps            | \$75        | 1       |

These resulted in the collection of \$31,995. In addition, 191 permits were issued for the installation and/or repair of septic systems with receipts totaling \$27,787 and fees for the review of real estate transfer inspection reports collected \$24,100. A total of 621 percolation and deep hole observation pits were performed on 151 lots with fees collected of \$18,900. Total department receipts for 2008 were \$108,810. The slowdown in the construction and real estate industry translated to fewer permits and receipts for that sector of our workload. This resulted in a change of -\$29,655 in receipts for 2008.

Inspection and requests for services were fulfilled in the following areas:

|                                     |     |
|-------------------------------------|-----|
| Food service                        | 235 |
| Septic system plan review           | 19  |
| Building plan/site plan review      | 482 |
| Housing                             | 16  |
| Therapeutic massage establishment   | 1   |
| Swimming pools/beaches              | 76  |
| Complaint investigation             | 82  |
| Water analysis                      | 322 |
| Hazardous waste/underground storage | 6   |

|                             |     |
|-----------------------------|-----|
| On-site septic approval     | 236 |
| Test holes                  | 410 |
| Percolation tests           | 211 |
| Real estate transfer review | 238 |
| Tobacco sale outlets        | 62  |

*Projects and program development within the department in 2008:*

- Redirection of Resources - The slowdown in the real estate and construction industries has allowed the Health Department the opportunity to address and tackle many long overlooked programs within our jurisdiction. For over a dozen years the focal point of the department has been solely responding to the needs of the development and realty industry, at the expense of our other mandated Public Health duties. Staff whose tasks were septic system management programs have been trained and reassigned other duties and program matter.
- Technology - An emphasis on technology and access of information by the public received significant effort this year. The Town's website was revamped and all of the departments' application and permit forms are now 24/7 accessible. A major achievement has been the transcription of all the Board of Health rules and regulations into electronic form with publishing capabilities now available electronically. This project represents several hundred hours of staff time in transcription, proving, culling and codifying to make this project-which had been on the wish list for 5 years- a reality. A third technology goal completed this year was the updating and validation of the computer program for tracking advanced wastewater treatment systems. We currently have approximately 30 of these complex systems installed which require quarterly (some monthly) inspection and sampling regimes. Over 10 years of reports-involving thousands of data points- have now been entered and verified into a specially designed computer program. This information has already been useful in assisting the town's wastewater consultant, and has significantly reduced the volume of records storage for this program.
- Regionalization - As financial resources continue to shrink, there has been a renewed interest in the topic of regionalization. The administration has requested all departments to study the concept and identify areas where economies of scale might work. The Health Departments in the region have proven leadership in this field as Barnstable County Department of Health & the Environment (BCDHE) is the only county health department in New England. We have long benefited from the concept of pooling resources to establish programs at the regional level rather than duplication at the local level. Some examples are pooling of tobacco control grants for education and enforcement; large regional grants for emergency management training and development of federally mandated

programs; auxiliary staff support; lead paint inspection and enforcement; indoor air quality education and enforcement; low and no cost laboratory services; lobbying power of an effective health agent's coalition. We continue to work closely with BCDHE. They continue to provide staff via summer interns to assist the town with the collection of all weekly samples at public bathing beaches and an additional intern weekly to assist with summer inspection requirements. Our intern this summer conducted over 50 inspections for us to assist in the management of our food service program. The County Laboratory continues to provide a valuable service in free and/or reduced cost water analysis and auxiliary field crews at great savings to the Town. We appreciate this unique service available to our department. In other areas, we conducted the 3<sup>rd</sup> annual *regional* "Last Chance Flu Clinic" with our colleagues in Chatham. Funded solely by donations and Medicare reimbursement, we eliminated any cost to the towns for VNA staff. We also joined forces with area health departments to host education seminars on timely topics including Personal Protective Equipment for emergency responders and, the Resurgence of Bedbugs. We are also in the process of initiating mutual aid agreements to allow for assisting neighboring communities in the event of a public health emergency. We work together well as a group and are naturally amenable to the sharing of staff as our needs grow or decline. This is particularly important given the shrinking availability of trained technical Public and Environmental Health personnel. There is a documented national decline in the number of new persons entering the field, especially the public sector.

- Technical Assistance - One of the primary duties assigned to the Health Director by the Board of Health is the compilation of research and preparation of all cases for presentation to the Board. In an effort to streamline monthly meetings due to incomplete filings, all applicants are required to meet with the Health Director prior to submission of a project as an agenda item. The Health Director prepared 28 projects resulting in the granting of 41 variances at 17 meetings conducted by the Board. The Board also reviewed and acted upon the following subdivisions: 81 Deep Hole Rd and Belmont Estates of Cape Cod. Additional projects prepared by the Health Director included six projects required to file environmental impact reports due to flow design over 2,000 gallons of water per day and 6 projects requesting reconsideration of orders of conditions imposed by the Board. There were also two hearings for the purpose of utilizing aggregation of lots to meet nitrogen loading rates in sensitive drinking water protection areas. New this year was the numerous requests for consideration of site assignment for establishment of cemeteries. Private family burial grounds were granted for Jilfrey Way and Factory Road. Cremations

burial grounds were granted for Pilgrim Congregational Church and an expansion for the town owned Evergreen Cemetery was approved.

- Business Licenses - The number of businesses and facilities requiring review grows annually, and 2008 was no exception. Thirty-one new business permits were granted in 2008. Prior to presentation to the Board of Health for approval, any new facility/ business or existing business with change in operations and/or management must undergo a department review. This entails' orientation with the Health Director involving review of business plans, floor plans, personnel credentials and certifications, physical facility appropriateness including equipment, septic system compliance, operations plan, hazardous materials use and storage and the number of site inspections from our technical staff as necessary to bring a favorable recommendation to the Board. New entity/change of ownership were: *Food Service* - Inn of Treasured Memories; Shenanigans; Alecsies House of Pizza; Claddagh; Cobblestone Cottage; A Childs Wonderland; Harwich Food Mart; Hands of Hope Outreach Center; and Harwich Decorating (four of these locations involved renovations resulting in 26 inspections). *Stable* - 210 South Westgate; 64 Smith St; 1030 Factory Rd; 326 Main St; 331 Main St; and 117 North Westgate Rd. Successfully completing written exams to become *Septic System Installers* were- Precision Excavation; American Excavating Contractors, Inc; Compass Realty Development; Cardinal Construction; Excavation Plus; James Morin; Thomas Pilling; Winston Steadman ; Dowling Corp. *Septage Hauler*- A Pro Rooter. Our roster of *Swimming Pools* expanded with 4 new facilities at the Wequassett Inn and a facility identified at Winstead Inn.
- Water Quality Protection - An amalgam separator program was initiated by staff at the request of the Board of Health. DEP Regulations effective 2006 require all dental offices to install equipment capable of removing mercury and amalgam from the wastewater. An education and compliance package was developed and all dental labs and offices were contacted. Certification of installation records were requested to be filed with this office. The Massachusetts Department of Public Health accepted and approved Shoreline Sanitary Surveys completed for 13 municipal salt water beaches in Harwich to reclassify the areas as Tier III- the highest level of water quality. This allows the town to relax the sampling frequency from weekly to monthly until an event occurs. Red River Beach exceeded the standard early in the season and must return to weekly sampling for three years.
- Massage Therapy - New regulations affecting massage therapists and massage establishment jurisdiction became effective in 2008 with the long

awaited establishment of a Board of Registration for Massage Therapy. Unfortunately the Commonwealth did not notify cities and towns until after the start of the permit season that the state would maintain exclusive permit authority. This resulted in much confusion on the part of local business and practitioners as to how to comply. This office served as a clearinghouse to facilitate information to the businesses. We prepared a lengthy packet and ‘how-to guide’ for the business to ease in the transition. In the spirit of supporting the local economy, the decision was made to refund the permit fees (\$1650) collected to the 19 therapists and 7 establishments caught in the transition rules.

- *Swimming Pools* - A review of the past 3-5 of years reports indicated a lack of continuity due to the use of per diem inspectors and summer interns. As a result, follow through and return to compliance for some facilities had been lacking. Some facilities are also of the age whereby short and long term maintenance goals and replacement plans should be developed. The decision was made by the Director to forgo the use of temporary staff in this format and to assign the program to the Health Inspector. Per Diem staff has been redirected into other field programs. The Health Inspector attended the training and certification program to become a ‘Certified Pool Operator” in the spring of 2008. This year all pre-opening inspections were conducted with both the Health Director and Health Inspector in attendance. This was used as an opportunity to field train the Health Inspector and for a thorough orientation to each facility. Program results have shown significant improvements. Two locations were required to close temporarily until safety and chemical standards could be met and one abandoned pool at a construction site continues to be a source of complaints and safety concerns resulting in a minimum of 6 visits and numerous consultations. Major legislative change on the Federal level became effective in December requiring installation and /or retrofitting of safety equipment and drains to prevent entrapment and drowning. The legislation is preemptive to state and local regulations and compliance is mandatory for the 2009 operating season. We have prepared and mailed a ‘how-to’ compliance education and information package to all of our facilities.
- *Food Protection Programs* - Goal reached!! For the first time in the 20 year history of the department, the *minimum* twice per year mandated full inspection has been achieved for all major facilities in town. This was achieved due to a part time inspector devoted exclusively to food service programs. Over 200 inspections were completed in 2008. The program format initiated 2 years ago is producing measurable results in overall quality with fewer critical violations identified. Many businesses are in older physical facilities and food service codes have evolved significantly since original

plan approval. In some cases, the facility predates the existence of the Health Department. We have been working with several operators to compile short and long term goals to attain compliance with 21<sup>st</sup> century equipment, training and sanitation standards. We are working for better coordination with our operators to learn of changes *before* construction is initiated. Facility expansion and / or renovation, changes in menu; equipment purchase are all points for review and plan approval in food service facilities. Costly mistakes have been made by not obtaining Health Department pre-approval for placement of equipment and the need to comply with updated codes. "Taste of", temporary events, mobile activities, and fund raisers are expanding activities within the community that we are attempting to coordinate and bring into compliance with food protection and sanitation standards. It has been very difficult for us to monitor events for quality and safety without sufficient notification. There are too many instances of learning about a week-end event on a Wednesday, after the sponsor has bought all the food, not giving any thought to Board of Health review and the need for water, sinks, shelter, transport, and food handling! We have developed a number of training and announcement materials for broad circulation to our civic and religious institutions, town facilities, business community and non-profit entities to address some of these gaps. In June we conducted a workshop for sponsors of large temporary events to review historical food sanitation concerns and deficiencies. Guidance documents, coordinator responsibilities, application packets, critical sanitation materials and self inspection checklists are examples of items developed into a packet to assist sponsors with event management. Unfortunately, our observations did not indicate improvements in the operation of several large scale events. We remain very concerned over the lack of safe food handling practices at some temporary events. The Board of Health has instructed the Director to develop a program for any future events including perhaps pre- event seminars for all vendors. We are working to identify better sources of communication to reach all of our food service facilities for emergency alerts and notifications. The industry has not been totally responsive to our requests to establish a better electronic system and providing meaningful contact information.. With the increased globalization of our food supply, more frequently safety alerts and recalls affect products circulating throughout the industry. In 2008 this office received 211 safety alerts and recalls of which over 90% affected the food supply. While most are of a lower threshold with problems of mislabeling for the presence of allergens such as milk, eggs and nuts the large scale recalls such as Salmonellosis throughout the tomato industry and e coli in the beef industry require the need for meaningful communication.

- Emergency Management - March 2008 was the official unveiling of the Board of Health Emergency Operations Plan developed by the Cape &

Islands Health Agents Coalition. Each of the 26 member communities received a 4 inch binder of information the culmination of 3 years work by the group which is the outline and building block of the mandated federal and state community response plan. This plan -specific to Public Health and adapted for each community- when completed will cover emergency management response for the town for all hazards planning. Included will be emergency dispensing site plans, continuity of operation, risk communication and completed drills and training for all levels of staff within the community. This plan is far from complete and new sections are required to be implemented, drilled and updated annually. Our thanks to Tina Holloway, Nursing Coordinator for the Coalition, who has been our technician assisting the Harwich Emergency Management team through this process this year. The Health Director served as Operations Chief for 2 drills carried out by the Emergency Management Team in 2008. The annual election served as a unique opportunity for our team to practice a large scale response with similarities to a dispensing scenario. Eight thousand voters were expected within a 13 hour timeframe at one facility requiring parking and crowd management and facilitation and separation into different precincts throughout the building with minimal confusion. The Flu Clinic was also operated as an emergency drill for the third year. Both events were considered a success and valuable learning experience for all involved. Many thanks to Emergency Management Director Lee Culver for his continued guidance and leadership to the team -especially all of us "non-emergency responders" coming up to speed with all of these new duties.

- Nursing Services - the contract with the VNA provides services for communicable disease investigations as required by the Department of Public Health (50-75 cases per year); provides services to maternal /new borne child care; handles the monthly childhood immunization clinic and provides contract nurses to staff our annual flu clinic. This year our department conducted 3 successful clinics and additional outreach programs to administer approximately 1100 doses of flu vaccine Three clinics- one for town employees, one for the general public and a "last chance clinic" held regionally with the Chatham Health Department- drew approximately 750 clients. The remainder of the supply was utilized by our Town Nurse for the homebound program and a small amount was distributed for use by our in town physicians. Communicable Disease Investigations conducted by the VNA included the following reports:

|               |    |
|---------------|----|
| Lyme disease  | 46 |
| Chronic Hep C | 8  |
| Chronic Hep B | 1  |
| Babesiosis    | 2  |

|                         |   |
|-------------------------|---|
| Pertusis                | 1 |
| Calcivirus/Norovirus    | 1 |
| Yersiniosis             | 1 |
| Clostridium perfringens | 1 |

- Weight & Measures - The Town of Barnstable continues to serve in the capacity of sealer of weights and measures for Harwich to fulfill all of our required device certification and measuring, file annual reports with the Commonwealth, and respond to consumer complaints. This program is operated at no cost to the Town in exchange for the device inspection fees being collected by the Town of Barnstable.
- Education & Employee Wellness Programs - This is the first full year that the Health Director has performed a leadership role for coordinating wellness programs. We are pleased to report that approximately 160 employees took part in our flu clinics. A comprehensive "Wellness Fair" offering multiple screenings and health information was held in March with over 75 in attendance. "Workplace Harassment- Prevention & Awareness" was offered on 4 occasions .Also, we developed a course geared to the outdoor employees featuring prevention on ticks, mosquitoes, rabies and sun sense. We offered a course for our emergency management team on Personal Protective Equipment for Infection Control in a Community Setting. Our insurance carrier offers seminars and education materials on various topics. We are serving as clearinghouse and contact point to ensure information is disseminated to all employees.

Despite the slowdown in 2008 in the very visible activity of construction and development, the Health Department has been quite active. We are pleased that for the first time in a decade we have been able to put "Health " back in the Health Department activities and offer more comprehensive activities and programs to protect the health and safety of more sectors of our community.

As always, this department is ever grateful to the cooperative effort shown by all of our colleagues in the town family

Respectfully submitted,

Paula J. Champagne, R.S., C.H.O., *Health Director*

John Chatham, *Health Inspector\**

Mark Polselli, *Health Inspector\**

Patricia Ballo, RS, RN, *Senior Health Inspector*

Carol Genatossio, *Head Clerk*

Judith M. Sullivan, *Principal Clerk*

Sandra Howard, *Recording Secretary*

\*job share

# *Report of the* **Housing Committee**

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The mission of the HHC is to work towards diverse solutions to the Affordable Housing shortage that will further our stated goal of 10% of such housing under the Harwich Local Comprehensive Plan.

The HHC currently has four (4) members. We are missing a fifth member which would enhance the chance of obtaining a quorum of three (3) at all times. We generally meet once or twice a month on Mondays at 4 PM and try to limit our discussions to one hour.

Our top priority for 2008 regarding the issuance of the Developer/Manager RFP and subsequent award of the Old Rec Building and site in Harwich Center and the West Harwich School and site was not achieved. Apparently in the minds of the Board of Selectmen and ultimately in their actions the HHC did not Communicate, Coordinate and Compromise our intentions sufficiently.

After a few years of navigating through the regulatory process, the fruits of prior Town Meeting Articles supported and approved by the Town residents are being realized regarding Affordable Housing (ownership, rental, new and repair etc.). 2008 witnessed the “start” of work on thirteen (13) homes sponsored by Habitat for Humanity and ten (10) rental units sponsored by the Harwich Ecumenical Council for the Homeless. Both projects were generously supported by funds from the Community Preservation Act and the Harwich Affordable Housing Fund. The Habitat project “Gomes Way” is being built on Town donated land.

In 2009 there are “ready to go” twelve (12) rental units sponsored by the Community Development Partnership. There are also four (4) “First-Time” ownership homes sponsored by HHC with funding from the Community Preservation Act approved at the 2008 ATM which will start this spring. The Harwich Housing Authority is coordinating this endeavor on four (4) individual lots designated for Affordable Housing by the Town of Harwich at prior Town Meetings.

We anticipate further support from the Town residents regarding Affordable Housing projects at the February 2009 STM and the May 2009 ATM. Positive response on Housing Articles will generate fourteen (14) potential new Affordable rental units, two (2) additional “First Time” ownership homes and eight (8) potential purchases of existing homes for repair and resale to income eligible families.

On other fronts the Housing Needs Assessment study funded by the Community Preservation Committee's Administrative Budget in March 2008 has been completed and available to the public. Building on this study with funding again from the Community Preservation Committee's Administrative Budget with matching funds from the Cape Cod Commission and the Affordable Housing Fund, a Housing Action/Strategy/Planned Production document will move forward in the early part of 2009. Prior dates of these documents are 1992, 2000 and 2003 respectively.

To further our mission goal, the HHC believes that a Housing Advocate (part time) has to be in residence at Town Hall to insure that housing issues are addressed in a timely manner. Housing also needs an advocate sitting at the weekly town staff meetings to address issues affecting affordable housing production in town. There are just so many volunteer hours your HHC can spend in lieu of having a designated town staff advocate. The HHC has had a running dialogue over the past sixteen (16) months with the Town Administrator with only a small light flickering at the end of a long tunnel with regard to this issue.

Due to time considerations the HHC was not able to garner support for Our Inclusionary Zoning Amendment from the Planning Board notwithstanding approval from the Board of Selectmen and FINCOM. Therefore Article 13 May 2008 STM was not approved by Town Meeting. The HHC was in the process of revisiting this topic with the Planning Department/Board but was not able to be placed on the Planning Board's Fall 2008 Agenda. Their agenda had other pressing issues regarding zoning revisions concerning wider driveways, sign posting, wind turbines and their normal amount of hearings regarding proposed projects.

To maintain awareness and acquire updated information about regulations and policies affecting affordable housing, HHC members have attended state, county, and town sponsored conferences, workshops and meetings about this subject as well as participating in various cape-wide agencies' and boards' programs related to housing.

The HHC, in an effort to inform and gather feedback regarding Affordable Housing issues has initiated a regular quarterly appearance on Channel 18 discussing current and future housing projects. Participants have included the Town Administrator and representatives from Habitat from Humanity, Lower Cape Community Development Corporation and Harwich Ecumenical Council for the Homeless. The HHC participated in the Voter Information Committee's Channel 18 Town Committee Overview prior to the May 2008 ATM.

The HHC has increased its dialogue with the Town Administrator and Planning Department by requesting formal meetings every second month with both entities with a prior issued/limited agenda.

A representative of the HHC attends the Board of Selectmen's meeting on a weekly basis and other town committee meetings on a periodic basis in order to be more familiar with what is happening in Harwich and, at times to advise committees of HHC's endeavors.

The HHC has kept an open dialogue with the Harwich Housing Authority and participating non profit agencies in future affordable housing projects in Harwich. The HHC supported their Articles at the May 2008 ATM/STM.

The HHC has reached out and communicated to all housing developers, both public and private, so that they are aware of the plethora of potential affordable housing opportunities that the Town of Harwich offers whether ownership, rental, renovation etc.

The HHC's primary goal for 2009, in addition to a Housing Advocate is to bring to fruition some positive outcome for the Old Rec Bldg and site and the West Harwich School and site. HHC has pursued this project for five years and in past years other committees have worked on these sites dating back twelve years.

The HHC will produce a Housing Brochure (Executive Summary) for the Board of Selectmen and the public which would define the specific mission of the local housing non profit organizations and the potential resources of the county, state and federal agencies.

The HHC has a plethora of ideas, programs, projects that are in the early conceptual stage that will possibly be brought forth in the coming year.

The HHC acknowledges the enthusiastic and timely support of the Town Administrator, Financial Director, Assessor and Clerk and their entire staffs in assisting the committee in our ongoing research regarding housing related data.

The HHC would like to extend our appreciation to two long term committee members whose term ended on June 30, 2008. Chris Wood and Tom Huckman gave the committee significant insight regarding background and current thinking in town on housing issues.

The HHC looks forward to a more productive year in 2009.

Respectfully submitted,

Gerry Loftus, *Chair*  
David Purdy, *Secretary*  
John McGillen  
Barbara Loftus

# *Report of the* **Treasure Chest**

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After ten years, I've decided to let the volunteers put in their thoughts and reasons for working at the Treasure Chest. I do want to say that two of our volunteers passed. Andrew "Ted" Kenny and Ann Preston were hard steady workers. Ted would really enjoy telling you the reason he loved volunteering.

## Volunteer 1

I enjoy working at the Treasure Chest because we make a difference. We make it easy and pleasant for people to fulfill their civic obligation to recycle. We are able to make someone's day with a "find". That "find" might be basic furniture for someone setting up an apartment, an old wool sweater for a crafty lady to felt into a purse, supplies for a teacher's classroom project, a vintage record for a collector, a walker or cane for an elderly person, the very book someone has been waiting to read, tomato cages for a gardener or a gently used bike for the visiting grandchild. We provide a listening ear for some who need a little encouragement and support. We develop friendships with many people we see every week. We greet them warmly although we do not know their names, only their tastes and habits which we have come to discern over time.

## Volunteer 2

I enjoy the Treasure Chest because it is lots of fun. I get to meet everybody in town and everybody is usually in a good mood because they are getting things free. My fellow volunteers are a great group of people and there is a shared sense of camaraderie. The Treasure Chest is a win/win situation for the town and all the people who shop. I feel proud, honored, and privileged to be able to help.

## Volunteer 3

For me to put into words what volunteering at the Treasure Chest means to me and why I like it so much would take a great deal of time. To simplify it, I just want to say working there has enabled me to develop friendships that mean a great deal to me. My co-workers are hardworking, loyal, and always willing to help. I have met so many wonderful people and have gained a lot from this experience. I have seen a lot of friends benefit a lot from the items received. In closing, I have enjoyed my time and look forward to many more days at our "Free Shop."

#### Volunteer 4

I volunteer at the Treasure Chest because I believe in helping people. Life has been good to me and now with the help of God, I can help others.

#### Volunteer 5

I like working at the Treasure Chest because I love the people that work there and I love helping other people. I have met a lot of interesting people.

#### Volunteer 6

I have been asked why I volunteer in particular for the Treasure Chest of Harwich. I will honestly tell you that it is a selfish motivation. It makes me feel good about myself. It is an easy fix to forgetting about some of my own troubles and in turn I am helping others. No one wants to see someone in need, but it quickly puts things into perspective. It prioritizes what is really important in this life. I have volunteered in the past but nothing has come close to the time spent at the Treasure Chest. Fellow volunteers make me feel welcome; our shoppers make me feel needed and the donors keep me in constant awe of their generosity and kindness. Taking myself out of my safety zone is the most healthy, happy decision that I made for me. Thank you for "All of You!"

#### Volunteer 7

Volunteer – rewarding, contribute, yankee ingenuity, recycling, cooperation, useful, giving back, friendship, amazed, thankful. How appropriate after ten years to reminisce about my experiences at the Treasure Chest. I have found it rewarding and still enjoy helping others. It has allowed me to become a member of a unique family with many varied backgrounds. Solid friendships have developed and if one of the group is in need; everyone rallies. As was the case of my husband's surgery; my Treasure Chest family as well as the shoppers called, sent cards, and were there when I needed them most. I would like to thank the town of Harwich for this special place that keeps giving and giving. In this economy and hard times, it is heartwarming to be able to witness giving without strings. Last fall, a woman came in with her 90 year old grandmother. She sat in the car while the daughter shopped. A volunteer saw her and found that she was unable to walk. Knowing that we had a wheelchair from last weekend, he offered. "To Keep?" she asked. "To Keep!" he said. Her smile said it all!!! I'm proud to be a part of this organization.

#### Volunteer 8

I enjoy working at the Treasure Chest because I believe it is important to recycle as much as possible to avoid things going into the transfer station. When I see how many household items come into and out of our facility, I am

amazed. When I see people taking home items that they clearly need, I feel that it makes my time and effort worthwhile. I also enjoy working and knowing the other volunteers who put in many more hours than I do. Many of them work six hours a day, four days a week in the summer. They also come in on Wednesday to clean the facility. I believe that it is the most worthwhile volunteer effort that I am involved with and I am proud of what we do for the town.

Now I must tell you that we could not do everyone's story, but they all take pride in what they do and what we are doing for the town and for the people that come to visit.

Thanks to our friends Mike and Dave for helping when we need it most.

Also my sincere "Thanks" to Joan and Janet for stepping to the plate this past summer. And to each of the volunteers, I say "Thanks to each of you." It is because of you that all works so smoothly. I know that most of the public appreciates you too.

Thank You All,

Pauline Ashton

# *Report of the* **Department of Veterans Services**

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The District Office of Veterans Services is pleased to announce that the turnaround time for cases sent to the VA has improved. The time required to adjudicate claims - which had been problematic - now appears to be within a reasonable time frame.

We look forward to working with our veterans to provide the most professional services they expect.

We are also pleased to announce that the VA clinic has moved to a new location at 233 Stevens Street, Hyannis. This new location is more than twice the size of the former Walton Street site.

We would like to thank the Town Administrator, Treasurer and Town Accountant for their help. In addition we extend thanks and appreciation to our state legislators providing assistance for the bills we file on behalf of our veteran clients.

Yours in the service of all Veterans

Sidney L. Chase, *Director and Veterans Agent*  
Edward Merigan, *Assistant Director and Veterans Agent*  
Norman E. Gill, *Regional Director and Veterans Agent*  
Blake Dawson, *Service Officer*

# *Report of the* **Voter Information Committee**

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2008 proved to be a busy year for the Harwich Voter Information Committee. With only four members, no budget and MANY thanks to Channel 18, we were able to host several forums directed at helping you, our Harwich voters, to become better informed on the issues currently before the town.

Starting off in January, we led a panel discussion featuring former elected officials Richard and Shirley Gomes, Allin Thompson and Barbara Prindle Eaton. Our goal was to acquaint the viewers with the roles and responsibilities of our elected committees and to encourage people to run for local office. The panelists also discussed the importance of more than 37 other town committees and the need for new members on all levels.

February featured a panel discussion with the Harwich Housing Committee Chairman Gerry Loftus and member David Purdy who presented their articles for the May Town Meeting. Town Administrator Jim Merriam was also present and offered his perspective on the articles.

In April we conducted a Pre-Town Meeting Warrant Article discussion which was aired on Channel 18 just prior to the annual town meeting. Various department heads and committee and or board chairmen were present and discussed the merits of their articles for consideration on this year's warrant.

In April we also conducted Candidate's Night. Candidates for the positions on the Board of Selectman, Robin Wilkins and Angelo LaMantia, Board of Trustees of the Brooks Library, Jo-Anne Brown and Mary Warde, School Committee Ed Jaworski, and Water Commissioner George Cavanaugh gave us their views on why they should be elected. The discussion that was both informative and often times humorous! Some candidates, regrettably, were unable to participate due to scheduling conflicts.

The first week in May our banners were retrieved and placed on the fences at Brooks Park, Doane Park and at the intersection of route 137 just off route 6. We are grateful to the Highway Department for their assistance in hanging the banners for the best visibility. Letters were also published in the Harwich Oracle and The Chronicle reminding registered voters of the Town Meeting followed by the Town Election.

2009 will start off with a special town meeting in February. We are in the process of planning several programs including a forum encouraging individuals to run for office or join a Harwich Committee, Pre-Town Meeting Warrant

Article discussions, Candidate's Night and a discussion with officials outlining the current state of affairs in Harwich.

We continue to hope for new members on our committee and for the many other committees in town. The opportunities are boundless for any and all of our voters to become an integral part of our town and we look forward to seeing many new faces around our various tables.

Many thanks again to everyone who helped keep our committee busy!

Respectfully Submitted,

Pamela Groswald, *Chairman*  
Dorothy Hemmings  
Peggy Rose  
Joanne Rys

# *Report of the* **Harwich Youth Counselor**

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To the Honorable Board of Selectmen and the Citizens of the Town of Harwich, I am pleased to submit the Annual Report of the Office of the Youth Counselor for the year 2008 and recognize the community members who support the needs of Harwich Youth and their families.

The mission statement of the Office of the Youth Counselor is “to maintain and support a youth counseling and referral service that is universally accessible, visible, confidential, and linked to other support services.” The Harwich Youth Counselor maintains an average caseload of 18-25 adolescents during 12 months of the year. When the schools are closed for vacations and the summer months, the Harwich Youth Counselor is available for appointments. The Youth Counselor also offers parent coaching for parents who request this as a service.

During 2007-2008, I maintained and periodically updated a comprehensive list of mental health and wellness resources for Harwich Youth and their families, which include but are not limited to:

- area mental health counselors, social workers, and psychologists
- parent support groups
- psychiatrists for medication evaluations
- psycho-education classes for teens and parents
- guide to services through Barnstable County Human Services
- emergency mental health services
- alcohol and drug treatment facilities
- AA, Al-anon, and Al-a-teen groups
- Reference source materials on adolescent, family and mental health issues

I meet weekly with high school and middle school guidance staff to discuss the mental health needs of the teen population served. Referrals for counseling often come through guidance personnel contact with parents, grandparents, and guardians. Referrals also come from juvenile probation, administrators, teachers and area mental health professionals.

During 2008, Harwich Youth Services Committee, a volunteer group of concerned citizens and students, achieved the following goals (I am a liaison to HYC):

- Collaboration with Harwich High School S.T.A.N.D. students (**S**tudents **T**ake **A**ction **N**ow **D**arfur) on two fundraising events during the ‘07-‘08 school year to raise money and awareness for the ongoing crisis in Darfur

- Sponsored four Teen Nights at The Harwich Community Center, utilizing the space for open volleyball, hoops, movies and games
- Held “Metal Night” at The Community Center to raise money for Friends of Harwich Youth
- Held 1<sup>st</sup> Annual Albro House Holiday Fair to help raise money for Friends of the Harwich Community Learning Center Programs
- Was a partner in the Brooks Park/Citizen’s Bank Summer Concert Series
- Sponsored last day of school concert June 2008 in Brooks Park with local musicians including Harwich High School students and alumni
- Networked with town committees whose mission statement supports healthy choices for Harwich youth
- Ran the Healthy Choices Program for Harwich High School students, a psycho-educational 6 week program

The Harwich Youth Counselor is a member of the following committees and organizations:

- Schools of the 21<sup>st</sup> Century Advisory Board
- Harwich High School Friends of the Arts
- Safe and Drug Free Schools Advisory Committee
- Massachusetts Mental Health Counselors Association
- American Counseling Association
- National Board for Certified Counselors
- The Friends of the Harwich Community Learning Center Programs

It is an honor to work for the Town of Harwich, supporting teens and their families. I look forward to continuing my work with teenagers in both the therapeutic setting and by connecting kids with the community around them, so that they can realize their potential for making a difference in the lives of their peers, their families, and the community that is helping to raise them

*Sheila House, Harwich Youth Counselor  
Master of Science  
Licensed Clinical Mental Health Counselor*

*Harwich Youth Services Committee*

Karyn Morris, Chair  
Linnea Snow, Co-Chair  
James Hartley, Secretary  
Christopher Harlow  
Catherine Comeau  
Alexandra LaBelle (junior member)

# PUBLIC SAFETY

## *Report of the* **Animal Control Officer**

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To the Honorable Board of Selectmen and the Citizens of Harwich, I hereby submit the annual report of the Animal Control Officer.

During the year 2008 there were 736 calls for service which is again an increase from last year. There were 464 dog related calls, 59 cat related calls, 155 wildlife related calls, 39 livestock related calls and 19 animal bite calls. Many of these calls required follow up visits.

A dog bite case that resulted in the death of one dog required a dog hearing. Both dog owners lived out of town. The hearing resulted in the offending dog being banned from the Town of Harwich. It is important that all dog owners understand the traits of the breed of dog that they own and that both the dog and the owner receive proper training.

During the year several dogs were hit by cars and a dog was shot and killed in the Hawks Nest Conservation area by an unknown person on the last day of deer hunting season. These sad events should be a wake up call for dog owners. Do not allow dogs to run at large!

A call for a loose horse resulted in the discovery of 3 very thin horses being kept on the property. The animals were removed at once and with the help of the Massachusetts Society for the Prevention of Cruelty to Animals all three are well on their way to recovery.

Please remember that all dogs and cats must have a current rabies vaccination and that all dogs must be licensed annually. The licensing period is from January 1 through December 31 each year. Dog licenses are available at the Town Clerk's office.

If you suspect animal cruelty or have any animal concerns please call me at; 508-430-7541 x-6 or E-mail me at [burns@harwichpolice.com](mailto:burns@harwichpolice.com)

Respectfully submitted,

John J. Burns,  
Animal Control Officer

# *Report of the* **Animal Inspector**

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To the Honorable Board of Selectman and the Citizens of Harwich, I hereby submit the annual report of the Animal Inspector.

During the year 2008 there were 39 livestock related calls. These were, for the most part, inspections to determine animal health and living conditions. There were no significant problems found.

There were 19 cases investigated of an animal biting or scratching a person. This is an increase from last year. Please be aware that all dogs are capable of biting and should be under the owner's direct control at all times.

The rabies baiting program continued this year with bait being distributed throughout the Cape in the spring and fall. The bait is a fishmeal block that should attract wildlife. Inside the block is a dose of rabies vaccine. Because of State budget cuts the baiting program has been discontinued.

The USDA has continued wildlife surveillance to determine the effect of the baiting program and also to determine the location and density of rabid wildlife. A regional freezer has been placed at the Harwich Police Station for the USDA to pick up samples from Harwich, Brewster and Chatham.

7 specimens were sent to the State Laboratory Institute for rabies testing with a Bat coming back positive for rabies. The bat bit a resident in his back yard during the day.

State law requires all dogs and cats over 6 months of age to have a current rabies inoculation. A dog or cat that receives a wound of an unknown origin and does not have a current rabies inoculation must be quarantined for 6 months or euthanized.

Please let wildlife be wild and take every precaution to care for and protect your pets. If you see a wild animal acting sick or aggressively please call for assistance. **DO NOT FEED OR APPROACH ANY WILDLIFE!**

If you have any animal related concerns please call me at 508-430-7541 X-6 or E-mail me at [burns@harwichpolice.com](mailto:burns@harwichpolice.com).

Respectfully submitted

John J. Burns  
*Animal Inspector*

# *Report of the* **Building Department**

I hereby present my report of activity for the Building Department for calendar year ending December 31, 2008.

Summary of revenue from Permits and Inspections:

|                        |                      |
|------------------------|----------------------|
| Building Permits       | \$ 116,101.00        |
| Electrical Permits     | \$ 45,404.00         |
| Plumbing & Gas Permits | \$ 57,925.00         |
| Other                  | \$ 21,134.00         |
| <b>TOTAL</b>           | <b>\$ 240,564.00</b> |

Number of permits issued: Please note that Calendar Year 2008 saw the change to the more stringent 7<sup>TH</sup> Edition of the MA Residential State Building Code.

| <b>Permit Type/Year</b>    | <b>2008</b> |
|----------------------------|-------------|
| Building                   | 676         |
| Demolition                 | 25          |
| Sign                       | 33          |
| Certificate of Inspections | 81          |
| Historic Hearings          | 21          |
| Rental Density             | 14          |
| <b>TOTAL</b>               | <b>850</b>  |

Number of building permits/work category types:

| <b>Residential</b> |     | <b>Commercial</b> |
|--------------------|-----|-------------------|
| New Construction   | 74  | New Construction  |
| Single Family      | 22  | New               |
| Multi Family       | 3   |                   |
| Condo Type         | 5   |                   |
| Accessory Bldgs    | 27  |                   |
| Other              | 41  |                   |
| Additions          | 108 |                   |
| Alterations        | 379 | Alterations       |
|                    |     | 11                |

Total Estimated Cost of Construction Permitted: \$43,904,682.00

The Building Department has also allocated resources pursuant to MGL 40A and the Town's Zoning By-Laws for Zoning Determinations and/or Enforcement Action. During calendar year 2008, the department has responded to 72 written requests.

We thank Donna Veturino, Principal Clerk, who after more than 6 years of service, left this spring to explore new horizons with her family.

Respectfully Submitted,

Geoffrey S. Larsen, CBO  
*Building Commissioner*

# *Report of the* **Department of Emergency Management**

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To the Honorable Board of Selectmen and the Citizens of the Town of Harwich

Are you prepared? Do you have a communications plan? Will you evacuate or shelter in place? These are the questions you **must** ask yourself. If you answered yes, you are ahead of a lot of people in this country. If you answered no, you must take steps to rectify the situation. The Town of Harwich does have a plan and we know that it works. You, the people we serve and protect, must do your part. You have to be prepared.

2008 was a relatively quiet year for Emergency Management. We had our fair share of Nor'easters which left us with plenty of snow but few problems.

We spent a fair amount of time updating the many emergency plans we are now required to have in place by the Federal and State Government.

Emergency Management was involved with the oil spill on Great Western Road. I acted as the Public Information Officer for Fire Chief Flynn. You can be very proud of your Fire, Police, and Highway Departments as it was their quick response and actions that helped to minimize the affects of the fuel oil on the surrounding area. The help of private citizens also mitigated the oil spill as well. This oil spill required a response from the State Hazmat team as well. This oil spill demonstrated how well the mutual aid system works here on the Cape.

Emergency Management once again was involved with the Flu Clinic at the Community Center. Once again we had a very successful clinic due to the pre-planning done by the local emergency planning committee. I would like to thank those town employees who give of their time to work the clinic. I also want to thank the Harwich Citizens Corp for giving of their time for the training session and working the clinic.

For the first time Harwich Emergency Management was involved with the National Election. Anita Doucette, our Town Clerk, estimated that people would go to the polls in record numbers. We started our planning meeting many months in advance of the National Election. From all who went to the polls we feel we did a great job of getting people in and out of the polls. Once again the Harwich Citizens Corp gave of their time to ensure another successful event.

Training in the various aspects of Emergency Management has again been a priority during 2008. Many classes were held at the Community Center which was attended by Harwich people as well as people from all over the Cape. Harwich once again completed all training required by the State and Federal Government. We continue to work with the Health Director, the Police and Fire Chief, the Water Department and the Public Works Department to ensure that our plans will work for you.

The Emergency Alert System I told you about last year is up and running. It is housed at the Water Department and we have pre-recorded messages ready to send out in the event of a disaster or weather related event. Please call the Water Department to make sure you are part of the Alert System.

I am your voting representative to the Barnstable County Regional Emergency Planning Committee. We meet monthly to discuss and refine our emergency plans, deal with any issue that may arise and network with others involved in emergency response. I am also a member of the Regional Sheltering sub-committee. Cape Cod Regional Technical School is now a regional shelter, one of six on Cape Cod. The American Red Cross will staff and run the shelter. When the announcement is made that the shelter is open you can go to the Tech School.

Emergency Management has attempted to downsize our vehicle fleet as well as get rid of the old army surplus vehicles we had so we might cut back on the cost of repairs, we have been able to do that in several ways. We have taken an army surplus blazer, two army surplus pick-ups and two army surplus ambulances off the road. They have been replaced with a 4wd Explorer from the Police Department, a 4wd explorer and a 4wd Pick-up with plow from the Public Works Department, and a rescue from the Fire Department. The 4wd pickup is used during winter storms to plow the Public Safety Facility and Station 2. This allows the Public Works Director to keep all of his trucks on the roads and saves him from hiring a private plow to keep the Public Safety Facility plowed. The rescue has been transformed into a Command Post that we are now able to drive to a scene so that we have onsite command of a situation. This vehicle can be used by any Town Department who may be involved in a situation where Command and Control is needed.

Information is critical during any emergency. I want the people of Harwich to tune into Channel 18. We post notices of storms, rain events, wind events, possible hurricanes and information on being prepared. Please get into the habit of checking Channel 18 during the day. When an event is close Channel 18 will only show information related to the event. You must stay informed.

As stated above information is critical. The State is now working with Local EM Directors to get local libraries involved in getting information out to citi-

zens. Ginny Hewitt and I have attended several meeting this winter looking to get information into Brooks prior to a disaster. Ginny and I will continue to work on this project. Not too far into 2008 you will be able to go to Brooks and find all the info you need on flood insurance, disaster forms, government help and a lot more. Stay tuned to CH 18 to learn more.

Who makes up Emergency Management in the Town of Harwich?

|                   |                       |                 |           |
|-------------------|-----------------------|-----------------|-----------|
| Tom Gagnon        | Deputy Director       | Carolyn Carey   | Logistics |
| Jill Mason        | Public Information    | Sue Leven       | Planning  |
| Robert Currie     | Equipment Maintenance | Paula Champagne | Health    |
| Robin Kelley      | Operations            | James Leavitt   | Radios    |
| Barbara-Ann Foley | Volunteer Coordinator |                 |           |

I would be remiss in this report if I did not thank each and every one of the people above. I also must let you know that each and every Department head in Town jumps in when I ask for their help. The Police and Fire Chief and their Deputies have been an invaluable resource to me. I have been told that Harwich has one of the best Emergency Management Departments around and it's not because of me but it is because we work together as a team. We see a problem and we work together to take care of it. You should be very proud of our Town.

I wish to thank the men and women of the Harwich Police Department for their continued support of me and Harwich Emergency Management; I want to thank Jim Merriam and the Board of Selectmen for their continued support. To the employees and Department Heads a big thank you for being there when I need you. To my fellow citizens please be prepared.

Respectfully submitted,

Lee Culver  
*Director, Harwich Emergency Management*

# *Report of the* **Harwich Fire Dept. & Emergency Medical Services**

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The Harwich Fire Department is committed to providing professional emergency services essential to the health, safety, and well being of the community. We will accomplish our mission through fire prevention, education, fire suppression, advanced emergency medicine, hazard mitigation, and related services. As always, we will utilize all of the resources entrusted to us, to effectively and efficiently provide a service deemed excellent by our community.

## **Personnel**

Our Fire Service Personnel is our most important resource. The Harwich Fire Department has a long history of recruiting and retaining some of the finest men and women the fire service has to offer. I am happy to report this tradition continues and it is an honor to serve alongside these dedicated, professional, and compassionate individuals.

### **Harwich Fire Department Staff**

William L. Flynn Jr., Fire Chief

Norman M. Clarke Jr., Deputy Fire Chief

Robert W. Johnson, Captain of Fire Prevention

Susan Pires, Administrative Assistant

#### **Group One**

Captain/EMT Donald W. Parker  
Lieutenant/EMT Michael Mason  
Fire Fighter/EMS Officer Robert Sanders  
F.F. /OIC/EMT-P Leighanne Deering  
Fire Fighter /EMT-P Brenda Norcott  
Fire Fighter/EMT-P Scott Tyladesley  
Fire Fighter/EMT Joseph Rego III  
Fire Alarm Operator Margaret Mantos

#### **Group Two**

Captain/EMT John Clarke  
Lieutenant/EMT David LeBlanc  
F.F. /OIC/EMT Bruce Young  
Fire Fighter/EMT-P John C. Ayer  
Fire Fighter/EMT-P Bucky Mabile  
Fire Fighter/EMT-P Justyne Walorz  
Fire Fighter/EMT-P Joshua Ford  
Fire Alarm Operator Alice Bonatt

#### **Group Three**

Captain/EMT Joseph Mayo  
Lieutenant/EMT-P Timothy Jaques  
F.F. /OIC/EMT-P Craig Thornton  
Fire Fighter/EMT-P Glenn Hawthorne  
Fire Fighter/EMT Mathew Eldredge  
Fire Fighter/EMT-P Thomas Gould  
Fire Fighter/EMT Ryan Edwards  
Fire Alarm Operator Diane Nicholson

#### **Group Four**

Captain/EMT Kent Farrenkopf  
Lieutenant/EMT-P Brian Coughlan  
F.F. /OIC/ EMT-P Eric Diamond  
Fire Fighter/EMT Leonard Kalbach  
Fire Fighter/EMT George Romme  
Fire Fighter/EMT-P Steven Currey  
Fire Fighter/EMT-P Shawn Piche  
Fire Alarm Operator Iris McInally

## **Emergency Operations**

In calendar year 2008 your Fire Department responded to 3746 calls for emergency services. Sixty-nine percent of our call volume is for emergency medical care of the sick and injured. All of our Fire Fighters are cross trained as either Emergency Medical Technicians or Paramedics and are on duty twenty four hours a day, three hundred and sixty five days a year ready to respond to your emergency calls for assistance.

| <b>Total Calls for Emergency Service</b>                          | <b>3746</b> |
|---|-------------|
| Fires (Building, Vehicle, Brush)                                  | 74          |
| Overpressure/Rupture (Boiler Problems)                            | 2           |
| Emergency Medical (Transports, Assists, Motor Vehicle Accidents)  | 2573        |
| Hazardous Condition (Electrical Problems, Fuel Spills, Gas Leaks) | 193         |
| Service Calls (Mutual Aid, Water Problems, Lockouts)              | 397         |
| Good Intent Calls (Steam for Smoke, Authorized Burning)           | 179         |
| False Calls (False Alarms, System Malfunctions)                   | 317         |
| Severe Weather (Lightning Strikes, Severe Weather Incidents)      | 3           |
| Special Incidents (Otherwise Unlisted)                            | 8           |

### **Calls by Village**

|                    |     |                |      |
|--------------------|-----|----------------|------|
| North Harwich      | 127 | South Harwich  | 177  |
| East Harwich       | 833 | West Harwich   | 392  |
| Pleasant Lake      | 623 | Harwich Center | 1055 |
| Harwich Port       | 421 | Route 6        | 13   |
| Mutual Aid (Given) | 105 |                |      |

### **Mutual Aid Totals**

|       |     |          |     |
|-------|-----|----------|-----|
| Given | 105 | Received | 124 |
|-------|-----|----------|-----|

### **Mutual Aid by Town**

| <u>Given</u> |    | <u>Received</u> |    |
|--------------|----|-----------------|----|
| Brewster     | 30 | Brewster        | 33 |
| Chatham      | 13 | Chatham         | 33 |
| Dennis       | 42 | Dennis          | 51 |
| Eastham      | 4  | Eastham         | 2  |
| Orleans      | 12 | Orleans         | 4  |
| Yarmouth     | 1  | Yarmouth        | 1  |
| Hyannis      | 1  |                 |    |
| Provincetown | 2  |                 |    |

### **Fire Suppression**

Thanks to the receipt of a \$53,903 FY07 Assistance to Firefighters Grant from the Department of Homeland Security our Harwich Firefighters received a significant amount of training in calendar year 2008. Under the coordina-

tion of our Training Officer Captain Joseph Mayo, Sylvester Consultants was hired and conducted classes in the handling of Hazardous Material Emergencies. This Operational Level training was conducted in January and February and consisted of both classroom and practical sessions. In addition, Rapid Intervention Team (RIT) training was conducted in March and April. This extensive and physically demanding program teaches Fire Fighters techniques in self-rescue and the rescue of others under fire conditions. Classroom sessions were conducted at Fire Headquarters and practical sessions were staged in various structures within the Town of Harwich. Training culminated in October at the Barnstable Fire Training Academy burn building allowing participants to test their skills under live fire conditions.

In August of 2008 the Harwich Fire Department received news that we had been awarded a second Assistance to Fire Fighter Grant totaling \$78,000. This grant was written by our newly promoted Lt. David LeBlanc and reviewed by Phillip Burt of the Barnstable County Resource Development Office. This money will be used to outfit our Fire Fighters with new fire fighting protective clothing and portable radios to improve fire ground communications and Fire Fighter safety.

### **Emergency Medical Services (EMS)**

The Harwich Fire Department has made dramatic improvements this year in our EMS operations. On July 1<sup>st</sup> Fire Fighter Robert K. Sanders took over the responsibilities as the Harwich Fire Department's EMS Officer. Rob is a 22-year veteran of the Harwich Fire Department and holds numerous instructor certifications. Rob also served proudly as a Paramedic in the United States Air Force prior to joining the Harwich Fire Department. As the EMS Officer, Paramedic Sanders works under the direction of the Chief of Department on all EMS issues. The EMS Officer also serves as the alternate designated Infectious Disease Control Officer and represents the Harwich Fire Department at local, county, regional and state level meetings. The EMS Officer is also responsible for EMS supplies, equipment, training, our quality assurance / quality improvement program and report review as required under MGL 105 CMR 170.

A second major improvement, thanks to citizen support at last May's Annual Town Meeting, is the purchase and installation of the AMBUPRO patient records and reporting system. This system consists of mobile laptop computers in our 3-Advanced Life Support (ALS) certified ambulances and 2-ALS engines. This system not only improves the delivery of patient care but is an important tool in our quality assurance / quality improvement program, a requirement of our ALS licensure. I would like to thank Fire Fighter Paramedic Scott Tyldesley for his assistance in implementing this valuable program.

Injury prevention is another key component in the mission of the Harwich Fire Department. According to the Center for Disease Control, motor vehicle injuries are the leading cause of death among children in the U.S., but many of these deaths can be prevented. Placing children in age-and size-appropriate car seats and booster seats reduces serious and fatal injuries by more than half. The Harwich Police and Fire Departments continue to join forces in offering car seat safety checks by appointment. FF/EMT-P Leighanne Deering, Officer Aram Goshgarian and Officer Paul Boorack are to be commended for their commitment to this service. We would also like to thank Cape Codders to End Driving Deaths amoung Youth (Cape Cod EDDY) for their financial assistance in this very valuable program.

The Harwich Fire Department will continue its efforts to obtain the Commonwealth's approval of our Cape-wide "Primary Service Zone Plan". Two years ago the Massachusetts Office of Emergency Medical Services asked each city and town in the Commonwealth to submit an individual plan on providing Emergency Medical Services. Our coalition, under the leadership of Cape and Islands EMS with the approval of the Barnstable County Chiefs Association, submitted a regional plan that focuses on the sharing of resources and is based on the existing Barnstable County Mutual Aid Plan. The Primary Service Zone plan establishes a more formal local EMS delivery planning process and makes optimal use of available EMS resources. Although our Regional Plan has met some resistance at the State level, we are continuing our efforts with the Office of Emergency Medical Services to have our regional plan approved. We would like to thank the staff at the S.E. Massachusetts Region Council Office, their Director Fred Fowler and the Council members for their support and understanding in our efforts to gain approval of our Regional plan.

The Harwich Fire Department continues its partnerships with Cape and Islands Emergency Medical Services, Cape Cod Health Care, and the Barnstable County Sheriff's Communications Center in our delivery of pre-hospital emergency care. We would like to thank our Medical Director, Cape Cod Hospital Emergency Room Physician Jeff Herbst, for his guidance over the last year. We would also like to thank Cape and Islands Emergency Medical Services Executive Director Alden Cooke for his assistance.

## **Fire Prevention**

This has been a challenging year for the Fire Prevention office of the Harwich Fire Department. An unfortunate illness has sidelined our dedicated and courageous Inspector creating a challenge in meeting the demands of the public. True to the spirit and tradition of the fire service, many individuals and Departments have offered their assistance and those who did, have a new

appreciation of the technical expertise required to fulfill this very important position. I would like to thank Deputy Clarke, Susan Pires, Fire Fighters Romme, Young, and Mabile, and the executive board of Local 2124 for their assistance in fulfilling our fire prevention mission. Special thanks to Captain/Inspector Roy Eldredge of the Chatham Fire Department for sharing with us his knowledge and expertise during our Inspector's absence.

In an era focused on energy conservation, Fire Prevention is faced with the challenge of keeping up to date with new advancements in heating equipment, building construction, and technological changes in fire/CO detection and extinguishment systems. This year we found ourselves dealing with a variety of new fire prevention issues including the storage of cryogenic gases, multi-purpose detection and suppression systems and the manufacturing of alternative fuels. The industry does a great job in researching and testing new technologies prior to public availability but often problems are not discovered until equipment is installed and the human factor is added. A key component in any Fire Department's prevention program is to prevent fires and associated injuries before they happen. Having a well-educated staff that is knowledgeable in the latest advancements that come under the Fire Department's inspectional authority is the key to saving lives and reducing property loss.

The Harwich Fire Department's prevention program under the direction of Captain Robert W. Johnson continues to work towards the goal of reducing the frequency of fires through education, inspection and enforcement. In addition to conducting inspections Captain Johnson also serves as Harwich's Right to Know and Hazardous Materials Coordinator as well as Incident Safety Officer at large-scale emergency incidents. Captain Robert W. Johnson continues to inspire us all demonstrating his commitment to the Harwich Fire Department and the community he serves under the most difficult of circumstances.

The following is a partial list of activities conducted by the Fire Prevention Division in 2008.

|                   | Number | Receipts |
|-------------------|--------|----------|
| Inspections       | 425    | \$23,830 |
| Permits Issued    | 177    | \$ 5,545 |
| Copies of Reports | 34     | \$ 199   |
| Total             | 636    | \$29,574 |

## **Facilities**

Construction is well underway in combining the new Police facility with the present Fire Headquarters. The joining of the facilities is a significant task requiring a true spirit of cooperation. We appreciate the support of the citi-

zens in this project and would like to thank Chairman Ray Jefferson and his committee for all their efforts. Deputy Fire Chief Norman M. Clarke, Jr. has served on the Police Department Building Committee since its inception and we greatly appreciate the committee allowing him to bring forward the concerns of the employees who will be occupying the facility. We look forward to the completion of this project and to working with the members of the Harwich Police Department.

Station II in East Harwich is 33 years old. This station is quite active due to its strategic location and the significant growth in the East Harwich area. We will be seeking funds this year to replace the existing heating system due to several mechanical failures that have occurred over the last year. We continue to look into the possibility of sharing this facility with our surrounding communities in an effort to obtain appropriate staffing levels and improve operations. We have participated in introductory discussions with the Town of Brewster this year and have identified several areas that must be clarified before any talks resume. We will actively continue to explore regionalization options and will work to expand dialogue with other communities. We also look forward with great interest at the potential role East Harwich Station #2 will play in the development of the East Harwich Center Initiative.

## **Communication**

A key component of the new facility will be the combined Police/Fire dispatch center. As directed by the Board of Selectmen, we are moving forward with great progress on the combined dispatch facility. Present Police and Fire Dispatchers have been going through months of training, learning the different facets of each Department's operation. The completion of the new dispatch center is the first priority of the present construction project. Once constructed, the dispatch center will be under the direction of Deputy Chief Norman Clarke. I would like to thank Police Chief William Mason, the Unions representing both Police and Fire and Deputy Clarke for their ongoing efforts to bring this project to fruition. I would also like to commend the present Police and Fire Dispatchers for their professionalism, cooperation and understanding as we transition through this groundbreaking project.

## **Summary**

Lt. Dan Spencer retired after 30+ years of service with the Harwich Fire Department. Prior to his career with Harwich, Lt. Spencer was an auxiliary member of the Quincy Fire Department and served our country as a member of the United States Marine Corps. His ancillary duties while with Harwich Fire included serving on the safety committee at Cape Cod Regional Technical School and liaison to Harwich's Council on Aging. Lieutenant Spencer was awarded Cape and Islands EMS EMT of the Year for 2008. This prestigious

award is granted to one EMT each year who exhibits exceptional professionalism and leadership while performing their duties. He was also active as an instructor at the Barnstable County Fire Training Academy. Lt. Spencer's last shift as Lieutenant of Group 2 was Sunday June 29th. We wish Danny and his wife Chris all the best and many years of health and happiness.

As a result of the vacancy created by Lt. Spencer, Fire Fighter David LeBlanc was promoted to the rank of Lieutenant. Lt. LeBlanc started his career with the Harwich Fire Department over 15 years ago as a Fire Alarm Operator. In 2000 he left the Fire Alarm division and was appointed FF/EMT. His ancillary duties include fire investigations, communications and IT support. The vacancy created by this promotion allowed us to welcome our newest member of the department, Fire Fighter/EMT Joseph Rego III. Joe joins us after serving 3 years full-time with the Nantucket Fire Department. Fire Fighter Rego holds a bachelor's degree in fire science from Anna Maria College and successfully completed the Massachusetts Fire Academy recruit-training program.

Thanks to the generosity of voters at last May's Annual Town Meeting, the Harwich Fire Department implemented year one of a multi year project to update our protective breathing apparatus. This article request was necessitated due to the fact that our present breathing apparatus did not meet current National Fire Protection Association standards. Besides meeting the new safety standards, these air-pacs are much lighter in weight improving Fire Fighter mobility and fatigue while working under fire conditions. I would like to thank Fire Fighter Paramedic Josh Ford for his assistance in implementing this project.

Also this year Harwich Division of Highway and Maintenance took over the responsibilities of maintaining Harwich Fire Department's apparatus. Centralized maintenance was one of the recommendations put forth by the Operations Review Task Force. I would like to thank our Town Administrator James Merriam and Highway Director Lincoln Hooper for coordinating this transition. Charlie Tuominen and his staff have done a wonderful job providing exceptional service in meeting the mechanical needs of our department.

On May 14, 2008, the capabilities of the Harwich Fire Department were put to the test in the handling of a Tier-2 HAZMAT incident. Just three months after the completion of our HAZMAT training the Harwich Fire Department received a call for a gasoline tanker rollover. Thankfully the tanker was actually carrying fuel oil instead of gasoline. However, to complicate the incident a pick-up truck with an injured occupant was pinned underneath the leaking trailer. Our Fire Fighters were faced with the challenge of controlling two separate active leaks from a trailer carrying 10,500 gallons of

product while attempting to extricate and treat the injured victim. Initial actions taken by Harwich's Fire, Police and Highway Departments were a true example of interagency cooperation and professionalism of all employees involved. In addition, offers of citizen assistance from the Thacher family were received during the initial stages of the event. The incident required significant mutual aid from surrounding communities and a response from the Commonwealth of Massachusetts HAZMAT Team, Incident Support Unit and Rehab Unit. The accident turned into a prolonged event and involved multiple State and Local agencies. Fortunately, due to the training received, pre-established mutual aid agreements and assistance from Eastham's Deputy Chief Mark Foley of the Regional Planning Committee Incident Management Team, the incident objectives were met with only minor obstacles. In conclusion it was determined that less than 10% of the product was lost, the victim was successfully extricated and treated, plus the environmental impact was kept to a minimum. My thanks to all involved in a job well done.

For those who are not aware, the Harwich Fire Department launched a new website this year, [www.harwichfire.com/](http://www.harwichfire.com/) This informative website, designed and maintained by our own FF/Paramedic Thomas Gould and financially supported by the Harwich Fire Association, provides great insight into the daily operations of our department. In addition we would like to thank Harwich Port resident and professional news photographer Jake O'Callaghan for providing the action shots posted on the site. The website is updated regularly and provides photos, news, related links, and information on CPR classes. Please take the time to explore this excellent and informative site.

The Harwich Fire Department continues to provide the very best service possible with the resources provided. This would not be possible without the cooperation and input from a very dedicated and committed Fire Department staff. Unfortunately it is becoming more and more difficult to maintain our present level of service. As recommended by the National Fire Protection Association, the Harwich Fire Department evaluates our level of service, deployment delivery, and response time objectives on an annual basis. A recent review of our response times compared with nationally recognized fire and EMS standards show we have some areas of concern. I assure the public that we run a very efficient operation and would only request additional funding if absolutely necessary. We will keep the public updated on a regular basis as to our Department's capabilities and concerns during these difficult financial times. It is our goal to provide accurate information so that informed decisions can be made and we look to the citizens for guidance as to the level of service they expect from the Harwich Fire Department.

In closing I would like to thank all the members and staff of the Harwich Fire Department for their support. Our firefighters are committed to providing the very best in emergency services for our community with the highest degrees of professionalism, caring, compassion, and excellence. We appreciate the support of our Board of Selectmen, the Town Administrator and the citizens we serve. I would also like to thank our fellow employees in other Town Departments; through their spirit of cooperation we continue to have one of the finest communities on Cape Cod.

Respectfully Submitted,

William L. Flynn Jr.  
*Fire Chief*

# *Report of the* **Harwich Police Department**

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To the Honorable Board of Selectmen and Citizens of the Town of Harwich, as the Chief of Police, I am pleased to submit the Annual Report of the Harwich Police Department for the year 2008 and recognize the personnel who provided professional public safety and law enforcement services to our community.

## **PERSONNEL** (December 31, 2008)

### **ADMINISTRATION**

Chief William A. Mason

Karen F. Young, Administrative Secretary

### **FULL TIME SWORN PERSONNEL**

Lieutenant Barry Mitchell, Operations Division

Lieutenant Tom Gagnon, Support Division

Sergeant David J. Jacek

Sergeant Richard Campbell

Sergeant Kevin M. Considine

Officer John E. Warren

Officer William M. Shelley

Officer Robert D. Hadfield

Officer Robert F. Horgan

Officer T. Paul Ulrich

Officer Aram V. Goshgarian

Officer Paul B. Boorack

Detective Marc W. Harris

Officer Derek Dutra

Officer Mark T. Holmes

Officer Peter P. Petell

Officer Brian Cranshaw

Sergeant Christopher J. Kender

Sergeant John F. Sullivan, Jr.

Sergeant Adam E. Hutton

Officer Jon Mitchell

Officer Jeffrey F. Davis

Detective Robert C. Brackett

Detective Michael E. Porter

Officer Neil A. Nolan

Officer Thomas D. Clarke

Officer Joseph F. Labelle

Officer Richard E. Buttrick

Officer Eric J. Geake

Officer Keith T. Kannally

Officer Amy R. Walinski

Officer James Connery

### **SPECIAL OFFICER - ANIMAL CONTROL**

John J. Burns

### **COMMUNICATIONS**

Dispatcher Amy L. Brouillette

Dispatcher Amy Handel

On-Call Dispatcher Erin Hemeon

Dispatcher Julie L. Mei

Dispatcher Michael Eldredge

## POLICE RECORDS

Donna I. Tavano, Principal Clerk - Records and Elder Affairs Liaison  
Stephen Cody, Principal Clerk – Firearms Licenses and Records

## SPECIAL OFFICERS

John F. Sullivan, Sr.  
David R. Brouillette  
Lynda J. Brogden-Burns

Robert E. Currie  
Keith E. Lincoln

## POLICE CHAPLAINS

Reverend Jim David  
The Very Reverend Malcolm McDowell

## POLICE MATRONS

Cheryl Malone  
Karen Shores

Beverly A. Murphy  
Patricia Scarnici

## Understanding Police Officer Compensation

There has been and continues to be some confusion about police officer compensation as indicated in recent editorials, articles, and comments that have been made. Total police officer compensation derives from a variety of sources including taxes, grants, and private companies. Base pay, benefits, and the majority of overtime expenses are included in the annual Police or General Town budgets which are predominantly funded by local and State tax revenues. A minor portion of the overtime worked is funded by various grants obtained by the Police Department predominantly in the areas of community policing, specialized traffic enforcement, and homeland security.

The vast majority of police “details” are funded by private corporations or contractors. In addition, several large scale public events such as road races, festivals, sporting events, and parades require additional police personnel and resources. These assignments, **which are worked by officers in addition to their regular shifts and responsibilities**, are necessary for traffic direction, road closures, crowd control, and area security. **It is important to understand that grants and private funding, not local tax dollars, pay for these additional hours worked.** Grant paid overtime and/or private details may comprise up to 20% or more of an officer’s total wage compensation.

Each detail worked is assessed a 10% Administrative Fee which goes directly to the Town’s General Fund to cover billing and scheduling administrative costs. When a police cruiser is necessary at a detail location, a separate fee is charged for that vehicle which also goes to the General Fund.

The majority of overtime worked by officers is to meet minimum staffing needs necessary to address calls for service and sector coverage. Officers are

often required to work sixteen (16) hour shifts or be ordered-in on days off from home to meet these basic public safety staffing needs. Overtime and detail compensation, regardless of funding source, is **not** included or calculated towards eventual retirement benefits.

## **CRIMINAL ACTIVITY REPORTED**

(January 1 through December 31, 2008)

## **Part One Offenses**

| <b>Code</b>  | <b>Category</b> | <b>2005</b>   | <b>2006</b>   | <b>2007</b>   | <b>2008</b>   |
|--|-----------------|---------------|---------------|---------------|---------------|
| 001  | Homicide        | 0             | 0             | 0             | 0             |
| 002  | Rape            | 3             | 3             | 4             | 3             |
| 003  | Robbery         | 0             | 3             | 2             | 3             |
| 004  | Assault         | 71            | 101           | 60            | 76            |
| 005  | Burglary        | 84            | 110           | 171           | 190           |
| 006  | Larceny         | 287           | 233           | 141           | 157           |
| 007  | Auto Theft      | 16            | 17            | 1             | 7             |
| 008  | Arson           | 1             | 2             | 2             | 3             |
| <b>Total:</b>  |                 | <b>462</b>    | <b>469</b>    | <b>381</b>    | <b>439</b>    |
| <b>TAKEN INTO CUSTODY</b>                              |                 | <b>2005</b>   | <b>2006</b>   | <b>2007</b>   | <b>2008</b>   |
| Arrests, Protective Custody                            |                 | 359           | 308           | 204           | 314           |
| Arrest Summons *                                       |                 |               | 228           | 199           | 227           |
| ( * Data on this category not collected prior to 2006) |                 |               |               |               |               |
| <b>Total:</b>  |                 |               | <b>536</b>    | <b>403</b>    | <b>541</b>    |
| <b>Total Calls for Service</b>                         |                 | <b>14,472</b> | <b>13,544</b> | <b>16,118</b> | <b>20,774</b> |

As Chief, I have been privileged to work with an excellent staff that takes pride in its service to the community of Harwich. I would like to take this opportunity to recognize and thank Lieutenant Tom Gagnon, Detective Robert Brackett, and Records Specialist Donna Tavano for their assistance and contributions to this Annual Report.

I continue to have the pleasure of meeting and working with several citizen groups, civic organizations, churches, and other Town departments. Their support and assistance has been invaluable in helping me understand the needs of the community and developing priorities to meet expectations in a cooperative partnership.

## **Personnel**

In 2008, two long-time members of the Harwich Police Department retired. On behalf of the Department I would like to take this opportunity to wish each of these individuals the best in their retirements and thank them for their years of dedicated service to the citizens of Harwich. Sergeant Richard Sayers retired on June 14<sup>th</sup> after 20 years of service and along with his wife Barbara, have

moved to Florida. Detective Lee Culver retired on September 6<sup>th</sup> after 28 years of service. He is still serving the town in a part-time position as emergency preparedness manager. These vacancies were filled by Officers Brian Cranshaw and James Connery after an extensive selection process.

Two replacement dispatchers were hired to fill vacancies. Dispatcher Amy Handel came to Harwich from Eastham and Wellfleet where she held part-time dispatcher positions. The Department was pleased to welcome back former police officer Mike Eldredge who filled the second public safety communications vacancy. All of the police dispatchers and fire alarm operators have been involved in extensive cross training to assume their new positions as Emergency Telecommunications Dispatchers when the joint Public Safety Communications Center is scheduled to open in the spring of 2009.

A promotional process for sergeant was completed to fill the vacancy created by Sergeant Richard Sayer's retirement. The competition for this vacancy was very strong. Several well qualified candidates received high scores making the decision extremely difficult. Officer Adam Hutton was selected for this promotion. He assumed his new duties effective September 22, 2008 as a sergeant assigned to Patrol. School Resource Officer Marc Harris was assigned as a detective to fill the position vacated by the retirement of Detective Culver.

In addition to vacant positions, academy training of new officers, job related injuries, and extended serious illnesses of Department staff resulted in the functional loss of three (3) full time equivalent (FTE) employees that made maintaining minimum staffing levels very difficult. Personnel were often required to work sixteen (16) hour shifts multiple times in the same week to sustain basic minimum coverage. I would like to take this opportunity to thank and commend the officers and sergeants for their dedication, personal sacrifice, and professionalism in filling the necessary positions under these difficult conditions. Throughout the year, **the Police Department remained dedicated to provide the highest level of quality public safety services possible with the resources that are authorized in an efficient and effective manner.**

## Calls for Service

As indicated above, total calls for service increased 29% in 2008 from 16,118 in 2007 to 20,774. Over the last two years, the Department has experienced an overall increase of 53% (13,544 to 20,774). There has been some question on what constitutes a call for police service. Basically, a call for service is any action or event requiring the presence of a police officer. A call for service can be something as simple as a parking complaint or business check during the night, or as serious as a domestic violence response, armed

robbery, drug investigation, or homicide. They are not counted by the number of officers or amount of time expended to address the issue.

For example, when an officer is dispatched to a parking complaint and issues a parking ticket to the violator, this is counted as one call for service. It involves one officer for approximately ten minutes. Similarly a traffic stop made for a speeding vehicle is also counted as one call for service; however, three officers responding to a fatal traffic crash involving four vehicles in a major intersection; this also counts for one call for service even though they may be on scene for over two hours conducting the initial investigation and an additional 40 hours necessary to complete the technical reconstruction investigation.

Here are some other events responded to by Harwich Police officers and detectives. A police detective and several uniform officers are involved in a lengthy narcotics investigation involving months of surveillance, undercover contacts, collection of evidence, search and arrest warrant executions, which result in five arrests, the recovery of a large quantity of illegal drugs, thousands of dollars in cash, forfeiture of property, and several days of trial. This counts as one (1) call for service.

Three police officers are called to the location of a domestic fight where the victim is seriously injured. The initial investigation takes over two hours to collecting evidence, photographing the scene, and interviewing witnesses. The victim is interviewed by an officer at Cape Cod Hospital while another officer arrests, books, processes, and incarcerates the suspect. Temporary restraining orders are completed and served. Written reports regarding the incident are completed. The court officer completes the process and files the case for prosecution. All of the involved officers are witnesses in a subsequent one day trial. All of this counts as one (1) call for service.

A local business owner requests that a suspicious vehicle in the parking lot be checked due to the recent passing of counterfeit twenty dollar bills. The officer responds and determines that the occupant of the vehicle is waiting for his spouse to meet him there to go shopping. No report is written and the officer clears the scene in less than five minutes. This counts as one (1) call for service. The investigation, arrest, and prosecution of the two individuals identified as actually passing the counterfeit bills took well over 40 staff hours and counted as one (1) call for service.

There are many activities conducted by the Harwich Police Department that do not count as calls for service including requests for copies of records, telephone calls for information that do not generate the dispatching of a police officer, firearms licensing, citizens asking directions from a police officer, and other general patrol duties. Calls for service are just one indicator of service

demands upon the Police Department. It is also important to look at the severity of events being responded to. In 2008, there was a significant increase in the number and severity of criminal activity (15%) and arrests (34%) including those of a violent nature such as an armed street robbery, car jacking, drive-by shooting, assaults with weapons, and domestic assaults.

## **Seasonal Variations for Public Safety Services**

It is a popular belief that there are extreme variations in demands for public safety and law enforcement services May through September as compared to the remaining months. Over the past eight years, this has not been the experience of police departments on the Cape including Harwich. Summers bring an increase of calls naturally associated with visitors and large crowds not familiar with the area such as traffic congestion, speeding vehicle complaints, lost children, traffic crashes, loud parties, noise disturbances, shoplifting, off-road vehicle enforcement, fireworks complaints, and alcohol related vehicle operation.

The more serious criminal activities such as burglaries, aggravated robberies, sexual assaults, domestic violence, thefts, arson, property destruction, and drug investigations remain consistent year-round. February, March, and April have been historically high demand months for more serious police responses that necessitate greater amounts of staff time to report and investigate. Vacated seasonal homes, businesses, and property become more of a target for criminal behavior than when occupied. Staffing needs have to be carefully evaluated to provide the most efficient deployment of available resources to meet year-round demands for professional public safety services.

## **Increasing Efficiency through Regionalization Efforts**

The Harwich Police Department has maintained a strong working relationship with surrounding towns and the Cape Cod Region. This has become even more important as calls for service, crime rates, and violence continue to increase not only in Harwich but also throughout the Cape and Commonwealth. Regionalization has been a frequent topic of conversation and media attention especially with the economic issues affecting every aspect of service delivery; however, **the Police Department has been actively developing and implementing regional efforts for the past eight years that economically benefit our citizens and enhances the professional delivery of public safety services while maintaining local control.** The following list indicates some of the current regional efforts some of which were initiated by the Harwich Police Department:

1. *Cape Cod Regional Law Enforcement Council* provides the following -
  - A. Regional advanced training including nationally recognized courses at a fraction of the cost

- B. Regional Crash Reconstruction Team (serious injury, fatal, public vehicles, technical and scientific investigation)
  - C. Intergovernmental Agreement regarding sharing of equipment and personnel
  - D. Regional Tactical Response Team (SWAT)
  - E. Regional Computer Crime Investigation Team (specialized training, information sharing, etc.)
  - F. Shared IMC Master Computer Files Information System with a common hub network
  - G. Mutual aid response protocols
  - H. Regional School Resource Officer Association (specialized training, information sharing, etc.)
  - I. Tactical First Response Instructor and Officer In-Services Training.
2. Cape and Islands Drug Task Force (narcotics enforcement - MSP and local departments co-op)
  3. Plymouth County Police Academy (covers the Cape and Islands) -
    - A. Basic Recruit Training Academy
    - B. Annual In-Service Training
    - C. First Responder Training
  4. Regionalized Police Officer Recruiting, Application, and Testing Program with the Towns of Harwich, Dennis, Brewster, Orleans, Chatham, and Mashpee.
  5. Harwich Police Firearms Range shared with Chatham P.D.; United States Coast Guard, and Town of Harwich residents.
  6. Regional Emergency Shelters (at Cape Cod Regional Technical High School for this area).
  7. Barnstable County Sheriff's Department - Crime Scene Investigations (process crime scenes)
  8. Barnstable County Sheriff's Department - K-9 Unit/Drug Dogs
  9. Regional Emergency Management Planning Group
  10. Long Pond Enforcement Program (Brewster and Harwich Police Departments)
  11. Barnstable County Reverse 911 Emergency Telephone Notification System (back-up to the Water Department's system)
  12. Barnstable County Criminal Intelligence/Information Sharing Network

In the following section, regionalized narcotics and drug enforcement will be discussed as an example of how these efforts have directly benefitted our community.

## Narcotic and Drug Enforcement

This past year has brought significant changes to the Town of Harwich as it pertains to the investigation of narcotics offenses. The Harwich Police Department has always considered the investigation of narcotics offenses to be of vital concern to the quality of life in our community. Over the past several years there has been a substantial increase in reported property crimes in the Town of Harwich being committed by those who are addicted to or otherwise dependent upon illegal narcotics. This activity is the result of the addictive nature of the narcotics coupled with the high cost of sustaining this addiction. It is not uncommon for a person suffering from an addiction to heroin to spend \$200-\$300 dollars a day to support this condition. Nationwide, studies have shown that those who are trying to support an addiction to illegal narcotics commit 80 percent of property crimes.

The statistics and experience of the Harwich Police Department reveal that this is an accurate assessment as it pertains to our community. The most common types of crimes that are committed in our community by those who are addicted to or otherwise dependant upon illegal narcotics include: larceny, residential and commercial burglaries, thefts from motor vehicles, credit card fraud, and shoplifting. Most commonly we see items such as jewelry, laptop computers, I-Pods, GPS units and cell phones stolen from residences, businesses and motor vehicles. These items are small, popular, and easily sold for cash or traded for narcotics. In addition, while seeking these items they are always on the lookout for checkbooks, wallets, or anything that might contain cash, a credit and/or ATM card. Regardless if you are a direct victim of a crime or not, we all pay for this illegal activity through higher insurance premiums, interest rates on credit cards, and increased cost of merchandise to cover losses.

Reports of these crimes to the Harwich Police Department have increased from 250 incidents in 2004 to a high of 405 incidents in 2007. There also seems to be a trend over the past few years in the number of reports of property crimes in relation to the number of arrests for drug offenses. For example, from the years 2004-2006 the numbers of drug arrests were consistent while the number of reported property crimes steadily increased. In 2007, due to staffing shortages in the Detective Division, the number of proactive narcotics cases decreased, which significantly reduced the number of drug arrests. This resulted in a dramatic spike in property crimes. Reports of these incidents went from 308 in 2006 to 405 reported incidents in 2007, a 24% increase.

Due to the number of complex and serious crimes occurring in Harwich, School Resource Officer Marc Harris was reassigned as a detective in the Investigations Unit to address the increasing need for criminal case manage-

ment and follow-up. As a result of the staffing modifications the Department was able to designate one Detective to investigate narcotics offenses on a full-time basis to take a pro-active approach to narcotics investigations. This redeployment of existing personnel will have a positive long-term impact on criminal case investigations, prosecution of offenders, and quality of life issues in the Town of Harwich.

Over the past several years it has become apparent on Cape Cod that crime does not respect Town boundaries. It has been proven that crimes being committed in one town are not isolated to that town and that many times several towns are being victimized by the same suspect/s. This also holds true for those involved in the distribution of narcotics. Because of the regional nature of narcotics investigations on Cape Cod, the Harwich Police have maintained a strong relationship with the Cape Cod Task Force. The Cape Cod Task Force is comprised of local, state and federal law enforcement officers under the control of the District Attorney's office. The Cape Cod Task Force is responsible for working with the local police agencies in conducting street level narcotics investigations on Cape Cod and the Islands. The Harwich Police Department Narcotics Detective is assigned to work full time with the Cape Cod Task Force. This assignment results in additional resources trained and experienced in narcotics investigations becoming available to our department to assist in narcotics investigations. This cooperative regional effort is at no additional cost to the Town of Harwich and saves the Department in overtime invested in narcotics investigations.

During 2008 there have been several narcotics cases that illustrate the benefits of having a dedicated narcotics detective. In March, detectives were able to identify two Harwich residents who were responsible for the distribution of significant amounts of heroin throughout the Harwich, Chatham, Brewster and Orleans areas. Detectives were able to make several undercover purchases of heroin from these individuals and invest the time into conducting surveillances to identify where they were obtaining the heroin for resale. Detectives were able to subsequently arrest these two individuals after returning to Harwich from meeting their source of supply. This arrest not only resulted in the seizure of a large quantity of heroin and a motor vehicle but also helped to identify an individual in Hyannis, Ma who was a major supplier of heroin to the mid-cape area. A further investigation resulted in detectives being able to make several undercover purchases of heroin from this individual. Subsequently a search warrant was executed at the residence of this individual, which resulted in the seizure of trafficking amounts of heroin and a sawed-off shotgun.

In May, detectives were able to arrest two individuals from Falmouth after they delivered a quantity of oxycodone to a residence in Harwich. These indi-

viduals were responsible for delivering quantities of oxycodone all over Cape Cod and supplying many residents of Harwich. Another case in May came as a result of an investigation into an individual who had been responsible for dealing quantities of cocaine to residents in Harwich, Brewster and Dennis. This individual had been suspected of dealing narcotics for years. This suspect was arrested on Route 6 in Yarmouth after Detectives conducted a surveillance of this individual as he traveled to Boston for purposes of purchasing a quantity of drugs for resale on the Cape. A subsequent motor vehicle stop on the vehicle being operated by this individual resulted in the seizure of trafficking amounts of cocaine as well as several pounds of marijuana. Detectives were also able to identify several local residents who were responsible for the distribution of cocaine in Harwich. In the continuing investigation, detectives identified an individual in Hyannis, Ma who was responsible for supplying these individuals with the cocaine. One Harwich resident was arrested in Yarmouth after returning from Hyannis for the purposes of purchasing cocaine. This investigation resulted in the execution of search warrants in both Harwich and Hyannis, which essentially ended this illegal enterprise.

These cases highlight how complex narcotics investigations on Cape Cod can become, as the suspects do not limit themselves to a single jurisdiction. A person who lives in Hyannis and is delivering drugs to residents of Harwich is affecting the quality of life and safety in our community. To properly investigate these cases requires time, personnel and resources that no single Department can afford. These cases would not have been possible without having a dedicated narcotics detective assigned to work with the Cape Cod Task Force.

Being proactive in narcotics investigations has also been found to benefit in the investigation of property crimes. This past August, the Town of Harwich, as well as several surrounding communities were experiencing a rash of residential burglaries where suspects were making forced entry into residences and primarily stealing jewelry. Harwich Detectives were able to solve these cases and make several arrests as a result of information obtained from on-going narcotics investigations. Those who were responsible for the burglaries were committing the crimes to support their drug dependencies. As a result of the Harwich Police being proactive in narcotics investigations many residents were able to recover precious jewelry, which could not have been replaced.

Unfortunately, there has been an increase in drug related violent crime over the past year. These crimes though, do not appear to be of the random nature of property crimes. The violent crimes that we have experienced in the past year have not only been drug related but have been between acquaintances. Detectives investigated a stabbing that resulted in serious bodily injury to a

West Harwich man. This investigation resulted in the arrest of a suspect from Yarmouth for the stabbing but also revealed that they knew each other and was drug related. An armed robbery in the parking lot of a popular Harwich Port restaurant as well as a drive by shooting at the rotary in East Harwich also appear to have been committed as a result of a drug related relationship between the suspect and victim. The investigation into the drive-by shooting in East Harwich led to a narcotics investigation in Marstons Mills, which lead to the arrest of a subject for trafficking in oxycodone. A search warrant at this subject's residence resulted in the seizure of trafficking amounts of oxycodone, \$18,000 in cash, an illegally possessed handgun, and a luxury sport utility vehicle.

Although these crimes do not appear to have been random and involve subjects who are known to each other, the recklessness of these acts is a concern. In any one of these incidents an innocent bystander could easily have fallen victim. The Harwich Police Detective Unit will continue to be proactive in the investigation of narcotics related crimes in an effort to keep our community and its residents safe and secure.

I would like to thank **Detective Robert Brackett** for his efforts and contributions to this section of the *Report of the Police Department*.

### **School Resource Officer Program**

In addition to their law enforcement responsibilities, school resource officers counsel students, instruct classes on a wide variety of law enforcement related topics, act as a resource for staff, and promote a safe atmosphere for students while in school. Over the years, these officers have established a strong working relationship with students and staff built upon mutual respect and trust. The majority of their efforts are proactive in that they obtain information and intervene **prior** to criminal activity taking place. Efforts have resulted in a significant reduction in assaults, alcohol abuse, drugs, thefts, and property damage both on and off school property.

Due to increasing demands to provide basic minimum patrol coverage and address rising public safety calls for service, significant changes were made in the School Resource Officer (SRO) Program. This is the third consecutive year that the program has had to be reduced. Effective with the 2008 – 2009 school year, Officer Jon Mitchell remained at the Cape Cod Regional Technical High School that partially funds this position, while Officer Jeff Davis was reassigned from the Harwich High and Middle Schools back to a patrol sector assignment. When shifts are above minimum staffing levels and call loads allow, Officers Davis continue his SRO activities; however, this has resulted in a net three year reduction of 80% in coverage for the Harwich schools and 53% overall in the school resource officer program. This was a very difficult but necessary decision to increase basic public safety coverage for the Town

and the citizens we serve. These officers continue to serve the youth of our community in an outstanding manner that promotes mutual respect and understanding.

## **Alternative Funding Sources**

The Harwich Police Department continued its aggressive pursuit for alternative funding sources to supplement public safety operations. 2008 again brought further Federal and Commonwealth Budget reduction in grants and outside funding sources for essential proactive crime prevention and interdiction efforts. This forces police departments to either reduce services designed to prevent rather than respond to criminal activities or increase dependence upon local revenue sources. Over the past several years, The Harwich Police Department has experienced an 83% reduction in available grant funds for proactive and preventative public safety functions; however, the Department is thankful for the grants that were successfully obtained for use in our community. Highlights of this year's grant awards include:

- \$10,000 Child Passenger Safety Equipment Grant from the Executive Office of Public Safety and Security, Highway Safety Division, that will provide child car seats to those that either cannot afford or who have outdated or dangerous seats;
- \$8,600 Traffic Enforcement Equipment Grant from the Executive Office of Public Safety and Security, Highway Safety Division, that allows overtime for seat belt compliance and operating under the influence enforcement;
- \$3,000 Equipment Grant from the Executive Office of Public Safety and Security, Highway Safety Division, that allowed the purchase of portable breath testing equipment along with assorted traffic enforcement and education related items;
- Bicycle Helmet Grant from the Executive Office of Public Safety and Security, Highway Safety Division, that provided 100 bicycle helmets for distribution to children in our community;
- \$24,384 (reduced 24% or \$7,616 from FY 2008 award) Community Policing Grant from the Executive Office of Public Safety and Security that is directly related to crime prevention efforts, bicycle patrol, ATV and motorcycle deployment, off-road vehicle enforcement, etc.;
- \$50,000 Secure Our Schools Grant from the Office of Community Oriented Policing Services, United States Department of Justice that combined with matching funds from Cape Cod Regional Technical High School provided for equipment to enhance building security and control at that facility.

Additional grants have been and will continue to be applied for when appropriate for construction and equipment costs associated with the new public safety building project. Grant administration and alternative funding options are under Lieutenant Gagnon whose efforts are appreciated especially when outside funding potentials are very limited.

### **Citizen's Police Academy**

The Harwich Police Department was pleased to report the graduation of the 13<sup>th</sup> Session of the Citizen Police Academy on Monday, November 24, 2008. The sixteen (16) class participants were instructed on subjects such as criminal law, domestic violence, drug and narcotics enforcement, O.U.I. investigations, gangs, crime scene processing, accident investigation, use of force, police administration, and probation. The course also included a ride-along in a cruiser and a firearms day. The ten week Academy met each Thursday evening with many of the classes involving "hands-on" experience in lifting fingerprints, photographing and collecting evidence, completing an accident investigation, and a firearms course. The graduates were:

|                  |                       |                |
|------------------|-----------------------|----------------|
| Harriet Cowan    | Raymond Kingston      | David Graupner |
| Carolyn Graupner | Shannon McManus       | Ruth Walicki   |
| Joyce Simonis    | Francis (Sam) Simonis | Marie Bottari  |
| Gail Nickerson   | Helen Marsden         | Janet Jansson  |
| Ann Kaplan       | Theresa Norris        | Michelle Rice  |
| Ingrid Miller    |                       |                |

The purpose of the Academy is to provide citizens with an understanding of the duties, responsibilities, and procedures related to the law enforcement profession. Under the direction of Sergeant David Jacek, the Citizen Police Academy continues to be revised and improved to include more interactive presentations which provide a better learning experience for the participants. The next session of the Academy is scheduled to start in September, 2009. Interested citizens are encouraged to contact Sergeant Jacek for further details and an application package.

### **Police Building Committee**

Over seven (7) years of dedication by the Harwich Police Building Committee came to a successful point in May 2008 when the citizens of Harwich, at the Annual Town Meeting and again at the General Election, passed funding for the new Police and Joint Public Safety Facility. A ground-breaking ceremony was held in July that was attended by over 500 community members. Several local restaurants, merchants, and citizens contributed to the success of this public event. Since the Committee submits its own Annual Report, I will not attempt to duplicate any of the information it may contain and would encourage all citizens to read it regarding the building of our Town's new

facility. I do want to take this opportunity to thank Chair Ray Jefferson, Co-Chair Norm Clarke, John Brooks, Jr., Richard Hoyer, Franco Previd, and Debra DeCosta for their dedication and long hours of work regarding this important project for our community. Citizens with questions regarding the construction of the new facility or wanting to tour the existing building are encouraged to contact a committee member or me at your earliest convenience.

As it is well known, the Police and Fire Departments are developing joint public safety dispatch in conjunction with the construction of the new police building. This has resulted in the identification of several shared spaces, redesign of operations, and further advancement of cooperation between the two departments. I would like to also thank Chief Bill Flynn, Deputy Chief Norm Clark, and the staff of both departments for working diligently and professionally on these matters of enhanced public safety services for the community we serve. The joint communications center is anticipated to be operational late spring of 2009 with the total project expected completion in September of 2009.

On behalf of the men and women of the Harwich Police Department and the community we serve, I would like to take this opportunity to thank the citizens of our Town for supporting the Police Department/Public Safety Facility building project especially during the challenging financial times that we all currently face.

I am pleased to provide the citizens of Harwich with my ninth *Annual Report* of the Police Department. This report highlights some of the major accomplishments and events over this year; however, it does not reflect all of the successes and services provided consistently by every member of this organization. It is the consistent delivery of quality services to this community and the positive partnership with the citizens of this Town that continues to be the Department's most important attribute.

In conclusion, I would like to gratefully acknowledge the support and assistance given to me by the staff of this Department. In addition, a special thanks to the *Board of Selectmen*, Finance Committee, Capital Outlay Committee, Town Administrator Jim Merriam, and his staff for their willingness to assist me over this past year. Once again, special thanks goes to Karen Young, my Administrative Secretary, for her perseverance in meeting endless deadlines, developing reports, attention to details, directing calls, and budget maintenance. If you have any questions or need additional information, please feel free to contact me at your earliest convenience.

Respectfully submitted,

William A. Mason  
*Chief of Police*

# *Report of the* **Police Headquarters Building Committee**

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Terms Indefinite

John Brooks, Jr., **Secretary**  
Norman Clarke, **Co-Chair**  
Franco Previd  
Debra DeCosta

Richard Hoyer  
G. Raymond Jefferson, **Chair**

The Committee was given its charge from the Board of Selectman in May of 2006 after presenting the Feasibility Study that was completed in 2005. All members of the Police Headquarters Preliminary Building Committee were re-appointed to the new building committee.

Accomplishments to date are as follow:

- 1.) Approved funding of \$8.75 million at Town Meeting and the Ballot box in May 2008 for the **Construction phase** of the new Police Station and Joint Dispatch Facility.
- 2.) Signed construction contract with low bidder Bufftree Building Company, Inc. 1<sup>st</sup> week in June.
- 3.) Started construction of the new facility in July.
- 4.) The building was enclosed by years end and ready for the trades to work on through the winter.
- 5.) The project is ahead of scheduled completion date of September 2009.

The Committee's goal for 2009 is to complete the new Public Safety Facility ahead of the contracted completion date, within budget and with minimal use of contingency funds.

# **ENVIRONMENT & PUBLIC WORKS**

## *Report of the* **Architectural Advisory Committee**

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The Architectural Advisory Committee acted on 26 commercial buildings, signs and site plans during the year 2008. We are trying to preserve the charm of our community and commercial buildings and signs are a large part of how our town appears. We encourage persons interested in preserving the character of the Town of Harwich to attend our meetings and consider joining the Architectural Advisory Committee.

Respectfully submitted,

Barbara Scott Josselyn  
Jonathan Blake  
Elizabeth Groves  
Kim Robbie

“The preservation of Cape Cod as Cape Cod is a vitally important subject for consideration by Cape people.”

Joseph Crosby Lincoln  
1870 - 1944

# *Report of the*

## **Assembly of Delegates**

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ASSEMBLY OF DELEGATES  
FIRST DISTRICT COURTHOUSE - ROUTE 6A  
BARNSTABLE, MA 02630  
(508) 375-6761/6762  
Fax: (508) 362-6530  
E-mail: aofd@barnstablecounty.org

### Staff

Diane C. Thompson, Clerk  
Jennie F. Morey, Assistant to Clerk

| <u>Delegates</u>      | <u>Town</u>  | <u>% Weighted Vote</u> |
|-----------------------|--------------|------------------------|
| Richard Anderson      | Bourne       | 8.43%                  |
| Ronald Bergstrom      | Chatham      | 2.98%                  |
| Mark C. Boardman      | Orleans      | 2.85%                  |
| George D. Bryant      | Provincetown | 1.54%                  |
| Raymond Gottwald      | Harwich      | 5.57%                  |
| Thomas F. Keyes       | Sandwich     | 9.06%                  |
| Marcia King           | Mashpee      | 5.83%                  |
| Thomas K. Lynch       | Barnstable   | 21.52%                 |
| Sheila V. Lyons       | Wellfleet    | 1.24%                  |
| John Ohman            | Dennis       | 7.19%                  |
| Mary Lou Petitt       | Eastham      | 2.45%                  |
| Anthony Scalese       | Brewster     | 4.54%                  |
| Fred Schilpp          | Truro        | 0.94%                  |
| Charlotte B. Striebel | Yarmouth     | 11.16%                 |
| Julia C. Taylor       | Falmouth     | 14.70%                 |

The Assembly of Delegates is the legislative branch of County Government. Each town that is located within Barnstable County is duly represented on the Assembly of Delegates with Delegates elected by the voters in each of the municipalities where they reside.

On Tuesday, November 7, 2006, fifteen Delegates were elected to serve during the Assembly of Delegates' tenth session for a two-year period. On January 3, 2007 the fifteen Delegates were sworn in by County Clerk, Scott Nickerson. Charlotte B. Striebel (Yarmouth) was elected Speaker, Raymond Gottwald (Harwich) was elected Deputy Speaker, and Diane C. Thompson, not a Delegate, was elected Clerk of the Assembly.

The legislative powers of the County are vested in the Assembly of Delegates, and except as provided in the Barnstable County Home Rule Charter, the acts of the Assembly of Delegates are required to be by ordinance.

The Assembly of Delegates holds regular meetings on the first and third Wednesday of each month at 4:00 p.m. in the Chamber of the Assembly of Delegates, First District Courthouse, Barnstable, MA. A Delegate's vote is a weighted vote based on the 2000 U. S. Decennial Census with Barnstable having the largest vote of 21.52% and Truro having the smallest vote of 0.94%.

During fiscal year 2008 the Assembly of Delegates reviewed and adopted the Board of County Commissioner's budget for fiscal year 2009. Prior to the end of fiscal year 2008, it was projected that the County would end its fiscal year balanced or that there would be a small deficit. This is due to the decrease in activity at the Registry of Deeds. The fiscal year 2009 budget was adopted based on the continued projection that revenues at the Registry of Deeds would be at a similar decreased level because of slow economic conditions in the real estate industry. The fiscal year 2009 budget reflects reductions in the budgets of County departments and also reflects decreases or the elimination of funding for grant programs based on the projection that the real estate market would remain flat.

The Assembly of Delegates approved funding for the conversion of the Gym at the old County Jail to a water testing laboratory for the County Health Department. The conversion of the gym will allow for better functionality of the County Lab. There will be capacity to increase the services that the department provides to the towns. The Court will be able to utilize a portion of the current lab area, as it needs more space. This will provide for additional compensation from the State for the increased area.

A Growth Incentive Zone (GIZ) was established in the Town of Yarmouth. The broad objective of the GIZ was to revitalize the Route 28 corridor by implementing the motel by-law, which is intended to facilitate redevelopment of existing motel properties and create new affordable housing, mixed use development such as residential/commercial, and improvement of the corridor's motel stock. There are DRI threshold changes that are intended to help facilitate motel property redevelopment in accordance with the motel 404 by-law which is modeled from examples provided by the Cape cod Commission. The Growth Incentive Zone encourages economic development.

A ground lease was executed between the County and Gosnold, Inc for property in Pocasset for the continued operation of the MICA program. The lease between the County and Gosnold, Inc. had been a short term lease. Gosnold, Inc. utilizes Building #9, a house located on County property that was one of the five doctor's residences on the Hospital property. The house

is old, and Gosnold has done significant maintenance on the house. Gosnold was granted a 25-year lease.

The County continued its funding of the Estuaries Program, which is in its sixth year. The Massachusetts Department of Environmental Policy is working with towns to establish TMDLs (total maximum daily loads) for estuaries and the mandate comes under the Federal Clean Water Act. The State has committed six million dollars to the program and the County funded an additional \$100,000, which is a matching grant from the State.

An Adjudicatory Hearing Procedure was established in accordance with the Cape Cod Commission Act for energy related Developments of Regional Impact. The Energy Facility Siting Board (EFSB) has jurisdiction over energy related appeals and it was determined that the Cape Cod Commission's record of proceedings must have an expansive record for energy-related DRIs.

Funding was authorized for the continued purpose of providing loans to residents of the County for repairing, replacing and/or upgrading residential septic systems. This was the second loan authorization granted for the septic loan program. The first was in the amount of ten million dollars in 2005. The current request was for ten million dollars. The septic loan program allows Barnstable County residents to apply for loans to repair, replace or upgrade their failed septic systems to Title 5 standards. In order to do this special legislation was passed that gave the County permission to directly loan these funds to residents through a betterment program and to issue bonds through the Water Pollution Abatement Trust. The County has been making loans of about 2.5 to 3 million dollars per year. The County administers the program through the Department of the Health & Environment. The County does not pay any interest; residents are charged 2.5% interest. The Assembly of Delegates noted that this is a valuable program and one that was too burdensome for towns to administer.

A DCPC (District of Critical Planning Concern) was created in Craigville Beach/Centerville Village, Barnstable. A DCPC (District of Critical Planning Concern) was also created in the town of Brewster.

An Ad Hoc Committee to review the County Dredge and legislative constraints within which the Dredge can operate was created. At approximately the same time, towns in Barnstable were organized by Selectman Carey Murphy, Falmouth, to address the problems towns are having regarding the limited window when a dredge can take place. Therefore, the work of each group joined together and the work is ongoing to address this problem.

Delegates serve on various Standing Committees. Each Standing Committee reviews certain components of the proposed County budget. Committees examine department budgets, review new programs, and also

look at the goals and effectiveness of each program being operated within Barnstable County.

During fiscal year 2008 there were six Standing Committees and one Ad Hoc Committee. The Standing Committees were involved with many regional issues. Below is a list of the committees and a brief description of some of the issues that the committees worked on during fiscal year 2008.

The Standing Committee on Finance, in addition to the overwhelming task of reviewing the budget, must look at every major decision rendered by the County that has financial implications. The Committee remains active throughout each year dealing with the financial issues that face Barnstable County, and with the supplemental appropriations that are required.

The Standing Committee on Natural Resources worked on growth management initiatives, draft revisions to the Regional Policy Plan, and County wastewater management issues.

The Standing Committee on Economic Affairs was involved with the County's Economic Development Council, the revenues received from the purchase of the Barnstable County license plates, and the grants that were awarded by the County from those revenues.

The Standing Committee on Public Services worked on issues relating to the conversion of the gym at the jail to a new water testing laboratory and matters relating to the existing buildings within the County complex.

The Standing Committee on Governmental Regulations reviewed and recommended the adoption of a Growth Incentive Zone in Yarmouth and the two DCPCs that were approved, one in Barnstable and one in Brewster.

The Standing Committee on Health and Human Services worked closely with the Barnstable County Human Services Advisory Council on its prioritization of human services funding needs in Barnstable County and looked at ways whereby funding could be obtained.

The Assembly of Delegates paid tribute to Dennis Fonseca, Delegate from Sandwich, who served on the Assembly of Delegates for four terms. Dennis served as Deputy Speaker and the Assembly of Delegates noted that he used his skills to effectively assist the Speaker and represent the Assembly of Delegates as needed. During each term of office he served on the Standing Committee on Finance. Dennis has a sound background and solid experience in business, and he provided effective insight and recommendations when reviewing the County's fiscal policies and expenditures. Dennis Fonseca earned the respect of his fellow Delegates because of his ability to bring balance to fiscal issues, and because of his fairness and forthrightness on all County issues.

## *Report of the* **Bikeways Committee**

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The Bikeways Committee continues with great assistance from DPW to maintain the Harwich section of the Old Colony Rail Trail as well as addressing the safety and experience of cycling the Cape Cod Rail Trail and all byways in town.

This year's Bike Rodeo was held on June 7<sup>th</sup> at the community center for kids in grades K-4. Although participation was off from previous events, this year's turnout was good and enthusiastically attended. Thanks go to the police and fire departments for their essential work on the event.

CPA or traffic mitigation funds (Chapter 90) requests were submitted to the CPC and funds for a traffic warning light system to be installed at the Great Western Road crossing were approved at town meeting. We await a determination on the legal use of CPA funds in this regard. There is widespread support for this project from Highways and Maintenance, the Police and Fire Departments, and from many concerned citizens. We have been very lucky not to have had serious accidents at these crossings. Of six crossings identified as potentially dangerous, Great Western Road's was prioritized.

Remember, at all crossings STOP LOOK and LISTEN.

This year Harwich will pursue designation from the League of American Bicyclists as a Bike Friendly Community. The elements of such a designation not only serve as a guide to a better cycling community, but also serve to give families comfort participating in cycling in a safe town as well as promoting Harwich as a destination spot in the cycling world.

In 2007, the Friends of Harwich Bikeways was created to give those who use and appreciate cycling in Harwich an avenue to become involved in the future of this great resource. Friends pick up litter, assist other users, and can raise funds to improve cycling Harwich in comfort or safety or amenity. Be an ambassador or help with the trail cleanup or donate a bench or fund a port-a-potty. It can be up to you. A monetary fund has been set up with the town treasurer for anyone who wishes to throw in their two cents, or make a specific bequest. Most of all just become a Friend.

The bikeways committee itself is short handed. Anyone interested in serving the community is encouraged to do so.

We must give recognition and appreciation for the 15 plus years of dedicated and tireless service by outgoing chairman Tim (Hugh) Millar. Since the beginning, Tim has seen through the Old Colony Rail Trail go from concept to reality, a new bridge over route 6, the reconstruction of the Cape Cod Rail Trail and countless other achievements. Tim's presence and energy will be greatly missed.

Respectfully submitted,

*Harwich Bikeways Committee*

Barry Worth

Wil Remillard

Mike Hayes

Bill Ruess

Don Roberts

# *Report of the* **Cemetery Commission**

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Over the past year we have continued our work of focusing on several fronts including: Fee Schedules, cooperation and coordination with Town Departments, and expansion of Town cemetery resources.

This past summer we worked with the Historical Society at Brooks Academy on a Preservation Project. This will use volunteers from the Historical Society, High School Students as well as the staff from both Brooks Academy and the Harwich Cemetery Department on Preserving Harwich Cemeteries. On completing this project we hope to have all records preserved, cataloged, stones cleaned and restored, thus preserving the art and history in all of our Harwich Cemeteries.

In December Robbin Kelley met with Jonathan Appell of the gravestone preservation of Hartford, Connecticut on preserving both Old Methodist Cemetery on Queen Anne Road and the Harwich Center Cemetery. Some of the stone we need work as soon as possible as you can hardly read them; others are leaning and could easily break.

We have been working with Representative Sarah K. Peake and have finalizing the process of acquiring the previously privately owned Pine Grove Cemetery in West Harwich; on February 13, 2008 Bill H 4255 was passed. On July 30, 2008 Bill H 4257 was re-enacted and approved by Governor Patrick on August 4, 2008 by eminent domain the lands adjacent to the Kelley Cemetery property in North Harwich both by petition of the General Court to enact Special Legislation.

During the past year, the Commission working with the Town Engineering Department completed the preparatory surveying of Evergreen Cemetery for expansion projects. The Cemetery and Highway department worked together marking the unwanted trees and cleared the lot. The Cemetery Department would like to thank the Highway Department for clearing the lot saving the Cemetery Department both time and money. Hancock Engineering has completed there Topographical Survey, which included identifying over 600 Trees that were saved. We have installed a well at the entrance off of route 39. We have hired the BSC Group and they have prepared a preliminary plan, including a Veterans Memorial in the center, walking paths and having two small columbarium walls.

The Commission is also working on expansion of the South Harwich Cemetery, Kelley Cemetery as well as Pine Grove. In South Harwich we are planning a new roadway with parking for funerals. The current roadway runs

in between the South Harwich Methodist Church and monuments and we would like to preserve both by restricting the access. We are also planning on repairing the fence that surrounds the cemetery. It is essential that we complete these projects as soon as possible as the town is rapidly running out of available burial lots for sale. Island Pond and Mount Pleasant cemeteries have no more full burial lots available for purchase. We are selling full burial lots in Evergreen, Pine Grove, Kelley, South Harwich and we still have cremation burial lots available at Island Pond.

This past fiscal year total income for the year was \$28,400.00 comprised of \$4,730.00 in administrative fees and new perpetual care funds and \$23,310.00 from lot sales.

Looking ahead, the major focus of the Commission will be the development of the expanded area at Evergreen Cemetery. The Commission is looking into cost effectiveness of a Pet Crematory. Administratively, we plan to continue to update the Town's burial records, including records from the recently secured from the Pine Grove Cemetery. We would like to thank Carl Young of the East Harwich Methodist Cemetery/Union Church for creating a map and index of all burials. We also had several volunteers from at the Community Center entering in data for us with the help of Barbara Ann Foley of the Council on Aging. Currently we only have four of our sixteen cemeteries in our database and hope to have all burials indexed by the end of the fiscal year.

Respectfully submitted,

Warren Nichols, *Commissioner*

Paul Doane

Christine Wood

Robbin Kelley, *Cemetery Administrator*

# *Report of* **Channel 18**

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I, as department head, respectfully submit this annual report to the citizens of the Town of Harwich.

In the year 2008, Harwich Channel 18 has continued to provide a service to the Town of Harwich with locally produced programming, delivered via cable. The Channel continues to offer cablecasting of our Board of Selectmen's meeting as well as LIVE cablecasting of our Town Meetings and Special Town Meetings.

Harwich Channel 18 is in the process of addressing the need to upgrade the facility from an "analog" signal to a "digital" signal. During the May 2008 Town Meeting, an article was passed to spend money from the Cable fund to accomplish this task. We have the engineering plans in place, and as I write this report, the RFP has been issued. Once we award the contract for the equipment, work on the upgrade will begin. I look forward to this new technology, and the advantages it will bring to the Channel and the Town.

"Community Journal", which highlights events and people of interest in the community, is in its 10<sup>th</sup> year of production. This show is produced weekly by volunteers who plan, interview, and act as crew. *Community Journal* continues to attract guests who have a need to get information to the public, and is still our most popular show. I would like to thank Betty Pino, Paul Coughlin, Bill Flynn, Dorothy Safford, Florence Lebenson, Ellie Bassett, Ron Armbruster and Phil Dolan for their continued support. We would welcome additional volunteers to join us on Wednesday and Thursday mornings.

Our interest in the Town's history continues, with shows produced by volunteers John and Joyce Roche. This effort to chronicle the Town's history is ongoing and will surely be a treasure for future generations of Harwich residents. John and Joyce Roche are invaluable resources to the Channel and to the Town. New history projects are underway, including a rare look at "The Cape Cod Canal", so stay tuned!

Programming with the Council On Aging increases every year. Director Barbara Ann Foley has introduced a new show on Channel 18 titled "The Doctor Is In". Retired Doctor Matthew Cushing has joined Barbara Ann to talk about health issues facing seniors. They have gotten an amazing response to the show, and take suggestions of topics from the audience. We will continue to produce this show and thank Dr. Cushing for his important contribution and expertise. We have also provided the COA with copies of all the episodes

on DVD. This will allow the public to “borrow” the DVDs and watch them at home at their leisure.

Many of the COA’s seminars are taped and cablecast. We are also increasing programming with the Outreach Dept. at the COA, and welcome the new staff as they work on “outreach”. They recognize that Channel 18 is a good way to communicate to the public.

The Voter Information Committee has taken on the task of hosting a series with all the Town committees. They have provided the citizens with critical information relating to the Annual Town Meeting. I am very pleased they have come forward to take advantage of the channel, and look forward to additional programming with this small but active committee.

It is important to note, every year more of the Town’s departments realize the advantages of producing programming. The channel is a perfect way to get information out to the citizens and taxpayers of the town. We continue to work closely with the Emergency Management Department in Town to assure that Harwich citizen’s are prepared in the event of an emergency. I post updates on local weather emergencies, and I am ready to go LIVE with any information that is requested. Our local Emergency Management team will take up this challenge and move to insure that the citizen’s of Harwich are “READY”. Once again, I acted as the Town’s Public Information Officer, and took part in the Presidential Election, which was run as an Incident Command exercise. We used the Channel to inform the public how the voting was going. Voters could see the polls LIVE and decide when the best time to come and vote. The Emergency Management Team, under the direction of Lee Culver, has demonstrated by using the incident command system that the Town is able to handle a crisis if it were to happen. I look forward to continuing to serve in the role as PIO for the Emergency Management Team.

The Harwich School department has been taping the School Committee meetings and Channel 18 has been cablecasting them on Channel 18. Plans are evolving to activate the Educational Channel , Channel 22 in the near future.

The Harwich High School TV Club continues to produce a weekly “News Show”. For the past 14 years, I have had the pleasure of working with Harwich High School students of different ages, backgrounds, interests and ambitions. These are wonderful young people, and we all should be proud of the work they do. We try to follow many of our students as they leave Harwich schools and venture into the world of work. Many have gone on to study communications and have been successful. Sam Steen is in California pursuing a career in writing for TV. We wish him luck and success.

In closing I would like to thank my many volunteers who continue to dedicate many hours of service to Harwich Channel 18, and I look forward to another good year at Harwich Channel 18.

Respectfully submitted,

Jill Mason  
*Harwich Channel 18*

*Report of the*

# **Citizens Advisory Committee for the Comprehensive Wastewater Management Plan**

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The Committee began the year 2008 learning some of what would be expected of us in our advisory role to the Committee on Wastewater.

After attending four meetings in the first six months of 2008, it was decided by the Committee on Wastewater and its Advisor to halt any further work on Phase I for the rest of the year.

The reason for this was a dispute between U-Mass Dartmouth the scientists, and Massachusetts Department of Environmental Protection the regulators, over the results of scientific data.

The data are necessary to move forward in designing sewer treatment plants and defining areas for sewerizing.

It is hoped that some time in the Spring of 2009, Harwich will receive the necessary information to move forward with its planning.

Respectfully submitted,

Allin Thompson, Chairman

Dana DeCosta

Kathy Green

James Mangan

John Webby

Matt McCaffery

Christopher Harlow

Mary Metzger

Bill Lean

# *Report of the*

# **Community Center Facilities**

## **Committee**

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We are pleased to present to the citizens of Harwich the Annual Report of operations of the Harwich Community Center. The following is a summary of the pertinent events that occurred during the year.

In the popular musical "Rent" the theme song asks, "How do you measure a year?" We, at the Community Center, find ourselves asking the same question.

First, we look at a week inside the Community Center, which consists of:

Playgroup, Pop Warner, Quilt Bank, Bridge I and II, Harwich Junior Theatre, Tai Chi I and II, Wii, Yoga, Senior Fit, Senior Luncheon Program, Meals on Wheels, Movies, East Harwich Project, MLS, Parkinson's Wellness, CCI Construction, Mah Jongg, Crafts, FAA, Diet Support, Senior Dance, S H I N E, Advanced Yoga, N I A, Wellness Clinic, Twinges, S A T Prep, Kiwanis, Friendly Visitors, N A, Jazz Society, Aerobics, Habitat for Humanity, Stitchers, B N I, Great Expectations, Best Won BNI, State Speaker, Legal Advice, Newcomers, Knitters, Community Coalition, Little League, Old Time Softball, Chi Kung, Old Mill Point, Rose Society, Men's Club, Chordaires, Dad's Support Group, Evening Women, Town Band, Cape Community Orchestra, Harwich Artists, Senior Volleyball, Chi Kung, Hydrangea Society, and of Course the Beach and Dump Stickers and a host of events run and sponsored by the other departments like Recreation and Counsel on Aging. This represents just one week of our scheduled activities. This does not include our everyday events such as, Passports and weight room, general information, customer service and additional room bookings.

Second, we can break down by month the schedules activities and the amount of people they brought into the building.

|           |               |
|-----------|---------------|
| January   | 7,698 people  |
| February  | 5,840 people  |
| March     | 6,128 people  |
| April     | 6,278 people  |
| May       | 7,529 people  |
| June      | 7,862 people  |
| July      | 8,766 people  |
| August    | 8,525 people  |
| September | 7,463 people  |
| October   | 6,997 people  |
| November  | 13,372 people |

These numbers do not include the gym or weight room, daily visits by residents or, in the summer months, the beach and dump stickers numbers. This data is strictly taken from the reservation forms from the clubs and organizations who have booked the Community Center for these months. The month of Novembers numbers due reflect our national election.

Thirdly, we can count the special events hosted within the Community Center, including the flu clinic, town meetings, elections, after prom party, the Halloween party, Emergency Management seminar, Town Band Concert, the Housing conference, over twenty (20) shows on Channel 18 , Blood Drives, Voter information forums, Emergency shelter, and many other services to the Town.

In addition to the events and statistics provided, the Community Center for the past six years has brought in new revenue for the general fund.

The weight room last fiscal year brought in \$36,526, Passports (started in January) have brought in to date \$3,602, and lastly, the user fees for the building in fiscal year 2008 were \$9,110.

The Facilities Committee feels these numbers do not accurately portray the revenue that the Community Center contributes. For instance, the playground program, which is run completely out of the Center by the Recreation Department, takes two rooms off line However, the revenue is collected and reflected only within the Recreation deposit. The same is true for the collection of fees from the beach and dump sticker sales. Although, they are run solely from this building no revenues are reflected in the Community Center. This is an area we will strive to work on to show an accurate accounting of the building revenue.

In addition we were able to secure two grants for the Community Center and our community. The first was to light the flag pole with a solar panel that was installed by the business development grant program. We were also fortunate to get the storm shutters for the Community Center through a grant program. I am happy to report that both have been implemented at the center and have made a difference in the operation of the building.

The goals for the Community Center for the next fiscal year are outlined below:

1. Establish W I F I throughout the building.
2. Develop and enhance (1) communication system for the building (procedure manual)
3. Establish a Web page
4. Investigate grants and other funding sources for eligible programs and expansions

5. Provide additional programs, services and hours of operation to the community.
6. Evaluate current operation of all existing departments within the Community Center for maximum efficiency.
7. Encourage a climate which is rich in diversity

The Facilities Committee continues to be in awe of the amount of people, programs and services the Community Center strives to administer. We would like to thank all of the staff and other departments that help us to excel, however, we would be remiss if we did not take a moment to thank you, the community that continues to help us grow and utilizes the building to its fullest potential.

So, in answer to our question, "How do you measure a year?" the Facilities Committee respectfully answers in regards to the Community Center ... with great success

Respectfully submitted,

Lee Culver, Chairman  
Carolyn Carey, Community Center Director  
Brian Power  
Betty Pino  
Pam Groswald  
Francois Marin

# *Report of the* **Community Preservation Committee**

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## **Community Preservation Members (as of 12/30/08):**

|  |  |
|--|--|
| Matthew McCaffery (Planning Board)     | Jack Brown (Selectmen Rep.)                |
| Dave Purdy (Housing)                   | John Mahan (Rec. & Youth)                  |
| Larry Ballantine (Cons. Comm.)         | Robert MacCready (Housing Authority)       |
| Pam Groswald (Selectmen Rep.)          | Kristine Larsen (Real Estate & Open Space) |
| Robert Bradley (Historical Commission) |  |
| <u>Selectmen's Liaison:</u>            | Larry Cole                                 |

**Committee activities in 2008:** The Committee had an active year in 2008, receiving, reviewing and approving for the May 2008 Regular and Special Town Meeting disposal, 18 of the 24 CPA projects submitted. The committee also asked Town Meeting to agree to provide \$25,000 in Administrative Funding, which it did. Town Meeting approved 17 of the 18 projects; funded requests totaled \$1,084,100. To date, several have been completed successfully: the C. D. Cahoon paintings project (paintings held at the Brooks Free Library), digitization of historic Harwich Independent newspapers held at the BFL, preservation and codification of historical records in the Town Clerk's office, Brooks Academy climate control, groundbreaking for affordable housing at Gomes Way, engineering and design of multi-purpose fields behind the Community Center, and continued exterior restoration work at Brooks Academy. We also want to note the funding, from the CPC Admin. Budget, of the recently-completed Harwich Housing Needs Analysis.

Of note, Town Meeting agreed with the Committee's recommendations to fund over \$368,000 for Historic Preservation Projects and \$525,000 for Affordable Housing projects. This funding will help the Town achieve its goal in this area.

The Committee roster saw three new members added year. The members dealt with the large number of projects (24) submitted Fall of 2007, participated in public discussions of them, and actively supported them at May's Town Meeting. Once again, their input has been essential to a full and fair discussion of CPA funds' allocation. The Committee held an advertised Public Information Meeting in 2008; attendance by the various Town bodies and the Public was sparse. Another will be held in early 2009.

**Future Activities:** The CPC will hold a number of meetings in 2008 for discussion and decisions on 19 submitted projects (2 have been withdrawn by the submitters). The deadline for submission was December 1st. The schedule will permit regular Town Meeting warrant inclusion for CPC-recommended projects.

The reduction in the matching grant percentage has, as forecast, occurred; this year's was 75%. Next year's matching grants will likely decline further, to a 35% match. This would be unfortunate as there remains much needed community preservation work needing funding in Harwich.

The Committee will continue to publicize its readiness for project(s) consideration through the various media. Further, it will seek to build public awareness, and support, via public educational sessions.

Respectfully submitted,

Jack E. Brown, *Chairman*

# *Report of the* **Conservation Commission**

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Massachusetts was the first state to adopt a statewide Wetlands Protection Act, and ours is among the strongest. Unlike most other states, local communities, rather than state agencies have primary authority over wetland protection through the Act and through local law. The responsibility of administering the Wetlands Protection Act and Regulations under the Act is given to the seven member Conservation Commission comprised of volunteers appointed by the Board of Selectmen.

Under the law and its regulations, land located within 100-feet of any wetland or 200-feet of wetlands adjacent to a river fall within the scope of review by the Conservation Commission, and any activity (i.e.: building, filling, cutting of vegetation, or other disturbance) may be done only after a permit is granted by the Conservation Commission. This is done only after notification of abutters and a public hearing is held.

The Conservation Commission's additional responsibilities include administrative oversight of the Town Gardens on Sisson Road, and oversight of over 1000 acres of conservation land in Harwich.

During the year 2008, the Conservation Commission met 23 times to conduct hearings. Three meetings had to be cancelled due to a lack of quorum. Two policy meetings were held to update regulations which were voted on and accepted at the Special Town Meeting May 6, 2008. We held hearings for 78 Notices of Intent, and 22 Requests for Determination of Applicability. Twelve Extension Permits were granted. We issued 34 Certificates of Compliance and 50 Orders of Conditions. In addition, the Conservation Administrator handled 63 Administrative Reviews. Unfortunately, we have had to address 11 violations of the Wetlands Protection Act which usually results in fines and restitution.

The Conservation Commission would like to thank the Harwich Conservation Trust for its work on the vernal pool identification project conducted by Ameri-Corps volunteers. We also thank them for the placement of signs on Town land under supervision of the Conservation Commission.

We thank the Town for its support in placing the Bank Street property under the jurisdiction of the Conservation Commission at the Annual Town Meeting.

During the year we had two resignations from the Commission – Lindsay Strode and Jason Ford. We will miss their dedicated service and expertise

both. Bill Zoino, also completed his term and opted not to be re-appointed. However, he did agree to serve as a non-voting associate member. We do appreciate his engineering expertise and seek his opinions as a consultant.

We would like to welcome our new members, Lara Slifka, Bob Johnson, and Dean Knight. Each come with enthusiasm and respect for the job.

Finally, the Conservation Commission would like to thank the Board of Selectmen, the Town Administrator and other Town Boards for their continued support throughout the year. We especially thank John Chatham, Conservation Administrator, for keeping us on course, reminding us of the finer points of the laws and regulations, and for being the ultimate professional. We also want to thank Carol Genatossio and Judy Sullivan for providing such excellent administrative support consistently.

Respectfully,

Chester Berg, *Chairman*  
Bob Bourgoin  
Larry Ballantine  
Michael Schreibman  
Lara Slifka  
Dean Knight  
Bob Johnson

# *Report of the* **Engineering Department**

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The Engineering Department continued to work on a wide variety of projects in 2008. The Department typically performs work for all stages of project development including design, permitting, specification writing, cost estimation, bidding and construction management, as well as professional land surveying services for all Town projects.

Plans and specifications were prepared for hurricane protection shutters at the Community Center, the project was bid and completed in December.

Plans and specifications were prepared for a new communications tower for the Police/Fire Station to replace the tower lost in a wind storm in 2007. The project was bid and the Tower was installed in December.

Plans and specifications were prepared for new light standards for Whitehouse Field. The project was bid and the installation was completed in June.

Plans and specifications were prepared for phase I of the Town Hall HVAC system. The project was bid and ongoing at the end of 2008.

Plans and specifications were prepared for replacement of the flat section of Town Hall roof. The project was bid and awaiting completion of the HVAC replacement at the end of 2008.

Plans and specifications were prepared for new Town Hall vault shelving. The project was bid and awaiting installation at the end of 2008.

Plans and specifications were prepared for the replacement of the remaining concrete filled steel piles at Wychmere Harbor with Fiberglass piles. The project was bid and awaiting installation at the end of 2008.

An RFP was prepared for cultural uses of the Old Rec Building on Sisson Road and the Old West Harwich School. The project was bid and awaiting proposals at the end of 2008.

An RFP was prepared for engineering services in connection with the Route 137 reconstruction project.

An RFP was prepared for a Harbor and Marine Facilities condition analysis. The project was bid and awaiting proposals at the end of 2008.

The Town Land Surveyor prepared survey plans for the Evergreen Cemetery, Police and Fire Department property on Sisson Road, road taking plans for Old Carriage Drive, Walkerwoods Drive and Courtney Road Ext.,

West Harwich School property, as well as provided survey support for Harwich Center initiative plan, drainage easement plans and stakeouts for the DPW, Whitehouse Field lighting, the scanning of all the Assessor's Maps, Zoning Maps and Street Maps. He also continued work on a project to digitize the Assessors maps in preparation for placement in a GIS environment, as well as modernizing the Engineering Departments record keeping again to allow information to be accessed by use of a computer.

We continue to review submittals for the Planning Board and assist with the Water Department, Highway, Transfer Station, Cemetery, and Recreation and disability access issues, surveying of Town property, land and road takings.

I wish to extend my appreciation to all other Departments for their support and cooperation in the past year and especially Professional Land Surveyor, Paul Sweetser of the Engineering Department for his invaluable support and assistance in administering the many facets of the Departments operations.

Respectfully submitted,

Joseph J. Borgesi PE  
*Town Engineer*

# *Report of the* **Golf Committee**

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2008 has proved to be a transition year for the Harwich Golf Committee. The appointment of the present committee took place in September of this year. There were more than twenty interviews for appointment to the committee. The vetting of the present members was accomplished through the efforts of the selectmen in particular Selectman Angelo LaMantia, Liaison to the committee, and Selectman Ed McManus. It is appropriate to thank them at this time.

The committee consists of the following new members: Rob Catlin, Sal DeSantis, Tom Johnson, George Mitchell, Arthur Palleschi, and Clement Smith. The only returning member is Bridget Hippler. Moving forward, the committee elected Mr. DeSantis as its chairman. Since meeting the past few months, the committee would like to share with you a perspective on what we hope to accomplish and where the future of the Cranberry Valley golf operation is headed.

A key goal for the committee is total transparency with the Harwich community at large: residents, non-residents, members and non-members, various town officials and organizations within the town. Cranberry Valley is a municipal golf operation anchored in solid business practices. Financial success for us is success for the whole town. We will be defining a "mission statement" in the future and also addressing any charter changes necessary to enable us to carry out our mandate.

We have established several sub committees and their chairs: Tom Johnson – Personnel, Rob Catlin – Restaurant Services, Arthur Palleschi – Charter Review, and George Mitchell – Finance. Also, we have established a Marketing Committee for the first time headed up by Clement Smith. Through these efforts we hope to meet the challenges of the coming season and the future.

We want to make the "Cranberry Valley Golf Experience" the best possible for residents and guests alike. "User friendly" golf at a reasonable price will be our mantra. The committee has moved forward to create an all inclusive year round membership (unlimited golf, discounts, and use of the new practice facility) at a very small fee increase to the members. Players will enjoy a new cart fleet this year. There will be several improvements to enhance the "golf experience" both on the golf course and at the clubhouse. We will be studying energy alternatives such as solar energy and electric carts. Refinements to our restaurant operation will be in progress. Members and

guests alike should look for our new web site. We will accept your responses to our on-line survey for members and guests. These efforts will ensure that Cranberry Valley is competitive in a very challenging market place now and in the future.

The 2009 -2010 season is almost upon us. All of this would not be possible without the dedicated service of the Director of Golf, Dennis Hoye, his staff, along with Shawn Fernandez, Golf Course Superintendent and his staff. Their help and insights have been enormously constructive. Once again we are pleased to report that \$264,318 was returned to the town after all operational and salary obligations were met. Also, bucking the trend, we continue to see a rise in the number of memberships sold, both resident and non resident. Please join us for golf or even lunch at the club! We are interested in your thoughts and ideas to make this the best golf experience on or off the Cape.

Respectfully submitted,

*The Harwich Golf Committee*

## Cranberry Valley G.C.

### 2008 Town Report

Ending June 30, 2008

#### Income

|                      |              |
|----------------------|--------------|
| Yearly Resident Fees | \$ 697,380   |
| Greens Fees          | \$ 702,798   |
| Motor Cart Fees      | \$ 174,275   |
| Push Cart Fees       | \$ 9,579     |
| Driving Range Fees   | \$ 52,301    |
| Range Memberships    | \$ 13,800    |
| Concession Fess      | \$ 8,000     |
|                      | <hr/>        |
| Total Revenue        | \$ 1,658,133 |

#### Expenses

|  |              |
|--|--------------|
| Salaries and Wages &                     |              |
| Total Operating Expenses                 | \$ 1,082,326 |
| Other Cost                               |              |
| (Employee Fringe, Insurance, Other Debt) | \$ 311,489   |
|  | <hr/>        |
| Total Expenses                           | \$ 1,393,815 |
| FY '08 Profit Returned to Town           | \$ 264,318   |

# *Report of the* **Harbormaster/ Natural Resources Department**

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The 2008 boating season was a tough one to get jump started for several reasons which included exorbitant fuel prices and a huge economic recession within the Country. This has had an impact on nearly every family financially in some way. At this writing, a record 14 long-time customers have been forced to give up town berths for 2009. We expect to see some fallout within the mooring permit group for the same reason, including folks not renewing their position on the waiting list. This computes to significant roll-over within our long waiting lists.

The situation also affected the number of visiting boaters to Harwich Port which was down 50%. This impact will be seen with the 2009 report. Despite the tough times that impacted the recreational boaters and commercial fishing interests, local passenger carrying vessels including party boats, the seal tour boat, and even Freedom Cruise Line (the Nantucket Island ferry) seemed to make up for it with throngs of people visiting Saquatucket Harbor. All this people traffic meant a roll-over of parking spaces and a record amount of staff time cleaning and stocking the bathroom facilities at Saquatucket Harbor. No sooner did one boat load depart as another would arrive with its complement of passengers and the cleaning process would begin all over again.

The search by the public for affordable waterborne entertainment by families from a variety of income ranges is something that appears to grow during recession times. We are hopeful somehow that other merchants in the Port were capitalizing on these people as they stopped for dinner, food and gifts. It was painfully obvious our harbor control building, septic treatment system, and the staff, were stretched to their limits.

## **HARBOR INCOME**

|                     | <b>FY08</b> | <b>+/-</b> | <b>FY07</b> |
|---------------------|-------------|------------|-------------|
| Saquatucket Dockage | 460,022     | 5.84%      | 433,157     |
| Visitor Dockage*    | 161,462     | 3.53%      | 155,758     |
| Mooring Permit Fee  | 62,605      | -0.84%     | 63,130      |
| Ramp Fee Collected  | 24,403      | -30.80%    | 31,919      |
| Allen Town Dock     | 21,562      | 10.29%     | 19,549      |
| Offload Permit Fee  | 15,976      | -22.27%    | 19,534      |
| Fuel Commission     | 8,923       | -112.87%   | 18,994      |
| Electric Use        | 15,376      | -19.37%    | 18,354      |
| Wychmere Town Pier  | 19,984      | 12.77%     | 17,432      |

|                               |                  |         |                  |
|-------------------------------|------------------|---------|------------------|
| List Waiting Fee              | 14,698           | -16.85% | 17,175           |
| Shellfish Permits             | 4,879            | -17.69% | 5,742            |
| Ice Receipts                  | 1,868            | -0.75%  | 1,882            |
| MSA Fee                       | 600              | -33.33% | 800              |
| Restaurant Tie-up (in v.dckg) |                  |         | 461              |
| Mooring Drop/Haul             | 170              | 41.18%  | 100              |
| Copying & Fax                 | 0                |         | 83               |
| Trap Permit                   | 25               | 0.00%   | 25               |
| Allen Harbor Storage          | 13,689           | 9.09%   | 12,445           |
| <b>TOTAL RECEIPTS*</b>        | <b>\$826,943</b> | 1.26%   | <b>\$816,541</b> |

FY'08  
\*RECEIPT

GEN FUND

WIF

|          |           |          |         |
|----------|-----------|----------|---------|
| BREAKOUT | \$759,459 | \$62,605 | \$4,879 |
|----------|-----------|----------|---------|

| HARBOR EXPENSES   | FY08             |     | FY07             |
|-------------------|------------------|-----|------------------|
| Expenses (actual) | 73,704           | -7% | 79,126           |
| Salaries & Wages  | 220,309          | 3%  | 214,849          |
|                   | <b>\$294,013</b> | 0%  | <b>\$293,975</b> |
| NET               | <b>\$532,931</b> | 2%  | <b>\$522,566</b> |

(receipts less expenses)

\*Visitor Dockage includes \$1400.40 which was recovered through Orleans District Small Claims Court against delinquent boat owners.

## Harwich Management Plan

Waterfront property owners located more than a half mile from town landings, in remote locations from swimming areas, may have the opportunity to secure moorings without dealing with a waiting list or being directed to town-designated locations. The BOS approved a change in the harbor management plan allowing private property owners to locate moorings offshore from their property, with the harbormaster's approval. The issue was raised by Peter McClenen after he was denied access to old family moorings in front of his family property. It follows the position of the Waterway Commission last year that McClenen would have to place family names on a list and have them wait their turn for a mooring permit like everyone else.

Selectmen instructed the harbormaster to examine the matter. Prodded by an attorney, we recommended that because property owners such as McClenen were so remote from a town landing and swimming area, it did not seem fair to hold them hostage to the waiting list. The new provision requires

the property owner have water frontage, not be located in an established mooring field, and be a half mile or greater from a town landing. Provisions also set a limit of two moorings per property and require moorings to be 15 feet or more from a property line. The mooring permit ceases to exist with the sale of the property. The decision to issue the permit once criteria are met rests solely with the harbormaster.

## **Dredging Permits and Beach Nourishment**

An all encompassing dredging permit was finalized in September, increasing the chances of dredging sand from various channels and delivery to the public beaches and to any private beach. Private owners and beach associations are invited to participate. The Town will hold the overall permits, but private owners must seek an order of conditions from the Conservation Commission. A dredging and beach nourishment policy has been in the works by an ad hoc group of town department heads meeting several times this fall to shape the document. The town developed the policy after learning its past practice of selling sand at town cost may not be legal.

When it comes to private home owners and associations needing sand to restore their eroding beaches, it is no longer considered a gift when they offer to pay for material. They now will be required to bid for the privilege of buying the sand. There is some financial incentive as the cost of sand brought by dredge can be significantly lower than that brought by truck from a sand pit. It does however come with some requirements. Owners must bear additional costs of filing for the order of conditions. Harwich is the only town on Cape Cod with a comprehensive dredging permit that lets it schedule dredging in its harbors for disposal on public or private beaches along all of its Nantucket Sound shore. The town's new policy sets a minimum bid of the county's fee plus 10 percent. Under state law, the town must seek bids to dispose of anything with a value greater than \$5,000. For use of its dredge, the county charges \$7 a cubic yard for normal dredging and \$11 a cubic yard for dredging with a booster pump to deposit sand over a mile away from the dredge.

## **Obstruction in channel**

In early May, the FREEDOM ferry to Nantucket strayed slightly off to the easterly side of the entrance channel in thick fog. As the captain attempted to steer the vessel back to the proper side of the channel it hit something hard. It caused extensive damage to the open array running gear, props and shaft, on the port side and center engines, rendering the boat out of commission until repairs could be made. Diver Heinz Proft was deployed from the harbormaster's vessel and discovered an overturned Coast Guard pyramid-shaped cement block buried three-quarters in the sand. Heinz tied off a marker to the block and it was soon retrieved by the Coast Guard buoy tender. Upon further

inspection, a large chip taken out of one corner was discovered. The 3,000 pound block is the property of the Coast Guard and used to mark the federal channel.

It is suspected that the government markers and associated piano sized block anchor can be pulled down the channel slope by winter ice leaving the channel markers off station. Often, if not well maintained, heavy scaling or rusting can cause the chain to break at its weakest link when these forces are at their greatest leaving the block precariously perched in the bottom and its exact position unknown. It was either hard gravelly bottom or one of these objects that was struck by the FREEDOM. Subsequently, two other missing USCG cement blocks were located in the same channel. It is a good rule of thumb to never operate a vessel too close to a channel marker or buoy in shoal waters as the watch circle radius from the buoy can be nearly 30 feet, and vessels could be passing right over a sinker and not know until they strike it!

## **Wychmere Harbor Shellfish Laboratory**

The Town began rearing shellfish in this laboratory in 1994. Since then, 26.7 million quahog seed have been grown in the lab. This year over 1 million quahog seed reared throughout the summer grew to an average of (12.1 mm) in size and the largest seed grew as large as 25 mm. The survival rate within the lab was over 99%. This was due in part to the portion of larger seed (3-5 mm) that we started with and grew well in good harbor water conditions that we experienced this year. While a portion of our quahog seed was purchased by the Town, the majority of the seed was the result of a DMF/County Seed Grant Program. Shellfish seed was obtained from (ARC) Aquacultural Research Corporation in Dennis in June. Our quahog seed must be tested prior to seeding for Dermo, QPX, and an array of other harmful parasites. This has been the eighth consecutive year for such testing and once again our shellfish received a clean bill of health by Mirco Technologies Inc. in Richmond Maine.

This was also our 11th high school summer aquaculture internship program. The six week program, managed by Heinz Proft, enabled students, MaryKate Hamilton, John Demayo, Josh Rae, and teaching supervisor Jill Eastman to work closely with the Natural Resources Department to monitor and maintain the Shellfish nursery during its busiest time. The lab, open to the general public, received over 487 visitors this year, the most since 2001, bringing our total to nearly 4,800 visitors in the past 11 years. Funding for the internship program was received from the Barnstable County Enhancement Grant Program and the Town of Harwich. We were very thankful for their support. The shellfish from the lab were seeded in Herring River, Allen Harbor, Wychmere Harbor, Saquatucket Harbor, Pleasant Bay/Muddy Creek, and Round Cove. The Oyster Creek portion of Allen Harbor was not

seeded. The potential for the creek to be dredged in the very near future exists, a project we do not support, and there is no reason to risk freshly seeded juvenile quahogs that may be removed in that manor.

This was the second year we grew oysters. This year we tripled our amount to 300,000 small oysters (4-5mm) and grew them in our upwellers. The oysters were yet again a success and grew to 1.5 inches and were bedded down in overwintering trays in Wychmere Harbor. Raising this prized sought after half-shell delicacy has required more work and time, but there is certainly in the public interest in having more oysters available for Family permit holders.

## **Shellfish and Warden Volunteers**

To patrol the flats and control local shellfishing, we again relied heavily on the assistance provided by one of the most dedicated group of volunteers that the Town has ever had, our shellfish wardens. Ron Saulnier, Dean Knight, and Jim Coyle were very generous with their time and energy. The assistance provided by our volunteer corps makes the Natural Resources Department a more efficient, more productive group. The Harwich Natural Resources Department continues to receive assistance on many of our projects from volunteers. A great deal of thanks is extended to John Reynders who spent yet another summer/fall tending to the needs of the shellfish lab. We also were fortunate to have two new volunteers in and around the lab – Katie Pierson and Bob Sarantis. We thank all our volunteers for their effort.

## **Family Harvest**

This was our third year we asked shellfishermen to fill out a shellfishing survey when obtaining their license at the Harbormaster's office. From those surveys reported we were able to compile the following about the family harvest:

|  |              |
|--|--------------|
| Average days someone went shellfishing in 2007 . . . . . | 8.21 days    |
| Average # buckets of quahogs taken                       |              |
| in 2007/shellfisher person. . . . .                      | 3.85 (10qts) |
| Average #buckets of oysters taken                        |              |
| in 2007/shellfisher person. . . . .                      | 0.17 (10qts) |
| Average #buckets of softshells taken                     |              |
| in 2007/shellfisher person. . . . .                      | 1.65 (10qts) |
| Estimated harvest of quahogs in 2007 . . . . .           | 646 bushels  |
| Estimated harvest of oysters in 2007 . . . . .           | 30 bushels   |
| Estimated harvest of softshells in 2007. . . . .         | 277 bushels  |

Note above: When someone buys a permit we get the previous year's survey results. The 2008 data will be available after everyone has purchased their 2009 license and will be included in the next year's town report.

### **Shellfish permits sold in 2008 (Calendar):**

|                      |     |          |
|----------------------|-----|----------|
| Resident Family      | 251 | \$ 2510  |
| Non-Resident Family  | 71  | \$ 2130  |
| Commercial           | 5   | \$ 200   |
| Seniors              | 88  | \$ 264   |
| One-Day Non-Resident | 33  | \$ 495   |
| TOTAL                | 448 | \$ 5,599 |

### **Herring Run Moratorium to 2012**

The moratorium on the taking of herring in Harwich will continue through the year 2012, at which time the DMF will review the conditions of herring runs across the state. This will help the herring population to rebound. A report released last spring by the Herring Alliance stated river herring populations along the East Coast have been “decimated to a mere fraction of their historic levels.” The report also said, “Entire ecosystems could be in danger as these once abundant fish continue to vanish from their home waters.” Although this means it will be 2012 before anyone can fish for herring in Harwich, the moratorium doesn’t stop people from visiting the run to watch this annual rite of spring. Herring supply protein for fish, birds and mammals that share their habitat including large-mouth bass, birds of prey, otters, seals and raccoons.

Our herring wardens were pleased to see much better fish counts this year compared to the past 2 years. The herring run has a long way to go in order to achieve numbers that we saw in the late 1990’s. What we saw was encouraging this year. We would like to thank Michael Sekerak, Jack Schultz, and Dean Knight, for the help they provided at the herring run. Although the herring run was locked during the week, it was open on weekends to allow the public to possibly view the fish we did have. We are now laying plans with the Harwich Conservation Trust and the Cape Cod Commercial Hook Fishermen’s Association to do an analytical herring count in 2009. Volunteers are needed to fill out the hours needed to insure its accuracy. Please contact us if you want to be part of this effort.

The moratorium, however, did not deter the Natural Resources Department along with the many Americorps volunteers, to keep the Herring River clear of debris and blockages. Many early spring days were spent cutting dead wood, removing brush, and clearing debris that would inhibit the migration of herring to their freshwater spawning sites.

An eel raceway was installed last year as a collaborative effort between the HNRD, HCT the Division of Marine Fisheries and the U.S. Department of Agriculture Natural Resources and Conservation Service. More than 6,000 eels were recorded successfully migrating into Grassy Pond in Harwich Port. This is yet another project that needs volunteers.

## **Harwich Water Quality Task Force**

Local water quality monitoring continued in full force sampling Saquatucket Harbor, Wychmere Harbor, Allen Harbor, Herring River, and 13 freshwater ponds. These areas were sampled several times throughout the summer in order to continue collecting reliable water quality for our database including nitrates, phosphates, chlorophyll, dissolved oxygen levels, and fecal coliform levels. A project of this magnitude could only be completed with the dedication of our hard working volunteers – John Prestonk Norma Spignese, Ellen and Chris Geanacopoulos, Bud and Betsy Ferris, Bob Smith, Bill Otis, Chet Berg, Jane Chase, Kathleen Welch, Anne Hynes, Lara Slifka, Ralph and Jane Anderson, Jack Lohr, Katie Mulhall, John Bitzer, Peter DeBakker, Tony and Marian Piro, Dave Mulligan, George Meyers, Janet DiBona, Patsy Lightbown, Art Winterhaltler, Julie Gammon, Paul Erickson, Mary Ann Jones, Deborah Aylesworth, Joe Seidel, Bill Clary, Walter Gonet, Ron Bellengi, Jay Kennedy, Richard and Nancy Gifford, Jim Brennan, Bill Myers, Ed McCarthy, Ray Sacramone, Connie Doherty, Bill Sliney, Mary and Bob Reynolds, Pete Watson, Terry Barry, Ted Janse, Mary Henry, Al Atkinson, Alan Young, Chuck Winans, Stan Kocot, Frank Sampson, Bob Sarantis, and Bob Goodwin.

The Harwich Water Quality Task Force now has a website – [www.hwqtf.com](http://www.hwqtf.com). It not only provides details about the program, but aerial photos of the sampling ponds and data collected up to this point. Data as well as aerial photos, some of which illustrate algal blooms, can be accessed via web links within the site. One bloom of special note occurred in John Joseph Pond on November 7<sup>th</sup> and lasted for two days. A blue green algae sp. *Microcystis* bloomed and concentrated in the southwest corner of John Joseph Pond near the Simmons property. The bloom was short lived and dissipated. The Natural Resources Dept quickly responded and was able to collect samples to be tested.

## **Water Sampling Programs**

Harwich also continued its' water quality sampling as part of the Pleasant Bay Resource Management Alliance. The Pleasant Bay Alliance has curtailed its sampling somewhat and has reduced Harwich to 2 sampling locations including Round Cove and Pleasant Bay. Volunteers Tina Maloney, Walt McClean, George Cooper, Margaret and Rich Stenburg, and Charlie Pelczarski were generous with their time and we thank them for their assistance. The website for the program is [www.pleasantbay.org](http://www.pleasantbay.org)

Oceanographic data collection from Nantucket Sound was once again back on track. The collecting platform, Harbormaster vessel Commander was back in service. We collected Nantucket Sound water data including water temper-

ature, water salinity, dissolved oxygen, and turbidity. We reduced our sampling to 3 dates in order to conserve fuel.

## Muddy Creek Denitrifying Study

The problem is nitrogen flowing into Pleasant Bay from the ground water. Muddy Creek is loaded with nitrogen and is quite impaired. Researchers from the Massachusetts Estuaries Project at UMASS Dartmouth have modeled the bay's nitrogen levels and concluded that 75 to 100 percent of it will have to be removed from Muddy Creek for Pleasant Bay to meet Federal clean water standards. The model supports damming the creek using an old cranberry dike which would maintain the freshwater uplands while improving the flushing of the lower creek – since less water would flow in, less would need to flow out. Freshwater systems tend to remove nitrogen, eventually converting it into a gas, so in theory at least, conditions for fish and benthic life will be better at both ends.

At a public hearing, the concept drew fire from those who believe the estuary's major function as a marine nursery would be forever changed and this spawned an alternative idea. It was suggested that we could open up the culverts at Route 28 (or add an additional culvert to the north) and increase the tidal prism of Muddy Creek just as is being done at so many restricted estuaries on Cape Cod. The Harwich Natural Resources Department initiated an application from Pleasant Bay ACEC to MCZM in support of this alternative.

## Codium Study at Red River

Northeastern University student Chris McHan has been studying Codium, an invasive species of seaweed, as part of a grad thesis. The threat it poses to the visitor economy is indeed very real. The seaweed litters Nantucket Sound beaches, and the Highway Department struggles with ways to dispose of the seemingly endless piles of the stuff. By conventional wisdom, codium actually shouldn't be thriving here. That's because codium is a macro-algae that uses a sticky foot (instead of a root), known as a "holdfast," to cling to a surface. Aside from a few rocks, there is little on the Harwich's south side beaches to serve as a foundation for codium. Seagrass, the prevalent species in these waters before the arrival of codium, doesn't require a hard surface substrate.

McHan surveyed a total of 827 codium plants from various sections of Red River Beach, and discovered ninety-eight percent of the plants were attached to the same kind of organism, a snail-like bottom dweller known as crepidula, or the slipper limpet. This is the same common slipper shell seen by the millions on south-side beaches. He theorizes that crepidula provides more than a suitable foundation for codium. The slipper limpet feeds by ingesting organic particles from the water column, and probably takes a certain amount of codi-

um gametes, which germinate when they are passed through the limpets' digestive system. That means that the gametes are provided with plenty of fertilizer from the limpets' waste, helping them grow in abundance.

It also appears that codium is reproducing most feverishly in the winter-time, when other species are more dormant. McHan theorizes by starting their lives when the competition for open space is low, young codium algae can get a good foothold. This could be accomplished by either interrupting the codium or the slipper limpet, and the key to doing that might involve a third party: nutrients in the water. Both crepidula and codium thrive in nutrient-rich water which comes from nitrogen from septic systems, lawn fertilizer and road runoff and this probably stimulates the growth of both species.

## **Replacement Projects**

The Town continues to replace failing pilings on the waterfront. A bid was awarded to AGM Marine Inc. for replacing the second group of 15 steel and 6 aging creosote tie-off pilings using fiberglass pilings. At the same time 8 intermediate class B treated pine pilings will be placed within the marina. The steel pilings became unreliable and were beginning to present a danger for the vessels and their crews that must use these berths. This project will be completed in early 2009.

The Public Access Board has temporarily postponed work on project PA-260 Saquatucket Harbor boat ramp. Although PAB sources inform us it is ready to go out to bid, not all the money is there to fund the \$350,000 construction since there is a \$175,000 shortfall on the project. In October, PAB believed that the project would be done in the fall of 2009. Now this important project is all but shelved for the time being and may be considered on the short list to receive bond funds.

## **Harbor Redevelopment**

Consideration for obtaining the adjacent Downey Property along Route 28 may be problematic at this point since a purchase and sales agreement is currently in the works to a private concern. The Capital Outlay Committee has recommended that we postpone buying this land and instead has recommended an overall planning study. This is to understand just how Harwich needs additional funds to accommodate and improve the working harbor, be completed. Unfortunately, study funding for this purpose was cut in half, reducing it to just an inventory study.

## **Allen Harbor Basin Project**

An Environmental Notification Form (ENF) identifies the need to remove no more than 40,000 cubic yards of material composed of organic sludge which

is the harbor bottom. This organic material limits disposal of the dredge spoil to off-site locations, not beaches. The ENF identifies a six inch to one foot-thick organic mat on top of more than six feet of consolidated organic material. This material has no structural qualities making it nearly impossible to move over the road without making a mess. A solution has been found which requires mixing the oozy spoil with a sodium polyacrylate polymer that will cause it to gel and quickly harden. This will allow the material to be trucked to a BUD (beneficial use determination) area at the Town landfill.

The estimates of four dredge options for 40,000 cubic yards range from \$1.5 million to more than \$2 million. The potential for issuing a general obligation bond for waterways maintenance projects, much the same way some highway department and municipal golf course projects are now funded, is being discussed. How the private sector within the basin will participate financially remains to be ironed out.. The Capital Outlay Plan anticipates undertaking this work by FY12.

## **Department Support**

The Harbormasters Office is indebted to the Highway Department for all their great support throughout this year. We have said it before, Team Highway is capable of almost anything large or small.

Tom Telesmanick, our dock master, made routine and extraordinary repairs throughout the year keeping our entire facility up and running and vessels in one piece. We reorganized the shop building and grounds at 203 Bank Street. A number of unused vessels, including an abandoned fleet of boats from the Pleasant Bay public boating program, and Harwich Sea Scouts, were disposed of and the area was graded, trimmed back and reopened to its former standard. The importance of this building and annex parking lot serves many needs for the Town and it is quite apparent its importance will grow since the Town has so few public parcels in Harwich Port.

The Senior Tax Work-Off Policy program enacted last year has slowly been gaining traction. Basically the program allows active retirees to earn \$750 off their local tax bill for 100 hours of community service to the Town. This year we took full advantage of the program by scraping and painting trim on the office and various out buildings at the marina, the shellfish lab barn, the comfort building at Wychmere harbor, and the street side of our Bank Street workshop. Through a second program, the County Jail Out Reach, convicts rehabbed the interior and exterior of the Allen comfort station. We are buying time to replace this and the Wychmere Harbor comfort station.

We cannot thank our devoted staff enough, especially Michelle Morris for her hard work and most professional attitude in handling the deluge of paper-

work that it takes to keep Saquatucket Harbor Municipal Marina, our water-front and Natural Resources Department up and running. In fairness, we strongly recommend that this position as well as Tom Telesmanick's be re-categorized. We also want to thank our summer team Peter Sawyer, Jake Sklarew, Matt O'Brien, Steve Bickerton, Frank Kunz and Jim Coyle for making the 2008 season one of the smoothest on record.

Respectfully,

Thomas E. Leach, BS, CHM  
*Harbormaster/ Natural Resources Director*  
Heinz M. Proft, BS, MS  
*Assistant*

# *Report of the* **Pleasant Bay Alliance**

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The Pleasant Bay Alliance is an organization of the Towns of Harwich, Orleans, Chatham and Brewster established to coordinate implementation of the Pleasant Bay Resource Management Plan. The plan incorporates the Pleasant Bay Area of Critical Environmental Concern (ACEC) and the 21,600-acre watershed, which includes portions of all four towns. The Alliance develops public policy recommendations, technical studies and public education tools to support the Bay's natural resources and the public's safe enjoyment of Pleasant Bay.

Highlights from 2008 include:

- The Alliance is grateful to the many volunteers in our water quality monitoring program, and especially Assistant Harbormaster Heinz Proft, for accomplishing the eighth successful season of water quality monitoring this summer.
- The Alliance submitted the *2008 Pleasant Bay Resource Management Plan Update* to the four Town Meetings for approval. All four towns adopted the Plan Update and authorized renewal of the memorandum of agreement forming the Alliance. The 2008 plan update includes a summary of accomplishments and future projects and is available online at [www.pleasantbay.org](http://www.pleasantbay.org).
- The 2008 Summer Symposium featured the release of new data concerning the condition of the Bay following the 2007 inlet formation. Presenters at the symposium discussed a number of research efforts sponsored by the Alliance. Ted Keon provided an overview of physical changes in the system revealed through aerial photography. Dr. Graham Giese presented an analysis of tide gage measurements. John Ramsey of Applied Coastal Research and Engineering presented changes in flushing and associated nutrient concentrations through an update of the Bay's hydrodynamic and water quality models. Dr. Bob Duncanson presented new water quality data collected by the Water Quality Monitoring Program.
- Work progressed on a watershed fertilizer management study. The Alliance contracted with Dr. Martin Petrovic, a national expert in nitrogen leaching to determine an appropriate leaching rate for nutrients from fertilizers. This data will be used to develop outreach and management measures to control fertilizer use in the watershed.

- As part of efforts to coordinate local actions to achieve nitrogen thresholds (TMDLs) for Pleasant Bay, the Alliance sponsored three water quality modeling scenario runs to reflect boundary planning conditions. The data from the model runs are available to all towns to assist local efforts to develop comprehensive wastewater management plans.
- Conditions in Muddy Creek were the focus of two efforts. The Alliance submitted an application to Massachusetts Coastal Zone Management Wetland Restoration Program to study the feasibility of alternatives to increase flushing at the Route 28 culverts. A study of resources conditions and potential impacts in Muddy Creek resulting from a hypothetical dike installation to increase nitrogen attenuation also was concluded.
- The Alliance hired Coastal Engineering to conduct hydrographic surveys of traditional navigable channels to assess current conditions and provide a baseline for monitoring changes in shoaling resulting from the dynamic inlet and beach configuration.
- The Alliance provided input on numerous projects and planning efforts including: the Brewster District of Planning Concern and zoning bylaws, the Chatham Comprehensive Wastewater Management Plan and the Orleans Draft Comprehensive Wastewater Management Plan.

In addition to Technical Resource Committee and Steering Committee members appointed by the Board of Selectmen, the Alliance is fortunate to have active participation from the Cape Cod Commission, Cape Cod National Seashore, MA Department of Environmental Protection, MA Division of Conservation and Recreation, MA Coastal Zone Management, Woods Hole Sea Grant, Cape Cod Cooperative Extension, Friends of Pleasant Bay, Friends of Chatham Waterways and Orleans Pond Coalition.

On behalf of the Alliance we wish to thanks the citizens of Harwich for your ongoing support.

Respectfully Submitted By:

Allin P. Thompson, Jr., *Steering Committee*

Larry Ballantine, *Steering Committee*

Elizabeth Hude, *Technical Resource Committee*

Tom Leach, *Technical Resource Committee*

Frank Sampson, *Technical Resource Committee*

Carole Ridley, *Coordinator*

# *Report of the* **Real Estate and Open Space Committee**

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This committee is constantly on the look-out for appropriate additions to the Town's inventory of open space. This year we investigated, and negotiated the purchase of several large parcels. These negotiations, unfortunately, were not successful.

We were successful in negotiating the purchases of two smaller parcels. Both of these are on the town meeting warrant as Community Preservation Committee articles.

We are committed to further preservation of open space within our town. We believe that open space preservation is essential to maintaining the character of our community and the quality of life of our residents and visitors.

Respectfully submitted,

Paul Widegren, Chair

Margo Fenn

Robert Neese

Doug Stanford

Richard Thomas

Kristine Larsen

Bud Dey

*Report of the*

# **Harwich Recreation Department - Youth, Park, Beach, & Commission**

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The Recreation and Youth Department had another successful year operating out of the Harwich Community Center. The Department and Commission have been focused on improving the Town of Harwich Beach and Park facilities and creating and maintaining programs for the residents in the community. Our main project this year was doing an engineering study in the back of the Harwich Community Center. This study would be for the future project to build a Multi-Purpose Field complex behind the Community Center. This project is ongoing.

We would like to extend our thanks and appreciation to all of the recreation staff, Interim Director, Eric Beebe , Secretary, Lee A. Hemeon, and Program Specialist, Susan H. Fraser, in recognition of their continued dedication, support, and hard work throughout the years.

**Adult programs offered:**

Adult Tennis / Turbo Tennis  
Over 55 Volleyball  
Men's Over 30 Basketball  
Pickle Ball

Co-ed Volleyball  
Women's Basketball  
Women's Indoor Field Hockey  
Over 55 Basketball

**Other programs sponsored were:**

Community Center Easter Event  
Community Center Halloween Event

Harwich After-Prom Event  
Harwich Town Band

**The following deposits were made into the Town's general fund:**

|   |                     |
|---|---------------------|
| Summer Recreation Program Registration Fees | \$ 36,475.00        |
| Daily Beach Parking Tickets                 | \$ 32,040.00        |
| Beach Sticker Sales                         | \$ 206,320.00       |
| General Fund Program Fees                   | \$ 2,475.00         |
| Food Vendors Bids for Town Beaches          | <u>\$ 21,720.00</u> |
| Total                                       | \$ 299,030.00       |

It is also important to mention that, for the second summer, The Recreation and Youth Department had a Parking Enforcement Officer who patrolled the beaches ticketing illegally parked cars. This year's Parking Enforcement Officer, Ryan Daigle, along with Interim Director, Eric Beebe, wrote out 402 parking tickets totaling \$20,100 potentially deposited into the Town's general fund.

The Recreation and Youth Department is responsible for the Town beaches, parks, ball fields and memorial squares. We thank the Harwich Mariners for all they have done and helped facilitate again this year for Whitehouse Field, one of our Town's finest assets.

During the summer season, this Department offered lessons in swimming, and tennis and offered a half day summer camp five days a week. Other programs offered were basketball, softball, soccer with the Ultimate Soccer Academy, and baseball.

We are so happy and pleased to say we had a very successful season of our kayaking program again this year, under instruction by Marguerite Dennoncourt, with assistance from Will Remillard. Our records for this past summer show 1,252 children and adults participated a variety of programs, run and sponsored by the Recreation and Youth Department.

All of our summer staff is American Red Cross certified in CPR for the Professional Rescuer and/or American Heart Association certifications. Lifeguards must have Lifeguard Training certificates as well. Our Water Safety Instructors need both Lifeguard Training and Water Safety Instructor certifications. Our staff consists of 57 employees; Beach Supervisor, Assistant Beach Supervisor, Waterfront Director, Playground Director, Playground Instructors, Water Safety Instructors, Lifeguards, Gate Attendants, and Tennis Instructors. We would like to thank our Summer staff for their hard work and dedication to a safe and successful season again this year. We also give many thanks to Alana Wilson, who in addition to her Playground Director position was a great help in the Recreation office with essential day to day operations.

An enormous thank you goes out to those who work so hard to make the Community Center such a success: Community Center Director, Carolyn Carey, Channel 18 Director, Jill Mason, Council on Aging Director, Barbara-Anne Foley, and all of their staff members for their continuous support and cooperation with all of our programs. We would also like to thank the Community Center custodians who keep the building a safe and clean place for the Recreation Department to function out of.

We would like to thank the following people for all of their continued support: the Town Administrator, James Merriam; Assistant Town Administrator, Nan Balmer and their administrative staff, Sandy and Ann. We would also like to thank all of our volunteers; our many coaches, the Harwich Garden Club for beautifying Doane Park, Brooks Park, and so many others. We would like to thank as well, everyone on the Division of Highways and Maintenance team for caring for our parks, ball fields, beaches and memorial squares and vehicles; the Harwich Board of Selectmen; the Harwich Police Department and especially Chief Mason; the Town Accountant; the Town Engineer; the

Harwich Fire Department; the Harbormaster and his staff; Dennis Hoye, Director of Golf; the Town Planners Office; the Health Department, Foster Banford; the School Department, whose facilities have been made available to us, and all departments and Town boards which we depend upon daily for assistance.

We would also like to acknowledge and thank the Community Preservation Committee for all of their help and support, without them our projects would not be such a success. Acknowledgements also go out to the Town Band, Friends of the Harwich Youth, Friends of the Harwich Community Center, The Harwich Garden Club, the Harwich Evening Women's Club, the Harwich Chamber of Commerce, and Town Youth Counselor, Sheila House along with Ann Emerson, the Program Coordinator for the Harwich Community Learning Center for their hard work and continued dedication to the youth in Harwich.

We are thankful to the following individuals and groups for providing assistance in program instruction; Paul Turner's Ultimate Soccer USA, Mary Anne Patz, Kathy Gulotta, the Lower Cape Radio Control Club, Lincoln Hooper, Alison Tripp, Paul Fox, and Andrew Barbato.

Finally, a sincere and grateful acknowledgement is extended to the citizens of Harwich who continue to support the many programs provided annually. Without your commitment to our activities, we could not continue to provide the number and variety of recreational programs and services to the youth and adults of this community.

**Harwich Recreation Department  
Youth, Park, Beach, & Commission**

**MISSION STATEMENT**

THE RECREATION AND YOUTH DEPARTMENT AND COMMISSION ARE DEDICATED TO THE FOLLOWING CONTINUING COMMITMENTS:

TO IMPROVE THE ACCESSIBILITY, PLAYABILITY, AND ESTHETICS OF ALL PARKS, FIELDS, AND BEACHES UNDER OUR JURISDICTION

TO PROVIDE THE TOWN OF HARWICH WITH A HIGHLY TRAINED AND PROFESSIONAL BEACH STAFF ENSURING THE SAFETY OF RESIDENTS AND VISITORS WHEN USING THE TOWN'S PUBLIC BEACHES

TO ENHANCE THE QUALITY OF LIFE FOR ALL RESIDENTS OF THE TOWN OF HARWICH BY PROVIDING A WIDE RANGE OF RECREATIONAL AND LEISURE ACTIVITIES REFLECTING THE FULL AGE RANGE OF THE COMMUNITY

TO OFFER HEALTHY OPPORTUNITIES TO DEVELOP PHYSICALLY, MENTALLY AND EMOTIONALLY, FROM YOUTH, TO ADULTHOOD, AND THROUGHOUT A LIFETIME

Respectfully Submitted by,

*The Harwich Recreation and Youth Commission*

John Mahan  
Francis Crowley  
David Sadoski  
Vahan Khachadoorian  
David Nixon  
Lee Culver  
Janet Bowers

*Report of the*

# **Department of Public Works**

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To the Honorable Board of Selectmen and the residents of the Town of Harwich:

I hereby submit my Annual Report on the activities of the Department of Public Works 2008.

2008 was an interesting and challenging year that was filled with major projects around Town. Although I usually discuss many of these projects in detail in my annual report and would be remiss if I did not draw some attention to them, I have decided to focus on the Department's single most important asset; it's employees. It is their dedication, devotion to teamwork and expertise that make this an efficient, effective and successful organization that I truly enjoy working with.

When I was promoted to my current position of Director 5 years ago (I previously served as the Town's Disposal Area Maintenance Manager), the DPW was in shambles. My predecessor, who occupied the Director's position for less than two years, managed to create utter turmoil within the DPW and drive a wedge between various internal departments. When I took over as Director, department morale was very low, productivity was horrible and the organization as a whole had lost the respect of other town departments, committees, and boards.

Today, the employees of the DPW work as a highly motivated, cohesive, and efficient team. Although I would like to take credit for this transformation, it is the staff of this organization that deserves full recognition for this remarkable change. I provided them with the necessary tools to come together as a team and tried to lead this conversion by example. However, it was the rank and file, foremen and managers of the DPW that embraced new ideas, new technology and new methodology to transform the organization into what it is today. For my part, I continue to emphasize the importance of teamwork and utilize slogans such as "Teamwork is the fuel that allows common people to attain uncommon results", "Coming together is a beginning. Keeping together is progress. Working together is success." and "It is amazing what can be accomplished when nobody cares about who gets the credit." to accentuate this point.

I feel compelled to discuss the extraordinary transformation that has occurred in the DPW over the last few years in order to address what I consider to be the biggest challenge facing our organization: a declining public trust. "Though declining public trust itself is not a new phenomenon, it has

become more difficult for governments to cope with this issue due to the complexities and chronic nature of the problem. In fact, many worry that the decline of public trust has become a pervasive and chronic problem and is even socially constructed due to the changes in the public's view on the public sector. It casts serious questions on the legitimacy of representative government, roles of governments, and democratic values."<sup>1</sup>

Each and every day, in the face of declining budgets, reduced resources and a public that is demanding more services, the men and women of the DPW strive to provide quality work in an effective and efficient manner. To me, it is remarkable how the organization as a whole maintains such a positive, upbeat spirit, given the challenges they face on a daily basis. I feel it is a privilege to work with them, manage them and lead them and want to publicly thank them for their cooperation, teamwork, and guidance over the last few years.

Some of the major projects that the DPW performed over the last year include the selective clearing of 7 acres of Evergreen Cemetery, the preparation and assistance with the installation of new lights at Whitehouse field, the installation of irrigation systems at Potters and Memorial Fields, clearing and prep work for the construction of the new Police Station and centralization of the Town's vehicle maintenance system. Although I could spend paragraphs discussing each of these important projects, I would like to sum them up in the following manner. Each of these projects saved the Town tens of thousands of dollars, if not more, and they were only made possible because of the ingenuity, talent and dedication of our staff.

Although the reconfiguration and signalization of the Route 124 / Queen Anne Road Intersection project was initiated last year, it was awarded by MassHighway to P.A. Landers this past October, with construction to begin this spring. The winning bid was approximately \$750,000 and includes the widening of the Route 124 approaches, the relocation of utilities, drainage improvements and signalization of the intersection with dedicated left turn lanes on Route 124. This project, once complete, should restore serviceability of the intersection to a B or C rating and alleviate the long backups that occur on Route 124.

Acknowledging that Route 137 serves as a regional road, MassHighway also approved a project that would reconstruct that road from the Brewster line to the Chatham line, excluding the newly paved intersection of Route 39. This \$4 million project, tentatively planned for 2011, would widen the road, provide for pedestrian and bicycle accommodations, replace drainage systems and install a new signal at the Route 6 east bound ramp. The engineering on this project is the Town's responsibility and is estimated at \$330,000. I would

<sup>1</sup> More, Jay, M., "Declining Public Trust and Potential Prospects of IT in the Public Sector", 2006

like to remind you that this is a Transportation Improvement Project that is entirely funded with State and Federal funds, with only engineering and easement costs paid by the Town. Not a bad investment!

The following briefly describes accomplishments and duties of each department within the DPW. It should be noted that during hazardous conditions, such as snowstorms and hurricanes, all Division personnel function as one cohesive unit for the duration of the event and subsequent cleanup. Additionally, personnel are temporarily assigned to other Division Departments as workload and staffing dictate.

### **Building Maintenance Department**

The Building Maintenance Department, which consists of two full-time employees, is responsible for routine and preventative maintenance of various Town-owned buildings, as well as setup and breakdown for Town Meetings and Elections. In addition to routine work, this department completed several building projects during 2008

- Replaced split rail fence at several Town beaches.
- Built new stairway to the beach on Wyndemere Bluffs Road
- Installed four new solar-powered trash compactors at Pleasant Road Beach, Earle Road Beach, Brooks Park, and the Municipal Parking Lot in Harwich Port
- Brooks Academy - replaced damaged clap boards and poured a concrete pad for new air conditioning units
- Cut and framed an access door between the Treasurer's and Accountant's offices at Town Hall
- Assisted Town Engineer in coordinating various contractors working on the new HVAC system and replacing the roof at Town Hall

This department also responded to and completed over 60 work orders (requests for service) during the year. These included replacing broken windows, light fixtures and locks on various town buildings, repairing bathrooms, fixing leaks in ceilings, replacing broken tiles, moving furniture and office equipment and coordinating repair services with outside contractors when appropriate.

### **Highway Department**

The Highway Department's primary responsibility is the maintenance, construction, and repair of 142 miles of public roadway. Staff consists of 8 full-time employees and 2 seasonal workers. Ongoing department programs include annual crack sealing, pavement resurfacing, pavement surface treatments and catch basin repair, replacement, and cleaning. In addition, this department is responsible for the snow and ice removal on 200 miles of public and private roadways, street sweeping, pothole patching, sign maintenance,

pavement marking maintenance, and seaweed removal on Town-owned beaches. In addition to the above-mentioned activities, the Highway Department completed the following:

- Resurfaced Orleans-Harwich Road (Route 39)
- Micro-Surfaced Main Street and a portion of South Street in Harwich Center
- Partial Depth patching in various locations totaling 253.74 sq. yds.
- Chip seal surface treatment in 4 neighborhoods totaling 60,697 sq. yds.
- Crack Sealing done on 8 main roads totaling 3,584 gallons of fiber reinforced modified crack sealer
- Installed 38 drainage systems
- Reconstructed 17 drainage systems
- Highway Department personnel patched potholes and made road repairs at 40 sites, using 52.5 tons of asphalt
- Cleaned 330 catch basins with Town-owned equipment
- Completed street sweeping the entire Town, including all Town buildings and municipal lots, by August 4, 2008, and re-swept as necessary through end of September.
- Striped 52 miles of road
- Completed maintenance striping of 11 municipal parking lots
- Thermoplastic striping of 9 crosswalks on main roads in an effort to provide safer and more visible pedestrian crossings
- Repainted 117 stop bars within East Harwich and Harwich Port areas
- Completed light tree pruning in several neighborhoods
- Responded to 275 work orders (requests for service)

### **Beaches and Town Restrooms**

Maintenance of the 20 Town-owned beaches and 9 restrooms was performed as a joint effort between the Highway, Park, and Building Maintenance Departments. The seaweed was removed weekly from Red River Beach, and periodically from Bank Street, Pleasant Road, and Earle Road Beaches. It was also removed from Belmont Road Beach as needed. During 2008, the dune restoration project was continued at Red River Beach. The seaweed removed from this beach was covered with sand and used to build up the eastern end of the beach. Public restrooms were cleaned and stocked twice a day during the summer. Windswept sand was cleaned from the parking lots and beaches were patrolled for litter as staffing permitted.

### **Park, Cemetery, and Forestry Departments**

These departments are responsible for the maintenance of 6 parks, 5 athletic fields, 19 memorial squares, the grounds of 13 Town-owned buildings, and the bicycle trail, the care, maintenance, preservation, and improvement of 16 Town-owned cemeteries, and the planting and maintenance of all shade trees on Town property.

The staffing of these three departments consists of four full-time, one year-round part-time, and seven seasonal employees.

Routine maintenance for the Park and Cemetery Departments was as follows:

- Parks, Grounds, and Memorial Squares – These were mowed regularly from mid-spring through mid-fall. Pruning, raking, cleanup, watering, and the painting and repairing of benches were done as staffing permitted.
- Athletic Fields – These were mowed and prepared for games daily from mid-spring through mid-fall. Raking, pruning, watering, cleanup, and repairs to fences, irrigation systems, and drainage systems were done as necessary.
- Bicycle Trail – This was patrolled on a regular basis throughout the year for litter, washouts, debris, and other safety issues. The bike trail was mowed several times over the summer and was pruned and brushed when needed.
- Cemeteries – Two full-time employees and one seasonal were dedicated to mowing and maintaining the Town's nearly 70 acres of cemeteries. When help was available from the Park Department, trimming, raking, and other routine maintenance was carried out.

In addition to the routine maintenance listed above, the employees of these departments assisted the Vehicle Maintenance Department in welding, fabricating, and repairing vehicles, plows and sanders.

Irrigation systems were installed at Potter's and Old Timers'/Senior Memorial Softball Fields.

The Park Department also participated in several community construction projects throughout the year.

- Aided the Highway Department in clearing approximately 7 acres of trees and brush for the Evergreen Cemetery Expansion project
- Assisted with site clearing and excavation in preparation for wiring and installing the new light poles at Whitehouse Field

The Forestry Department's one seasonal employee planted 18 shade trees in various locations throughout Harwich with the help of the Cape Cod Regional Technical High School's Horticultural class. These trees, which are a fundamental element of the Town's roadside beautification program, consisted of October Glory Maple, Crimson King Maple, Bartlett Pear, and Kwanzan Cherry.

The Park Department would like to extend a very sincere thanks to Shawn Fernandez and the Golf Department staff for their invaluable knowledge and

assistance throughout the year. We would also like to thank Tim and Bev Millar for maintaining and filling the Mutt Mitt Dispensers, as well as the Bikeways Committee for their diligence in patrolling and helping to maintain the bike trail.

### **Vehicle Maintenance Department**

The Vehicle Maintenance Department, which consisted of two full time employees, is responsible for scheduling, servicing, and repair of all the Division's equipment, consisting of cars, trucks, loaders, sweepers, catch basin cleaner, tractors, trailers, compactor equipment, weight scale and generators. In addition to the Division's 50 pieces of equipment, 12 self propelled mower/utility vehicles, 12 utility trailers, this department also maintains 13 other vehicles assigned to the Town Hall, Harbor and Recreation Departments. On July 1, 2008, the Vehicle Maintenance Department assumed responsibility for the maintenance and repair of 71 vehicles and pieces of equipment from the Emergency Management, Police, Fire, Water, School Departments. One full time employee was hired to accommodate the additional work. The following is a partial list of some of the major repairs accomplished during 2008.

- Transfer Station – continued servicing both hydraulic systems including the replacement of hydraulic lines, cleaning and inspection of each station.
- Disposal Area Scale – continued servicing and maintaining the scale. Replaced & rewired several load cells damaged during electrical storms
- Performed over 600 maintenance/repair services - many necessary to bring the vehicles from the newly added departments up to standard.
- Major brake job on the Disposal Area dump trailer
- Prepared Division's trucks and equipment for snow and ice removal

The following repairs were made in an effort to extend the lives of some of our vehicles:

- Sandblasted, painted, and undercoated the Disposal Area dump trailer
- Removed old dump body and fabricated and installed a new stake body on a one-ton truck used by the Forestry Department. Many thanks to the Park Department personnel for their invaluable help with this project.

In addition to the above, the Vehicle Maintenance Department also maintains all the Division's small equipment and the Town's fuel dispensing system.

### **Disposal Area**

The Harwich Transfer Station/Recycle Center is open seven days a week from 8AM-4PM, 362 days a year.

In a continuing effort to maintain safety and security of the Disposal Area site, fencing was installed around the perimeter of the capped area. The entrance also received some work, getting a new sign and grass along the drive. This not only improves the appearance, it also helps prevent soil erosion and runoff into the roadway.

Harwich continues to participate in the Barnstable County Sharps Collection Program. This service provides patrons (free of charge) with designated sharps collection containers that can be filled with contaminated hypodermic needles and given to the Transfer Station attendant.

Of course, the main component of the facility is the removal of municipal solid waste (MSW), recycling materials, and other waste materials from the Town. The MSW is loaded into 100-yard trailers and transported to SEMASS, a waste to energy facility, located in Rochester, Massachusetts, approximately 50 miles from Harwich. Disposal Area staff made 315 trips to this facility moving a total of 7,161 tons of MSW. The second component of the operation is the drop-off Recycling Center, located east of the Transfer Station. The site consists of ten roll-off containers and several tables. A total of 1,352 tons of recycled material was hauled, mostly to New Bedford, and accounted for a total of 236 trips. The last major component of the operation is known as the C&D pad. C&D (construction and demolition, i.e. wood waste from building and remodeling, shingles, unusable furniture and mattresses) is dropped off on a concrete pad south of the Transfer Station where it is processed to increase density and loaded into 100-yard trailers for transportation to Casella Waste in Sandwich. Harwich vehicles made 276 trips, hauling a total of 4,695 tons of C&D.

The Town offers the following programs to residents:

- Paint Recycling (daily April through October) Residents may drop off unwanted paint and paint-related products or pick up good paint for reuse.
- The Treasure Chest is open Friday, Saturday, Sunday and Monday from April through October 9AM-3PM, and Saturday and Sunday from 9AM-3PM, October through April for residents to drop off or pick up useful items in good condition. Many thanks to the Treasure Chest volunteers for their hard work and dedication.
- Automotive Product Recycling (daily, year round) for drop off of used oil, antifreeze, gasoline, and oil filters.
- Composting of Grass and Leaves (daily, year round). Material must be weighed, but there is no charge for residents.
- Harwich hosts the Household Hazardous Products (HHP) collections for Harwich, Brewster and Chatham, in which unwanted household chemicals are collected and is held on the second Saturday of each month

from May through October 9AM-12PM. During the collections in 2008, the Disposal Area recycled a total of 5,330 gallons of paint, 80 thermometers, 44 thermostats and switches, 2.5 pounds of elemental mercury, serving 643 cars and 958 households.

- The Disposal Area also collected 2,575 gallons of waste oil, most of which was used to heat the DPW garage.

In addition to the above, we continue to accept the following items for a fee: brush, TVs, computers and monitors, propane tanks, tires, refrigerators, air conditioners, scrap metal, and appliances.

### **In Conclusion**

I would like to thank the Board of Selectmen, the Town Administrator and his staff, and all the other Town departments for working cooperatively with the DPW throughout the year. I would also like to thank the residents of Harwich for their continued support of our Department. Rest assured we will continue to explore new ways to conduct business and strive to provide you with the best, most cost-efficient service possible.

Finally, I would like to acknowledge the enthusiastic, hardworking men and women of the Department of Public Works. They make me look good, which is definitely not an easy task. Thanks to all of them.

Respectfully Submitted,

Lincoln S. Hooper  
*Director*

# *Report of the* **Traffic Safety Committee**

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The Harwich Traffic Safety Committee is pleased to the accomplishments and future plans of the Committee for 2008.

The Committee serves in an advisory capacity to the Board of Selectmen. The Committee is charged to work towards achieving goal 7.1.1 of the Harwich (Local) Comprehensive Plan which reads, "To develop a transportation plan in Harwich for present and year-round needs which promotes safe, convenient, accessible, and economical transportation and is consistent with the Town's recreational needs and its historic, scenic and natural resources."

The members appointed to the Committee are Paul D. Erickson (Chair, July 2007) Past Chair Gerald (Jerry) Beltis (Vice Chair, June 2008), Paul McAllister, Oliver (Olie) E. Pelton, and Barry Springer. Richard (Dick) Bowers (Secretary, June 2008) was appointed by the Board of Selectmen in February. Liaisons to the Committee are Selectman David Marsland, and Police Officer Paul Boorack.

The Committee conducted seven (7) regular meetings during the year. The November, February and May meetings were cancelled due to a lack of quorum. The December meeting was cancelled due to inclement weather. No meeting was scheduled for August (summer recess). Attendance of members is good with occasional schedule conflicts, illness or senior moments.

The Board of Selectmen has authorized the appointment of seven (7) members to the Committee. The current strength is six (6) members, leaving one (1) vacant positions.

The Committee does not have any members from the Bike Path Committee or the Planning Board as identified in the Charge for the Traffic Safety Committee.

The Committee addresses issues that are identified by its members, Town departments, citizens and the Board of Selectmen. The following issues have been addressed during this year.

## 1. Traffic Studies

The Committee has reviewed a number of locations where the safe and efficient flow of traffic has been questioned.

### ***-Rt. 137 at the Rt. 6 interchange***

The Committee continued its review of the traffic problems at this intersection. The Harwich Highway Director is in the planning stages of recon-

structing Rt. 137. A suggestion was forwarded him to consider an additional exit ramp from Rt. 6 eastbound onto Rt. 137 southbound as part of that plan. This would be an alternative to a traffic light for the existing eastbound exit ramp.

#### **-Rt. 6 & Rt. 124 Interchange Accidents**

The Committee is still concerned that this interchange has a high rate of auto crashes. The Committee requested the Harwich Highway Director refer this concern to the Massachusetts Highway Department.

#### **-Rt. 124 at Harwich Center**

The Committee continued its discussion of the safe and efficient flow of traffic at this intersection. The Cape Cod Commission Transportation Engineer is currently conducting a review of the intersection. This issue has been included in the work of the Historic Harwich Center Initiative coordinated by the Harwich Planning Department.

#### **-Queen Anne Rd. Speed Limit**

The Police Chief forwarded a concern from a citizen request for a speed reduction on Queen Anne Rd. near Vacation Lane. The citizen reported difficulties exiting Vacation Lane onto Queen Anne Rd. The Committee suggested that the Police Department use the speed radar equipment without displaying the speed to motorists to measure the actual speed of vehicles and to conduct a review of the line of sight of oncoming vehicles at the intersection to determine if there is adequate distance for motorist response at the current posted speed limit (40MPH).

#### **-Rt. 39 Round-a-Bout**

A citizen reported that the plantings in the approaches to the Round-a-bout on Route 39 had grown too high and was obstructing the line of vision of those entering as well as those already in the Round-a-bout. The Harwich Highway Director and the Police Liaison were notified of the concern. The plantings were trimmed.

#### **-Bikeways Warning Signs**

The Committee discussed concern that the "Stop & Walk Across the Road" signs have not been replaced on the Cape Cod Rail Trail since its reconstruction. The Committee was informed that the Bikeways Committee is attempting to get authority from the State to replace the signs. Similar signs have been posted on the Harwich Rail Trail by the Harwich Highway Department.

#### **-Main St at Oak Street Vehicle Speed**

The Traffic Safety Committee discussed the issue of vehicle speed on Main St. approaching Oak St. as requested by the Board of Selectmen. The discussion included the recommendations of the original Harwich Center

Initiative report. The Committee agreed with the recommendation to provide advance notice to motorists entering the Harwich Center district. Two options were recommended by the Committee. The Town could post advance speed limit signs advising motorists of the reduction of the speed limit to 25MPH or post improved signs notifying motorists that they are entering the Harwich Historical Center.

The Committee believes that the recommendation should be part of a more comprehensive traffic safety issues held with the newly regenerated Historic Harwich Center Initiative.

### ***-Rte. 28 & Uncle Venie's Crosswalk***

The Traffic Safety Committee received a request from the Police Chief to review a citizen's suggestion to install a crosswalk on Rt. 28 connecting Depot Rd. and Uncle Venie's Rd. The Committee did not recommend a crosswalk at this location. The Committee does not favor the encouragement of pedestrian activity in an area where there is no establish pedestrian sidewalk system. The Harwich Highway Director subsequently reported that a previous request was rejected by the State Highway Department due to an unsafe line of sight by motorists operating over the rise in the roadway.

### **2. Line of Sight By-Law Review**

The Committee continued its discussion concerning the need for an amendment to the Town Bylaws for the maintenance of the line of sight of motorists at roadway intersections. The current zoning bylaw and the general bylaw are not consistent nor do they appear to adequately regulate this public safety issue. The Committee has developed a draft general bylaw that is currently under review and input by Harwich Town Departments.

### **3. Traffic Regulations**

The Committee continued its discussion concerning the need for the adoption of a Harwich Municipal Traffic Code. The need was identified when it was learned that the Harwich Highway Department lack the knowledge of the location of No Parking Zones for sign replacements. The Municipal Traffic Code will codify into a single depository the Traffic Rules and Orders adopted by the Board of Selectmen. The Committee has approved a draft that is currently under review and input by Harwich Town Departments. The Committee has subsequently learned that such a Code was adopted in 1940. Town departments have been conducting a search of records for the Code. The Highway Department has located some amendments to the Code.

#### 4. Historic Harwich Center Initiative

The Committee was represented at meetings conducted by the Harwich Planning Department to renew planning for the Historic Harwich Center.

#### 5. East Harwich Development

The Traffic Safety Committee has assigned two members to represent the committee at meetings conducted by the Harwich Planning Department concerning traffic issues related to East Harwich development.

#### 6. Charge for the Committee

The Committee began discussion on the Charge of the Committee. The members have a desire to be more efficient and effective in developing traffic improvements to the town. Observations included the duplication of efforts with the Police Department, Planning Department and the Cape Cod Commission. An option was discussed to suggest that the Selectmen reorganize the Committee under the direction of the Police Department with representation from appropriate town departments and citizens at large.

The Committee will continue to address issues as they arise from its members, other town departments and committees, the public and the Board of Selectmen.

The Committee intends to continue its work on the following issues:

##### 1. Line of Sight By-Law Review

The Committee will support a final draft with input from Town Departments for a by-law revision to the Board of Selectmen and a future Town Meeting.

##### 2. Traffic Regulations

The Committee will wait for the completed search for the original document. If unsuccessful, the Committee will support a final draft with input from Town Departments for Municipal Traffic Code to the Board of Selectmen.

##### 3. Historic Harwich Center Initiative

The Committee will participate in planning with the Harwich Planning Department for traffic improvements in Historic Harwich Center as part of the renewed initiative.

##### 4. Safe School Walking Routes

The Committee will participate in planning with the Harwich Planning Department for safe school walking routes for the Harwich School Department.

## 5. Sidewalks

The Committee will continue to support construction and maintenance of sidewalk development.

## 6. Charge for the Committee

The Committee will continue its discussion of its Charge and seek input from other Town Departments and our Selectmen Liaison.

Respectfully submitted,

Paul D. Erickson, *Chair*

# *Report of the* **Trail Committee**

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We are pleased to report that this has been a banner year for the Trail Committee

Our members are Francois Marin who joined us in January, John Follas who joined us in February, Matt Cushing who joined us in April, and long term members Gerie Schumann, our clerk, Bruce Nightingale, Chet Berg, Pauline Ashton, and Dick Thomas, chair.

Our primary focus this year was the construction and installation of six trailhead kiosks, two at Island Pond, two at Bells Neck, one at Bank Street Bogs and one at the Hacker Sanctuary. We had two main challenges, one paying for them, the second getting permits to install them. Both challenges were a bit daunting. We would like to mention that John Miller, our contractor, to whom we are grateful, with significant ingenuity was able to construct and install them at a price we could afford. We also received significant help from personnel at Harwich Conservation Trust and Conservation Administrator, John Chatham. John Chatham assisted us in obtaining a \$1,000 County grant. The Harwich Conservation Trust provided substantial manpower and paid for the kiosk at the Hacker Sanctuary. CPC money and gifts covered the rest.

A second focus was improving public access to the trails at Island Pond and Thompson's Field. At both locations, we installed trail directional signs at key points on the trails. Also at Island Pond, Lincoln Hooper and the Highway Department created a parking lot for us on Queen Anne Road and then cut a new trail link for us connecting that lot with the Hacker Sanctuary. This accomplished two things, one, opening up the area west of the rail trail to hiking combining it with the Island Pond network east of the rail trail, and two, creating a circular hiking loop of about three miles in length.

We also collaborated with the Harwich Conservation Trust in creating the recently published Town-wide Trail guide which has been a great success. One of our members, Geris Schumann, is the official steward of the kiosks, and is also responsible for replenishing the guides at various locations when needed. She has reported that significant replenishing has been needed. Bruce Nightingale, with the help of Lincoln Hooper has installed road side trail walking signs at trailhead locations throughout the Town. We believe Harwich is the first Town on the Cape to have these signs.

Our focus for the coming year, we hope will be Hawksnest. This is a marvelous hiking area that has long been ignored. We hope to do with Hawksnest

what we have done with Island Pond, namely install trailhead kiosks, trail directional signs at key locations, and also provide a trail map or guide that ultimately will be included in the Town-wide trail guide when it is reprinted. We also want to extend the trail on the North side of Oliver's Pond so that it makes a circular loop around the Pond and connects with Round Cove Road on the South side. We have met with Jon Petersen, supervisor at Nickerson State Park, and have applied to the State Department of Conservation and Recreation for a grant to do the work. When enhanced, we believe this will be a trail system rivaling Island Pond and Bells Neck.

Our original charge was to assist the public in enjoying the walking trails in Harwich and encouraging their use. We believe we can and also should play a role in assisting the Conservation Commission in their stewardship of the conserved properties in Town. Enhancing the public enjoyment of the walking trails will aid in stewardship of the conserved properties. But it is also needed for another reason as well. There is continuing vandalism and illegal activities such as the dumping of trash and household waste and ATV use at all of our conserved areas. The vandalism and the illegal activities have to stop and we believe we can play a role in their demise.

Respectfully submitted,

Dick Thomas, *Chair*

# *Report of the* **Utility & Energy Conservation Commission**

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This is the annual report of the Commission for calendar year 2008.

**Attendance:** This was a problem for the Commission during the past year as we were only able to produce a quorum on three occasions. Other commitments prevented the members other than the chairman from attending most months. However, all members indicated a desire to continue to serve.

**Feasibility Study:** Most of the activity for the year revolved around the LORI (Large On Site Renewable Initiative) grant the town was awarded to study the feasibility of installing a wind turbine on town owned land. To that end, \$40,000 was awarded by MTC (Mass Technology Collaborative), another \$10,000 was approved by Annual Town Meeting in May and the Finance Committee assigned another \$5,000 for the effort.

After funding was developed, an RFP was issued and the contract to perform the work was awarded to Weston & Sampson. This firm has been working on the study throughout the year with an initial completion date set for October 1. However, as most critical piece of information needed to complete the report was the determination from FAA about possible conflict between any of our five sites and Chatham Airport.

This determination was received in December and left us with most sites limited to turbines with total heights of less than 200'. In a meeting with Sampson and Weston, it was agreed that further evaluation of multiple small turbines on one site will be performed.

**Commercial Wind By-Law** - Throughout the year, the Commission members have met to review drafts of the proposed by-law and worked with the Town Planner to finalize a draft to be presented to the Planning Board, with hopes of having it approved at Town Meeting. This effort has also been related to the FAA ruling. As of this writing, it appears that it would be unwise to ask the town to approve a by law with 500' limits when we cannot go over 200'

**CAPE & VINEYARD ELECTRIC COOP (CVEC)** - During 2008, this organization which was started by the Cape Light Compact, but is independent of that county group has been formed with three initial municipal members in place. The CVEC aims to develop renewable energy project, finance them with low cost federal funds, lease ground from various towns, and produce and sell energy and RECS to municipalities which join at rates lower than

now available from CLC. The Commission, Town Administrator and other town officials have been positive in support for the town to join this coop, whether we become a host town for wind turbine installation or not. It is expected that the proposal to join will be presented to Special Town Meeting in early 2009.

**Appearances and presentations** - The Commission chair made presentations for various organizations throughout the year, aiming to educate and gain support for efforts to join CVEC, to install wind turbine(s) and PV installations within the town. Organizations receiving presentations were the Board of Selectmen, Planning Board, and Water Commissioners. Mr. Worth also was one of the presenters at Harwich Green Festival in August.

**Cape Light Compact activities** - Three members of the commission are also affiliated with the Governing Board of the Cape Light Compact. Mr. Worth is the Harwich Representative and the Secretary of the Compact, Mr. Doherty represents the County Commissioners and Ms. Bell is the Alternate Governing Board Representative.

### **Goals for 2009 -**

- Work to improve attendance level and number of commission meetings held during the year
- Continue to work toward having some renewable energy generation source installed in town
- Take advantage of CVEC in getting town to join this organization
- Address other issues assigned by the Board of Selectmen

# *Report of the* **Water Department**

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From the Harwich Board of Water Commissioners and the Superintendent, we respectfully submit our Annual Report to the Honorable Board of Selectmen and to the citizens of the Town of Harwich for the year ending 2008.

## **DEP's PROPOSED REGULATORY AMENDMENTS**

2008 was a very challenging year for the Harwich Water Department as well as every other community in the Commonwealth. The Massachusetts Department of Environmental Protection (DEP) and the Environmental Protection Agency (EPA) have established new permit regulations and guidelines related to water withdrawals and usage that could have severe consequences to the Water Department, our business community and the citizens of Harwich.

DEP has proposed revisions to their Water Management Act regulations that would restrict the amount of water that the Town can pump and make available for use. Specifically, DEP is trying to implement a statewide guideline that would eventually limit residential usage to 65 gallons per day per capita. Currently DEP has set this limit at 85 gallons per day for Cape communities, but this would be gradually reduced over time. The consequence of this restriction is that the Town may need to restrict certain types of water usage, such as outside watering and washing your vehicles.

The Water Department feels strongly that these types of restrictions are unwarranted. Recently, the United States Geological Service completed a study of our aquifer, the Monomoy Lens, and concluded that we are using only 4% of the available water for our water supply, and that the overwhelming majority of water in the aquifer is discharged to ponds, streams and the ocean. Nonetheless, the Harwich Water Department has implemented extensive water management and conservation measures that has made it one of the tightest and best run systems on the Cape, and we have received several awards from DEP that recognize our excellent performance. It is for these reasons that the Department feels that additional and overly restrictive regulations that mandate how we use our water are unnecessary.

It has been a very difficult challenge to debate these issues with DEP, and time is running short before these proposed regulations will be promulgated. We have contacted our legislators for additional support, however because of the urgency of this issue we are asking for your help as well. We would like you to also contact our legislators for their assistance in this important matter.

## **WATER SYSTEM IMPROVEMENTS**

*New Water Supply Development:* The Water Department continued their program of developing a new water supply at the well field located in the northwest corner of the Town, known as Site 10. This site has been selected by the Water Department as the preferred location for a new water supply source that will serve as a redundant source to the Town's existing well fields. The Water Department's goal is to receive approval to withdraw a minimum of 2 Million Gallons per Day (MGD) from the site, which includes the existing well that is already permitted to withdraw up to 0.97 MGD.

During 2007 the first of several DEP permitting steps, the *Request for Site Examination and Aquifer Performance Test Scope of Work* was approved by DEP. During 2008 our engineers, Environmental Partners Group, began the next phase of DEP's new water supply permitting program by conducting hydrologic testing that will provide an initial estimate of what the potential overall yield may be from additional water supply wells at the site and to determine the number of production wells that are likely needed to achieve that yield. These activities also include using the regional groundwater flow model developed by the United States Geological Service to assess whether increased withdrawals from this well field will affect ponds and rivers in the area. By the end of this project the Water Department will have developed a comprehensive implementation program and estimated budget for bringing the new water supply at Site 10 online.

## **NEW WATER TREATMENT PLANT AT THE MAIN WELL FIELD:**

For the last six years we have experienced a progressive increase in the amount of iron and manganese in the water from our main well field on Chatham Road which supplies about 60% of our water. Although these compounds are not harmful to drink, they do affect the aesthetics of the water by discoloring it. Iron appears as a red color in the water, and manganese turns the water black. This condition can be overcome to a certain extent by blending the water with well water from our other well fields, however the concentrations have increased to the point where this is no longer effective.

The Water Department is therefore making plans to construct a water treatment facility using a process known as Green Sand filtration that will remove the iron and manganese from the raw water and has a flow capacity of 4 Million Gallons per Day. The overall cost of the facility is projected to be \$6 Million, and this year we are requesting a sum of \$500,000 that will allow us to complete the facility design and prepare it for bidding. Should the project be approved by Town Meeting, the design would be initiated and we expect that the project will be constructed and operational before the end of summer 2011.

## **WATER STORAGE TANKS:**

The Town presently maintains three water storage tanks that have capacities ranging from one to two million gallons. During the summer of 2009 we plan to take the tank located on Route 39 off line for approximately three weeks to make some structural repairs and to repaint the tank interior and exterior. The estimated cost for these repairs is \$1,350,000. Our tank maintenance program will continue during the summer of 2010, when we plan to make the same type of repairs to the tank located on Lothrop Avenue.

## **WATER MAIN IMPROVEMENTS:**

During 2008 the Water Department continued our water main upgrade and replacement program by replacing or relining the older water mains in our system. As part of this effort, we are closely coordinating our water main replacement program with the Highway Department by scheduling our construction activities to occur in the same streets that the Highway Department is resurfacing. This coordinated approach to our construction activities therefore results in a large savings to our rate payers.

## **HYDRANTS AND VALVES:**

The Department has replaced twenty-four (24) hydrants this year. We have identified all hydrants that are in need of replacement. Every hydrant in Harwich has been inspected and exercised this year, and in 2009 we will flow test every hydrant on the system.

The Water Department also has an ongoing program for maintaining our valves throughout the system, and during 2009 we plan to add an additional twelve (12) valves to our infrastructure. This will allow us to isolate smaller areas of Town during water emergencies and to provide even more discrete controls on our flushing program. We hope to make these installations during the early spring or late fall 2009

## **WATER METER AND RADIO READ DEVICES:**

The Harwich Water Department has implemented a new 10-year replacement program for water meters. This change out program is very important to the Department, since meters are the Department's cash registers. It has been proven that over time a water meter will begin to register less water. It is very unlikely that a meter will ever register a higher consumption. Over the last the last year the Department has changed out 633 meters and 1020 radio read devices.

When the Department changes out water meters we are installing new radio read devices. At the present time it takes seven (7) technicians approximately 16 weeks to read our system two times per-year. When we finish

installing 100% radio reads one (1) person will be able to read the system in 12 days. This will allow us to shift those resources to other areas that have not been receiving the attention due to lack of man power. We have chosen to install our radio read devices in-house because if we were to put this out to contract we would have to pay prevailing wages, which would cost the Department an hourly wage of approximately \$70 per hour. It would be much done faster, but at a much higher cost. Therefore, we have chosen to do this in-house at a cost of 50% less than what a private contractor would have cost.

### **PUMPING & TREATMENT OPERATIONS:**

This year our cost for the chemicals Potassium Hypochlorite increased from a \$1.75 per gallon to \$6.58 per gallon. This chemical is mandated by the Massachusetts Department of Environmental Protection (DEP), therefore, we are required to use this chemical. We have been in discussion with DEP to have them allow us to use Sodium Hydroxide which would cost us approximate \$3.50 per gallon. This is still a 100% increase in chemical costs. If and when we switch to Sodium Hydroxide there will be a cost associated with the retro-fit.

We also experienced an increase in fuel, natural gas, propane and electricity. Like everyone one else in the Town we were directed to only increase our fuel and electrical costs by 10%. No one knew how high fuel would climb to. It was a hard time for the Town as well as its citizens.

With these increases, we are approximately \$175,000 dollars short for FY2009. This money will be transferred to the enterprise fund reserve account. We have therefore, requested that we be allowed to increase departmental costs according to our actual costs. Therefore, we should never experience another shortage like this again.

This year we have replaced our last three turbine pumps with new submersible pumps. These pumps are much more efficient. This leaves us with one remaining turbine pump which is scheduled to be changed at the end of next summer.

### **CONSERVATION PROGRAMS:**

The Harwich Water Department is always looking at methods on how we can conserve water. We ask that you work with us to help conserve water. Even though there is abundance on Cape Cod we should still strive to conserve as much water as possible.

#### **Household Tips**

Americans have access to an abundance of water much of the time, so the importance of clean water is often overlooked. For most of us, water use is a

habit. We are accustomed to having water available at the twist of a faucet and usually do not think about how much water we use.

### **Average Daily Water Usage**

Awareness is the first step in conservation, please be aware of how much water you use. The average person uses fifty (50) gallons of water per day on the following activities:

- Toilet = 19 gallons per day
- Bathing & Hygiene = 15 gallons per day
- Laundry = 8 gallons per day
- Kitchen = 7 gallons per day
- Housekeeping = 1 gallon per day
- Irrigation/Lawn Watering = 70 gallons per day

**TOTAL Winter Use = 50 Gallons**

**TOTAL Summer Use = 120 Gallons**

Because of the seasonal influx during the summer months the Town of Harwich averages approximately 65 to 70 gallons per day per capita per year.

### **Metered Water Calculation**

To review your metered water bill, divide your water usage by the number of days in the billing period (approximately 180 days) and also by the number of residents of your household.

### **GEOGRAPHIC INFORMATION SYSTEM (GIS):**

The Department has continued to make great strides in the implementation of our GIS system and now has one of the most advanced systems on the Cape. Our staff can now immediately access information about our water system directly from their field vehicles, resulting in even greater efficiency, accuracy and costs savings.

We are able to update any new data that is acquired during the work day into our database each evening when the field staff returns to our office which keeps our database current.

As wireless signals increase in the Town, we will be soon be able to access live data and also have the ability to send a work order or emergency directly to our field staff electronically which would allow for a faster response time during an emergency.

The Water Department has the ability to rapidly produce plans and mapping for use by our customers, Contractors and other Town Departments. This enables us to provide a higher level of service to our customers and to expedite our response times during emergencies.

During 2008 we implemented a voice broadcast system which allows us to automatically send voice messages to notify customers of a water emergency in their area of Town or to efficiently provide other notifications that may be necessary.

### **SERVICE TIGHT PROGRAM:**

On July 1, 2008, the Water Department was pleased to introduce the *Service Tight Protection Plan*; a water service protection plan for homeowners and businesses. This plan is designed to protect participants from costly repair or replacement costs in the event of a water service break at their property. In order to notify Town residents and business owners of this new service, the department devised several marketing strategies including; detailed pamphlets, Channel 18 notices, newspapers advertisements, notices on water bills, and the use of the Voice Broadcast system. With well over 9,000 town water service accounts, the department expects this plan to be a popular and cost saving plan for enrollees, while at the same time, generating extra revenue for the department.

### **ELECTRICAL OPERATIONS:**

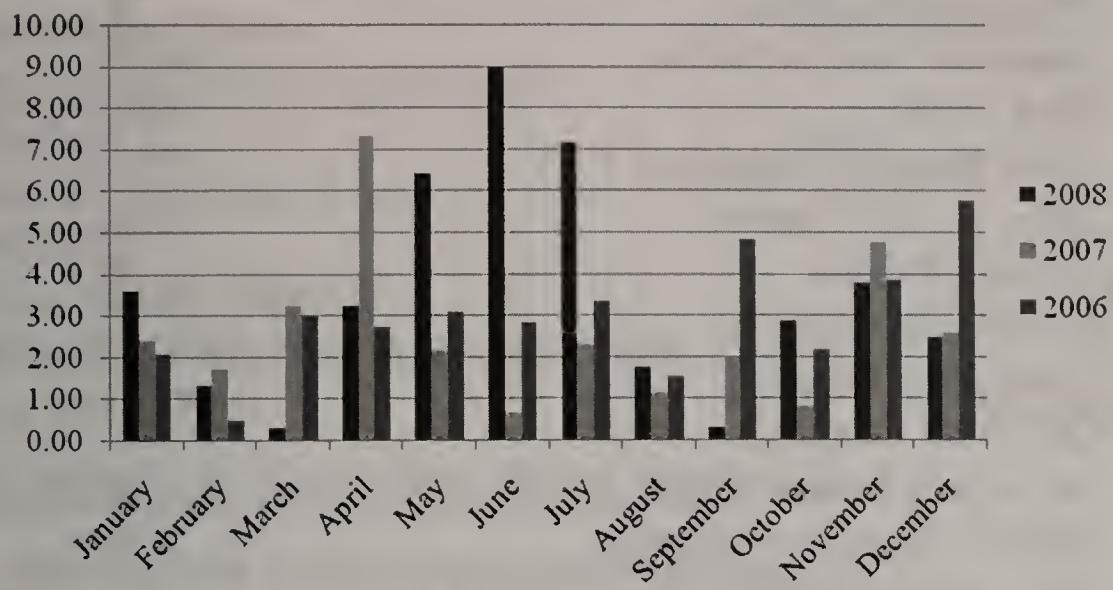
Last year our Department hired an Electrician. When our electrician has time we hire him out to other departments in the Town. We are able to save other department's substantial savings. In most cases, our electrician can respond quicker than an outside contractor. Our electrician has worked for the Police Department, Fire Department, Schools, Golf Course, Library, Town Hall and Harbor Master.

The Town has so much electrical work that they should hire another electrician or allow us to hire another electrician. We could very easily keep two electricians busy throughout the year.

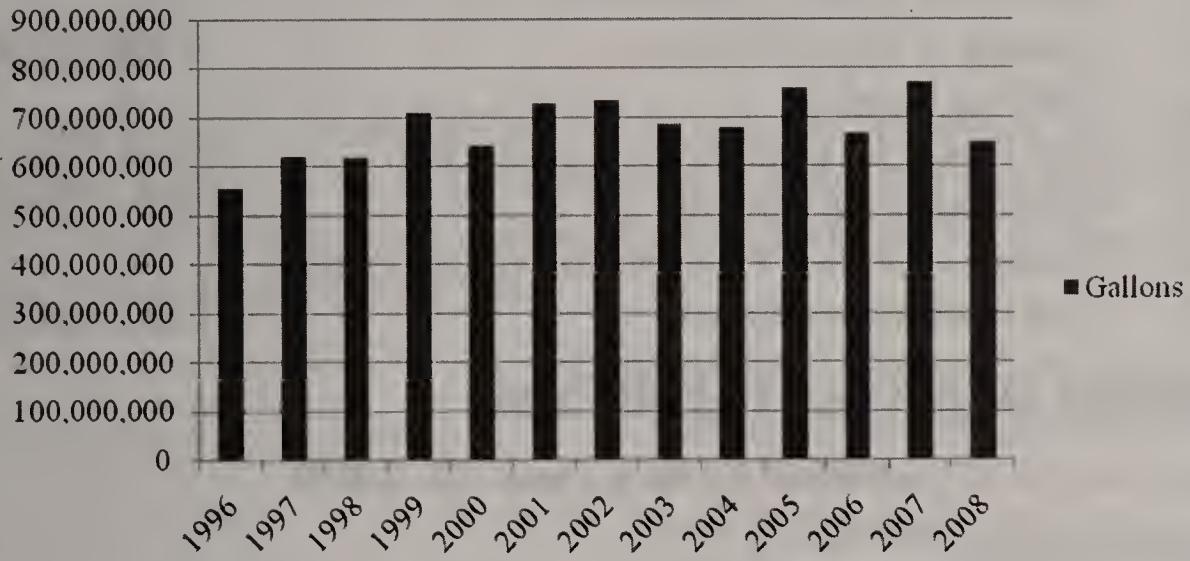
### **2008 WATER MAIN INSTALLATIONS**

| <b><u>Street</u></b> | <b><u>Type</u></b> | <b><u>Size</u></b> | <b><u>Footage</u></b> | <b><u>Hydrants</u></b> |
|----------------------|--------------------|--------------------|-----------------------|------------------------|
| Shore Rd.            | Ductile Iron       | 8"                 | 321 ft.               | 1                      |
| Gomes Way            | Ductile Iron       | 8"                 | 910 ft.               | 3                      |
| Belmont Estates      | Ductile Iron       | 12"                | 1545 ft.              | 4                      |
| Harwich Police Dept. | Ductile Iron       | 6"                 | 10 ft.                | 1                      |

## Inches of Rainfall Per Month



## Historical Pumpage



## WATER DEPARTMENT COMPARATIVE TABLE

| Year | Rainfall / Inches | Gallons Pumped | Maximum Per Day |
|------|-------------------|----------------|-----------------|
| 1996 | 63.33             | 555,982,400    | 4,344,600       |
| 1997 | 48.46             | 620,145,100    | 5,627,100       |
| 1998 | 49.93             | 619,321,800    | 4,740,800       |
| 1999 | 44.48             | 710,729,600    | 5,681,400       |
| 2000 | 48.11             | 644,636,400    | 5,065,400       |
| 2001 | 36.76             | 730,249,000    | 5,879,600       |
| 2002 | 50.44             | 735,869,800    | 5,666,970       |
| 2003 | 53.75             | 687,473,053    | 5,701,605       |
| 2004 | 37.88             | 680,194,630    | 5,568,509       |
| 2005 | 61.42             | 759,802,792    | 5,728,926       |
| 2006 | 42.03             | 666,986,217    | 5,052,381       |
| 2007 | 30.89             | 772,525,325    | 5,659,678       |
| 2008 | 35.60             | 649,958,341    | 5,401,605       |

## ANNUAL STATISTICS OF SERVICES PERFORMED

|     |   |                   |
|-----|---|-------------------|
| 1.  | Frozen Water Meters                             | 5                 |
| 2.  | Seasonal Turn On/Off's                          | 1474              |
| 3.  | Mark Outs                                       | 631               |
| 4.  | Water Meter Change Outs                         | 633               |
| 5.  | Water Service Repairs                           | 131               |
| 6.  | Hydrant Repairs                                 | 8                 |
| 7.  | Hydrant Replacement                             | 4                 |
| 8.  | Water Main Repairs                              | 25                |
| 9.  | Curb Stop Renewals                              | 10                |
| 10. | Gooseneck Renewals                              | 1                 |
| 11. | Property Transfers Requests                     | 278               |
| 12. | Water Meters Installed New/Renewal Services     | 52                |
| 13. | ARB Repairs                                     | 66                |
| 14. | Radio Reads Installed/Replaced                  | 1020              |
| 15. | New Water Service Installations                 | 30                |
| 16. | Renewal of Water Services                       | 34                |
| 17. | Hydrants Installed                              | 9                 |
| 18. | Total Usage for Hydrant for Construction        | 34,310 Gallons    |
| 19. | Water Usage for Flushing                        | 4,639,450 Gallons |
| 20. | Installation of Yard Hydrants for Water Samples | 4                 |
| 21. | Total Hydrants in System                        | 1333 Hydrants     |

## SUMMARY OF ACCOUNTS FOR FY08

**Period Ending June 30, 2008**

### COMMITMENTS:

|                                       |           |
|---------------------------------------|-----------|
| Water Rates                           | 2,356,535 |
| Commercial Fire Sprinkler             | 15,996    |
| Residential Fire Sprinkler            | 2,300     |
| Residential Fire Sprinkler Inspection | 250       |
| Commercial Fire Sprinkler Inspection  | 2,000     |

**TOTAL WATER RATES** \$2,377,081

Repair Charges 5,475

**TOTAL REPAIRS CHARGES** \$5,475

Seasonal Charges 67,385

**TOTAL SEASONAL CHARGES** \$67,385

Miscellaneous Charges 23,121

**TOTAL MISCELLANEOUS CHARGES** \$23,121

Transfer Charges 23,834

**TOTAL TRANSFER CHARGES** \$23,834

|                                     |                    |
|-------------------------------------|--------------------|
| New Services                        | 28,500             |
| Renewal Services                    | 2,100              |
| New Meter Charges                   | <u>8,410</u>       |
| <b>TOTAL NEW/RENEWAL SERVICES</b>   | <b>\$39,010</b>    |
| Late Fees                           | 22,950             |
| Other Miscellaneous Fees            | <u>100</u>         |
| <b>TOTAL FEES</b>                   | <b>\$23,050</b>    |
| <b>TOTAL COMMITMENTS</b>            | <b>\$2,558,956</b> |
| <b>TOTAL ABATEMENTS/ADJUSTMENTS</b> | <b>\$4,541</b>     |
| <b>TOTAL RECEIPTS</b>               | <b>\$2,454,681</b> |

### **ANTICIPATED ACTIVITIES DURING 2009**

- Repairs to the Lothrop Avenue water storage tank
- Permitting of the new water supply at Site 10
- Design of the new water treatment plant for the main well field
- Water main replacement and upgrades

### **CONCLUSION**

As Department Superintendent, I would like to thank the Water Department employees for their teamwork and dedication and the Board of Water Commissioners for their continued support and service to the community and myself throughout the year.

Craig Wiegand, *Water Superintendent*

*Board of Water Commissioners*

Donald Bates, *Chairman*

Danette Gonsalves, *Vice-Chairman*

George Cavanaugh, *Clerk*

# *Report of the* **Zoning Board of Appeals**

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The Harwich Zoning Board of Appeals (“ZBA”) has concluded another successful year. In addition to the normal agenda of Variances and Special Permits, the ZBA has processed to conclusion several 40B Applications for Comprehensive Permits increasing the Town’s inventory of Affordable Housing. Additionally several residents objected to certain administrative decisions of the Town’s Building Department with mixed results.

The ZBA was fortunate to have added several new members both as full voting members and as alternates.

This year has highlighted the need for the Town to conduct a comprehensive review of its Zoning Bylaw. In processing several Petitions, we have brought to light areas within the Bylaw which are in need of revision or updating.

It continues to be the goal of the ZBA to enforce the Town’s Zoning Bylaw with professionalism and compassion

Respectfully submitted,

Richard A. Flink, *Chair*

# SCHOOLS

*Report of the*  
**School Committee and  
Superintendent of Schools**

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## ORGANIZATION FOR THE YEAR 2008

### **SCHOOL COMMITTEE**

|                             |                   |
|-----------------------------|-------------------|
| Ms. Polly Hemstock, Chair   | Term Expires 2011 |
| Ms. Sue Daggett, Vice Chair | Term Expires 2009 |
| Mr. Ed Jaworski, Secretary  | Term Expires 2011 |
| Mr. Mark Russell            | Term Expires 2009 |
| Mr. Thomas Blute            | Term Expires 2010 |

### **SUPERINTENDENT OF SCHOOLS**

Carolyn M. Cragin, Ed.D.

### **ADMINISTRATORS**

Carla Blanchard, Director of Curriculum, Instruction and Assessment

Anthony Teso, Director of Pupil Personnel/Special Education

Joel Dickerson, Business Manager

### **PRINCIPALS**

Kevin Turner, Harwich High School

John Riley, Harwich Middle School

Samuel Hein, Harwich Elementary School

## **2008-2009 SCHOOL COUNCIL MEMBERS**

### ***High School***

#### Parents

Mary Clarke  
Jackie DeGroff  
Cathy Malone  
Victoria Theoharides

#### Students

Ariane Mazur  
Alyssa Whipple

#### Staff

Kevin Turner  
John Anderson

#### Community Representative

Jennifer Legg  
Brian Widegren

### ***Middle School***

#### Parents

Adrienne Heilman  
Elaine McNamara  
Sue Richer  
Peter Luddy

#### Staff

John Riley  
Andrew Matheson  
Denise Creedon  
Kate Serafini

### ***Elementary School***

#### Parents

Melanie Bach  
Nicola Fallon  
Danielle McKenna  
Stacy Brackett

#### Staff

Samuel Hein  
Melissa Brady  
Myra Belliveau  
Melissa Peterson

## **SCHOOL CALENDAR 2008-2009**

School Opened Wednesday, September 3, 2008  
Year Planned: 180 Days

### **SCHOOL YEAR**

September 3, 2008.....December 23, 2008  
January 5, 2009.....February 13, 2009  
February 23, 2009.....April 17, 2009  
April 27, 2009.....June 18, 2009

### **SCHOOLS NOT IN SESSION**

|                        |   |
|------------------------|---|
| In-Service             | ½ day Friday, October 10, 2008                    |
| Columbus Day           | Monday, October 13, 2008                          |
| In-Service             | Tuesday, November 4, 2008                         |
| Veterans' Day          | Tuesday, November 11, 2008                        |
| Thanksgiving Recess    | Thursday & Friday, November 26 & 27, 2008         |
| Holiday Recess         | Monday, December 24, 2008-Friday, January 2, 2009 |
| In-Service             | Friday, January 16, 2009                          |
| Martin Luther King Day | Monday, January 19, 2009                          |
| Winter Recess          | Monday, February 16-Friday, February 20, 2009     |
| In-Service             | ½ day Friday, March 6, 2009                       |
| Good Friday            | Friday, April 10, 2009                            |
| Spring Recess          | Monday, April 20-Friday, April 24, 2009           |
| Memorial Day           | Monday, May 25, 2009                              |

### **2008**

|           |    |
|-----------|----|
| September | 20 |
| October   | 22 |
| November  | 16 |
| December  | 17 |
|           | 75 |

# **2009**

|          |           |
|----------|-----------|
| January  | 18        |
| February | 15        |
| March    | 22        |
| April    | 16        |
| May      | 20        |
| June     | <u>14</u> |
|          | 105       |

## **HARWICH PUBLIC SCHOOLS**

Enrollment as of October 1, 2008

### **Harwich High School**

|          |            |
|----------|------------|
| Grade 12 | 97         |
| Grade 11 | 100        |
| Grade 10 | 89         |
| Grade 9  | <u>88</u>  |
|          | <b>374</b> |

### **Harwich Middle School**

|         |            |
|---------|------------|
| Grade 8 | 108        |
| Grade 7 | 102        |
| Grade 6 | <u>92</u>  |
|         | <b>302</b> |

### **Harwich Elementary School**

|         |            |
|---------|------------|
| Grade 5 | 107        |
| Grade 4 | 112        |
| Grade 3 | 116        |
| Grade 2 | 100        |
| Grade 1 | 103        |
| Kdg.    | 97         |
| Pre-K   | <u>41</u>  |
|         | <b>676</b> |

**Total 1352**

## **HARWICH SCHOOL COMMITTEE**

The Harwich School Committee has been very active this year in fulfilling its primary duties relating to Superintendency, Budget, Educational Goals and Policy.

### **Superintendency/Administration**

In 2008 Dr. Carolyn Cragin completed her second calendar year as Superintendent of Schools. The Superintendent and School Committee were challenged administratively by the need to replace key administrators – Business Manager Gary Costin, Director of Curriculum Ruth Joseph, Harwich Middle School Principal Mary Childress and Harwich Middle School Assistant Principal Donna Medeiros have all moved on to new opportunities. We thank them for their many years of service to the district. The Committee welcomes Joel Dickerson, Business Manager and thanks Skip Fennell for acting in the interim and as mentor. Also welcomed as new to the district or to new positions within the district are Carla Blanchard, Curriculum Coordinator (part-time), middle school principal John Riley, and middle school assistant principal Sean Fleming. The Committee completed contract negotiations with four unions, and thanks all involved for their dedication to the process. Committee member John O'Brien “retired” this year and the Committee welcomed Ed Jaworski, former HPS staff member, to the team.

### **Budget**

Thanks in large part to the approval of an article presented at Town Meeting 2007, additional strides were made in strengthening our technology program throughout the schools. The addition of SMART Boards, new computers for teaching staff and COWS (Computers On Wheels) for student use are bringing the district technology into the 21<sup>st</sup> Century. School Committee Meetings continue to be available on Channel 18, allowing the citizens the opportunity to become more involved in our school system and understand how their tax dollars are spent to improve our district. Agendas and minutes of the School Committee meetings can also be found on the recently upgraded website <http://www.harwich.edu> by clicking on the “School Committee” link on the “Superintendent” page.

With the efforts of the entire administration and staff, we put forth a “progressive budget” for 2008, designed to move the educational program of Harwich Public Schools forward in a significant fashion. Facing fiscal realities, a budget that would maintain services while adding several new initiatives was voted by Town Meeting. As in recent years, expectations remain high while financing becomes more limited due to increased fixed costs, school choice fluctuations, and special education mandates. It will require continued commitment from our staff and community to realize the vital importance of continued support of our school district to maximize its full potential.

## **Educational Goals**

A primary focus of the Committee continues to be the integration of new programs of study with the commitment to expand and fund these programs. Last year the elementary school began a foreign language program linking the high school's student and faculty resources. This year the program has expanded with full integration into the elementary school and plans to include the middle school next year. Increased rigor in existing programs and new programs of study have been demonstrated in the MCAS success of Harwich High School Students this year, coming in 1<sup>st</sup> among Cape schools in Math, 3<sup>rd</sup> on the Cape in English and tying for 2<sup>nd</sup> place on the Cape in Science/Technology. We are proud of and we congratulate the staff, students and administrators who worked long and hard to achieve these successes.

The NEASC evaluation found Harwich High School lacking in the type of facilities needed for providing our students with a 21<sup>st</sup> century education and the school was placed on warning. Other shortcomings in curriculum and technology have been addressed but the challenge of the physical structure remains. The Superintendent has been working this year with the School Buildings Needs Committee appointed by the Board of Selectmen to assess the needs of the high school and the best way to address those needs.

Preliminary application for consideration for state funding for a new high school facility was met with a directive from MSBA to fully evaluate regionalization before any decision would be handed down on funding for a new high school. The Superintendents of both Chatham and Harwich continue to work through this evaluation process.

## **Policies**

With assistance from the Massachusetts Association of School Committees, the HPS Policy Manual is undergoing a complete update. The manual will be consistent with other manuals throughout the Commonwealth while retaining specific features requested/required by Harwich Public Schools. In addition the manual will address all relevant legal requirements under both state and federal laws.

## **Goals**

The School Committee has established working goals for the 2008-2009 school year as follows:

Develop a strategic technology plan for the district (3-5 years), including fiscal impact and accountability components.

Assess the proposed regionalization with Chatham, focusing on the areas of education, economics, and facilities.

The Harwich School Committee applauds the efforts and accomplishments of our administration, teachers, support staff, volunteers, and students that contribute to the educational experience here in Harwich.

Respectfully submitted,

Polly Hemstock, *Chairperson*  
Sue Daggett, *Vice Chairperson*

Thomas Blute  
Mark Russell  
Ed Jaworski

*Committee Members*

# **REPORT OF THE SUPERINTENDENT OF SCHOOLS**

## **Harwich Public Schools Mission Statement**

*The mission of the Harwich Public Schools, in partnership with the community, is to foster an education environment where students come first. We will instill in all students the lifelong desire to achieve to their fullest personal potential while gaining the literacy and computational skills required to function as contributing citizens in the 21st century.*

*To accomplish this, the Harwich Public Schools will create a caring and supportive environment that nurtures the development of character, enthusiasm for learning and an appreciation for life.*

### **Small community...big opportunities**

In a small and caring community, the Harwich Public Schools strive to foster achievement for all students and to challenge students to explore opportunities that will expand their horizons and enrich their life experiences. The goal of increasing and improving the opportunities and support we provide the children of Harwich has shaped the year 2008 in the Harwich Public Schools. This year of challenges, accomplishments, and growth has featured enhanced academic programs, expanded integration of instructional technology, and impressive achievements by students in classrooms, on playing fields and stages, and in community service. With the support of the community and the commitment of the staff we have progressed as a district in many areas including teaching and learning, school funding, and instructional technology.

### **Teaching and Learning**

The standards established in the Massachusetts Curriculum Frameworks and assessed by MCAS serve as learning targets for the Commonwealth's schools and constitute the foundation for curriculum and instruction. By examining student achievement data, educators adjust instructional strategies to increase students' attainment of proficiency in the standards. Harwich High School's success in challenging students to reach the standards was demonstrated dramatically in 2008 when the MCAS results for sophomores showed not only a 100 percent success rate in passing the required tests but impressive attainment of Advanced and Proficient scores.

### **Harwich High School Grade 10 MCAS 2008**

|                       |                         |
|-----------------------|-------------------------|
| Mathematics           | 95% Advanced/Proficient |
| English Language Arts | 94% Advanced/Proficient |
| Science/Technology    | 84% Advanced/Proficient |

Of 349 high schools ranked by the *Boston Globe*, Harwich High School rated 15<sup>th</sup> for Mathematics, 27<sup>th</sup> for English Language Arts, and 36<sup>th</sup> for Science and Technology MCAS performance.

The most significant weaknesses in 2008 MCAS performance were seen at the elementary school (ELA) and middle school (Mathematics). To improve student success in these areas, the district has partnered with Dr. George Ladd of Boston College and the Data Analysis and Strategic Planning Project to identify and address the concepts and performance tasks that most challenged our students.

Ensuring educational excellence throughout the district requires communication, coordination, and collaboration that support vertical articulation from preschool to graduation. The new Harwich Educational Council, composed of district leaders and teachers and administrators from each school, was established in 2008 to guide the instructional process for the district. The council is the central leadership group for planning and implementation of curriculum initiatives.

Commitment to success for all students shapes the professional work in each of our schools where Leadership in Educational Achievement and Performance (LEAP) teams work to address the unique factors of each student population and engage the school community in a shared goal of academic success for all students. Working together, these teams of teachers and administrators analyze student academic performance and develop and implement a range of strategies throughout the school. In the summer of 2008 the teams participated in a districtwide workshop at which they shared their strategies and accomplishments.

The district's implementation of a K-12 foreign language program began in 2007-2008 with the introduction of Spanish at Harwich Elementary School, taught part-time by a teacher shared with the high school and by student volunteers from the high school. The success of this pilot program led to the addition of a full-time foreign language teacher at the elementary school this year, offering regular instruction in the unified arts schedule. The final link in a full K-12 program will require an additional teacher at the middle school, a recommendation included the progressive FY 2010 budget. Harwich Elementary School children benefit from the unique opportunity to learn a foreign language at the optimum stage of their cognitive development, and with the establishment of a full K-12 program, high school students will enjoy increased options to study foreign language, especially at the Advanced Placement level.

To ensure that Harwich High School students are engaged in a relevant, rigorous educational program that reflects the opportunities and challenges of

the 21<sup>st</sup> Century, we have taken significant steps to address issues highlighted in the New England Association of Schools and Colleges' report on the high school's performance relative to NEASC standards. Facilities, technology and curriculum have been priority areas for high school improvement. In response to the district's application for funding of a high school facility, in November of 2007 the Massachusetts School Building Authority placed Harwich High School in its "Regionalization Assessment" category, prompting discussions with Chatham regarding how students, families, and both towns might benefit from a regional model that would expand and strengthen opportunities for student achievement in academics, arts, and athletics. While the building needs committee continues its work, and regionalization discussions proceed with Chatham, we have upgraded the high school's access to 21<sup>st</sup> Century educational opportunities through technology and curriculum. A major investment in technology has transformed teaching and learning within the aging high school structure, expanding instructional approaches and enhancing learning in relevant and challenging ways.

Each year a senior is selected for the Superintendent's Scholar Award. The criteria for selection include outstanding academic achievement, participation in extracurricular activities, and service. Accomplishments in academics, arts, and athletics earned Harwich High School senior Christine Clarke the 2008 Superintendent's Scholar award. Currently ranked first in her class and the winner of a John and Abigail Adams Scholarship, the Harvard Book Award and junior awards for chemistry and history, Christine has demonstrated commitment and excellence as a student. Christine's performance in competitive figure skating, her work in local businesses, and her volunteer service outside the schools reveal her dedication to achievement and personal growth. Her involvement in school activities, including serving as treasurer of the Class of 2009 and participating in National Honor Society, elementary school Spanish program, Mock Trial, foreign language and environmental clubs evidences an extraordinary range of interests and talents.

## **Finance**

The school budget represents an investment in the future and reflects the community's commitment to its children. The development and presentation of the FY 2009 budget were distinguished by their progressive design – a purposeful statement of district needs intended to ensure community awareness of critical steps in a process of institutional improvement. A central principle in the budget planning was the importance of providing the children of Harwich with the resources necessary for a productive 21<sup>st</sup> Century education. Within the original progressive budget proposal of a 12.4 percent increase was a realistic acknowledgement that available funding would necessitate adjustments to the original proposal. The budget presented to the

community was generated through a collaborative process with administrators and was guided by school committee priorities. Similarly, the eventual budget reductions identified by the administrative team were strategic decisions intended to promote district improvement. Meetings with the town finance team helped establish a cooperative environment for school support as evidenced by subsequent support of school articles at town meeting.

In early 2008 negotiations with all of the district's collective bargaining units were completed and included the town's goals of eliminating Master Medical insurance coverage and moving from a locally-managed program to the Cape Cod Municipal Health Insurance Group. Despite a long and difficult process, a cooperative working relationship between administration and the union members was maintained, and we emerged from the process ready to resume full activity in the schools.

## **Instructional Technology**

A 21<sup>st</sup> Century education for Harwich students requires adequate and updated technological resources. SMART Boards and COW's (Computers on Wheels) – portable laptop computer laboratories – at each of the schools signaled a transition to new ways of teaching and learning throughout our schools. Increased technology funding in the district operating budget and a \$125,000 Town Meeting Article provided a dramatic infusion of technology to all three schools in 2008. To ensure that the new hardware is effectively integrated into the instructional program, a new professional position of Instructional Technology Specialist was established in the fall of 2008 to provide fulltime support for teachers and students in managing the enormous learning potential available through technology and in achieving learning goals.

The Harwich Public Schools' website [www.harwich.edu](http://www.harwich.edu) continues to grow and improve, providing convenient access to important information about our schools to students, parents, the community, and other interested Internet users.

## **Staff**

The close of the 2007-2008 school year brought the final days of rewarding careers for nine members of the Harwich school family who retired after a total of 239 years of service to the children of Harwich. Our thanks and best wishes for healthy and happy retirements are extended to

|                |   |
|----------------|---|
| Nick Debacher  | Harwich High School Mathematics Teacher |
| Linda Ford     | Harwich Elementary School Teacher       |
| Linda Guinan   | Harwich High School Cafeteria Worker    |
| Stephen Kot    | Harwich High School Science Teacher     |
| Kathleen Smith | Harwich Elementary School Teacher       |

|                   |                                     |
|-------------------|-------------------------------------|
| Susan Trask       | Harwich Elementary School Teacher   |
| Christine Twombly | Harwich Elementary School Teacher   |
| Carol Vrlik       | Harwich Elementary School Assistant |
| Phyllis Wilkinson | Harwich Elementary School Teacher   |

Changes in leadership reshaped the district this year as four members of the administrative team moved on to new opportunities. We are grateful to Gary Costin, Mary Childress, Ruth Joseph, and Donna Medeiros for their contributions to our students and schools. Our new administrators bring a range of experiences and talents to enhance the Harwich schools, and the new administrative team has quickly developed a strong working relationship focused on student achievement and opportunities. In July John Riley began his role as principal at Harwich Middle School, where he is assisted by newly-appointed half-time assistant principal Sean Fleming, who continues to serve as a seventh-grade geography teacher. Carla Blanchard has assumed the half-time position of director of curriculum, instruction, and assessment and continues to teach French at the high school. After an extended search, and interim services by veteran business manager Skip Finnell, Joel Dickerson has filled the position of business manager.

An impressive group of promising and committed teachers joined the faculty of the Harwich Public Schools in September 2008. Our new mentoring program is designed to facilitate their integration into our schools and to provide guidance and support for their professional growth and accomplishments in the district. We are pleased that they have chosen the Harwich Public Schools, and we welcome them to the school community.

The Harwich Schools have continued to pursue success for all students in academics, arts, athletics and life. We are both proud and grateful that the collaborative efforts of the Harwich community members, parents, teachers, support staff, and administrators consistently demonstrate the value of a small, caring school community working together to benefit children.

Respectfully submitted,

Carolyn M. Cragin, Ed.D.  
*Superintendent of Schools*

## HARWICH ELEMENTARY SCHOOL

The year 2008 continued to build on the foundations and progress of past years. As our mission states “in partnership with the community,” we have been able to provide the children of Harwich a broader range of educational and technological opportunities in preparation for citizenship in our global society. These efforts are always being guided by the vision of becoming “one of the most highly respected school districts in the state of Massachusetts.”

SMART Board technology was introduced in the spring of 2008 and is now available at all the grade levels in our building. This technology provides students and teachers a vast array of instructional opportunities for learning and a gateway to global education. The district’s new Instructional Technology Specialist, Jim Birchfield, provides teachers with an additional resource in developing lessons and units that will continue to support the curriculum and actively engage students in learning. This, along with doubling our portable wireless lap-top computer lab is moving us towards providing the 21<sup>st</sup> century educational opportunities the children of Harwich deserve.

Kindergarten through fifth grade students now receive Spanish instructions at HES. Spanish instruction was introduced last year by Christine Hughes-Prince to students in grades K-3. This year she was hired as our full-time Foreign Language Teacher and is providing daily instruction in Spanish to all our students.

Having been recognized as a Vanguard Model School in Science and Technology, we were visited by a team of administrators and teachers from Winship Elementary of the Boston Public School system. The team met with teachers and shared instructional strategies and accompanied a 5<sup>th</sup> grade class to Muddy Creek for their science field experience before returning to Boston. They shared with us their admiration and praise for our effective teaching strategies, connections with local environmental sites and agencies, and the programs in place (such as NEED Collaborative “Truro” experience) that make learning science and technology unique at Harwich.

With our focus on improving reading, we celebrated milestones in students’ reading throughout the year. A school wide program called “Rise Up Reading,” parent and community events such as “Reading Café,” and “Read Across America,” were held throughout the year in support of improving literacy. Students read over 3,000 books by the end of the school year and over 1,000 books as part of their summer reading challenge. We closed the calendar year by challenging the students to read 300,000 minutes by the mid-winter break, February ’09. Our fifth graders determine the celebration format by expressing their ideas in writing through a persuasive essay to the principal.

Fall, winter and spring benchmark periods have been established to monitor student progress and achievement in reading and math instruction using DIBELS, GRADE, and Galileo software, respectively. The data collected is being routinely reviewed and interpreted by the teachers and administration to guide daily instruction and provide strategic intervention when needed. Having been identified for improvement –year 1 (due to our aggregate AYP in ELA), we will improve student achievement as we review current practices and ensure delivery of standards based differentiated instruction to all students.

For the safety of our children, our lower canopy entrance was outfitted with the same magnetic keyless entry, voice and visual recognition system as was installed at our main entrance. This doubled the capacity of our security system and provided greater flexibility for the staff and community to gain building access without compromising security. All other doors in the building, unless staffed by school personnel, remain locked throughout the school day. Staff can access the building using their assigned personal magnetic swipe cards. We thank the community for their understanding and support in our efforts to ensure the safety of all in our schools.

The 2007-2008 academic year closed in June with the usual highlights. The students demonstrated their artistic talents in our now annual Spring Arts Festival. Students had their art work displayed. They shared their instrumental, dance and vocal talents. In coordination with the middle and high school, fifth grade students participated in Step-Up Day. On the last day of school, and with the help of our departing fifth grade student leaders, all students in grades kindergarten through fourth had a chance to meet their next year's teacher and classmates. This provided an opportunity to begin to make those important connections for the upcoming year.

The BROOKS MEDAL which was established in 1887 in the will of the late Henry C. Brooks is a tradition in Harwich. The award is presented to "the pupil in each school who is most proficient in composition and letter-writing and most excellent of behavior." The 2008 Brooks Medal was awarded in June to fifth grader Noah Grevelis

We extend our deepest gratitude to Kathie Smith, Christine Twombly, Carol Vrlik, Phyllis Wilkinson, Linda Ford and Sue Trask for their many years of service and dedication. The many years of experience lost with retirements cannot be replaced but does allow us the opportunity to build on an already strong foundation and grow with new staff.

We welcomed to the Harwich Elementary School family Donna Chase, Nancy DeSiata, Nancy Gifford, Christine Hughes-Prince, Kathy Karras, Jennifer McIlvin, Melissa Peterson, Susan Richer, and Stephanie Speakman.

Cultural experiences and enrichment opportunities continue to be provided and supported by our PTA. The Coastal Explorer and AmeriCorps, are a examples that, in conjunction with field trips, regularly enhance learning. We thank our outgoing PTA leadership including President William Hollandsworth for their tireless efforts to improve the educational experience for the students. We also welcome the newly elected PTA leadership team and co-presidents Kelma Dever and Kathleen Healy. The ongoing support of our PTA throughout the year is a vital component to our educational program. We look forward to the continued effort in developing the vital home-school connection.

The summer provided an opportunity to plan and prepare for the next school year. Teachers participated in professional development opportunities from graduate work and curriculum development to developing lessons and units geared to improving student achievement. The administrative staff collectively shared the experience and value of a Leadership Conference.

The summer closed once again with fifth grade student leaders providing tours during New Student Orientation days. New kindergarteners were invited to a ‘play date’ before their school year started in September. This offered an opportunity to meet their new classmates and allow the parents and students to make new connections before the school year began. We expect this to become an annual event as we welcome new students with their families to Harwich Elementary School.

In September '08 we opened the school year with 679 students. Harwich Elementary School continues to draw students from neighboring towns. We welcomed 59 School Choice students this school year.

The HES School Council welcomed new parent representatives Melanie Bach and Danielle McKenna.

2008 closed with a display of art, music and good will from our school community. Selected student art work was featured at an exhibit “Spanning the Years” at the Cape Cod Museum of Art. This art exhibit displayed K-12 students’ art work from all Cape & Island school districts. The entire third grade performed a winter concert for family and friends. Donations to a multitude of charitable organizations such as the Harwich Food Pantry, continue to demonstrate our caring nature. These efforts are coordinated each year by individual grades and staff. Through the generosity of faculty and staff, our Angels and Elves were able to make the holidays a little brighter for 33 children. Guided by their music teacher Tim Ressler, our fourth and fifth grade chorus visited the Royal Home and Rosewood Manor, singing to its residents and delivering good cheer and holiday wishes.

I submit this annual report with thanks to the entire community, faculty, administrative team and most importantly, the students. Your hard work and continued support throughout the 2008 year has made it a truly memorable one.

Respectfully submitted,

Samuel F. Hein, Principal  
*Harwich Elementary School*

## HARWICH MIDDLE SCHOOL

The Harwich Middle School continues to be guided by its mission statement and core beliefs in the midst of a change of leadership. The mission statement states: **"We seek to bridge the years between childhood and adolescence in a safe environment that promotes life long learning, academic excellence and a concern, tolerance and respect for all."** Core beliefs that were continued this year were the promotion of a safe environment, life-long learning, academic excellence, and respect for all. To carry on the mission and core beliefs, a new principal, John Riley, was hired on July 1. Mr. Riley was an assistant principal for several years at the Robert E. Melican Middle School in Northborough, Massachusetts. A new assistant principal, Sean Fleming, was hired in November. Mr. Fleming was the grade seven geography teacher at the Harwich Middle School and continues in that role as a half time geography teacher while serving as a half time assistant principal.

New staff hired this year included Georgia Petrasko as a grade seven reading teacher, Janet Rengucci as a long-term substitute grade eight science teacher, and Wendy Walther shares the grade seven geography teacher position with Mr. Fleming.

The HMS School Council began its meetings this fall with several members consisting of teachers, parents, and a community representative. Teachers represented on the council are Denise Creedon, Andy Matheson, Kate Serafini, and Diana Toscano. Parent members are Adrienne Heilman, Elaine McNamara, and Sue Richer. The community representative is Peter Luddy. Mr. Matheson was elected as the co-chair of the council with Kate Serafini elected as secretary. The two priorities for the council were the school improvement plan and the school budget. The school improvement plan was revised this year in order to bring more focus to student achievement in the areas of math and English language arts, which were the first two goals of the plan. The other two goals of maintaining a safe and respectful learning environment and improving communication were also revised. The School Council continued to be committed to the challenge of high student achievement for all students with the resources the budget provided for the school community. Students participated in several offerings throughout the school year which enhanced the mission of our school.

During this past summer several of our students participated in a unique six-week program at Bridgewater State College called Project Contemporary Competitiveness. This advanced studies program for the selected eighth graders emphasized self-discipline, responsibility, and consideration for the

rights of others. During the school year, many students received recognition as honor roll students and students of the month. Many teachers mailed "Good News" postcards to parents to inform them of the progress their children were making at school. Students participated in extra curricular activities such as sports, drama, yearbook, student council, school store, H.U.G.S. (Harwich United for Giving Service), and newspaper. Students were able to experience Shakespeare at the Harwich Junior Theater with the presentation of *Macbeth* and also with the presentation of *The Nutcracker* at the Cape Cod Community College. Our eighth grade students were guests of Harwich High School during its presentation of *The Crucible* and a presentation by Harwich High School students on their own extra-curricular programs. Many students also experienced Shakespeare in their own presentation of *A Midsummer Night's Dream* in December, which was well attended by parents and community members. The annual holiday concert in December highlighted our chorus and band members who displayed their talents for the community. In the spring grade 7 students return to the NEED Collaborative Program in Truro, where they experience hands-on outdoor science activities that enhance their science learning. Several students participated in the Provincetown Art Project and researched local artists and then created their own artwork. A field trip by the 8<sup>th</sup> grade to the art museum highlighted this project.

Parent involvement was encouraged on an ongoing basis not only with the School Council, but also with the many activities and fund raisers that were planned by the Harwich Elementary/Middle School PTA. Parents assisted our students during the PTA Book Fair and Holiday Bazaar. These events and many others helped defray the costs of fieldtrips during the school year. Several 8<sup>th</sup> grade parents planned fund raisers for our eighth graders who will travel to New York City in June.

An open house in September was well attended, with teachers sharing with parents many of the highlights of the curricula they implement throughout the school year—reading, English, math, social studies, science, physical education, art, music (including band and chorus), industrial arts, computers, library, and health/nutrition. Parents also were informed of many other services that are available such as special education, Wilson reading, speech and language services, occupational therapy, physical therapy, English Language Learner services. Parent conferences in November were well attended, with parents scheduled for up to a ten-minute conversation with their child's teacher about the progress of their child.

There were many other highlights that took place in each classroom throughout the Harwich Middle School. The staff continued to believe in challenging our students to high standards of learning and teaching them responsibility for their learning within a supportive and caring environment with the goal of success for all of our students.

Respectfully Submitted,

John Riley  
*Principal, Harwich Middle School*

## HARWICH HIGH SCHOOL

From Skyping in valedictorian Pat Blute from Madrid, Spain on his way to Columbia University, to the Senior Class President Caitlin Chin eloquently discussing how her 13 years in the Harwich schools prepared her for entrance into the University of Pennsylvania, to a student from our Vocational Community program, Micah Perry wearing his National Honor Society recognition, the Class of 2008 certainly went out in style!

Not to be outdone by our graduating seniors, the 2008-2009 school year started off with a bang as the high school received outstanding news with regards to our 10<sup>th</sup> grade MCAS results. The first sentence from the lead article of September 25<sup>th</sup> Cape Cod Times article said it all, "Harwich High School has scored a MCAS trifecta in the 10<sup>th</sup> grade tests for English, math, and science." Not only did all of our students pass the test on their first try but 95% of those taking the test at Harwich High School scored in the advanced or proficient range in math outscoring the state average by over 20%. Even more impressive is that 71% scored advanced compared to state average of 43%. Our students also excelled in ELA for the third consecutive year placing 94% in the advanced and proficient, 20% above state average. Our biology students also far exceeded state averages in the first round of this exam counting for graduation. The Boston Globe's ranking of the 349 public high schools based on MCAS scores had Harwich High School:

- #15 in Mathematics
- #27 in English Language Arts
- #36 in Science

I want to congratulate not only the students for this high level of achievement but each staff member who establishes high academic expectations for all students and makes the personal commitment to see each succeed. Parents have also played a large part of our success by attending our MCAS review sessions and supporting the school and our mission of excellence for all students. We look forward to building on this success in all areas of student achievement.

The Harwich High School Building Needs Committee continued to meet during the past year. The 18- member committee, chaired by Allin Thompson will make recommendations to the selectmen in the spring of 2009 based on their two years of research.

Student leadership continues to emerge as our students participated in leadership capacities both inside and outside of the classroom. Harwich High students were active in the Barnstable County Youth Congress and Barnstable County Human Rights Commission. For the first time our Peer Leaders held

a Cape Cod Special Olympics Day Games in October. The fifth annual Leadership Lock-In took place over the November 14<sup>th</sup> weekend, with 139 students and 13 staff members engaged in leadership activities throughout the night and into the next day. With the theme Caring is Contagious the Student Council followed up this lock-in with a full school assembly. Seventeen students from the high school's Students Taking Action Now Darfur (STAND) group traveled to Washington, DC to attend the National Stand conference with teacher and advisor John Dickson.

The newly organized Harwich High School Key Club held its first Veterans Dinner with a capacity crowd at the Harwich Community Center. Our Best Buddies group continues to host quarterly social events for Cape students and Harwich High School advisor Ann Marie Dooley was recognized as Advisor of the Year from Best Buddies Massachusetts.

Principal Turner will be leading a group of 18 students to the Inauguration of President Obama in January 2009. The students will spend four days in Washington, DC sightseeing and taking in the Inaugural festivities.

Building on the strong relationship with the Harwich Chamber of Commerce, the Chamber Board of Directors was again invited to the annual Renaissance Breakfast honoring students achieving honors and high honors academic status. This annual event takes place in the final morning of school prior to the holiday break.

Senior Christine Clarke was honored by Superintendent Dr. Carolyn Cragin with the 2008-2009 Superintendent's Scholar Award. This award is given annually to an outstanding member of the current senior class who positively contributes to the greater school community and is one of the top three academic students in the class.

In October of 2008 Harwich High students followed up on the school's exchange with Manheim, Germany last spring by hosting 18 students from Spain. This two week educational and cultural exchange will now send students back to Spain in the spring of 2009 as well as host students from France. The foreign language department is coordinating annual trips overseas.

The 2007-2008 Harwich High School Council consists of:

Kevin Turner Co-Chair (Principal), Mary Clarke Co-Chair, Jackie DeGroff, Cathy Malone, Victoria Theoharides, (parents) Brian Widegren, Jen Legge (non school members), Ariane Mazur, Alyssa Whipple (students), John Anderson (staff). This year the School Council submitted a School Improvement plan that included:

- 1) Continued improvement on MCAS scores.
- 2) Evaluating and supporting building educational technology.
- 3) Increasing rigor beyond local graduation requirements.
- 4) Alignment of curriculum and student academic expectations with middle school.
- 5) Support the DESE and HHS Community Service Learning requirement.
- 6) Investigate increasing the academic requirements for extracurricular and athletic participation.

The following seniors qualified for the John and Abigail Adams Scholarship Award for outstanding MCAS scores. The Adams Scholarship offers four years of free tuition to full-time students attending any University of Massachusetts campus, or any participating state or community college: The 25 seniors awarded the scholarship are: Jaclyn Brown, Kathryn Callaghan, Devon Chiappetta, Christine Clarke, Alana Coppola, Sean Cunningham, Amira Downes, Tanner Ellison, Matthew Farraher, Magaux Fortier, Jamie Gallerani, Jessalyn Gingras, Chelsea Glennon, Laura Grose, MacKenzie Hamilton, Kellie Jacek, Ariane Mazur, Gregory Minckler, Robert Peacock, Alinoah Pierre, Sarah Smith, Laura Spalt, Gina Vitale, Kristen Walther, Alyssa Whipple, Charles Wimberly.

The 2008 winners of the Cape Cod Chronicle's Annual Christmas Story Contest are: Alana Coppola, Emily Mitchell and Ciarra Nickerson.

Alana Coppola was also the winner of the Harwich Dennis Lions Club Speech Contest.

The English department had several students receive recognition in the Letters About Literature contest under the auspices of teacher Karen Kelly. Karen will accompany Honorable Mention recipient Nell O'Connor to the State House Thursday, April 10<sup>th</sup> to receive her individual award. Cynthia Miranda was also recognized for her essay.

The Instructional Technology Department hosted a golf scramble at Cranberry Valley to raise money for a senior scholarship in memory of John Ryan. Kory Thacher was the recipient of the Technology/ Engineering scholarship in the amount of \$1,000.

Alternative Education student Matt Antoine won first prize in the New England Region of the American Society of Marine Artists competition. He won a scholarship and an opportunity to sign with a gallery. His work was displayed at the Bass River Cultural Center on May 10, 2008. Matt works with an art mentor, Odin Smith, during the afternoon component of the Alternative Education Program.

The Massachusetts House of Representatives presented special needs teacher AnnMarie Dooley with a special certificate for "Her tireless work on behalf of the Disabled Citizens of Cape Cod." Mrs. Dooley was joined by her son Michael '08, Principal Kevin Turner, and Special Education Director, Anthony Teso at the Cape and Islands DMR annual awards meeting. She received her award from Senator Robert O'Leary and Representative Sarah Peake.

The Fine and Performing Arts Department has been very active throughout the 2007-2008 year. The Cape Museum of Fine Arts K-12 student show showcased Hannah Schupbach, Fiona O'Connor, Haley Pothier, Tiffany Harris, Madison Schultz and Denise Silva with Ariel Colby designing the Cape-wide poster. An open studio is held Thursday afternoons from 2-4 p.m. facilitated by Odin Smith made possible due to a grant awarded to Liane Biron from the Barnstable County 4-H UMass Extension. Ms. Biron also received grant money to transport students to the Museum of Fine Arts in Boston through the Big Yellow School Bus. The CVS in Harwichport has generously materials for design students to paint their windows. *The Crucible* was performed by the Drama Department in November showcasing outstanding performances by: MacKenzie Hamilton, Justin Ryder, Crissy Secola, Aubrey Hart and the rest of the supporting cast. MacKenzie Hamilton was the assistant director; Brenna Beaudreau is in dual enrollment for stage craft at Cape Cod Community College and is the lighting and set designer at Harwich High School. The HHS Friends of the Arts first autumn gala at the Wequassett Inn raised nearly \$10,000. School-to-Careers art internships were awarded to Gillian Smith, Matthew Antoine and John Our. John Our received Art All-State. Matt Antoine won first place in the student exhibit in the American Maritime Artists Association. Shannon Clouter-Chandler was presented with the Educator of Distinction Award for her role in directing the school production of *The Outsiders*. *Joseph and the Amazing Technicolor Dreamcoat*. starred Patrick Blute, Ellen Birmingham, Nicola Jaworski, Cassie Kennedy and MacKenzie Hamilton. The Boston Globe Scholastic Art awarded a Gold Key to Doc Howard, Silver Key to Hannah Greenspan and Honorable Mention to Jennifer Wilson.

Musically January 2008 began with our 4<sup>th</sup> Annual Alumni Show with participation from past music and visual arts alumni. Occurring simultaneously was the Southeastern Massachusetts District Music Festival. Harwich was well-represented in the chorus by Courtney Ellis, Gina Vitale, MacKenzie Hamilton, Ellen Birmingham, Michelle Hemeon, Chad Wimberly, Tom Segal, Sean Cunningham, Josh Keyes, and Tony Spaulding. In the orchestra Greg Minckler sat first chair oboe (highest score) and Jeff Strome sat 6<sup>th</sup> chair violin.

Four students scored high enough in their district auditions to qualify them to audition for the Massachusetts All-State Music Festival: Chad Wimberly, Tony Spaulding, Jeff Strome, and Greg Minckler. Chad and Greg successfully auditioned for All-State which culminated in a concert at Boston Symphony Hall with other outstanding high school musicians from across the state, Greg receiving the highest score in the state and sitting first chair.

We also had quite a few participants in the All-Cape and Islands Music Festival. In the chorus we had Courtney Ellis, MacKenzie Hamilton, Alyssa Flynn, Michelle Hemeon, Courtney Mara, Chad WImberly, Tom Segal, Sean Cunningham, Pat Blute, Nate Burnie, Joe Malone, and Josh Keyes. Kristen Walther played clarinet in the Concert Band, and Ellen Birmingham, Sarah Ray, and Jeff Strome all played violin in the Orchestra along with Greg Minckler sitting first chair in his third festival of the year.

Fall 2009 began with the incredible news of Chad Wimberly, tenor was accepted to the All-Eastern Chorus, due to his high All-State score. Chad will join other high school musicians in March for a weekend of music-making and a concert in March. Auditions for festivals occurred and Harwich dominated again. At All-Cape ALL 28 vocalists who auditioned were accepted! Chad Wimberly will be playing trombone in the Festival Concert Band, as well as Kristen Walther on clarinet.

Harwich will be represented in the Southeastern Massachusetts District Chorus by Bethany Ryder, MacKenzie Hamilton, Tom Segal, Justin Ryder, Sean Cunningham, Chad Wimberly, and Joe Malone. Bethany, MacKenzie, Tom, and Joe received All-State recommendations.

Michelle Hemeon named AP Scholar of Distinction for her overall success on multiple AP exams as well as the Principal's Leadership Award Scholar.

The library received the "Picturing America" grant from the National Endowment for the Humanities in cooperation with the American Library Association. The grant consists of a set of twenty, double sided high-quality color reproductions of American art, and a teacher resource book. Addition resources can be found on the NEH Picturing America website. Many of the pictures have been distributed and are hanging in classrooms, and one is always on display in the library on a rotating basis.

The Harwich High School Federal Reserve Challenge Team, seniors Carla Gross, Meghan Armstrong, Michael Trabucco, Corey Daley, and Dana Mott competed in Boston on Friday, April 11<sup>th</sup> at the Federal Reserve Bank of Boston. Teams from schools all over New England competed throughout last week. Five teams were chosen for the NE finals this week. The competition requires the students to do a 15 minute presentation on the direction of US

monetary policy to staff economists at the Fed. The teams are then grilled with questions to defend their recommendations. Students who represented Harwich High School at the Federal Reserve Challenge last April were: Michael Trabucco, Dana Mott, Meghan Armstrong, Corey Daley and Carla Gross. Allie Daigle was the alternate. Alana Coppola was the Student Government Day Representative in Boston and Pat Blute was the alternate.

John Dickson received a DAR Massachusetts American History Teacher of the Year Award and was the third place winner for the national DAR Teacher of the Year Award. Mr. Dickson was also the recipient of the Daughters of Colonial Wars Teacher Award.

Student Elise Driscoll won the 2008 Law Day Essay Contest sponsored by the Barnstable County Bar Association. She read her winning effort in a ceremony at Orleans District Court on May 1, 2008. She was awarded a \$200 prize. Tanner Ellison finished second (\$150); Anna Herbert was third (\$100), and Jamie Gallerani was honorable mention (\$50).

The Mock Trial Team lost in the regional finals to Cape Cod Academy in a tie-breaker. The team coached by Mark Russell and Kevin Bates defeated Falmouth and Sturgis in the preliminary rounds.

The Harwich High School Hall of Fame Committee announced the fourth class of inductees to the Harwich High School Hall of Fame at a ceremony on Saturday, November 29, 2008 at the Harwich Community Center. This year's class includes: Penny (Fennell) Challies, Carolyn Crowell, Cyd Zeigler, Mary E. Dowling, Roseanna Pena-Warfield.

We welcome eight truly outstanding new additions to our staff for the 2008-2009 school year. David Breski joins us as our new Web Design and Engineering teacher from a very busy career in the Science and Technology world.

After completing her Masters of Science in Oceanography from the University of Rhode Island's Graduate School of Oceanography, Haley McMurray is joining us as our new Chemistry teacher.

Eileen Harrington completed her Master of Arts in Teaching Mathematics at Bridgewater State College and went on to teach math at East Bridgewater High School and then Andover High School.

Janis McGrory comes to Harwich from Whitman Middle School where she had been teaching math since 2003.

Elizabeth Hoff is our new foreign language teacher, having spent the previous year teaching Spanish at Barnstable High School.

With an undergraduate degree in Biology from Brown University, Rebecca Stang joins us after completing her Masters of Arts in Curriculum and Instruction as well as a Master of Education in Science Education at the University of Minnesota.

Janice Barton joined the social studies department this year having spent the last two years as a teaching assistant with the high school special education department.

Erica Adams joins us as our new Special Education Teacher Assistant.

## **Harwich High School Athletics 2007-2008**

The 2007-2008 Athletic Season produced impressive records while each Athletic Team demonstrated that hard work, sportsmanship and community pride are keys to success. On a sad note, the high school marked the passing of longtime coach and educator Fred Thacher with a memorial plaque at Whitehouse Field in mid June.

### **Winter 2007-2008**

A special recognition and congratulations to the Boys Basketball Team, for receiving the Massachusetts Interscholastic Athletic Association's Division IV Annual Sportsmanship Award.

South Shore League All-Star Team and Cape Cod Times All-Star Team included the following Harwich Athletes: Lauren Gonsalves (Girls Basketball); Ben Bianco (Boys Basketball); Jake Domos, Frank Ulsch (Ice Hockey).

On Monday, February 4, 2008, State Representative Sarah Peake presented a congratulatory citation from the House of Representatives to two young Harwich High School student athletes, Lauren Gonsalves and Dawn Lopes for their selection and participation in the Massachusetts Celebration of National Girls and Women in Sport Day.

### **Spring 2008**

Congratulations to the Girls Tennis Team for winning the South Shore League Clark Chatterton Sportsmanship Award.

Individual South Shore League All-Star recipients were: Nell O'Connor (Softball); James Foster, Zak Leete (Boys Tennis/Singles); Alex Votteler, Chris Votteler (Boys Tennis/Doubles); Aziz Downes, Simon Baba (Boys Track); Amira Downes, Christie Barbato (Girls Track); Ryan St Pierre (Baseball).

### **Fall 2008**

Congratulations to the Field Hockey and Boys Soccer Teams for winning the South Shore League Championship and being the undefeated number one seeds in the MIAA South Sectional Tournament.

Athletes selected by coaches vote to the South Shore League All-Star Team were: Jake Rendon / Eastern Mass All-Star Team, Alex Votteler/Eastern Mass All-Star Team, D.J. Robinson, Chris Votteler, Gustavo Ribeiro (Boys Soccer); Billy Martin (Golf); Amira Downes/Boston Globe and Boston Herald All-Scholastics, Elise Driscoll/Boston Herald All-Scholastics, Nell O'Connor, Addie Weeks, Melanie Hopkins/Boston Globe All-Scholastic, Alesia Gleason (Field Hockey).

At the MIAA Sportsmanship Summit at Foxboro Stadium in Foxboro, Massachusetts, Harwich High School was acknowledged for not having any student-athletes or coaches suspended from an athletic contest during the 2007-2008 school year. As a result of this significant achievement, Harwich High School received an MIAA Sportsmanship Honor Roll banner. Attending the conference from Harwich included Assistant Principal, Janie Girolamo, and student-athletes, Melanie Hopkins, DJ Robinson, Adrianna Ramirez and Zachary Jamous.

## **HARWICH HIGH SCHOOL 2008**

|                               |                            |                             |
|-------------------------------|----------------------------|-----------------------------|
| Nicholas Daniel Abbey         | Patrick John Foley         | Kallin Susan O'Neil         |
| Timothy Paul Adams            | James N. Foster            | Maulik Panchal              |
| Bryanne Helen Adle            | Myles Arthur Franklin **   | Allison Parent              |
| Michael Ballord Allen         | Lauren Elizabeth           | Payal Naresh Patel **       |
| Meghan Elizabeth Armstrong ** | Gonsalves **               | Micah Perry **              |
| George Baraklilis             | Melissa Veronica Greene    | Samantha Lee Petro          |
| Christie Leigh Barbato **     | Hannah Jane Greenspan      | Neil Christian Pezzullo     |
| Colleen Elizabeth Beckler **  | Carla Gross                | Lindsay Brooke Pinto        |
| Brooke Anna Bennett           | Corinne Barber Guariglio   | Samantha Frances Pitera *   |
| Alicia Janet Berton           | Michelle Agan Hemeon **    | Christopher Andrew Rathburn |
| Ellen Christine Birmingham    | Alexandra Mackenzie Holden | Shelby Elizabeth Ray        |
| Patrick Kevin Blute **        | Alan Dock Howard           | Felipe Pereira Ribeiro      |
| Joshua Elliot Bonatt          | Connor Meyer Hundt         | Ava Lei Richardson          |
| Nicholas Alexander Bonatt     | Nicola Katherin Jaworski   | Lacey Jean Ross             |
| Nathaniel Davis Burnie        | Alexander Patrick Jenkins  | Allison Cindy Savage        |
| Rebecca Ann Callanan          | Joshua Carlton Josselyn    | Peter Gunn Sawyer           |
| Caleb Freeman Childs          | Jillian Fern Kelley **     | Ashleigh Rose Secola        |
| Caitlin Elise Chin * **       | Catherine Anne Kendall     | Denis Patrick Seramy        |
| James Montgomery Clarke       | Cassandra Chantal Kennedy  | Shane David Skahan          |
| Kalyn Marie Conner **         | Joshua Edward Keyes        | Gillian Rose Smith **       |
| Elise S. Costa                | Zachary Francis Leete      | Ryan Norman St. Pierre      |
| Rebecca Crosby                | Christopher Robert Liberty | Emily Steen                 |
| Evan Curtis                   | Matthew Thayer Lopano      | Michael John Stelma **      |
| Allison Christine Daigle      | Dawn Marie Lopes           | Liana Joy Taylor            |
| Corey James Degnan Daley      | Jennifer Lee Lundell       | Kory Clayton Thacher **     |
| Janet DeFilippo               | Kayla Noel MacAskill *     | Jonathan Robert Thompson    |
| Jasmine Olivia Dings          | Glenn Eric Mallory * ***   | Ashley Ann Tilton           |
| Jaclyn Marguerite DiNoia      | Lauren Ann Malone          | Phoebe Toner                |
| Ian Michael Doherty           | Christina Victoria         | Michael Joseph Trabucco **  |
| Vincent Eric Donnelly         | McManus                    | Frank Stefan Ulsch          |
| AbdulAziz Azzedine Downes     | Thomas Cody Miller         | Leanne Jean Veary **        |
| Nicholas Roy Eldredge         | Dana Laurence Mott, Jr.    | Erin Kelly West             |
| Elie El Hayek                 | Casey Lee Mullen **        | Laura Elizabeth Wildman     |
| Courtney Elizabeth Ellis      | Kailash Anne Nagrath       |                             |
| Emily L. Fietz                |                            |                             |

\*Member of National Honor Society

\*\*Class Officer

### **CLASS ADVISORS**

Kari Flint & Stephen Kot

Approximately 300 college applications were processed this year resulting in the following acceptances. Rather than listing only a student's final choice, we felt it would be interesting and informative to list all of the acceptances for the Class of 2008 which numbered 83 different colleges and universities.

|   |   |
|---|---|
| Adelphi University                        | Nicholas College                        |
| Allegheny College                         | Northeastern University (3)             |
| American University of Dubai              | Northwestern University                 |
| Art Institute of Boston                   | Ohio State                              |
| Arizona State University                  | Pace University                         |
| Assumption College                        | Plymouth State                          |
| Bancroft School                           | Providence College                      |
| Boston University (4)                     | Purdue University                       |
| Bridgewater State College (8)             | Quinnipiac University (3)               |
| Bryant University (3)                     | Rice University                         |
| Cape Cod Community College (25)           | Roger Williams University (6)           |
| Cedar Crest College                       | Russell Sage College                    |
| Coastal Carolina University               | Saint John's University                 |
| Columbia University                       | Salem State College (10)                |
| Curry College                             | Salve Regina University (2)             |
| Embry Riddle Aeronautical University      | Simmons College (5)                     |
| Emmanuel College (3)                      | Southern Illinois University            |
| Emory University                          | Southern New Hampshire University (2)   |
| Endicott College                          | Springfield College (4)                 |
| Fairfield University                      | Springfield Technical                   |
| Fitchburg State College (2)               | Stonehill College (2)                   |
| Florida Institute of Technology (2)       | Syracuse University (3)                 |
| George Mason University (2)               | Tufts University                        |
| Ithaca College (2)                        | University Massachusetts/Amherst (18)   |
| ITT Tech                                  | University Massachusetts/Boston (2)     |
| Jacksonville University                   | University Massachusetts/Dartmouth (11) |
| Johnson and Wales University (3)          | University of Chicago                   |
| Keene State College                       | University of Delaware (2)              |
| Kings College                             | University of Denver                    |
| Lasell College (3)                        | University of Florida                   |
| Lesley College                            | University of Hartford                  |
| Lynchburg College (1)                     | University of Minnesota                 |
| Maine College of Art                      | University of New Hampshire (2)         |
| Massachusetts College of Art              | University of Pennsylvania              |
| Massachusetts College of Liberal Arts (3) | University of Rhode Island (5)          |
| Massachusetts College of Pharmacy (2)     | University of South Florida             |
| Massachusetts Maritime Academy            | University of Vermont                   |
| Misericordia University                   | Virginia Tech (1)                       |
| Merrimack College (2)                     | Wentworth Institute (2)                 |
| Montserrat College of Art                 | Westfield State College (5)             |
| New England College                       | Worcester Polytechnic Institute         |
| New England Institute of Art (3)          |   |

## BROOKS MEDAL RECIPIENT 2008

Grade 12  
Grade 8  
Grade 5

Nathaniel Burnie  
Amanda DeOliveira  
Noah Grevelis

## JOHNSON-ULM MEMORIAL SCHOLARSHIPS GRANTED FOR THE SCHOOL YEAR 2007-2008

(90+ Average Over Their High School Career)

Patrick Blute  
Caitlin Chin  
Michelle Hemeon  
Kalyn Conner  
Emily Steen  
Kory Thacher

Columbia University  
University of Pennsylvania  
Assumption College  
Springfield College  
University of Massachusetts/Boston  
Tufts University

## 2008 HERBERT R. MORSE MEMORIAL SCHOLARSHIP

Joshua Keyes

New England Tech

The Citizens Scholarship Foundation presented \$11,650 in scholarship funds in addition to two laptop computers to the class of 2008.

The James R. McPhee Memorial presented \$20,000 in scholarship funds to the class of 2008.

In total \$157,825 in scholarship funds were presented to Harwich High School students at graduation in 2008.

HARWICH HIGH SCHOOL  
Placement: HARWICH HIGH SCHOOL CLASS OF 2008

|                     |     |
|---------------------|-----|
| Number of Graduates | 92  |
| Four-year College   | 61% |
| Two-year College    | 27% |
| Other               | 12% |

| <u>2008 MCAS</u>             | Harwich | State |
|------------------------------|---------|-------|
| ELA - Advanced & Proficient  | 94%     | 74%   |
| Math - Advanced & Proficient | 95%     | 72%   |

The following juniors won awards at the Harwich High School College and

Departmental, **Junior Book Awards** ceremony.

|                           |                                      |
|---------------------------|--------------------------------------|
| Amherst College           | Jamie Gallerani                      |
| Brown University          | Devon Chiappetta                     |
| Columbia University       | Laura Grose                          |
| Dartmouth College         | Amira Downes                         |
| Elms College              | Ariane Mazur                         |
| Harvard University        | Christine Clarke                     |
| College of the Holy Cross | Alana Coppola                        |
| Mount Holyoke College     | Diane Gibbons                        |
| Saint Michael's College   | Brenna Boudreau and Charles Wimberly |
| Smith College             | MacKenzie Hamilton                   |
| Wellesley College         | Alyssa Whipple                       |
| Wheaton College           | Jessalyn Gingras                     |
| Williams College          | Robert Peacock                       |

|                                    |                  |
|------------------------------------|------------------|
| Art Department                     | Matthew Antoine  |
| English Department                 | Jamie Gallerani  |
| Foreign Language – French          | Jessalyn Gingras |
|                                    | Sophia Barakilis |
| Latin                              | Christine Clarke |
| Spanish                            | Tanner Ellison   |
| Industrial Arts                    | Jessalyn Gingras |
| Information Technology             | Laura Grose      |
| Math                               | Robert Peacock   |
| Mock Trial Team                    | Gregory Minckler |
| Music – Instrumental               | Charles Wimberly |
| Vocal                              | Christine Clarke |
| Science                            | Christine Clarke |
| Social Studies                     | Jamie Gallerani  |
| Harwich Civic Assoc. Essay Contest | Brenna Boudreau  |
| Theater                            |                  |

Respectfully submitted,

Kevin Turner  
*Principal, Harwich High School*

## **PUPIL PERSONNEL SERVICES**

The Harwich Public Schools provides a wide variety of services to its students. The purpose of doing so is to ensure that the children of our community are allowed to grow and develop in a healthy, safe and caring environment. Guidance and counseling services help students meet challenges every day. Psychological services ensure that student strengths and areas of improvement are identified and addressed. Special education services help students develop independence and confidence in their ability to learn and succeed. Health services oversee many proactive and preventive programs that educate all of the members of the Harwich learning community. English language educational services allow our new students arriving from many different cultures and languages to partake fully of the learning environment. Harwich Public Schools is dedicated to providing a safety net for the most precious natural resource in our community, our children.

### **Guidance Services**

The high school guidance staff consists of two guidance counselors. The staff transitions and supports students in the high school. This includes college, vocational, armed services, and personal counseling and support for students and families. The guidance personnel also deal with any crisis that may arise in a student's adjustment to the high school environment.

There is an adjustment counselor on staff at Harwich Middle School providing support to students and families and representing the district in court related activities.

The Harwich Elementary School has one school psychologist working with students and families around adjustment issues at the elementary school. They engage in counseling activities for students and professional development for staff.

### **Special Education**

The Federal Special Education Law Individuals with Disabilities Education Act (IDEA) was re-authorized in 2004. Eligible students with disabilities requiring specialized instruction and/or related services are protected under this law. A Free and Appropriate Public Education (FAPE) in the Least Restrictive Environment (LRE) is the guiding principles of IDEA-2004.

### **Inclusion**

The Harwich school district is dedicated to the proposition that all students can learn and that learning best takes place in company with fellow students. Diversity of learning styles and differing talents and capabilities are celebrated. We continue to create inclusive environments where all students are welcome.

## **Special Education Academic Services**

In the spirit of FAPE and LRE, it is presumed that all efforts to support a struggling student in a general educational program will be exhausted prior to providing specialized academic services through an Individualized Educational Program (IEP). The District Curriculum Accommodation Plan (DCAP) and Teacher Assistance Teams should be utilized prior to an IDEA-2004 referral. Specialized academic supportive services range from inclusion, support for IEP goals within a general educational setting to small group specialized instruction for specific areas of student need delineated in the IEP.

## **Vocational Community Program**

The Vocational Community Program, a Harwich High School Program, supports the needs of students with intellectual impairments. Students receive academic and prevocational support specific to their needs.

## **Developmental Growth Program**

The DGP supports and assists students in our elementary school who have multiple disabilities. This small but intense program assists students in their move towards independence and self-actualization. Students are in a supportive and highly structured environment where basal academic and social/emotional skills are taught. The ultimate aim is to have students move towards more inclusionary settings.

## **Speech and Language Services**

The Harwich Public Schools have two speech and language therapists serving the elementary school and a .8 speech and language therapist providing service to the middle and high schools. Eligible students with language delays, learning problems, hearing impairments; voice or fluency deficits, and/or severe articulation problems who are unable to access the curriculum due to their disability are provided with speech language services.

## **School Psychologists**

There is one school psychologists in each of the Harwich schools. The school psychologists at the middle and high schools serve as the special education team chairpersons and conduct psycho-educational assessments. The school psychologist provides consultation to school staff, families, and outside agencies around a variety of education issues.

## **Occupational Therapy**

Occupational therapy services, which enable eligible students to access the curriculum, are contracted through the Cape Cod Collaborative. Services consist of teaching functional arm/hand skills, sensory processing skills, sensory integration, self-care abilities, organizational / sequence training and compensatory skills.

## **Physical Therapy**

Physical therapy is provided to eligible students whose physical ability to access the curriculum is significantly hindered by gross motor developmental delays, orthopedic and/or neurological pathologies. Services are designed to assist in developing the student's capacity for all education-related activities. Physical therapy services are contracted through the Cape Cod Collaborative.

## **Integrated Pre-School Services**

The Harwich Elementary School Integrated Preschool Program addresses the special needs of eligible 3 and 4-year old children along with typical peers. All students are integrated into the preschool program through a lottery system. The preschool teachers work closely with families and community early childhood programs.

## **Special Education Parent Advisory Council**

The SPED PAC meets once a month and is led by parents of students with disabilities. All members of the community are invited to attend. The purpose of the SPED PAC is to advise the district about special education policy and procedures and to educate members and guests around current special education issues.

## **Health Services**

Each school is served by a nurse. A health aide assists across the schools. Health service responsibilities include: administering first aid; dispensation of medication; monitoring students with chronic conditions; screening for vision, hearing and postural deficits; registration-medical records; fluoride treatments, assisting the school physicians; health education; counseling; and serving as a team member for special education evaluations.

## **English Language Learners**

English Language Learner (ELL) programs support students as they acquire English language skills. Eligible students receive services that are provided by a part-time teacher. English Language Immersion is the primary program offered to ELL students. Harwich is a low incidence ELL district.

Respectfully submitted,

Anthony P. Teso  
*Pupil Personnel Services/Special Education Director*

## **REPORT OF THE BUSINESS MANAGER**

I am pleased to present to the townspeople of Harwich the annual report of operations of the school business office. The following is a summary of the pertinent events that occurred during the 2008 calendar year:

1. The Harwich School Business Office has gone through transition this past year. Gary Costin, the former business manager, and Skip Finnell, the interim business manager deserve recognition for their efforts. I appreciate their support and the smooth transition that I have experienced.
2. Cape Destinations took over our bus transportation contract for its 4<sup>th</sup> and 5<sup>th</sup> years from Laidlaw because of court mandated divestiture. Their service has been more than satisfactory to date.
3. Our long time food service director, Jeffrey Smith, retired in August. Nancy DiSiata is our new food service director. She brings to Harwich a wealth of food service experience. Our dedicated school cafeteria workers serve breakfasts and lunches to students in grades kindergarten through twelve. The number of meals sold daily has risen, and students have actively participated in the meal selection.
4. Another departure last year was that of our long-term maintenance director, Alan Hall. We continue to execute the district's five-year capital maintenance plan. This plan includes anticipated repairs to all three school facilities as well as potential capital projects.
5. During the past year, the school business office, in conjunction with the superintendent of schools, continued to provide the building administrators and the school committee a detailed monthly financial report of the status of the school department budget. This information is provided monthly at school committee meetings and culminates with a year-end summary presented at the July school committee meeting. The process is designed to keep all parties informed of the current status expenditures, and their relation to the funds budgeted.
6. The Harwich Building Needs Committee continues to meet and review issues and options available to address facility needs.

7. As a result of the FY08 and FY09 articles a tremendous amount of technology has been implemented and introduced into the K-12 classrooms.
8. The business office staff continues to assist the superintendent in the financial oversight of the Harwich Community Learning Center (HCLC) programs. This program provides much-needed extended school day, enrichment services, and adult education options to the parents and students in Harwich.

Respectfully Submitted

Joel Dickerson  
*Business Manager*

## **CURRICULUM, INSTRUCTION AND ASSESSMENT**

The Harwich Public Schools 2007-2008 year was replete with high quality learning opportunities for students and outstanding performances on the high stakes MCAS tests. Our new instructional technology appointee created innovative practices to support student learning and achievement through the use of technology in the classroom. In addition, teachers have participated in professional development focusing on standards-based teaching and learning practices.

### **Curriculum**

The Harwich Public Schools offers a curriculum which includes 21st century skills and instills an understanding of global issues in our students. Our foreign language program extends from the elementary school to the high school. Harwich students have connected with students from Germany and Spain through home stay exchange programs. Several faculty members have participated in overseas programs in professional development and teaching opportunities and have brought their experiences back to the school community to enrich the curriculum.

In the elementary school, teams of teachers worked during the summer to create a standards-based curriculum document in English Language Arts and mathematics. These documents were introduced to the staff and to the Educational Council for feedback and are being implemented as guides to unit development.

Teachers continue to meet in vertical teams to create well-articulated programs K-12 that meet the needs of all our students. Teachers of industrial arts and technology have created interdisciplinary opportunities for students. Students in the high school engineering class are designing a robot to help fifth graders collect samples from Pleasant Bay for their science experiment.

In addition to content specific and grade level teams, there is a K-12 writing task force in the Harwich Public Schools whose charge it is to create a district-wide writing program. This program will incorporate writing across the curriculum so that students have mastery in a variety of writing genres.

### **Instruction**

Due to the generosity of the Harwich community, the students are benefiting from an infusion of technology. Students participate in a variety of enriching instructional experiences onSMART Boards and computers on wheels (COWS). Jim Birchfield, our new instructional technology director, has developed learning modules in specific content areas for use on theSMART Boards. Jim sends a weekly technology newsletter to staff highlighting instructional programs and teaching tools which are available online. In November, the professional development committee offered fifteen different workshops in technology training for staff, by staff.

Our instructional practices at Harwich continue to be influenced by current research on student learning. Several staff members attended a total of three conferences on Learning and the Brain in Cambridge, Massachusetts. These conferences were offered by the Harvard School of Education and the Massachusetts Institute of Technology. We have in-school workshops to share the information from these conferences and use the research to guide our classroom instruction. These professional development opportunities are organized by our building LEAP teams.

## **Assessment**

Harwich Public Schools continue to use assessment to guide instruction. Teachers use a variety of assessment tools including DIBELS, Galileo, district benchmark assessments, and student work samples. In addition, we use MCAS data analysis methods to adjust curriculum pacing and instructional practices.

## **Massachusetts Comprehensive Assessment System (MCAS)**

The Harwich High School 2008 tenth grade MCAS scores ranked in the state as follows: in English Language Arts, Harwich High School students were ranked 27 out of 349 schools and had 94 percent of students scoring at the advanced or proficient level; in mathematics, Harwich High School students were ranked 15 out of 346 schools in the state and had 95 percent of students scoring at the advanced or proficient levels; and in Science and Technology, Harwich High School students were ranked 36 out of 336 schools in the Commonwealth and had 84 percent of students scoring in the advanced or proficient categories.

In 2008, the Harwich Public School district scored a high performance rating in English Language Arts. The improvement rating has declined. The district scored a moderate performance rating in mathematics. The improvement rating in mathematics is unchanged.

Harwich Public Schools is committed to promoting high quality learning opportunities for all students. Our standards-based curriculum and innovative classroom instruction offers all students the opportunity to think critically and creatively, and to be problem solvers. We encourage students to engage in independent and group learning activities and we provide the use of technology as a means to communicate and create knowledge.

Respectfully submitted,

Carla W. Blanchard, CAGS  
*Director of Curriculum, Instruction and Assessment*

## HARWICH COMMUNITY LEARNING PROGRAMS

The mission of the Harwich Community Learning Center Programs is to promote social, emotional and academic support skills as well as self-esteem building activities. The staff endeavors to establish an environment where children can explore their interests and discover new ones in a cooperative, non-violent atmosphere.

### Schools of the 21<sup>st</sup> Century

Led by Dr. Edward Ziegler, founder of Head Start, this initiative recognizes schools that have taken a leadership role in providing programs and services to children and families from birth to 12 years of age. In 1998, Harwich was recognized as a demonstration site for the "Yale Bush School of the 21st Century Program." The HCLCP, Community Partnerships for Early Childhood, and the Harwich Public Schools continue to be recognized as a demonstration site by the Yale Bush School. This honor is due to the comprehensive services that these programs offer the community.

### Programs:

During the spring of 2007 and fall of 2008:

The Elementary Before-school and After-school Programs served approximately one hundred ninety-seven students. The programs focus on educating the whole student in a relaxed and fun atmosphere. Projects concentrate on math, science, language arts, physical education and homework assistance.

Enrichment Courses served approximately four hundred forty-two students. The courses offered in the Elementary School are science, home economics, the arts, and technology. The high school Pottery continues today with donations from "Harwich High Friends of the Arts" and Cape Cod Potters. Many of the instructors for the enrichment programs are community members and school staff.

**3 Summer Programs** composed of kindergarten and first grade, second and third grade; and fourth through seventh approximately 139 students attended. Each program offered developmentally-appropriate activities, including field trips and group projects.

**Adult Education Courses** 301 adults participated in 22 courses offered during the fall, winter and spring. Courses range from our popular computer courses to exercise courses. The success of this program is due to the enthusiasm of our community of instructors.

On behalf of the children and families of Harwich, the HCLCP would like to acknowledge the following organizations for their support in the extended day programming during the school year as well as the summer programs: the staff of the HCLCP, the parents, the school administration, the school staff, Harwich Police Association, Harwich Evening Women's Club, Cape Cod Potters and Harwich High School Friends of the Arts. We look forward to continuing to meet the diverse needs of our community in the upcoming year.

Respectfully submitted,

Ann B. Emerson  
*Program Coordinator*

## **COMMUNITY PARTNERSHIPS FOR EARLY CHILDHOOD**

In our nineteenth year we continued our partnership with the Harwich Public Schools to provide programs and services for young children, their families and providers in Harwich. Our grant funds for 2008 from the Massachusetts Department of Early Education and Care were once again cut, creating challenges as we strove to meet the needs of families with young children. These grant funds together with those raised through our non-profit Friends organization enabled our Community Partnerships Council to maintain its mission to work toward the following goals:

**Goal #1 – To make child-care and preschool affordable and accessible**

- The Community Coordinator continued her efforts to find the preschool or child-care that most closely met the needs of families and their young children.
- Approximately 15 families were assisted with \$50,000 of grant funds supplemented by approximately \$10,000 of funds raised by the Friends totaling approximately \$60,000 of assistance to families throughout the year. The parent fee is determined with a sliding scale based on the family's gross monthly income. Grant funds or raised funds reimbursed the contracted preschool or provider for the agreed upon "community rate."
- Twenty-seven children enrolled in the "Make Way for Kids" preschool have had a wonderful year in the Harwich Elementary School. The preschool is accredited through the National Association for the Education of Young Children. The families of many of the enrolled children meet eligibility criteria based on at-risk factors as well as need for support services and affordability. The program continues to benefit from many generous in-kind services of the Harwich Public Schools.

**Goal #2 – To enhance the quality of care through training opportunities, resource materials and educational outreach as well as to support the accreditation process**

- Although our funding was reduced we were still able to provide valuable educational outreach programs that enhanced preschool curriculum in twelve local preschools. Approximately 250 children benefited from direct learning experiences with literacy, language development, natural history as well as rhythm and movement.
- We offered a series of professional development workshops for early childhood professionals focused on managing challenging behaviors in young children.

- Our Harwich School and Family Resource Center continued to provide resources and training for teachers. Among our resources are curriculum and literacy kits that link early learning to the curriculum areas of math, science, language, health and the arts.
- Many families and their young children received comprehensive services at our Family Resource Center, including nutritional consultation through the services of Women with Infants and Children (WIC) Program, as well as through the services of a family advocate and supplemental food.
- CPR and first aid training was offered once again to approximately 30 parents and teachers through the services of the Harwich Fire Department.

**Goal #3 – To provide education and support to parents, grandparents and guardians of young children**

- We offered many parenting workshops informing parents about Positive Discipline, Understanding Temperament, Communication Skills and Building Self-Esteem. We also presented a very well attended workshop “Understanding and Managing the Behavior of Boys.” For all trainings child-care was offered enabling single parents as well as couples to attend. Approximately 100 parents benefited these workshops.
- We continued our collaboration with Good Hope Adoption Agency as well as with several other early childhood programs including the Cape Cod Children’s Place and the Children’s Center throughout the Cape in offering workshops and support for all families with young children.

We continued to develop our partnerships within the community in 2008, sponsoring community events, intergenerational celebrations as well as fund-raising activities to support families who have need for financial assistance with the cost of child-care. Following are some of the activities and events sponsored by the Harwich Community Partnerships Council and the “Friends of Harwich Early Childhood Advisory Council” in 2008 that have benefited many children and their families in Harwich:

- Our annual Winter Carnival is made possible with the hard work of many volunteers in the community including middle school students in the Hugs program, high school students in SPIRIT as well as Scouts. This year we were fortunate in receiving Arts Lottery Funds to present a very dynamic drum and rhythm event. We also had a very successful evening of dance to a big band and silent auction at the Wequassett Resort.

- Holiday donations from several generous community groups including the Harwich Women's Club Evening Division, the Brownie Girl Scouts as well as the Harwich Town Employee Association donated food, gifts and clothing to many families experiencing need of support during the holiday season.
- Facilitated New Mom and Baby Groups as well as Playgroups for families with children from birth through three years of age continued to meet in the Harwich Community Center. These groups are supported from funds from the Massachusetts Department of Early Education and Care, administered through the Cape Cod Children's Place. Families and children benefited from collaboration with Early Intervention providing movement activities in the gym.
- Our Celebration of Young Children community event was held in June at Brooks Park. Once again the Harwich Fire Department volunteered to guide children on a tour of their trucks. A very talented family music group, The Elbows, enthralled young and old.
- The Harwich School and Family Resource Center located in the Elementary School continued to provide vital resources and services to families with children from birth through adults as well as to teachers and day-care providers. The programs and services offered through this center continue to be recognized by the Yale/Bush Center as a demonstration site of the School of the 21 Century.

Following are some of the early childhood services and resources we offered through the center in 2008:

- Nutritional counseling and assistance through WIC
- Food donations from the Lower Cape Outreach Council for eligible families
- A lending library of books, tapes, educational resources such as curriculum kits, laminating and die-cut equipment
- Resource and referral for families with young children through the services of Francie Joseph, Coordinator of Harwich Community Partnerships.

Respectfully submitted,

Francie Joseph

**Elementary School K-5**  
**263 South St. Harwich, MA 02645**  
**(508) 430-7216 FAX: 430-7232**

**Administrators**

S. Hein, Principal  
J. Hall, Asst. Principal

**Admin. Assistants**

C Hoffman  
B. Robinson  
C. Leahy

**Kindergarten**

M. Brady  
D. King  
S. Valentine  
N. Gifford  
R. Tobojka  
A. D'Urso

**Grade 1**

J. Barker  
M. Melton  
A. Hirschberger  
P. Smith  
K. Cloney  
A. Silk

**Grade 2**

M. Belliveau  
J. Dowson  
L. Simmons  
L. Boule  
M. Fisler

**Grade 3**

K. Flynn  
J. Krystofolski  
P. Malinowski  
K. Piknick  
P. Cavanaugh  
L. Morris

**Grade 4**

L. Asack  
K. Keith  
L. McManamin  
M. Crowley  
J. Smithers

**Grade 5**

S. Andreola  
J. Babb  
D. Chase  
M. Peterson  
T. Hanna

**Art**

R. Hansen

**Team Chair**

P. Norton

**Librarian/Media**

**Spec.**

M. Albertine  
L. Stroker, Asst., PT

**Music**

T. Ressler

**Nursing**

A. Kennedy, R.N.  
L. Driscoll, Health  
Assist.  
A. Kirby

**Phys. Ed./Health**

B. Haas  
D. Smith

**Psychologist**

N. Barnett

**Specialists**

J. McGuigan – Reading  
G. Grenier – Math  
M. Bourke – ELL/ESL

**Speech Therapy**

J. Costello  
J. Dillon

**Special Education**

J. McIlvin, Pre-K  
Integrated  
E. Cronen, Pre-K  
Integrated  
C. Grady, PreK-K  
K. Booth, Gr. 1  
E. Senior, Gr. 2  
F. Jorgensen Gr. 3  
M. A. Bragdon, Gr. 4  
H. Reis, Gr. 5

**Technology Teacher**

L. Brookhart

**Foreign Language**

C. Hughes-Prince

**Make Way For Kids**

**Preschool**

M. Levy  
J. Kelly, Assistant

|   |   |   |
|---|---|---|
| <b>Title I</b>  | P. Smith<br>L. Goggin<br>S. Morris<br>S. Richer<br>D. Daly  | <b>Custodians</b><br>J. Willcox, <b>Lead</b><br>M. Starkweather<br>G. Frawley<br>T. Pederson<br>K. Birtwell<br>R. Sirois, Maintenance |
| K. Brownell - IA<br>D. Zabielski - IA<br>V. Hudson - ELA<br>Teacher<br>K. Stern - Math<br>Teacher                             | <i>Kindergarten</i><br>J. Blute, pt<br>M. Sisson<br>D. Greig<br>C. Malone<br>K. Vagenas, pt<br>T. Tansey<br>E. Alaire | <b>Lunch/Recess Monitors</b><br>B. Miranda<br>F. Salzillo<br>P. Childs<br>L. Ellis  |
| <b>Instructional Assistants</b>   |   |   |
| <i>Special Education</i>  |   |   |
| C. Gushee<br>D. Leger<br>P. Robbins<br>M. Woods<br>S. Speakman<br>B. Webb<br>C. West<br>J. Oliver<br>S. Langway<br>T. Conklin | <b>Cafeteria</b><br>P. Boyle<br>S. Hogg<br>B. Lucas<br>N. Landers<br>C. Wilson  |   |

**Middle School 6-8**  
**204 Sisson Rd. Harwich, MA 02645**  
**(508) 430-7212 FAX: 430-7230**

|  |  |                                  |
|--|--|----------------------------------|
| <b>Administrators</b>  | <b>Grade 7</b>   | <b>Art</b>                       |
| J. Riley, Principal<br>S. Fleming,<br>Asst. Principal                            | A. Fabia (English)<br>S. Fleming<br>(Social Studies)<br>G. Petrasko (Reading)<br>M. Forist (Science)<br>L. Cutter (Math)             | B. Waystack                      |
| <b>Admin. Assistants</b>   | <b>Grade 8</b>   | <b>A.L.P.</b>                    |
| K. Peterson<br>R. Simmons  | A. Matheson (Social<br>Studies)<br>K. Ozolins (Science)<br>D. Creedon (Math)<br>P. Reuss (English)<br>N. Keefe<br>(Foreign Language) | M. Hurrie                        |
| <b>Grade 6</b>   |  | <b>Computers</b>                 |
| K. Mendoza<br>N. Malcolm<br>C. Donovan<br>S. Rutledge<br>M. Falcone<br>K. Savage |  | K. Merrill                       |
|  |  | <b>Guidance</b>                  |
|  |  | D. Darson,<br>School Adj. Cnslr. |
|  |  | <b>Health/Nutrition</b>          |
|  |  | K. Holden                        |

|   |  |   |
|---|--|---|
| <b>Industrial Arts</b><br>W. Altieri                                    | <b>Phys. Ed.</b><br>K. Serafini<br>M. Bovino   | <b>Cafeteria</b><br>D. Barker<br>H. Hark<br>K. Hall<br>L. Maker                     |
| <b>Int/Extramural Coordinator</b><br>W. Altieri                         | <b>Psychologist</b><br>S. Wilson   | <b>Custodians</b>   |
| <b>Librarian/Media Spec.</b><br>S. Merrill                              | <b>Special Education</b><br>N. Manach<br>L. Magelaner<br>D. Turco                      | R. Donovan, <b>Lead</b><br>C. Johnson<br>J. Ferreira<br>R. Garafola,<br>Maintenance |
| <b>Music</b><br>G. Napier - Inst. Music<br>D. Toscano -<br>Music/Chorus | <b>Wilson Reading Specialists</b><br>V. McGeoch  | <b>Lunch/Recess Monitors</b><br>B. Kilroy   |
| <b>Nursing</b><br>J. Keefe, R.N.  | <b>Instructional Assistants</b><br>F. Boyle<br>L. Griffiths<br>T. Reinwald<br>S. Davol |   |
| <b>Speech</b><br>L. Chizek  |  |   |

**High School 9-12**  
**75 Oak St. Harwich, MA 02645**  
**(508) 430-7207 FAX: 430-7223**

|  |  |  |
|--|--|--|
| <b>Administrators</b><br>K. Turner, Principal<br>J. Girolamo,<br>Asst. Principal | <b>Art</b><br>L. Schneider-Biron<br>D. Donovan (Theater)                     | <b>World Languages</b><br>C. Blanchard<br>R. Smeltzer<br>E. Hoff<br>E. Simmons |
| <b>Admin. Assistants</b><br>J. Campbell<br>N. Fallon<br>P. Rose                  | <b>Athletic Director</b><br>M. Sugermeyer                                    | <b>Guidance</b><br>J. Bennett<br>M. Callagy<br>M. Stalker,<br>Admin. Assist.   |
| <b>Alternative Education</b><br>G. Sowpel<br>P. Moynagh                          | <b>Business/IT/IA</b><br>L. Kiefer<br>D. Dorgan<br>D. Breski<br>A. Catanzaro | <b>Health</b><br>A. Chilaka  |

**Language Arts**

K. Kelly  
A. Leete  
D. Frankel  
L. LeVangie  
E. Whittemore

**Phys. Ed.**

M. Sugermeier  
S. Brunell

**Vocational/Life Skills**

A. Dooley-Trabucco  
H. Summers, T.A.  
D. Burke, T.A.  
C. Wolcott, T.A.

**Librarian/Media Spec.**

D. Whittemore

**Science**

J. Eastman  
H. McMurray  
R. Byrnes  
R. Stang

**Cafeteria**

L. Bassett  
J. Freeman  
T. Masterson  
J. Leger

**Math**

E. Harrington  
M. Hemeon  
D. Sessler  
T. Beer  
J. McGrory

**Social Studies**

J. Anderson  
K. Bates  
J. Dickson  
J. Barton  
K. Kehoss

**Custodian**

C. Potter, **Lead**  
A. Valle  
K. Oakley  
D. Demers,  
Maintenance

**Music**

R. Richard Chor/Band

**Special Education**

J. Heggi  
V. Coté  
C. Coppola  
E. Adams, T.A.  
J. Weekes, T.A.

**Nursing**

K. Bairstow, R.N.

## **HARWICH PUBLIC SCHOOLS STAFFING**

### **Central Office**

#### **Superintendent's Office**

C. Cragin, Superintendent  
C. Broderick, Executive Secretary

#### **Business Office**

J. Dickerson, Business Manager  
S. Held, Bookkeeper  
N. Curry, Secretary (Personnel/Payroll)  
M. Bantick, Medicaid Clerk

#### **Director of Curriculum, Instruction and Assessment**

C. Blanchard (.5 FTE)

#### **Pupil Personnel Services**

A. Teso, Director  
A. London, Secretary

#### **Buildings & Grounds**

D. Demers, Maintenance  
R. Garofalo, Maintenance

#### **District-Wide and Special Program Contacts**

##### **Early Childhood Programs**

(Family Resource Ctr., Elem. School)  
F. Joseph, Community Coordinator for Young Children in Harwich

##### **Extended Day Programs & Adult Education (Elem. School)**

A. Emerson, Director  
C. Serafino, Secretary

##### **Food Service (all schools)**

N. DeSiata, Director (office in Elem. School)

##### **Volunteer Coordinator**

vacant

##### **Instructional Technology Specialist**

J. Birchfield

##### **Computer/Technology Assistant**

T. Van Essendelft  
T. Underwood

## ELEMENTARY SCHOOL

| <b>Name</b> |           | <b>Position</b>      | <b>Degree</b>  | <b>Service to<br/>Harwich</b> | <b>Total<br/>Experience</b> |
|-------------|-----------|----------------------|--|-------------------------------|-----------------------------|
| Mary Ann    | Albertine | Librarian K-5        | B.A. Worcester State<br>M.S. Simmons College<br>M.Ed. Worcester State      | 23                            | 32                          |
| Sally       | Andreola  | Gr. 5                | B.S. Univ. of Massachusetts<br>M.A. Univ. of Massachusetts                 | 8                             | 20                          |
| Lindsey     | Asack     | Gr. 4                | B.S. Salve Regina Univ.<br>M.A. American Intn'l.                           | 1                             | 6                           |
| Jane        | Babb      | Gr. 5                | B.A. Roanoke College   | 8                             | 13                          |
| Jeanne      | Barker    | Gr. 1                | B.A. Bridgewater State<br>M.Ed. Cambridge College                          | 25                            | 29                          |
| Nanci       | Barnett   | School Psychologist  | B.A. Southern CT State Univ.<br>M.A. Central CT State Univ.                | 12                            | 29                          |
| Myra        | Belliveau | Gr. 1                | B.S. Fitchburg State College<br>M.S. Wheelock College                      | 22                            | 22                          |
| Kenneth     | Birtwell  | Custodian            |  | 6                             | 9                           |
| Jodie       | Blute     | .6 Kdg. Asst.        | B.A. Salve Regina  | 8                             | 9                           |
| Karen       | Booth     | Sp.Ed.               | B.A. Bridgewater State<br>M.B.A. Univ. of Mass.<br>M.Ed. Bridgewater State | 9                             | 10                          |
| Leslie      | Boule     | Gr. 1                | B.S. Boston University<br>M.Ed. Bridgewater State                          | 21                            | 23                          |
| Patricia    | Boyle     | Cafeteria            |  | 28                            | 28                          |
| Melissa     | Brady     | Kindergarten         | B.S. Elmira College<br>M.A. Bridgewater State                              | 23                            | 24                          |
| Mary        | Bragdon   | Sp.Ed.               | B.S. Fitchburg State<br>M.Ed. Fitchburg State                              | 13                            | 21                          |
| Larry       | Brookhart | Technology           | B.A. William Paterson<br>M.Ed. Bridgewater State                           | 12                            | 15                          |
| Katherine   | Brownell  | Title I              | B.S. Worcester State   | 8                             | 15                          |
| Patricia    | Cavanaugh | Grade 3              | B.A. Univ. of Massachusetts  | 7                             | 25                          |
| Donna       | Chase     | Grade 5              | A.A.Ed. Green Mountain<br>B.S. Ed. Keene State<br>M.Ed. Framingham State   | 1                             | 12                          |
| Pamela      | Childs    | Lunch/Recess Monitor |  | 7                             | 7                           |
| Kathleen    | Cloney    | Gr. 1                | B.A. Boston College<br>M.A. Cambridge College                              | 9                             | 12                          |
| Tara        | Conklin   | SpEd. T. A.          | B.A. Univ. of Mass.<br>M.Ed. Univ. of Arizona                              | 2                             | 26                          |
| Jacalyn     | Costello  | Speech Therapist     | B.A. Univ. of Massachusetts<br>M.Ed. Northeastern Univ.                    | 11                            | 33                          |
| Erin        | Cronen    | Pre-school           | B.A. Stonehill College   | 1                             | 6                           |
| Mary        | Crowley   | Gr. 4                | B.A. University of Lowell  | 4                             | 7                           |
| Denise      | Daly      | SPED T.A.            |  | 1                             | 1                           |

## ELEMENTARY SCHOOL

| Name     |                | Position                                | Degree  | Service to Harwich | Total Experience |
|----------|----------------|---|---|--------------------|------------------|
| Nancy    | DeSiata        | Food Service Director                   |   | 1                  | 40               |
| Joan     | Dillon         | Speech Therapist                        | B.S. Northeastern Univ.<br>M.S. Northeastern Univ.                              | 10                 | 19               |
| Jennifer | Dowson         | Gr. 2                                   | M.Ed. Bridgewater State<br>B.A. Stonehill College                               | 3                  | 6                |
| Lee      | Driscoll       | Health Asst.                            | C.N.A. C.C. Community College   | 6                  | 13               |
| Beth     | Dudis-Lucas    | Cafeteria                               |   | 10                 | 10               |
| Anne     | D'Urso         | Kindergarten                            | B.S. Bridgewater State<br>M.A. Cambridge College                                | 13                 | 29               |
| Lynn     | Ellis          | Recess/Lunch Monitor                    |   | 2                  | 3                |
| Ann      | Emerson        | Before/After School Program Coordinator | B.A. Stonehill College<br>M.Ed. Bridgewater State                               | 11                 | 19               |
| Michelle | Fisler         | Gr. 2                                   | B.A. Univ. of Massachusetts<br>M.Ed. Wheelock College<br>M.A. Bridgewater State | 5                  | 6                |
| Kristin  | Flynn          | Gr. 3                                   | B.S. Lesley University<br>M.A. Simmons College                                  | 1                  | 3                |
| Gerald   | Frawley        | Custodian                               |   | 9                  | 9                |
| Brenda   | Galvin         | Lunch/Recess Monitor                    |   | 18                 | 18               |
| Maureen  | Garrity-Bourke | .75 ELS/ELL                             | B.A. Norwich University   | 1                  | 12               |
| Nancy    | Gifford        | Kdg. Teacher                            | B.S. Univ. of Massachusetts<br>M.S. Wheelock College                            | 1                  | 16               |
| Lisa     | Goggin         | Sp.Ed. T. A.                            | B.S. Southeastern MA Univ.<br>A.S. Bay Path Junior                              | 2                  | 3                |
| Cheryl   | Grady          | Sp.Ed. Asst.                            | B.A. Connecticut College<br>M.Ed. Bridgewater State                             | 10                 | 28               |
| Debra    | Greig          | Kdg. Asst.                              | B.A. LaSalle University   | 8                  | 8                |
| Gina     | Grenier        | Math Teacher                            | B.A. Univ. of N.C.<br>M.Ed. Lesley University                                   | 1                  | 8                |
| Cynthia  | Gushee         | Sp.Ed. Asst.                            | B.S. Univ. of Maine<br>M.S. Wheelock College                                    | 10                 | 25               |
| Bonnalyn | Haas           | Phys. Ed. K-5                           | B.S. Univ. of Massachusetts<br>M.Ed. Univ. of Lowell                            | 15                 | 35               |
| Julie    | Hall           | Asst. Principal                         | B.S. Bridgewater State<br>M.Ed. Cambridge College<br>C.A.G.S. Framingham State  | 5                  | 34               |
| Tracey   | Hanna          | Gr. 5                                   | B.A. Hartwick College   | 3                  | 10               |
| Richard  | Hansen         | Art K-5                                 | B.A. Manhattan College<br>M.Ed. Worcester State                                 | 24                 | 30               |
| Samuel   | Hein           | Principal                               | B.S. Springfield College<br>M.Ed. Bridgewater State                             | 2                  | 29               |
| Amy      | Hirschberger   | Gr. 1                                   | B.S. University of Conn.  | 16                 | 20               |

## ELEMENTARY SCHOOL

| <b>Name</b> |               | <b>Position</b>            | <b>Degree</b>  | <b>Service to Harwich</b> | <b>Total Experience</b> |
|-------------|---------------|----------------------------|--|---------------------------|-------------------------|
| Cheryl      | Hoffman       | Principal's Secretary      |  | 2                         | 18                      |
| Suzanne     | Hogg          | Cafeteria                  |  | 13                        | 15                      |
| Virginia    | Hudson        | Title I Eng/<br>Lang. Arts | B.S. Boston State College  | 5                         | 7                       |
| Christine   | Hughes-Prince | Foreign Language           | B.S. Boston College<br>M.A. Walden University  | 1                         | 5                       |
| Elise       | Johnson       | T.A.                       |  | 3                         | 6                       |
| Franchesca  | Jorgensen     | Sp.Ed. Teacher             | B.F.A. Univ of Mass.<br>M.Ed. Cambridge College                                      | 7                         | 13                      |
| Francie     | Joseph        | Comm.Coord.<br>Ages 3-5    | B.A. Goddard College<br>M.A. Lesley University                                       | 19                        | 33                      |
| Catherine   | Karras        | CPC/PPS Asst. Sec.         |  | 11                        | 19                      |
| Katie       | Keith         | Gr. 4                      | B.A. Lesley College  | 4                         | 7                       |
| Adria       | Kennedy       | Nurse E.S.                 | A.S. C. C. Comm. College<br>B.S. Univ. MA - Boston                                   | 4                         | 16                      |
| Dawn        | King          | Kindergarten               | B.S. Bridgewater State<br>M.A. Cambridge College                                     | 14                        | 22                      |
| Jennifer    | Krystofolski  | Gr. 3                      | B.A. Purdue University<br>M.Ed. Bridgewater State                                    | 5                         | 11                      |
| Nancy       | Landers       | Cafeteria                  |  | 8                         | 9                       |
| Susan       | Langway       | Sp.Ed. T.A.                |  | 4                         | 5                       |
| Cynthia     | Leahy         | Secretary                  | B.S. Westfield State College   | 10                        | 28                      |
| Donna       | Leger         | Sp.Ed. T.A.                |  | 21                        | 30                      |
| Patricia    | Malinowski    | Gr. 3                      | B.S. Ithaca College<br>M.Ed. Bridgewater State                                       | 18                        | 28                      |
| Catherine   | Malone        | Kdg. Asst.                 |  | 8                         | 9                       |
| Johanna     | McGuigan      | Reading                    | B.S. Fitchburg State College<br>M.B.A. Northeastern Univ.<br>M.Ed. Bridgewater State | 6                         | 13                      |
| Jennifer    | McIlvin       | Pre-K                      | B.A. College of Wooster<br>M.Ed. Fitchburg State                                     | 1                         | 17                      |
| Lisa        | McManamin     | Gr. 4                      | B.S. Westfield State College<br>M.Ed. Lesley College                                 | 2                         | 19                      |
| Meghan      | Melton        | Gr. 1                      | B.S. Bridgewater State   | 1                         | 1                       |
| Laura       | Morris        | Gr. 3                      | B.S. Springfield College<br>M.Ed. Bridgewater State                                  | 7                         | 8                       |
| Sandra      | Morris        | Sped. T.A.                 |  | 2                         | 2                       |
| Peter       | Norton        | .7 Team Chair              | B.A. Univ. of Massachusetts<br>M.Ed. Univ. of Mass.<br>C.A.G.S. Univ. of Mass.       | 8                         | 22                      |
| Jennifer    | Oliver        | Sp.Ed. T.A.                | A.S. C. C. Comm. College   | 6                         | 14                      |
| Timothy     | Pedersen      | Custodian                  |  | 12                        | 12                      |

## ELEMENTARY SCHOOL

| <b>Name</b> |              | <b>Position</b>         | <b>Degree</b>  | <b>Service to Harwich</b> | <b>Total Experience</b> |
|-------------|--------------|-------------------------|--|---------------------------|-------------------------|
| Melissa     | Peterson     | Gr. 5                   | B.S. Northern Michigan                                     | 1                         | 1                       |
| Kimberlee   | Piknick      | Gr. 3                   | B.S. Bridgewater State<br>M.Ed. Bridgewater State          | 7                         | 7                       |
| Heather     | Reis         | Sp.Ed.                  | B.A. Connectiut College<br>M.Ed. Bridgewater State         | 1                         | 1                       |
| Timothy     | Ressler      | Music Teacher           | B. M. Berklee College of Music                             | 2                         | 3                       |
| Susan       | Richer       | Pre-school T.A.         | B.S. Rhode Island College                                  | 2                         | 14                      |
| Patricia    | Robbins      | Sp.Ed. T. A.            | B.S. Bridgewater State                                     | 4                         | 4                       |
| Betsy       | Robinson     | Secretary               | Katherine Gibbs  | 10                        | 17                      |
| Frances     | Salzillo     | Lunch/Recess Monitor    |  | 8                         | 10                      |
| Erin        | Senior       | Sp.Ed. E.S.             | B.A. Fitchburg State                                       | 13                        | 14                      |
| Carol       | Serafino     | Extended Day Bookkeeper | A.A. Springfield Tech.<br>Community College                | 8                         | 42                      |
| Ann         | Silk         | Gr. 1                   | B.S. Lesley College  | 22                        | 27                      |
| Leslie      | Simmons      | Gr. 2                   | B.A. Allegheny College<br>M.S. Wheelock College            | 18                        | 23                      |
| Richard     | Sirois       | Custodian/Maintenance   |  | 2                         | 3                       |
| MacKenzie   | Sisson       | Kdg. T.A.               | B.A. Elon University<br>M.Ed. Lesley University            | 2                         | 3                       |
| Donna       | Smith        | Phys. Ed. K-5           | B.S. Univ. of Massachusetts<br>M.Ed. Univ. of Lowell       | 12                        | 19                      |
| Patricia    | Smith        | Grade 1                 | B.S. Framingham State<br>M.A. Bridgewater State            | 8                         | 8                       |
| Janet       | Smithers     | Gr. 4                   | B.A. Mt. St. Mary College<br>M.Ed. Boston State College    | 20                        | 28                      |
| Stefanie    | Speakman     | Sp. Ed. T. A.           |  | 1                         | 1                       |
| Michael     | Starkweather | Custodian               |  | 8                         | 8                       |
| Catherine   | Stern        | Title I Math            | B.S. Univ. of Massachusetts<br>M.A. St. Joseph's College   | 1                         | 6                       |
| Lisa        | Stroker      | Library Asst.           |  | 10                        | 13                      |
| Tammy       | Tansey       | Kdg. Asst.              |  | 8                         | 25                      |
| Rebecca     | Tobojka      | Kindergarten            | B.S. Cortland State  | 15                        | 23                      |
| Kathleen    | Vagenas      | .4 Kdg. T. A.           |  | 2                         | 3                       |
| Sandra      | Valentine    | Kindergarten            | A.S. Norwalk Community College<br>B.S. Univ. of Bridgeport | 25                        | 34                      |
| Jamie       | Vient        | Dev. Growth             | B.S. Salem State College<br>M.Ed. Bridgewater State        | 1                         | 12                      |
| Barbara     | Webb         | P-K Sp.Ed. T.A.         | B.A. Keene State College                                   | 5                         | 29                      |
| Cheryl      | West         | Sp. Ed. T.A.            | B.S. Cortland University                                   | 15                        | 18                      |
| James       | Willcox      | Lead Custodian          | A.A. C. C. Comm. College                                   | 11                        | 11                      |
| Christine   | Wilson       | Cafeteria               |  | 6                         | 6                       |

## ELEMENTARY SCHOOL

| <b>Name</b> |           | <b>Position</b> | <b>Degree</b>  | <b>Service to<br/>Harwich</b> | <b>Total<br/>Experience</b> |
|-------------|-----------|-----------------|--|-------------------------------|-----------------------------|
| Maryanne    | Woods     | Sp.Ed T.A.      | B.A. Our Lady of Elms College<br>M.A.T. Our Lady of Elms College | 3                             | 1                           |
| Deborah     | Zabielski | Title I         | B.S. Plymouth State Univ.  | 9                             | 10                          |

## MIDDLE SCHOOL

|             |           |                        |  |    |    |
|-------------|-----------|------------------------|--|----|----|
| William     | Altieri   | Industrial Arts        | B.S. Salem State College   | 5  | 23 |
| Deborah     | Barker    | Cafeteria              | Assoc. C. C. Comm. College   | 19 | 19 |
| Michael     | Bovino    | Phys. Ed.              | B.S. Marywood University   | 1  | 1  |
| Frances     | Boyle     | Sp.Ed. T.A.            | MPA Harvard University<br>Assoc. MassBay Community                                       | 4  | 6  |
| Leslie      | Chizek    | .8 Speech Therapist    | B.A. Univ. of Florida<br>M.A. Univ. of Miami   | 8  | 28 |
| Denise      | Creedon   | Gr. 8 Math             | B.S. Lesley College<br>M.A. Boston College   | 16 | 20 |
| Lauren      | Cutter    | Gr. 7 Math             | B.S. North Adams State   | 14 | 22 |
| Deborah     | Darson    | Adj. Counselor         | A.A. Univ. of New England<br>B.S. University of N. Colorado<br>M.S.W. Univ. of Michigan  | 16 | 28 |
| Sally       | Davol     | Sp. Ed. T.A.           | B.A. Syracuse University   | 5  | 10 |
| Christine   | Donovan   | Gr. 6                  | B.A. Stonehill College   | 5  | 9  |
| Robert      | Donovan   | Custodian              |  | 20 | 28 |
| Alice       | Fabia     | Gr. 7 English          | B.S. S.U.N.Y. at Plattsburgh<br>M.Ed. Cambridge Univ.                                    | 21 | 27 |
| Mary        | Falcone   | Gr. 6                  | B.A. St. Joseph College  | 15 | 32 |
| Joseph      | Ferreira  | Custodian              |  | 19 | 26 |
| Sean        | Fleming   | Social Studies         | B.S. Springfield College<br>M.A. Endicott College  | 7  | 8  |
| Melinda     | Forist    | Gr. 7 Science          | B.S. Grand Valley State College<br>M.Ed. Northern Illinois Univ.<br>M.Ed. Lesley College | 14 | 25 |
| Lauren      | Griffiths | Sp.Ed. T.A.            | B.S. Rivier College  | 5  | 11 |
| Kristi      | Hall      | Cafeteria              |  | 6  | 6  |
| Helen       | Hark      | Cafeteria              |  | 21 | 21 |
| Katherine   | Holden    | Family & Consumer Sci. | B.S. St. College/Framingham  | 23 | 25 |
| Mark        | Hurrie    | ALP                    | B.A. Univ. of Virginia<br>M.Ed. Endicott College   | 4  | 5  |
| Christopher |           | Johnson                | Custodian  | 2  | 3  |
| Jeanne      | Keefe     | Nurse                  | B.S. Northeastern Univ.<br>B.S. Univ. of Massachusetts                                   | 12 | 30 |
| Nancy       | Keefe     | French/Spanish         | B.A. Bridgewater State<br>M.Ed. Fitchburg State  | 3  | 33 |
| Barbara     | Kilroy    | Lunch Monitor          |  | 1  | 2  |

## MIDDLE SCHOOL

| Name       | Position       | Degree                   | Service to Harwich   | Total Experience |
|------------|----------------|--------------------------|--|------------------|
| Lisa       | Magelaner      | Sp.Ed.                   | B.A. Univ. of Connecticut  | 15 19            |
| Lesley     | Maker          | Cafeteria (PT)           |  | 10 10            |
| Nancy      | Malcolm        | Gr. 6                    | B.S. Boston University   | 22 25            |
| Andrew     | Matheson       | Gr. 8 Social Studies     | B.S. Salem State College   | 10 12            |
| Virginia   | McGeoch        | Reading Teacher          | B.S. Ed. Wheelock College<br>M.S.Ed. Wheelock College  | 17 27            |
| Kathleen   | Mendoza        | Gr. 6                    | B.S. Ed. Univ. of Mass.<br>M.Ed. Lesley University   | 8 35             |
| Kenneth    | Merrill        | Technology               | B.A. Univ. of Massachusetts  | 1 12             |
| Sylvia     | Merrill        | Librarian                | A.A. C.C. Community College<br>B.A. Southeastern MA Univ.<br>M.Ed. Bridgewater State                             | 2 14             |
| Gordon     | Napierkowski   | Instrumental Music       | B.M. Ed. Univ. of Lowell<br>M.M. Perf. Univ. of Mass.  | 5 17             |
| Kelly      | Ozolins        | Gr. 8 Science            | B.S. State Univ of NY – Albany<br>M.A.T. Bridgewater State   | 3 3              |
| Kathleen   | Peterson       | Principal's Secretary    | Assoc. Salter Secretarial School   | 10 23            |
| Georgia    | Petrasko       | Gr. 7 Reading            | M.A.T. Bridgewater State   | 1 20             |
| Theresa    | Reinwald       | Sp.Ed T.A.               | B.S. Salve Regina University   | 7 17             |
| Pamela     | Reuss          | Gr. 8 ELA                | B.A.L.S. Lesley College<br>M.Ed. Cambridge College<br>M.Ed. Bridgewater State                                    | 8 17             |
| John       | Riley          | Principal                | B.A. Assumption College<br>M.Ed Fitchburg State College<br>M. Div. Seton Hall Univ.<br><br>M.Ed. Worcester State | 1 30             |
| Sally      | Rutledge       | Gr. 6                    | B.A. St. Michaels College<br>M.Ed. Lesley College  | 11 14            |
| Karen      | Savage         | Gr. 6 Science            | B.S. Skidmore College<br>M.Ed. Northeastern Univ.  | 18 28            |
| Kathleen   | Serafini       | Phys. Ed.                | B.A. Bridgewater State<br>M.Ed. Fitchburg State College  | 4 9              |
| Roberta    | Simmons        | Secretary                | B.S. Univ. of Massachusetts  | 7 11             |
| Nena       | Tobin          | Sp. Ed.                  | B.A. Providence College<br>M.A. Cambridge College  | 1 8              |
| Diana      | Toscano-Gross  | General Music/<br>Choral | B.M. Simpson College<br>M.M. Manhattan School of Music   | 4 30             |
| Diane      | Turco          | Sp. Ed.                  | B.S. Bridgewater State<br>M.Ed. Northeastern Univ.   | 13 32            |
| Terence    | Van Essendelft | Computer<br>Technician   | B.A. Ithica College  | 1 1              |
| Bernadette | Waystack       | Art                      | B.F.A. Univ. of Massachusetts  | 13 20            |
| Steven     | Wilson         | School<br>Psychologist   | B.A. Amherst College<br>M.A. Alfred University   | 34 36            |

## HIGH SCHOOL

| <b>Name</b>         | <b>Position</b>        | <b>Degree</b>  | <b>Service to Harwich</b> | <b>Total Experience</b> |
|---------------------|------------------------|--|---------------------------|-------------------------|
| Erica Adams         | Sp.Ed. T.A.            | B.S. Emerson College   | 1                         | 1                       |
| John Anderson       | Soc. Studies           | B.A. Univ. of Mass.<br>M.Ed. Am. Intercontinental  | 6                         | 9                       |
| Karen Bairstow      | Nurse                  | B.A. University of Conn.<br>A.D.N. C. C. Comm.<br>M.S.N. Simmons College<br>J.D. Mass. School of Law | 6                         | 21                      |
| Janice Barton       | History                | B.A. Univ. of Massachusetts<br>M.Ed. Am. Intercontinental  | 3                         | 19                      |
| Carolyn Bassett     | Cafeteria              |  | 20                        | 20                      |
| Kevin Bates         | Social Studies         | B.A. Bates College<br>M.Ed. Boston College   | 7                         | 14                      |
| Ted Beer            | Math                   | B.S. Ball State University<br>M.Ed. Framingham State   | 8                         | 12                      |
| Jonathan Bennett    | Guid. Counselor        | B.A. Univ. of Massachusetts<br>M.S. Cal. State Univ.- Long Beach                                     | 5                         | 12                      |
| Carla Blanchard     | .5 French              | B.A. Yale University<br>M.A.T. Simmons College<br>C.A.G.S. Bridgewater State                         | 13                        | 20                      |
| David Breski        | Tech/Web/Eng.          | B.S. Siena College<br>M.S. College of St. Rose   | 0                         | 3                       |
| Stacy Brunell       | Physical Education     | B.S. Catawba College   | 2                         | 5                       |
| David Burke         | Sp.Ed. T.A.            | B.S. Univ. of Massachusetts  | 7                         | 30                      |
| Robert Byrnes       | Science                | B.S. Suffolk University<br>M.S. Univ. of N.H.  | 3                         | 36                      |
| Margaret Callagy    | Guid. Counselor        | B.A. Fairfield University<br>M.Ed. Fairfield University  | 8                         | 18                      |
| Joanne Campbell     | Principal's Secretary  | B.F.A. Ramapo State College  | 7                         | 7                       |
| Anthony Catanzaro   | Industrial Arts        | B.S. Fitchburg State   | 21                        | 31                      |
| Angelina Chilaka    | Health                 | B.S. Northeastern Univ.<br>M.A. Columbia University  | 21                        | 31                      |
| Caren Coppola       | Sp.Ed.                 | B.A. North Adams State<br>M.Ed. Bridgewater State  | 9                         | 20                      |
| Valerie Cote        | Sp.Ed.                 | B.S. Springfield College<br>M.Ed. Fitchburg State  | 4                         |                         |
| David Demers        | Maintenance            |  | 15                        | 43                      |
| John Dickson        | Social Studies         | A.B. Harvard University<br>M.Ed. Lesley University   | 11                        | 14                      |
| Deborah Donovan     | Art                    | B.F.A. Southeastern Mass. Univ.  | 17                        | 18                      |
| Ann Dooley-Trabucco | Voc/Life Skills        | B.S.E. Westfield State   | 9                         | 35                      |
| Diane Dorgan        | Information Technology | B.S. Salem State College<br>M.Ed. Fitchburg State  | 24                        | 27                      |

## HIGH SCHOOL

| Name      | Position        | Degree                     | Service to Harwich   | Total Experience |
|-----------|-----------------|----------------------------|--|------------------|
| Jill      | Eastman         | Earth Science              | A.A. Cape Cod Community College<br>B.A. Westfield State<br>M.A.A. Cambridge College  | 8 18             |
| Nicola    | Fallon          | Asst. Prin.'s Admin. Asst. | A.A. Westchester Community   | 2 5              |
| David     | Frankel         | English                    | B.A. Haverford College<br>M.A. Brooklyn College<br>Ph.D. Binghamton Univ.            | 2 25             |
| Janice    | Freeman         | Cafeteria                  |  | 22 30            |
| Robert    | Garofalo        | Maint./Custodian           |  | 4 42             |
| Janie     | Girolamo        | Asst. Principal            | B.S. Hofstra University<br>M.S. Michigan State Univ.                                 | 8 25             |
| Eileen    | Harrington      | Math                       | B.A. Westfield State College<br>M.A.T. Bridgewater State                             | 1 7              |
| Joseph    | Heggi           | Sp. Ed.                    | B.S. Univ. of Missouri<br>M.A. Webster University                                    | 7 32             |
| Mary      | Hemeon          | Mathematics                | B.A. Keuka College   | 24 24            |
| Elizabeth | Hoff            | Spanish                    | B.S. Univ. of Missouri<br>M.A. Webster University                                    | 1 2              |
| Richard   | Houston         | Social Studies             | B.A. College of the Holy Cross<br>M.A.T. Boston College                              | 14 31            |
| Kristy    | Kehoss          | Social Studies             | BA Western New England College<br>M.Ed. University of Bridgeport                     | 1 1              |
| Karen     | Kelly           | English                    | B.A. Univ. of Massachusetts<br>M.A. Bridgewater State                                | 22 23            |
| Lisa      | Kiefer          | Business/<br>Technology    | B.S. Trinity College   | 1 23             |
| Anne      | Leete           | English                    | B.A. Emmanuel College  | 11 15            |
| Jackie    | Leger           | Cafeteria P/T              |  | 7 8              |
| Lynne     | LeVangie        | English                    | B.A. Mount Holyoke College   | 7 15             |
| Terry     | Masterson       | Cafeteria                  |  | 26 30            |
| Janis     | McGrory         | Math                       | B.A. Mass. College of Liberal Arts<br>M.Ed. Cambridge College                        | 1 5              |
| Haley     | McMurray        | Chemistry                  | B.S. College of William & Mary<br>M.A. Simmons College<br>M.S. Univ. of Rhode Island | 1 3              |
| Peter     | Moynagh         | Alt.Ed. T.A.               | B.S. Bentley College   | 9 11             |
| Kevin     | Oakley          | Lead Custodian             |  | 12 33            |
| Charles   | Potter          | Custodian                  |  | 5 12             |
| Rosemarie | Richard         | Choral Music/Band          | B.M. Moravian College<br>M.S. Central CT State Univ.                                 | 7 16             |
| Patricia  | Rose            | Secretary                  |  | 4 29             |
| Liane     | Schneider-Biron | Art                        | B.S. Westfield State College<br>B.F.A. Univ. of Mass.                                | 9 29             |

## HIGH SCHOOL

| <b>Name</b> |            | <b>Position</b>    | <b>Degree</b>   | <b>Service to<br/>Harwich</b> | <b>Total<br/>Experience</b> |
|-------------|------------|--------------------|---|-------------------------------|-----------------------------|
| Denise      | Sessler    | Math               | B.S.E.E. Clarkson University<br>M.B.A. Western New England<br>M.Ed. Bridgewater State | 8                             | 10                          |
| Elizabeth   | Simmons    | Spanish/French     | B.A. Hartwick College<br>M.A. S.U.N.Y. Albany   | 20                            | 22                          |
| Robert      | Smeltzer   | Foreign Language   | B.A. Univ. of California<br>M.Ed. Univ. of Mass.<br>M.A. Millersville Univ.           | 8                             | 19                          |
| George      | Sowpel     | Alternative Ed.    | B.A. Univ. of Rochester   | 9                             | 12                          |
| Michele     | Stalker    | Guidance Secretary |   | 28                            | 29                          |
| Rebecca     | Stang      | Biology            | B.A. Brown University<br>M.A. Univ. of Minnesota<br>M.Ed. Univ. of Minnesota          | 1                             | 1                           |
| Mark        | Sugermeyer | Health/Phys. Ed.   | B.S. Springfield College<br>M.Ed. Fitchburg State                                     | 23                            | 35                          |
| Herbert     | Summers    | Sp.Ed. T.A.        | B. S. Bridgewater State   | 6                             | 20                          |
| Robin       | Titus      | School Psych.      | B.A. Univ. of Connecticut<br>M.A. St. Lawrence Univ.                                  | 19                            | 32                          |
| Kevin       | Turner     | Principal          | B.A. Univ. of MA - Amherst<br>M.A.T. Bridgewater State<br>C.A.G.S. Bridgewater State  | 4                             | 18                          |
| Thomas      | Underwood  | Computer Tech.     |   | 1                             | 12                          |
| Arthur      | Valle      | Custodian          |   | 5                             | 19                          |
| Joanne      | Weekes     | Sp.Ed. T.A.        |   | 8                             | 35                          |
| Deidre      | Whittemore | Media Specialist   | B. A. Regis College<br>M.Ed. Bridgewater State  | 6                             | 16                          |
| Erin        | Whittemore | English            | B.A. Nova Southeastern Univ.<br>M.Ed. Fitchburg State                                 | 9                             | 10                          |
| Candace     | Wolcott    | T.A.               | B.A. N.Y.I.T.   | 3                             | 4                           |

## CENTRAL OFFICE

| <b>Name</b> | <b>Position</b> | <b>Degree</b>   | <b>Service to<br/>Harwich</b>  | <b>Total<br/>Experience</b> |    |
|-------------|-----------------|---|--|-----------------------------|----|
| Mary        | Bantick         | Medicaid Clerk  | 10   | 40                          |    |
| James       | Birchfield      | Instructional Tech. B.A. New York Univ.<br>Specialist M.A. Western Governor's Univ. | 6  | 12                          |    |
| Carla       | Blanchard       | .5 Director of Curriculum,<br>Instruction &<br>Assessment                           | B.A. Yale University<br>M.A.T. Simmons College<br>C.A.G.S. Bridgewater State   | 13                          | 20 |
| Carolyn     | Broderick       | Executive Secretary   |  | 8                           | 27 |
| Carolyn     | Cragin          | Superintendent  | B.A. Northeastern University<br>M.Ed Bridgewater State<br>Ed.D. Boston College | 2                           | 37 |
| Nancy       | Curry           | C.O.Sec./Payroll  |  | 10                          | 33 |
| Joel        | Dickerson       | Business Manager  | B.A Univ. of Texas<br>M.B.A. Bentley College                                   | 1                           | 12 |
| Susan       | Held            | Bookkeeper  | A.S. Cape Cod Community College  | 3                           | 15 |
| Antigone    | London          | PPS Secretary   |  | 17                          | 22 |
| Anthony     | Teso            | SpEd./<br>PPS Director  | B.A. Univ. of Mass<br>M.Ed. Fitchburg State<br>M.A. Framingham State           | 2                           | 36 |

# *Report of the* **High School Building Needs Committee**

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The School Building Needs Committee appointed by the Board of Selectmen was charged to examine the existing high school facility built in 1962. The committee's study will define the purpose, philosophy, organization and structure of the secondary educational program, the role of the school in the community and will form the base for future facilities planning. The results of the committee's efforts will allow the town to plan for and more accurately predict the timing and extent of the high school project. The 14 member committee is comprised of educators, parents and taxpayers.

January 2008 began with the continued discussions on the possibility of regionalization. The committee met with members of the Board of Selectmen and Town Administrator about the history of regionalization with other towns, specifically Chatham and Dennis-Yarmouth, which began in 1954 up through 2008 for a total of nine times. We also discussed the subject of regionalizing with the Dennis-Yarmouth district. This was initiated by that district at the Board of Selectmen level. After much discussion it was decided to tell Dennis-Yarmouth that we were going to explore regional talks with Chatham. Joining with Dennis-Yarmouth would be combining with a much larger district, it was felt that the financial costs of buying into that district would not be in our best interests.

A letter was sent to Chatham officials requesting a preliminary discussion as to the best way to explore regional options. It was left to Chatham to contact us if there was any interest. The Committee met with Christine Lynch, who is head of the Governance and Facilities Program at the Massachusetts Department of Education; her specialty is regionalization. She presented the group with an overview of regionalization, rules and regulations, pros and cons, incentives, and shortfalls. A questions and answer period followed. Chatham has expressed an interest to have additional conversations that continue to date.

It is clear to our committee that given limited resources at the state level, that there are still some possibilities for state assistance through a regional approach compared to that of a single district. Nowadays, compared prior 2003, the financial incentives have declined at the state level. Also, towns must be compatible and be in agreement on how much they are willing to pay over the state-mandated minimum contribution for the school budget.

Schools that have similar education philosophies and offer courses/programs and co-curricular activities that contribute to that philosophy are usually successful in a merger of districts such as Harwich-Chatham.

Studies show that with declining enrollment (which Harwich faces), an aging plant is hard to financially maintain and also support a top notch education program.

Following Chatham's response, most of the year has been devoted to regional issues with that town. After the initial meeting between Boards of Selectmen, School Committee Chairmen and Superintendents, at least 6 meetings have been held between the two Superintendents over the year, with updates to the committee. With such benefits as shared sports programs, shared honors classes, etc.

In April the Committee held a public hearing to present a progress report on all of the pending issues covering such topics as the current building condition, 2007 NEASC report, 2007 MSBA engineering studies of the current high school and lastly recent meetings with Chatham on regionalization. As it stands today the final report should be completed in early 2009.

It appears we have three options to look at in the following order:

- A. Continue to invest and repair the 1962 High School (which we don't support)!
- B. Regionalize with Chatham - 6 through 12 using a new Regional High School and using Chatham schools for Junior High.
- C. Harwich returns to a 7 to 12 facility on the current high school site, which would be required to get the necessary school population for a new building and state funding.

The committee would like to thank Business Manager, Mr. Gary Costin, for all of his support and input over the last few months. Gary left Harwich for a new job in Plymouth. We would also like to welcome our new Business Manager, Joel Dickinson, to the committee.

Respectfully submitted,

Allin Thompson, *Chairman*

Dr. Carolyn Cragin

Kevin Turner

Joel Dickinson

Dr. Robert Larsen, *Clerk*

Carla Blanchard

Mary Clarke

Jack Brown

Brenda Norcott

Dr. Thomas Johnson

Terry Russell

Dennis Hoye

Leslie Flynn

Ed McManus, *Selectman Liaison*

# *Report of the* **Cape Cod Regional Technical High School District**

---

Cape Cod Tech, established in 1973 as a public vocational technical high school, served 724 students in school year 07-08 from our sending district (Barnstable, Brewster, Chatham, Dennis, Eastham, Harwich, Mashpee, Orleans, Provincetown, Truro, Wellfleet, and Yarmouth) with **68** students of our enrollment coming from the Town of Harwich. Our goal is to provide an opportunity for our students to acquire high quality technical, academic, and social skills which prepare them for success in a global economy.

## Major Accomplishments for the 07-08 School Year:

- Massachusetts Compass School for 07-08 due to MCAS performance in both English Language Arts and Math in 2006.
- Graduation Rate Improvement due to Graduate to Success Program with a grant from the Youth Council of the Workforce Investment Board- **drop-out rate for this year was 1.1% down from 7% in 2005.**
- Improved student **attendance rate to over 95%** for the year.
- Supported Alternative Energy programs (Put on-line first pre-packaged tri-generation system in United States).
- **Reduced** our use of electricity by more than **900,000 KWH compared to 2004** due to many new energy conservation initiatives and projects- **a savings of more than \$380,000 in 4 years.**
- Green Bean recycling program initiative recognized again by State Office of Environmental Affairs.
- Implemented a Community Service Learning Program in 9<sup>th</sup> and 10<sup>th</sup> grade.
- “The Greatest Generation” celebration -dinner for 125 World War II veterans residing in the twelve towns served by the school on May 29, 2008.
- Presented first Cape Cod Tech High School Diploma to an 82 year-old Marstons Mills WWII Veteran at our June graduation ceremony.
- 29 District SKILLSUSA medals: 9 gold, 10 silver, and 11 bronze; and 12 State SKILLSUSA medals: 3 gold, 2 silver, and 7 bronze; and **3 state gold medal winners represented Cape Cod Tech at the National SKILLSUSA competition in Kansas City with one student winning the gold medal in Marine and one student winning a silver medal in Dental Assisting- 1<sup>st</sup> and 2<sup>nd</sup> in the Nation.**
- Given the “**Habitat Partner Award for 2008**” by Habitat for Humanity of Cape Cod.

- Overall each year Cape Cod Tech saves our member towns and taxpayers over \$800,000 in labor and reduced materials cost for work projects to our towns by our technical shop programs.
- Dept. of Public Works, Town of Harwich, 2 days, planting and maintenance of rte. 137 traffic island and 12 days, town tree planting and Harwich High School, 1 day, planting of roses and with the Garden Club of Harwich, 2 days, removal of groundcover and incorporating compost into planting bed at Brook's Park and 2 days, fastening and removal of holiday swags with a total cost savings to the town of Harwich of approximately \$4,370.
- Extensive repairs and maintenance of Harwich Fire and Rescue Department on newly acquired 28' SAFE boat.

Major projects or initiatives for 08-09 School Year:

- Continue to improve English skills so that all students may be proficient in written and oral communication as well as reading literacy skills.
- Continue to improve performance in Mathematics and Science MCAS.
- Continue to develop data and strategies relating to student attendance.
- Continue the Graduate to Success program to increase graduation rate and decrease the dropout rate.
- Continue implementing technical education frameworks to improve student performance in the technical programs.
- Expand alternative energy and conservation initiatives and partnerships through increases in technology and grant funding including opening the first Cape Cod Renewable Energy Training and Education Center on our campus in Spring '09 at no cost to our towns.

For more information, please refer to the Cape Cod Tech website:  
[www.capetech.us](http://www.capetech.us).

Respectfully submitted,

Carolyn G. Crowell  
 Lee Culver

*Cape Cod Regional Technical High School District  
 School Committee Representatives for the Town of Harwich*

# **FINANCE**

## *Report of the* **Board of Assessors**

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The Board completed the annual update of real and personal property for Fiscal year 2009 and the semi-annual tax bills were mailed on a timely basis for the 7th consecutive year. The tax rate was approved by the Massachusetts Department of Revenue and is set at \$6.25 per \$1,000.00 of valuation in FY 2009.

This past year our long serving board member Mr. Robert Neese, was honored by the Board of Selectmen for his 20 years of service on the Board of Assessors. We thank Bob for his continued service.

An educational public awareness program was taped by Channel 18. This program allows the Board of Assessors an opportunity to explain the assessing process, abatement criteria and the various exemptions and tax deferral programs available. This TV program has proven to be a help to Harwich citizens and we thank Jill Mason for her valuable assistance.

After very careful review and discussion, the Board of Assessors again recommended that Harwich real property be taxed at the single \$6.25 rate, which was approved by the Board of Selectmen.

All property record cards (PRC) and town assessments are available on the Town website at [www.harwich-ma.gov](http://www.harwich-ma.gov).

The Board of Assessors recognizes the efforts of our staff: Deputy Assessor David Scannell, Donna Molino, Tammy Taylor, and Mike Onnembo. We are proud of their efforts and continued outstanding customer service to all who interact with this department.

## FISCAL YEAR 2009

|  |    |                  |
|--|----|------------------|
| The taxable value of all real and personal property assessed:      | \$ | 5,239,317,220.00 |
| Total amount to be raised:   | \$ | 55,617,629.34    |
| Total estimated receipts and revenue:                              | \$ | 22,871,896.70    |
| Net amount to be raised by taxation of real and personal property: | \$ | 32,745,732.64    |
| Tax rate for each \$1000 value assessed:                           | \$ | 6.25             |
| Total number of tax bills:   |    | 15,979           |

## MOTOR VEHICLE EXCISE ISSUED IN FISCAL YEAR 2008

|   |    |               |
|---|----|---------------|
| 17,706 - Bills were issued with a valuation of: | \$ | 85,117,900.00 |
| - Amount of tax:                                | \$ | 1,835,438.44  |
| 960 - Abatements were issued in the amount of:  | \$ | 92,223.52     |

## BOAT EXCISE ISSUED IN FISCAL YEAR 2008

|  |    |              |
|--|----|--------------|
| 1,219 - Bills were issued with a valuation of: | \$ | 6,177,500.00 |
| - Amount of tax:                               | \$ | 61,236.32    |
| 211 - Abatements were issued in the amount of: | \$ | 11,393.75    |

Respectfully submitted,

Richard J. Waystack, Chairman  
Robert S. Neese  
Bruce W. Nightingale

**Commonwealth of Massachusetts Department of Revenue  
NOTICE TO ASSESSORS OF ESTIMATED RECEIPTS  
General Laws, Chapter 58, Section 25A**

**HARWICH**

**A. EDUCATION:**

**Distributions and Reimbursements:**

|  |                  |
|--|------------------|
| <b>1. Chapter 70</b>                                       | <b>1,871,266</b> |
| <b>2. School Transportation Chs. 71, 71A, 71B and 74</b>   | <b>0</b>         |
| <b>3. Retired Teachers' Pensions Ch. 32, s. 20 (2) (c)</b> | <b>0</b>         |
| <b>4. Charter Tuition Reimbursements Ch. 71, s. 89</b>     | <b>75,708</b>    |

**Offset Items – Reserve for Direct Expenditure:**

|  |                  |
|--|------------------|
| <b>5. School Lunch 1970, Ch. 871</b>                                       | <b>6,579</b>     |
| <b>6. School Choice Receiving Tuition<br/>Ch. 76, s. 12B, 1993, Ch. 71</b> | <b>642,032</b>   |
| <b>Sub-Total, All Education Items</b>                                      | <b>2,595,585</b> |

**B. GENERAL GOVERNMENT:**

**Distributions and Reimbursements:**

|   |                |
|---|----------------|
| <b>1. Lottery, Beano &amp; Charity Games</b>  | <b>464,916</b> |
| <b>2. General Fund Supplemental to Hold Harmless Lottery</b>                            | <b>71,183</b>  |
| <b>3. Additional Assistance</b>   | <b>0</b>       |
| <b>4. Local Share of Racing Taxes 1981, Ch. 558</b>                                     | <b>0</b>       |
| <b>5. Regional Public Libraries Ch. 78, s. 19C</b>                                      | <b>0</b>       |
| <b>6. Police Career Incentive Ch. 41, s. 108L</b>                                       | <b>0</b>       |
| <b>7. Urban Renewal Projects Ch. 121, ss. 53-57</b>                                     | <b>0</b>       |
| <b>8. Veterans' Benefits Ch. 115, s. 6</b>  | <b>8,756</b>   |
| <b>9. Exemptions: Vets, Blind &amp; Surviving Spouse<br/>Ch. 58, s. 8A; Ch. 59 s. 5</b> | <b>71,568</b>  |
| <b>10. Exemptions: Elderly Ch. 59, s. 5, Cl. 41, 41B, 41C</b>                           | <b>41,164</b>  |
| <b>11. State Owned Land Ch. 58, ss. 13-17</b>   | <b>127,766</b> |

**Offset Item - Reserve for Direct Expenditure:**

|  |                |
|--|----------------|
| <b>12. Public Libraries Ch. 78, s. 19A</b> | <b>16,932</b>  |
| <b>Sub-Total, All General Government</b>   | <b>802,285</b> |

**C. TOTAL ESTIMATED RECEIPTS, FISCAL 2009**

**3,397,870**

*Released July 14, 2008*

For additional information about how the estimates were determined and what may cause them to change in the future, please click on the following link: [Local Aid Estimate Program Summary](#).

**Commonwealth of Massachusetts Department of Revenue  
NOTICE TO ASSESSORS OF ESTIMATED CHARGES  
General Laws, Chapter 59, Section 21**

**HARWICH**

|  |                  |
|--|------------------|
| <b>A. County Assessment, County Tax:</b> <i>Ch. 35, ss. 30, 31</i>                 | <b>339,354</b>   |
| <b>B. STATE ASSESSMENTS AND CHARGES:</b>   |                  |
| 1. Retired Employees Health Insurance <i>Ch. 32A, s. 10B</i>                       | 0                |
| 2. Retired Teachers Health Insurance <i>Ch. 32A, s. 12</i>                         | 0                |
| 3. Mosquito Control Projects <i>Ch. 252, s. 5A</i>                                 | 103,887          |
| 4. Air Pollution Districts <i>Ch. 111, ss. 142B, 142C</i>                          | 6,739            |
| 5. Metropolitan Area Planning Council <i>Ch. 40B, ss. 26, 29</i>                   | 0                |
| 6. Old Colony Planning Council <i>1967, Ch. 332</i>                                | 0                |
| 7. RMV Non-Renewal Surcharge <i>Ch. 90; Ch. 60A</i>                                | 13,880           |
| <b>Sub-Total, State Assessments</b>  | <b>124,506</b>   |
| <b>C. TRANSPORTATION AUTHORITIES:</b>  |                  |
| 1. MBTA <i>Ch. 161A, ss. 8-9; 1974, Ch. 825, ss. 6-7</i>                           | 0                |
| 2. Boston Metro. Transit District <i>1929, Ch. 383; 1954, Ch. 535</i>              | 0                |
| 3. Regional Transit <i>Ch. 161B, ss. 9, 10, 23; 1973, Ch. 1141</i>                 | 109,867          |
| <b>Sub-Total, Transportation Assessments</b>                                       | <b>109,867</b>   |
| <b>D. ANNUAL CHARGES AGAINST RECEIPTS:</b>   |                  |
| 1. Multi-Year Repayment Programs   | 0                |
| 2. Special Education <i>Ch. 71B, ss. 10, 12</i>                                    | 833              |
| 3. STRAP Repayments <i>1983, Ch. 637, s. 32</i>                                    | 0                |
| <b>Sub-Total, Annual Charges Against Receipts</b>                                  | <b>833</b>       |
| <b>E. TUITION ASSESSMENTS:</b>   |                  |
| 1. School Choice Sending Tuition <i>Ch. 76, s. 12B, 1993, Ch. 71</i>               | 1,049,767        |
| 2. Charter School Sending Tuition <i>Ch. 71, s. 89</i>                             | 417,161          |
| 3. Essex County Technical Institute Sending Tuition<br><i>1998, Ch. 300, s. 21</i> | 0                |
| <b>Sub-Total, Tuition Assessments</b>  | <b>1,466,928</b> |
| <b>F. TOTAL ESTIMATED CHARGES, FISCAL 2009</b>                                     | <b>2,041,488</b> |

*Released July 14, 2008*

For additional information about how the estimates were determined and what may cause them to change in the future, please click on the following link: [Local Aid Estimate Program Summary](#).

# *Report of the* **Finance Committee**

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It is the responsibility of the Finance Committee to provide an independent view unaffected by personal or political motives on the town budget and all warrant articles, finance related and otherwise. There are occasions where the Finance Committee recommendations differ from the Board of Selectmen or of petitioners of special articles.

The Finance Committee conducts public hearings on all aspects of the annual budget as well as all warrant articles that come before the Town Meeting. Citizens are invited to attend these hearings and provide information to help the committee in developing well reasoned recommendations.

During the recent months while the Finance Committee was reviewing budgets and articles for FY 09, a dark cloud appeared over the overall economy including sky rocketing gasoline and fuel costs, inflated food prices, an unstable stock market affecting many 401k accounts, along with a drastic reduction in interest many were earning on their saving accounts, along with rising health costs, declining property values and a tightening of credit requirements for those desiring to purchase a home.

The FY 09 budget was fully funded by funds raised by the FY 09 levy limit. The certified Free Cash as of June 30, 2007 was \$1,765,928 as compared to June 30, 2006, certified amount of 2.4 million or a reduction of approximately 25%. Between monies voted at the February Special Town Meeting and funds voted at the May Annual Town Meeting, over \$500,000 of this free cash was utilized to pay for FY 08 operational expenses leaving only 1.2 million to fund requests outside the operational budget, which was approximately one half of the amount available at the May 07 Town Meeting.

The revenue source for the 09 budget was conservatively estimated in the light of the changing economy, but as conditions worsen, it is going to be very hard to achieve such. At the May 07 Town Meeting \$200,000 was set aside for the stabilization fund whereas in FY 08 no funds were available for this purpose.

The tightness of all operating budgets the last two years is the principal reason for lesser funds being available in the free cash account at the end of each fiscal year. Accordingly this projects for a free cash balance as of June 08 of a lesser amount.

The five year budget plan developed this past year projected and operational budget shortfall for FY 10. With the economic changes since this plan was developed it would appear this shortfall may be larger than originally projected which leaves the town with the following options for FY 10:

- A reduction of services
- A general override for operational expenses
- Regionalization of certain services

Coupled with above, the overall maintenance of town buildings needs an infusion of funds to protect them properly.

The assistance and guidance of the Town Administrator and Town Accountant Dave Ryan is greatly appreciated in providing information that allowed some minor adjustments to the requested budgets. Our thanks also to the various town employees who presented valuable information as to operation of their departments.

Respectfully submitted,

*Harwich Finance Committee*

Robert E. Tombs

Arthur F. Watson Jr.

Dana DeCosta

Arvid Groswald

Albert Patterson

Linda Cebula

Angela LaMantia (Elected to Bd of Selectmen May 2008)

Richard Larios (Appointed May 2008)

William Fitzgerald (Appointed May 2008)

# *Report of the* **Capital Outlay Committee**

---

Arthur Watson, Chairman  
Bruce Nightingale  
Bob George  
Joseph McParland

Christopher Harlow, Vice Chairman  
Peter Wall  
Richard Larios

Fiscal 2008 was a time of personnel changes again. Angelo LaMantia retired following his election to the Board of Selectmen. Alan Atkinson resigned; new appointments were made of Bob George, Richard Larios and Joseph McParland. As has been a long standing tradition, all past and current members represent the Town's financial interests with distinction.

The new Police Station was approved by ballot and Town Meeting in the spring; construction is well underway. A new high school, the next major capital project was increased to \$15,000,000 in FY 2013 amidst rumblings that state support would not only decrease but would be dependent upon larger enrollment, either by combining junior and senior high students or regionalization, preferably with Chatham. Study of waste water treatment options was delayed due to internal state problems, but an additional \$5,000,000 was inserted in FY 2015 plan as a "place holder," much like the high school since neither the final scope nor price of either project has been determined.

New to the plan was a waterways projection of future infrastructure maintenance and repair needs at the harbors which facilitates better planning. In addition, although separately funded, the Water Department must address the appearance of iron and manganese impurities at the Chatham Road wells followed by construction of a new well in West Harwich.

A thorough review of all elements of the plan must be a continuing undertaking of not just the Capital Outlay Committee but all departments and the public in particular since debt service climbs of over \$5 million by FY 2015.

The committee is especially appreciative of the continued direction and participation of the Town Administrator, Mr. Merriam and Town Accountant, Mr. Ryan, both of whom attend all meetings. Likewise, Selectman Cole participates at most meetings and adds his past experience to the discussions.

Respectfully submitted,

Arthur Watson, *Chairman*

Christopher Harlow, *Vice Chairman*

Bruce Nightingale

Peter Wall

Bob George

Richard Larios

Joseph McParland

# *Report of the* **Finance Director/Town Accountant**

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To the Honorable Board of Selectmen and Citizens of the Town of Harwich.

In accordance with section 61 of chapter 41 of the General Laws of the Commonwealth, I present the following financial statements for the fiscal year ended June 30, 2008:

## Schedule

- **Balance Sheet (All Government Funds)**
- **General Fund Revenues**
- **Total Revenues, Expenditures & Fund Balances, Special Revenues, Capital, Enterprise & Trust Funds**
- **Appropriations and Expenditures;**
- **Budget and Articles (General Fund )**
- **General Long Term Obligations**

I would like to extend my thanks to the Board of Selectmen, Town Administrator, Deputy Assessor, Treasurer/Collector and Information System Director for their combined efforts and support in accomplishing the goals set for Fiscal Year 2008. In addition I thank the Finance Committee, Capital Outlay Committee, Water Commissioners and Superintendent of Schools for their continued support. And I would like to thank all the citizens and committee members that I have had the pleasure of serving during the past year.

I would especially like to thank the staff of the finance departments for their hard work and support throughout the year. If there is additional information you need, please feel free to call me at Town Hall.

Very truly yours,

David L. Ryan  
Finance Director/Town Accountant  
Town of Harwich

TOWN OF HARWICH, MASSACHUSETTS  
COMBINED BALANCE SHEET- ALL FUNDS AND ACCOUNT GROUPS  
JUNE 30, 2008

|  | GOVERNMENTAL FUND TYPES |                 |                 | FIDUCIARY FUND TYPES | ACCOUNT GROUPS | ACCOUNT GROUPS                           | COMBINED TOTALS (MEMORANDUM ONLY) |
|--|-------------------------|-----------------|-----------------|----------------------|----------------|--|-----------------------------------|
|  | GENERAL FUND            | SPECIAL REVENUE | CAPITAL PROJECT | ENTERPRISE FUND      | TRUST & AGENCY | GENERAL LONG-TERM OBLIGATIONS            |                                   |
|  |                         |                 |                 | GENERAL FUND         | GENERAL GROUP  | CAPITAL ASSETS NET OF ACCU. DEPRECIATION |                                   |
| <b>ASSETS</b>                            |                         |                 |                 |                      |                |  |                                   |
| CASH AND SHORT-TERM INVESTMENTS          | \$ 8,053,692            | 4,197,827       | 725,931         | 1,423,529            | 6,045,058      |  | 20,446,038                        |
| RECEIVABLES:                             |                         |                 |                 |                      |                |  |                                   |
| REAL ESTATE & PERSONAL PROPERTY          | 771,828                 |                 |                 |                      |                |  | 771,828                           |
| REAL ESTATE TAX LIENS/DEFERRED           | 1,434,091               |                 |                 |                      |                |  | 1,434,091                         |
| MOTOR VEHICLE AND BOAT EXCISE            | 177,789                 |                 |                 |                      |                |  | 177,789                           |
| INTERGOVERNMENTAL                        |                         |                 |                 |                      |                |  |                                   |
| SEPTIC LOANS RECEIVABLES                 | 184,178                 |                 |                 |                      |                |  | 184,178                           |
| OTHER(Ambulance, Disposal,Misc. & BC/BS) | 982,799                 |                 |                 |                      |                |  | 2,200,325                         |
| CAPITAL ASSETS, NET OF DEPRECIATION      |                         |                 |                 |                      |                |  |                                   |
| MSBA                                     | 6,564,100               |                 |                 |                      |                |  | 6,564,100                         |
| CHAPTER 90                               | 763,083                 |                 |                 |                      |                |  | 763,083                           |
| DUE FROM OTHER FUNDS                     | -                       |                 |                 |                      |                |  | -                                 |
| TAX FORECLOSURES                         | 183,847                 |                 |                 |                      |                |  | 183,847                           |
| LANDFILL/COMP & AUTH. UNISSUED           |                         |                 |                 |                      |                |  | 1,795,553                         |
| AMOUNT TO BE PROVIDED FOR                |                         |                 |                 |                      |                |  | -                                 |
| RETIREMENT OF LONG TERM DEBT             |                         |                 |                 |                      |                |  | 40,007,504                        |
| <b>TOTAL ASSETS</b>                      | \$ 18,931,229           | 4,382,005       | 725,931         | 16,530,477           | 7,132,802      | 41,803,057                               | 80,522,066 \$ 170,027,568         |

**TOWN OF HARWICH, MASSACHUSETTS**  
**COMBINED BALANCE SHEET- ALL FUNDS AND ACCOUNT GROUPS**  
**JUNE 30, 2008**

| GOVERNMENTAL FUND TYPES                  |                      |                  |                 | FIDUCIARY FUND TYPES | ACCOUNT GROUPS              | ACCOUNT GROUPS   | GENERAL CAPITAL ASSETS | NET OF ACCU. | COMBINED TOTALS (MEMORANDUM ONLY) |
|--|----------------------|------------------|-----------------|----------------------|-----------------------------|------------------|------------------------|--------------|-----------------------------------|
| GENERAL FUND                             | SPECIAL REVENUE      | CAPITAL PROJECT  | ENTERPRISE FUND | TRUST & AGENCY       | LONG-TERM OBLIGATIONS GROUP | DEPRECIATION     |                        |              |                                   |
| <b>LIABILITIES &amp; FUND EQUITY</b>     |                      |                  |                 |                      |                             |                  |                        |              |                                   |
| <b>LIABILITIES:</b>                      |                      |                  |                 |                      |                             |                  |                        |              |                                   |
| WARRANTS PAYABLE                         | \$ 1,906,720         |                  |                 |                      | -                           | 460,401          |                        | \$ 1,906,720 |                                   |
| IBNR-PAYABLE                             |                      | 680,740          |                 |                      |                             |                  |                        | 460,401      |                                   |
| RESERVE FOR ABATEMENTS                   |                      | 63,104           |                 |                      |                             |                  |                        | 680,740      |                                   |
| TAILINGS                                 |                      | 56,774           |                 |                      |                             |                  |                        | 63,104       |                                   |
| GUARANTEE DEPOSITS                       |                      | 355,905          |                 |                      |                             |                  |                        | 56,774       |                                   |
| OTHER LIAB.(PR. W/H. )                   |                      | 10,044,892       |                 | 184,178              |                             | 6,119            |                        | 362,024      |                                   |
| DEFERRED REVENUE                         |                      |                  |                 |                      |                             | 129,781          | 29,321                 |              |                                   |
| SEPTIC LOANS                             |                      |                  |                 |                      |                             |                  |                        | 10,388,172   |                                   |
| DUE TO OTHER FUNDS                       |                      |                  |                 |                      |                             |                  |                        |              |                                   |
| LANDFILL/ COMP & AUTH. UNISSUED          |                      |                  |                 |                      |                             |                  |                        |              |                                   |
| FB DEPOSITS                              |                      |                  |                 |                      |                             |                  |                        |              |                                   |
| BONDS AND NOTES PAYABLE                  |                      |                  |                 |                      |                             |                  |                        |              |                                   |
| <b>TOTAL LIABILITIES</b>                 | <b>13,108,134</b>    | <b>184,178</b>   |                 |                      | <b>129,781</b>              | <b>1,554,265</b> | <b>41,803,057</b>      |              | <b>56,779,415</b>                 |
| <b>FUND EQUITY (DEFICIT):</b>            |                      |                  |                 |                      |                             |                  |                        |              |                                   |
| ENCUMBRANCES                             | 1,694,680            |                  |                 |                      |                             | 818,195          |                        |              |                                   |
| INVESTED IN CAPITAL ASSETS               |                      |                  |                 |                      |                             | 14,977,166       |                        | 2,512,875    |                                   |
| RESERVED FOR EXPENDITURES                |                      | 1,714,231        |                 |                      |                             | 264,757          |                        | 95,499,232   |                                   |
| RESERVED SCHOOL PURCHASE ORDERS          |                      | 322,005          |                 |                      |                             |                  |                        | 1,978,988    |                                   |
| OVERLAY SURPLUS                          |                      | 200,000          |                 |                      |                             |                  |                        | 322,005      |                                   |
| RESERVED FUND APPROP. DEFICIT            |                      | (34,324)         |                 |                      |                             |                  |                        | 200,000      |                                   |
| RESERVED -(SNOW & ICE REMOVAL)           |                      |                  |                 |                      |                             |                  |                        | (34,324)     |                                   |
| RESERVED FOR COURT JUDGEMENT             |                      |                  |                 |                      |                             |                  |                        |              |                                   |
| RESERVED FOR CPC OPEN SPACE              |                      |                  |                 |                      |                             |                  |                        |              |                                   |
| RESERVED FOR CPC HISTORIC                |                      |                  |                 |                      |                             |                  |                        |              |                                   |
| UNRESERVED FUND BALANCE                  |                      |                  |                 |                      |                             |                  |                        |              |                                   |
| <b>TOTAL FUND BALANCES</b>               | <b>1,926,502</b>     | <b>4,197,827</b> |                 | <b>725,931</b>       | <b>340,577</b>              | <b>5,336,847</b> |                        |              | <b>12,527,684</b>                 |
|  | <b>5,823,094</b>     | <b>4,197,827</b> |                 | <b>725,931</b>       | <b>16,400,695</b>           | <b>5,578,538</b> |                        |              | <b>113,248,152</b>                |
| <b>TOTAL LIABILITIES AND FUND EQUITY</b> | <b>\$ 18,931,229</b> | <b>4,382,005</b> |                 | <b>725,931</b>       | <b>16,530,477</b>           | <b>7,132,802</b> | <b>41,803,057</b>      |              | <b>\$ 170,027,568</b>             |

Town of Harwich  
Town Report FY 2008  
Revenues General Fund

| FY 2008<br>Departmental Revenues<br>YTD 6/30/08<br>General Fund | Actual<br>FY 2007<br><u>REVENUE</u> | Actual<br>FY 2008<br><u>REVENUE</u> | Variance       |
|---|-------------------------------------|-------------------------------------|----------------|
| <b>01004 GENERAL</b>  |                                     |                                     |                |
| 010004 432029 PRIOR YEAR RECOVERY                               | 8,285                               | 1,296                               | (6,990)        |
| 010004 458901 MEDICAID  | 157,780                             | 4,531                               | (153,249)      |
| 010004 481004 SALE OF PROPERTY                                  | 0                                   | 161,430                             | 161,430        |
| 010004 481005 CC REG TECH FEE(RES OFFICER)                      | 20,000                              | 20,000                              | -              |
| 010004 484010 WORKERS COMP RECOVERY                             | 176                                 |                                     | (176)          |
| 010004 484099 GEN FUND MISC REVENUE                             | 106                                 | 18,174                              | 18,068         |
| <b>TOTAL GENERAL FUND - MISC REVENUE</b>                        | <b>186,348</b>                      | <b>205,430</b>                      | <b>19,083</b>  |
| <b>011224 SELECTMEN - REV</b>                                   |                                     |                                     |                |
| 011224 432003 PHOTOCOPIES                                       | 10                                  | 15                                  | 5              |
| 011224 436005 FRANCHISE FEES                                    | 25,184                              | 13,906                              | (11,278)       |
| 011224 441000 LIQUOR LICENSES                                   | 65,139                              | 61,300                              | (3,839)        |
| 011224 442001 HOTEL, MOTEL, INN                                 | 800                                 | 900                                 | 100            |
| 011224 442003 CABLE   | 4,108                               | 4,128                               | 20             |
| 011224 442004 JUNK COLLECTOR, DEALER                            | 455                                 | 490                                 | 35             |
| 011224 442005 USED CAR DEALER                                   | 1,100                               | 1,100                               | -              |
| 011224 442006 AMUSEMENT DEVICE LICENSE                          | 300                                 | 700                                 | 400            |
| 011224 442008 TAXI/LIMO LICENSE                                 | 0                                   | 145                                 | 145            |
| 011224 442009 ENTERTAINMENT LICENSE                             | 3,040                               | 3,055                               | 15             |
| 011224 442010 MOTION PICTURE LICENSE                            | 900                                 | 900                                 | -              |
| 011224 442012 COMMON VICTUALLER LICENSE                         | 1,925                               | 2,400                               | 475            |
| 011224 442013 OTHER FOOD SERVICE LICENSE                        | 15,850                              | 21,720                              | 5,870          |
| 011224 45005 MISCELLANEOUS LIC/PERMITS                          | 0                                   | 40                                  | 40             |
| 011224 484099 MISCELLANEOUS REVENUE                             | 20                                  | 155                                 | 135            |
| <b>TOTAL SELECTMEN - REV</b>                                    | <b>118,831</b>                      | <b>110,954</b>                      | <b>(7,877)</b> |
| <b>011414 ASSESSORS - REV</b>                                   |                                     |                                     |                |
| 011414 432003 PHOTOCOPIES                                       | 3,479                               | 2,380                               | (1,099)        |
| 011414-432045 ABUTTERS FEES                                     | 8,045                               | 8,134                               | 90             |
| 011414-461100 STATE OWNED LAND                                  | 106,655                             | 119,161                             | 12,506         |
| 011414-414000 STATE AID- VETS/BLIND/SURV SPOL                   | 81,604                              | 79,693                              | (1,911)        |
| 011414-461600 STATE AID ELDERLY ABATEMENTS                      | 35,140                              | 41,164                              | 6,024          |
| 011414-462100 STATE AID CHPT. 70                                | 1,562,804                           | 1,725,972                           | 163,168        |
| 011414-463000 STATE AID SBA                                     | 1,123,939                           | 1,352,679                           | 228,740        |
| 011414-467100 STATE AID- LOTTERY, BEANO,CHAR                    | 527,679                             | 536,099                             | 8,420          |
| 011414-4467300 STATE AID CHARTER REIMBURSEN                     | 80,649                              | 85,377                              | 4,728          |
| 011414-4484099 MISCELLANEOUS                                    | 0                                   |                                     | -              |
| 011414 699001 MOTEL & HOTEL TAX                                 | 386,357                             | 420,897                             | 34,540         |
| <b>TOTAL ASSESSORS - REV</b>                                    | <b>3,916,351</b>                    | <b>4,371,556</b>                    | <b>455,205</b> |

Town of Harwich  
Town Report FY 2008  
Revenues General Fund

| <b>FY 2008</b><br><b>Departmental Revenues</b><br><b>YTD 6/30/08</b><br><b>General Fund</b> | <b>Actual</b><br><b>FY 2007</b><br><b>REVENUE</b> | <b>Actual</b><br><b>FY 2008</b><br><b>REVENUE</b> | <b>Variance</b> |
|---|---|---|-----------------|
| <b>011454 TREASURER - REV</b>   |   |   |                 |
| 011454 431455 ADMINISTRATION FEES   | 227   | 0   | (227)           |
| 011454 432003 PHOTOCOPIES   | 35  | 35  | 0               |
| 011454 432007 BOUNCED CHECK FEE   | 2,809   | 1,620   | (1,189)         |
| 011454 480099 MISC  | 1,033   | 0   | (1,033)         |
| 011545 482010 SALE OF BONDS   | 0   | 0   | -               |
| 011454 482001 INVESTMENT REVENUE  | 396,868   | 368,629   | (28,239)        |
| 011454 482011 INTEREST SEPTIC LOANS   | 904   | 892   | (12)            |
| <b>TOTAL TREASURER - REV</b>  | <b>401,877</b>                                    | <b>371,176</b>                                    | <b>(30,701)</b> |

|  |                   |                   |                  |
|--|-------------------|-------------------|------------------|
| <b>011464 COLLECTOR REV</b>                  |                   |                   |                  |
| 011464-411000 PROPERTY TAXES                 | 29,599,378        | 31,085,424        | 1,486,046        |
| 011464-414200 TAX TITLE, DEFERRED BETTERMENT | 107,199           | 120,156           | 12,957           |
| 011464-484099 MOTOR VEHIC. & BOAT            | 1,731,652         | 1,757,622         | 25,970           |
| 011464 417001 PEN & INT REAL ESTATE TAXES    | 100,502           | 109,464           | 8,961            |
| 011464 417002 PEN & INT PERS PROP TAXES      | 5,337             | 3,519             | (1,818)          |
| 011464 417003 PEN & INT MV EXCISE TAXES      | 43,092            | 40,239            | (2,853)          |
| 011464 417004 PEN & INT BOAT EXCISE TAXES    | 1,462             | 2,021             | 558              |
| 011464 417005 PEN & INT TAX TITLE            | 19,764            | 38,901            | 19,137           |
| 011464 417006 PEN & INT DEFERRED TAXES       | 3,598             | 5,293             | 1,694            |
| 011464 417009 PENALTY & INTEREST LAND BANK   | 64                | 0                 | (64)             |
| 011464 417010 PEN & INT SEPTIC BETTERMENT    | 165               | 352               | 187              |
| 011464 417013 INTEREST CPC                   | 2,597             | 2,998             | 401              |
| 011464 418001 IN LIEU OF TAXES LOCAL         | 118,103           | 69,496            | (48,607)         |
| 011464 432001 COLLECTORS FEES & CHARGES      | 1,125             | 450               | (675)            |
| 011464 432003 PHOTOCOPIES                    | 181               | 99                | (82)             |
| 011464 432008 MARKING FEES                   | 13,880            | 13,000            | (880)            |
| 011464 432009 MUNICIPAL LIEN CERTIFICATES    | 22,550            | 21,225            | (1,325)          |
| 011464 484001 R E TAX PREPAID                | 0                 | 0                 | -                |
| <b>TOTAL COLLECTOR - REV</b>                 | <b>31,770,650</b> | <b>33,270,258</b> | <b>1,499,608</b> |

Town of Harwich  
Town Report FY 2008  
Revenues General Fund

| FY 2008<br>Departmental Revenues<br>YTD 6/30/08<br>General Fund | Actual<br>FY 2007<br><u>REVENUE</u> | Actual<br>FY 2008<br><u>REVENUE</u> | Variance |
|---|-------------------------------------|-------------------------------------|----------|
|---|-------------------------------------|-------------------------------------|----------|

**011614 TOWN CLERK - REV**

|  |               |               |            |
|--|---------------|---------------|------------|
| 011614 432003 PHOTOCOPIES                  | 957           | 529           | (428)      |
| 011614 432011 DOG LICENSES                 | 7,745         | 7,834         | 89         |
| 011614 432012 FISH/GAME FEES W/H           | -1,619        | 173           | 1,792      |
| 011614 432039 UTILITY POLES                | 145           | 4             | (141)      |
| 011614 442017 BIRTH, MARRIAGE, DEATH CERT  | 17,905        | 16,720        | (1,185)    |
| 011614 442018 BUSINESS CERTIFICATE         | 4,390         | 3,770         | (620)      |
| 011614 445002 RAFFLE PERMIT                | 70            | 120           | 50         |
| 011614 445007 GASOLINE STORAGE             | 400           | 325           | (75)       |
| 011614 468500 INCREASE POLLING HOURS       | 700           | 1,290         | 590        |
| 011614 477000 NON CRIMINAL FINES FIRE      | 100           | 0             | (100)      |
| 011614 477001 NON CRIMINAL FINES POLICE    | 50            | 125           | 75         |
| 011614 477002 NON CRIMINAL FINES HEALTH    | 0             | 100           | 100        |
| 011614 477006 NON CRIMINAL FINES HARBOR    | 250           | 75            | (175)      |
| 011614 477007 NON CRIMINAL FINES CONSERVAT | 200           | 850           | 650        |
| <b>TOTAL TOWN CLERK - REV</b>              | <b>31,293</b> | <b>31,915</b> | <b>622</b> |

**011714 CONSERVATION - REV**

|                                    |               |               |                 |
|------------------------------------|---------------|---------------|-----------------|
| 011714 432038 GARDEN PLOTS         | 2,690         | 2,990         | 300             |
| 011714 436003 BOG LEASE            | 18,315        | 2,828         | (15,487)        |
| 011714 437001 HEARINGS             | 9,765         | 7,975         | (1,790)         |
| 011714 484099 CONSERV MISC REVENUE | 2,326         | 4,988         | 2,662           |
| <b>TOTAL CONSERVATION - REV</b>    | <b>33,096</b> | <b>18,781</b> | <b>(14,315)</b> |

**011744 TOWN PLANNER - REV**

|  |               |               |               |
|--|---------------|---------------|---------------|
| 011744 432003 PHOTOCOPIES                  | 405           | 436           | 31            |
| 011744 432040 PLANNING LOCAL FILING FE     | 27,103        | 16,033        | (11,070)      |
| 011744 437001 HEARINGS                     | 23,067        | 44,977        | 21,910        |
| 011744 445005 MISC LICENSES/PERMITS        | 1,000         | 1,000         | -             |
| 011744 484099 TOWN PLANNER MISCELLANEOUS F | 0             | 0             | -             |
| <b>TOTAL TOWN PLANNER - REV</b>            | <b>51,575</b> | <b>62,446</b> | <b>10,871</b> |

**011764 BOARD OF APPEALS - REV**

|                                     |              |              |                |
|-------------------------------------|--------------|--------------|----------------|
| 011764 437001 HEARINGS              | 9,200        | 7,600        | (1,600)        |
| <b>TOTAL BOARD OF APPEALS - REV</b> | <b>9,200</b> | <b>7,600</b> | <b>(1,600)</b> |

Town of Harwich  
Town Report FY 2008  
Revenues General Fund

| FY 2008<br>Departmental Revenues<br>YTD 6/30/08<br>General Fund | Actual<br>FY 2007<br><u>REVENUE</u> | Actual<br>FY 2008<br><u>REVENUE</u> | Variance         |
|---|-------------------------------------|-------------------------------------|------------------|
| <b>012104 POLICE - REV</b>                                      |                                     |                                     |                  |
| 012104 432015 POLICE ADMINISTRATION FEES                        | 8,884                               | 16,342                              | 7,458            |
| 012104 432016 POLICE INSURANCE CO FEES                          | 2,264                               | 1,994                               | (270)            |
| 012104 432017 USE OF CRUISER POLICE                             | 800                                 | 2,570                               | 1,770            |
| 012104 442008 TAXI/LIMO LICENSE                                 | 2,085                               | 1,490                               | (595)            |
| 012104 445003 GUN PERMITS                                       | 5,113                               | 4,688                               | (425)            |
| 012104 445005 MISC  | 318                                 | 0                                   | (318)            |
| 012104 468000 REG OF MV FINES                                   | 20,218                              | 16,718                              | (3,500)          |
| 012104 468100 COURT DEFAULT WARRANTS                            | 225                                 | 0                                   | (225)            |
| 012104 469501 COURT FINES                                       | 7,194                               | 6,155                               | (1,039)          |
| 012104 477004 PARKING VIOLATIONS                                | 2,125                               | 5,845                               | 3,720            |
| 012104 477005 RESTITUTION                                       | 479                                 | 158                                 | (320)            |
| 012104 484099 MISCELLANEOUS REVENUE                             | 2,975                               | 98                                  | (2,877)          |
| <b>TOTAL POLICE - REV</b>                                       | <b>52,679</b>                       | <b>56,057</b>                       | <b>3,378</b>     |
| <b>012204 FIRE - REV</b>  |                                     |                                     |                  |
| 012204 432003 PHOTOCOPIES                                       | 190                                 | 204                                 | 14               |
| 012204 432018 FIRE/OIL BURNER INSPECTIONS                       | 16,185                              | 23,815                              | 7,630            |
| 012204 445005 MISCELLANEOUS LICENSES/PERMIT                     | 2,595                               | 2,825                               | 230              |
| 012204 484099 MISCELLANEOUS REVENUE                             | 1,025                               | 2,380                               | 1,355            |
| <b>TOTAL FIRE - REV</b>   | <b>19,995</b>                       | <b>29,224</b>                       | <b>9,229</b>     |
| <b>012314 AMBULANCE - REV</b>                                   |                                     |                                     |                  |
| 012314 437000 AMBULANCE FEES                                    | 1,091,998                           | 973,992                             | (118,006)        |
| 012314 437010 AMBULANCE COLLECTOR                               | 8,108                               | 1,558                               | (6,550)          |
| <b>TOTAL AMBULANCE - REV</b>                                    | <b>1,100,106</b>                    | <b>975,550</b>                      | <b>(124,557)</b> |
| <b>012414 BUILDING - REV</b>                                    |                                     |                                     |                  |
| 012414 432003 PHOTOCOPIES                                       | 1,600                               | 1,223                               | (376)            |
| 012414 432019 BUILDING INSPECTION                               | 5,160                               | 3,939                               | (1,221)          |
| 012414 445005 MISC LICENSES/PERMITS                             | 1,200                               | 15,710                              | 14,510           |
| 012414 455008 BUILDING PERMITS                                  | 119,692                             | 153,586                             | 33,894           |
| 012414 455009 SIGN PERMITS                                      | 1,600                               | 2,250                               | 650              |
| 012414 455010 DEMO PERMITS                                      | 1,000                               | 1,100                               | 100              |
| 012414 455011 RENTAL DENSITY PERMIT                             | 1,300                               | 800                                 | (500)            |
| 012414 494099 MISC REVENUE                                      |                                     |                                     | -                |
| <b>TOTAL BUILDING - REV</b>                                     | <b>131,552</b>                      | <b>178,609</b>                      | <b>47,057</b>    |

Town of Harwich  
Town Report FY 2008  
Revenues General Fund

| FY 2008<br>Departmental Revenues<br>YTD 6/30/08<br>General Fund | Actual<br>FY 2007<br>REVENUE | Actual<br>FY 2008<br>REVENUE | Variance |
|---|------------------------------|------------------------------|----------|
| <b>012424 GAS INSPECTION - REV</b>                              |                              |                              |          |
| 012424 432020 GAS INSPECTION                                    | 20,292                       | 28,425                       | 8,133    |
| <b>TOTAL GAS INSPECTION - REV</b>                               | <b>20,292</b>                | <b>28,425</b>                | 8,133    |
| <b>012434 PLUMBING</b>  |                              |                              |          |
| 012434 432021 PLUMBING INSPECTION                               | 31,716                       | 39,670                       | 7,954    |
| <b>TOTAL PLUMBING</b>   | <b>31,716</b>                | <b>39,670</b>                | 7,954    |
| <b>012454 ELECTRICAL REVENUE</b>                                |                              |                              |          |
| 012454 432023 ELECTRICAL INSPECTION                             | 35,273                       | 55,197                       | 19,924   |
| <b>TOTAL ELECTRICAL REVENUE</b>                                 | <b>35,273</b>                | <b>55,197</b>                | 19,924   |

**014394 WASTE DISPOSAL REVENUE**

|  |                  |                  |          |
|--|------------------|------------------|----------|
| 014394 424701 DISPOSAL AREA STICKERS   | 535,767          | 680,581          | 144,814  |
| 014394 424702 DISPOSAL REGULAR FEES    | 416,341          | 389,807          | (26,534) |
| 014394 424703 DISPOSAL COMMERCIAL FEES | 433,335          | 425,029          | (8,306)  |
| 014394 427010 RECYCLE NEWSPAPER        | 15,949           | 65,887           | 49,939   |
| 014394 427011 RECYCLE BOTTLES          | 5,473            | 10,992           | 5,519    |
| 014394 427012 RECYCLE OTHER ITEMS      | 2,062            | 3,546            | 1,484    |
| 014394 427013 RECYCLE METAL            | 45,751           | 92,862           | 47,111   |
| <b>TOTAL WASTE DISPOSAL REVENUE</b>    | <b>1,454,677</b> | <b>1,668,703</b> | 214,027  |

**015104 BOARD OF HEALTH**

|  |                |                |         |
|--|----------------|----------------|---------|
| 015104 432003 PHOTOCOPIES                  | 1,801          | 1,531          | (271)   |
| 015104 432025 TEST HOLES                   | 21,600         | 19,300         | (2,300) |
| 015104 432037 FLU CLINIC FEES              | 775            | 1,000          | 225     |
| 015104 442001 HOTEL, MOTEL, INN            | 750            | 375            | (375)   |
| 015104 442002 STABLE                       | 630            | 840            | 210     |
| 015104 442004 JUNK COLLECTOR/RUBBISH HAULE | 500            | 500            | -       |
| 015104 442007 MASSAGE LICENSE              | 2,350          | 1,100          | (1,250) |
| 015104 442013 OTHER FOOD SERVICE LICENSE   | 15,960         | 16,025         | 65      |
| 015104 442014 TOBACCO LICENSE              | 1,200          | 1,100          | (100)   |
| 015104 442015 FUNERAL DIRECTOR LICENSE     | 200            | 150            | (50)    |
| 015104 445005 MISC LIC/PERMITS             | 7,510          | 7,825          | 315     |
| 015104 445010 SEPTAGE CARRIER              | 2,300          | 2,100          | (200)   |
| 015104 445011 SEWERAGE PERMITS             | 39,391         | 34,060         | (5,331) |
| 015104 445012 WELL PERMITS                 | 1,050          | 1,650          | 600     |
| 015104 445027 SWIMMING POOL                | 2,100          | 2,100          | -       |
| 015104 445029 HEALTH INSPECTION FEES       | 23,750         | 28,900         | 5,150   |
| 015104 484099 MISC REVENUE                 | 3,050          | 4,250          | 1,200   |
| <b>TOTAL BOARD OF HEALTH</b>               | <b>124,917</b> | <b>122,806</b> | (2,112) |

Town of Harwich  
Town Report FY 2008  
Revenues General Fund

| <b>FY 2008</b><br><b>Departmental Revenues</b><br><b>YTD 6/30/08</b><br><b>General Fund</b> | <b>Actual</b><br><b>FY 2007</b><br><b>REVENUE</b> | <b>Actual</b><br><b>FY 2008</b><br><b>REVENUE</b> | <b>Variance</b> |
|---|---|---|-----------------|
|---|---|---|-----------------|

**015394 CHANNEL 18 TELEVISION STATION**

|  |           |            |           |
|--|-----------|------------|-----------|
| 015394 432041 VIDEO TAPE COPIES            | 60        | 150        | 90        |
| <b>TOTAL CHANNEL 18 TELEVISION STATION</b> | <b>60</b> | <b>150</b> | <b>90</b> |

**015404 COMMUNITY CENTER REVENUE**

|  |               |               |              |
|--|---------------|---------------|--------------|
| 015404 432044 PROGRAM FEES               | 1,925         | 1,665         | (260)        |
| 015404 432049 PASSPORT FEES              | 2,707         | 2,707         | 0            |
| 015404 436004 BUILDING USE               | 10,165        | 9,110         | (1,055)      |
| 015404 484098 COM CENTER WEIGHT ROOM USE | 38,605        | 36,526        | (2,079)      |
| <b>TOTAL COMMUNITY CENTER REVENUE</b>    | <b>50,695</b> | <b>50,008</b> | <b>(687)</b> |

**015414 COUNCIL ON AGING**

|                               |              |              |              |
|-------------------------------|--------------|--------------|--------------|
| 015414 432044 PROGRAM FEES    | 7,065        | 8,280        | 1,215        |
| <b>TOTAL COUNCIL ON AGING</b> | <b>7,065</b> | <b>8,280</b> | <b>1,215</b> |

**016104 LIBRARY**

|                              |               |               |              |
|------------------------------|---------------|---------------|--------------|
| 016104 447003 FINES          | 9,958         | 12,002        | 2,044        |
| 016104 484099 MISC REVENUE   | 702           | 612           | (90)         |
| <b>TOTAL LIBRARY REVENUE</b> | <b>10,660</b> | <b>12,614</b> | <b>1,954</b> |

Town of Harwich  
Town Report FY 2008  
Revenues General Fund

| <b>FY 2008</b><br><b>Departmental Revenues</b><br><b>YTD 6/30/08</b><br><b>General Fund</b> | <b>Actual</b><br><b>FY 2007</b><br><b>REVENUE</b> | <b>Actual</b><br><b>FY 2008</b><br><b>REVENUE</b> | <b>Variance</b>     |
|---|---|---|---------------------|
| <b>016304 RECREATION &amp; YOUTH REVENUE</b>  |   |   |                     |
| 016304 432030 SUMMER PROGRAM FEES   | 34,742  | 36,253  | 1,511               |
| 016304 432044 PROGRAM FEES  | 3,965   | 2,275   | (1,690)             |
| 016304 445013 BEACH STICKERS  | 158,864   | 225,741   | 66,877              |
| 016304 445014 BEACH PARKING   | 15,760  | 27,510  | 11,750              |
| <b>TOTAL RECREATION &amp; YOUTH REVENUE</b>   | <b>213,331</b>                                    | <b>291,779</b>                                    | <b>78,448</b>       |
| <b>016914 HISTORIC COMM. REVENUES</b>   |   |   |                     |
| 016914 437001 HEARINGS  | 0   | 250   | 250                 |
| <b>TOTAL CHANNEL 18 TELEVISION STATION</b>  | <b>0</b>  | <b>250</b>  | <b>250</b>          |
| <b>016334 HARBORMASTER REVENUE</b>  |   |   |                     |
| 016334 432002 TELEPHONE COMMISSION  | 0   |   |                     |
| 016334 432042 MOORING AGENT FEES  | 50  | 53  | 3                   |
| 016334 436000 WHARFAGE  | 718,573   | 733,673   | 15,100              |
| 016334 436001 HARBOR FUEL CONCESSION  | 4,544   | 8,923   | 4,379               |
| 016334 436002 ALLEN HARBOR PARKING RENTAL   | 12,445  | 13,689  | 1,244               |
| 016334 445001 SHELLFISH PERMITS   | 5,228   | 4,766   | (462)               |
| 016334 454010 HERRING FED REIMB   |   |   | -                   |
| <b>TOTAL HARBORMASTER REVENUE</b>   | <b>740,840</b>                                    | <b>761,104</b>                                    | <b>20,264</b>       |
| <b>016954 GOLF OPERATIONS REVENUE</b>   |   |   |                     |
| 016954 427002 SNACK BAR CONCESSION  | 8,000   | 8,000   | -                   |
| 016954 432031 GREENS FEES   | 612,921   | 702,798   | 89,877              |
| 016954 432032 DRIVING RANGE   | 35,342  | 52,331  | 16,989              |
| 016954 432033 PULL CARTS  | 6,978   | 9,579   | 2,602               |
| 016954 432034 RESIDENTS FEES  | 564,725   | 593,330   | 28,605              |
| 016954 432035 CAR RENTAL  | 160,903   | 174,275   | 13,372              |
| 016954 432046 NON RESIDENT GOLF MEMBERS   | 104,000   | 104,050   | 50                  |
| 016954 484099 MISC REVENUE  | 4,300   | 13,800  | 9,500               |
| <b>TOTAL GOLF OPERATIONS REVENUE</b>  | <b>1,497,169</b>                                  | <b>1,658,163</b>                                  | <b>160,994</b>      |
| <b>Total Local Receipts</b>   | <b>\$ 42,012,546</b>                              | <b>\$ 44,370,207</b>                              | <b>\$ 2,357,661</b> |

Town of Harwich  
Combining Trial Balance Sheet  
Special Revenues

|                             | <b>FY 2008</b> |                       |                             |                        | <b>Year End June 30 2008</b> | <b>1107</b>   | <b>1106</b>               | <b>1107</b>            | <b>1110</b>             |
|-----------------------------|----------------|-----------------------|-----------------------------|------------------------|------------------------------|---------------|---------------------------|------------------------|-------------------------|
|                             |                | <b>Combined Total</b> | <b>Fed Blk. Grt. Police</b> | <b>PD Safety Vests</b> | <b>1102</b>                  | <b>1103</b>   | <b>Small Cities Grant</b> | <b>Wychmere Harbor</b> | <b>Emergency Animal</b> |
| Cash                        |                |                       |                             |                        | 580.62                       | 1,610.00      | 184.88                    | 4,220.34               | 242.06                  |
| Receivables:                |                |                       |                             |                        | 184,178.31                   |               |                           |                        | 3,521.03                |
| <b>Total assets</b>         |                | <b>4,382,005.36</b>   |                             | <b>580.62</b>          | <b>1,610.00</b>              | <b>184.88</b> | <b>4,220.34</b>           | <b>242.06</b>          | <b>3,521.03</b>         |
| Warrants payable            |                |                       |                             | -                      |                              |               |                           |                        |                         |
| Other Liabilities           |                |                       |                             | -                      |                              |               |                           |                        |                         |
| Deferred revenue            |                |                       |                             | 184,178.31             |                              |               |                           |                        |                         |
| Fund Balance                |                |                       |                             | 4,197,827.05           | 580.62                       | 1,610.00      | 184.88                    | 4,220.34               | 242.06                  |
| <b>Total Liab. &amp; FB</b> |                | <b>4,382,005.36</b>   |                             | <b>580.62</b>          | <b>1,610.00</b>              | <b>184.88</b> | <b>4,220.34</b>           | <b>242.06</b>          | <b>3,521.03</b>         |
| Revenue                     |                |                       |                             | 4,603,189.63           |                              |               |                           |                        |                         |
| Expenditures                |                |                       |                             | 4,123,399.20           |                              |               |                           |                        |                         |
| Transfers in                |                |                       |                             | -                      |                              |               |                           |                        |                         |
| Transfers out               |                |                       |                             | 390,996.00             |                              |               |                           |                        |                         |
| Net change                  |                |                       |                             | 88,794.43              | -                            | -             | -                         | (140.00)               | -                       |
| Beg. fund balance           |                |                       |                             | 4,109,032.62           | 580.62                       | 1,610.00      | 184.88                    | 4,220.34               | 382.06                  |
| <b>End. fund balance</b>    |                | <b>4,197,827.05</b>   |                             | <b>580.62</b>          | <b>1,610.00</b>              | <b>184.88</b> | <b>4,220.34</b>           | <b>242.06</b>          | <b>3,521.03</b>         |

# Town of Harwich Combining Trial Balance Sheet Special Revenues

Town of Harwich  
Combining Trial Balance Sheet

| FY 2008                     | Chapter<br><u>2</u> | PL<br><u>94-142</u> | Special Revenues<br><u>1154</u> | Year End June 30, 2008 |             | Community<br>Learning Ctr<br><u>1157</u> | 1156 | Class Size<br>Red. Grant<br><u>1155</u> | Tech Literacy<br>Challenge<br><u>1158</u> | SPED<br>Action<br><u>Action</u> |
|-----------------------------|---------------------|---------------------|---------------------------------|------------------------|-------------|--|------|---|---|---------------------------------|
|                             |                     |                     |                                 | 1153                   | 1155        |  |      |   |   |                                 |
| Cash                        |                     |                     |                                 | 1,282.00               | 6,035.51    | 0.01                                     | -    | -                                       | 0.06                                      |                                 |
| Receivables:                |                     |                     |                                 |                        |             |  |      |   |   |                                 |
| Total assets                |                     |                     | <b>1,282.00</b>                 | <b>6,035.51</b>        | <b>0.01</b> | -  | -    | <b>0.06</b>                             | -   |                                 |
| Warrants payable            |                     |                     |                                 |                        |             |  |      |   |   |                                 |
| Other Liabilities           |                     |                     |                                 |                        |             |  |      |   |   |                                 |
| Deferred revenue            |                     |                     |                                 |                        |             |  |      |   |   |                                 |
| Fund Balance                |                     |                     | 1,282.00                        | 6,035.51               | 0.01        | -  | -    | 0.06                                    |   |                                 |
| <b>Total Liab. &amp; FB</b> |                     |                     | <b>1,282.00</b>                 | <b>6,035.51</b>        | <b>0.01</b> | -  | -    | <b>0.06</b>                             | -   |                                 |
| Revenue                     |                     |                     | 2,157.00                        | 325,053.00             | 9,290.00    | -  |      | 5,008.26                                |   |                                 |
| Expenditures                |                     |                     | 875.00                          | 326,030.06             | 9,352.21    | -  |      | 5,008.26                                |   |                                 |
| Transfers in                |                     |                     |                                 |                        |             |  |      |   |   |                                 |
| Transfers out               |                     |                     |                                 |                        |             |  |      |   |   |                                 |
| Net change                  |                     |                     | 1,282.00                        | (977.06)               | (62.21)     | -  | -    | -                                       | -   |                                 |
| Beg. fund balance           |                     |                     | -                               | 7,012.57               | 62.22       | -  | -    | 0.06                                    | -   |                                 |
| End. fund balance           |                     |                     | <b>1,282.00</b>                 | <b>6,035.51</b>        | <b>0.01</b> | -  | -    | <b>0.06</b>                             | -   |                                 |

# Town of Harwich Combining Trial Balance Sheet Special Revenues

Town of Harwich  
Combining Trial Balance Sheet

|                   | <u>FY 2008</u> | Special Revenues       |                        |                                  |                          |                                |                           | <u>Year End June 30, 2008</u> | <u>1203 Cove Road Drainage</u> | <u>1205 Recycling -St. Grant</u> | <u>1206 Coastal Access</u> |
|-------------------|----------------|------------------------|------------------------|----------------------------------|--------------------------|--------------------------------|---------------------------|-------------------------------|--------------------------------|----------------------------------|----------------------------|
|                   |                | <u>1167 Title I</u>    | <u>1168 SPED</u>       | <u>1199 Corrective Carryover</u> | <u>FEMA Recovery</u>     | <u>1201 State Septic Grant</u> | <u>1202 Pump Out Boat</u> |                               |                                |                                  |                            |
| Cash              |                | 3,440.00               | 1,612.50               | 60,115.81                        | 56,724.14                | 31,561.20                      | 10,702.00                 |                               |                                |                                  | 53.68                      |
| Receivables:      |                |                        |                        | 47,938.46                        |                          |                                |                           |                               |                                |                                  |                            |
| Total assets      |                | <b><u>3,440.00</u></b> | <b><u>1,612.50</u></b> | <b><u>60,115.81</u></b>          | <b><u>104,662.60</u></b> | <b><u>31,561.20</u></b>        | <b><u>10,702.00</u></b>   |                               |                                |                                  | <b><u>53.68</u></b>        |
| Warrants payable  |                |                        |                        |                                  |                          |                                |                           |                               |                                |                                  |                            |
| Other Liabilities |                |                        |                        |                                  |                          |                                |                           |                               |                                |                                  |                            |
| Deferred revenue  |                |                        |                        | 47,938.46                        |                          |                                |                           |                               |                                |                                  |                            |
| Fund Balance      |                | 3,440.00               | 1,612.50               | 60,115.81                        | 56,724.14                | 31,561.20                      | 10,702.00                 |                               |                                |                                  | 53.68                      |
| Total Liab. & FB  |                | <b><u>3,440.00</u></b> | <b><u>1,612.50</u></b> | <b><u>60,115.81</u></b>          | <b><u>104,662.60</u></b> | <b><u>31,561.20</u></b>        | <b><u>10,702.00</u></b>   |                               |                                |                                  | <b><u>53.68</u></b>        |
| Revenue           |                | 3,440.00               | 5,000.00               | 66,324.54                        | 16,091.42                | 9,697.64                       |                           |                               |                                |                                  |                            |
| Expenditures      |                |                        | 3,387.50               | 6,208.73                         |                          | 36,862.90                      |                           |                               |                                |                                  |                            |
| Transfers in      |                |                        |                        |                                  |                          |                                |                           |                               |                                |                                  |                            |
| Transfers out     |                |                        |                        |                                  |                          |                                |                           |                               |                                |                                  |                            |
| Net change        |                | 3,440.00               | 1,612.50               | 60,115.81                        | 16,091.42                | (27,165.26)                    | -                         | -                             | -                              | -                                | -                          |
| Beg. fund balance |                | -                      | -                      |                                  |                          |                                |                           |                               |                                |                                  | 53.68                      |
| End. fund balance |                | <b><u>3,440.00</u></b> | <b><u>1,612.50</u></b> | <b><u>60,115.81</u></b>          | <b><u>56,724.14</u></b>  | <b><u>31,561.20</u></b>        | <b><u>10,702.00</u></b>   |                               |                                |                                  | <b><u>53.68</u></b>        |

Town of Harwich  
 Combining Trial Balance Sheet  
 Special Revenues

|                             |                 |                        |                  |                         |                  |                       |                   |  |  |  | <u>Year End June 30, 2008</u> |
|-----------------------------|-----------------|------------------------|------------------|-------------------------|------------------|-----------------------|-------------------|--|--|--|-------------------------------|
|                             |                 |                        |                  |                         |                  |                       |                   |  |  |  | <u>1209</u>                   |
|                             |                 |                        |                  |                         |                  |                       |                   |  |  |  | <u>1210</u>                   |
|                             |                 |                        |                  |                         |                  |                       |                   |  |  |  | <u>1211</u>                   |
|                             |                 |                        |                  |                         |                  |                       |                   |  |  |  | <u>1213</u>                   |
| FY 2008                     | ECOPS - State   | CH 637 Hiway St. Grant | Vet Grave Repair | Elder Affairs St. Grant | Dare State Grant | Fire Safety Equipment | Fire Safety Grant |  |  |  |                               |
|                             |                 |                        |                  |                         |                  |                       |                   |  |  |  |                               |
| Cash                        | 1,406.56        | 66,949.01              | 400.00           | 1,596.62                | 145.68           | -                     | -                 |  |  |  | 63.43                         |
| Receivables:                |                 |                        |                  |                         |                  |                       |                   |  |  |  |                               |
| Total assets                | <b>1,406.56</b> | <b>66,949.01</b>       | <b>400.00</b>    | <b>1,596.62</b>         | <b>145.68</b>    | -                     | -                 |  |  |  | <b>63.43</b>                  |
| Warrants payable            |                 |                        |                  |                         |                  |                       |                   |  |  |  |                               |
| Other Liabilities           |                 |                        |                  |                         |                  |                       |                   |  |  |  |                               |
| Deferred revenue            |                 |                        |                  |                         |                  |                       |                   |  |  |  |                               |
| Fund Balance                | 1,406.56        | 66,949.01              | 400.00           | 1,596.62                | 145.68           | -                     | -                 |  |  |  | 63.43                         |
| <b>Total Liab. &amp; FB</b> | <b>1,406.56</b> | <b>66,949.01</b>       | <b>400.00</b>    | <b>1,596.62</b>         | <b>145.68</b>    | -                     | -                 |  |  |  | <b>63.43</b>                  |
| Rcvenue                     |                 |                        |                  |                         |                  |                       |                   |  |  |  |                               |
| Expenditures                | 456.30          |                        |                  |                         |                  |                       |                   |  |  |  |                               |
| Transfers in                |                 |                        |                  |                         |                  |                       |                   |  |  |  |                               |
| Transfers out               |                 |                        |                  |                         |                  |                       |                   |  |  |  |                               |
| Net change                  | (456.30)        | -                      | -                | 1,345.35                | -                | -                     | -                 |  |  |  |                               |
| Beg. fund balance           | 1,862.86        | 66,949.01              | 400.00           | 251.27                  | 145.68           | -                     | -                 |  |  |  | 63.43                         |
| <b>End. fund balance</b>    | <b>1,406.56</b> | <b>66,949.01</b>       | <b>400.00</b>    | <b>1,596.62</b>         | <b>145.68</b>    | -                     | -                 |  |  |  | <b>63.43</b>                  |

Town of Harwich  
 Combining Trial Balance Sheet  
 Special Revenues

|                   | FY 2008 | 1214<br>Pol Highway<br><u>Safety</u> | 1215<br>Septic Loan<br><u>Management</u> | 1216<br>Nat Resours<br><u>Volunteer</u> | 1217<br>Police Safety<br><u>Equipment</u> | 1218<br>Police Traffic<br><u>Enforcement</u> | 1219<br>Child Safety<br><u>Seats</u> | 1220<br>Click It or<br><u>Ticket</u> | 1222<br>Fire Fighter<br><u>Training</u> |
|-------------------|---------|--------------------------------------|--|---|---|--|--------------------------------------|--------------------------------------|---|
| Cash              |         | 435.68                               |  |   | 530.18                                    | 3,863.79                                     |                                      |                                      | 477.30                                  |
| Receivables:      |         | -                                    |  |   |   |  |                                      |                                      |   |
| Total assets      |         | <b>435.68</b>                        |  |   | <b>530.18</b>                             | <b>3,863.79</b>                              |                                      |                                      | <b>477.30</b>                           |
| Warrants payable  |         |                                      |  |   |   |  |                                      |                                      |   |
| Other Liabilities |         |                                      |  |   |   |  |                                      |                                      |   |
| Deferred revenue  |         |                                      |  |   |   |  |                                      |                                      |   |
| Fund Balance      |         | 435.68                               |  |   | 530.18                                    | 3,863.79                                     |                                      |                                      | 477.30                                  |
| Total Liab. & FB  |         | <b>435.68</b>                        |  |   | <b>530.18</b>                             | <b>3,863.79</b>                              |                                      |                                      | <b>477.30</b>                           |
| Revenue           |         |                                      |  |   |   |  |                                      |                                      |   |
| Expenditures      |         | 578.54                               |  |   |   |  | 115.32                               | 1,331.21                             | 555.28                                  |
| Transfers in      |         |                                      |  |   |   |  |                                      |                                      |   |
| Transfers out     |         |                                      |  |   |   |  |                                      |                                      |   |
| Net change        |         | (578.54)                             |  |   |   | (115.32)                                     |                                      | (1,331.21)                           | (555.28)                                |
| Beg. fund balance |         | 1,014.22                             |  |   | 530.18                                    | 3,863.79                                     | 115.32                               | 1,331.21                             | 1,032.58                                |
| End. fund balance |         | <b>435.68</b>                        |  |   | <b>530.18</b>                             | <b>3,863.79</b>                              |                                      | -                                    | <b>477.30</b>                           |

## Town of Harwich Combining Trial Balance Sheet Special Revenues

|                   | Year End June 30, 2008 | 1225       | 1224      | 1226        | 1227         | 1228         | 1229               | Community Policing fy07 |
|-------------------|------------------------|------------|-----------|-------------|--------------|--------------|--------------------|-------------------------|
| FY 2008           |                        | Fire       | Fire      | CHPT. 90    | Police       | Equip. Grant | Community Policing |                         |
| ECOPS             |                        |            |           | Partnership | Equip. Grant | NIMS/Fire    | SIDEWALKS          |                         |
| Cash              | -                      | 19.79      | 80,391.26 | -           | 2,060.80     | 17,790.94    | 38.63              |                         |
| Receivables:      |                        |            |           |             |              |              |                    |                         |
| Total assets      |                        | 19.79      | 80,391.26 | -           | 2,060.80     | 17,790.94    | 38.63              |                         |
| Warrants payable  |                        |            |           |             |              |              |                    |                         |
| Other Liabilities |                        |            |           |             |              |              |                    |                         |
| Deferred revenue  |                        |            |           |             |              |              |                    |                         |
| Fund Balance      |                        | 19.79      | 80,391.26 | -           | 2,060.80     | 17,790.94    | 38.63              |                         |
| Total Liab. & FB  |                        | 19.79      | 80,391.26 | -           | 2,060.80     | 17,790.94    | 38.63              |                         |
| Revenue           |                        |            |           |             |              |              |                    |                         |
| Expenditures      |                        |            |           |             |              |              |                    |                         |
| Transfers in      |                        |            |           |             |              |              |                    |                         |
| Transfers out     |                        |            |           |             |              |              |                    |                         |
| Net change        |                        | (5,280.21) | 80,004.55 | -           | -            | (600.03)     | (3,785.10)         |                         |
| Beg. fund balance |                        | 5,300.00   | 386.71    | -           | 2,060.80     | 17,790.94    | 638.66             | 3,785.10                |
| End. fund balance |                        | 19.79      | 80,391.26 | -           | 2,060.80     | 17,790.94    | 38.63              |                         |

Town of Harwich  
 Combining Trial Balance Sheet  
 Special Revenues

|                   | FY 2008 | 1232                    | 1240                     | 1251              | 1252                 | Year End June 30, 2008 | 1255               | 1256            | Eisenhauer | Community   |
|-------------------|---------|-------------------------|--------------------------|-------------------|----------------------|------------------------|--------------------|-----------------|------------|-------------|
|                   |         | Community Policing fy08 | Brooks Library State AID | School Choice     | Applied Health Grant |                        | Linked Partnership | Grant           |            | Svc II      |
| Cash              |         | 5,794.98                | 15,196.00                | 646,822.95        | (3.05)               |                        | 1,000.00           |                 | 6.77       |             |
| Receivables:      |         |                         |                          |                   |                      |                        |                    |                 |            |             |
| Total assets      |         | <b>5,794.98</b>         | <b>15,196.00</b>         | <b>646,822.95</b> | <b>(3.05)</b>        |                        | <b>-</b>           | <b>1,000.00</b> |            | <b>6.77</b> |
| Warrants payable  |         |                         |                          |                   |                      |                        |                    |                 |            |             |
| Other Liabilities |         |                         |                          |                   |                      |                        |                    |                 |            |             |
| Deferred revenue  |         |                         |                          |                   |                      |                        |                    |                 |            |             |
| Fund Balance      |         | 5,794.98                | 15,196.00                | 646,822.95        | (3.05)               |                        | 1,000.00           |                 | 6.77       |             |
| Total Liab. & FB  |         | <b>5,794.98</b>         | <b>15,196.00</b>         | <b>646,822.95</b> | <b>(3.05)</b>        |                        | <b>-</b>           | <b>1,000.00</b> |            | <b>6.77</b> |
| Revenue           |         | 32,000.00               | 15,416.28                | 641,840.00        | 64,199.00            |                        | 1,000.00           |                 |            |             |
| Expenditures      |         | 26,205.02               | 220.28                   | 568,643.87        | 64,618.70            |                        |                    |                 |            |             |
| Transfers in      |         |                         |                          |                   |                      |                        |                    |                 |            |             |
| Transfers out     |         |                         |                          |                   |                      |                        |                    |                 |            |             |
| Net change        |         | 5,794.98                | 15,196.00                | 73,196.13         | (419.70)             |                        | -                  | 1,000.00        |            | -           |
| Beg. fund balance |         | -                       | -                        | 573,626.82        | 416.65               |                        | -                  | -               |            | 6.77        |
| End. fund balance |         | <b>5,794.98</b>         | <b>15,196.00</b>         | <b>646,822.95</b> | <b>(3.05)</b>        |                        | <b>-</b>           | <b>1,000.00</b> |            | <b>6.77</b> |

## Town of Harwich Combining Trial Balance Sheet Special Revenues

Town of Harwich  
 Combining Trial Balance Sheet  
 Special Revenues

|                   | FY 2008 | 1268<br>Academic Sup. | 1269<br>MS Academ | 1270<br><u>Grant</u> | 1271<br>Support | 1272<br>MS Summer | HS Summer<br>Success | 1273<br>Circuit<br>Breaker 50/50 | 1274<br>School<br>Foundation | 1275<br>School<br>Tech.<br>MA Green Sch |
|-------------------|---------|-----------------------|-------------------|----------------------|-----------------|-------------------|----------------------|----------------------------------|------------------------------|---|
| Cash              |         |                       |                   |                      |                 | 1,946.25          |                      |                                  | 19,243.29                    |   |
| Receivables:      |         |                       |                   |                      |                 |                   |                      |                                  |                              |   |
| Total assets      |         |                       |                   |                      |                 | 1,946.25          | -                    | -                                | 19,243.29                    | -                                       |
| Warrants payable  |         |                       |                   |                      |                 |                   |                      |                                  |                              |   |
| Other Liabilities |         |                       |                   |                      |                 |                   |                      |                                  |                              |   |
| Deferred revenue  |         |                       |                   |                      |                 |                   |                      |                                  |                              |   |
| Fund Balance      |         |                       |                   |                      |                 | 1,946.25          |                      |                                  | 19,243.29                    |   |
| Total Liab. & FB  |         |                       |                   |                      |                 | 1,946.25          | -                    | -                                | 19,243.29                    | -                                       |
| Revenue           |         |                       |                   |                      |                 |                   |                      |                                  |                              |   |
| Expenditures      |         |                       |                   |                      |                 |                   |                      |                                  |                              |   |
| Transfers in      |         |                       |                   |                      |                 |                   |                      |                                  |                              |   |
| Transfers out     |         |                       |                   |                      |                 |                   |                      |                                  |                              |   |
| Net change        |         |                       |                   |                      |                 | -                 | 278.94               | -                                | (9,183.75)                   | -                                       |
| Beg. fund balance |         |                       |                   |                      |                 |                   | 1,667.31             | -                                | 28,427.04                    | -                                       |
| End. fund balance |         |                       |                   |                      |                 |                   | 1,946.25             | -                                | 19,243.29                    | -                                       |

Town of Harwich  
Combining Trial Balance Sheet

|         |                   | Special Revenues       |      |                 |             |                |                    |                                   |              |           |           |
|---------|-------------------|------------------------|------|-----------------|-------------|----------------|--------------------|-----------------------------------|--------------|-----------|-----------|
|         |                   | Year End June 30, 2008 |      |                 |             |                |                    |                                   |              |           |           |
| FY 2008 | <u>Elect Port</u> | 1276                   | 1277 | Spec Assistance | Aquaculture | Clam           | Hydro              | Friends of<br><u>Pleasant Bay</u> | CCCC Science | EDC Needs | Sch. Grt. |
|         |                   |                        |      |                 |             | <u>Nursery</u> | <u>Herring Run</u> |                                   | <u>Grant</u> |           |           |
|         | Cash              |                        |      |                 |             | 579.19         | 8,162.82           | 5,260.61                          | 11.36        | 0.02      |           |
|         | Receivables:      |                        |      |                 |             |                |                    |                                   |              |           |           |
|         | Total assets      |                        |      |                 |             | 579.19         | 8,162.82           | 5,260.61                          | 11.36        | 0.02      |           |
|         | Warrants payable  |                        |      |                 |             |                |                    |                                   |              |           |           |
|         | Other Liabilities |                        |      |                 |             |                |                    |                                   |              |           |           |
|         | Deferred revenue  |                        |      |                 |             | -              |                    |                                   |              |           |           |
|         | Fund Balance      |                        |      |                 |             | 579.19         | 8,162.82           | 5,260.61                          | 11.36        | 0.02      |           |
|         | Total Liab. & FB  |                        |      |                 |             |                |                    |                                   |              |           |           |
|         | Revenue           |                        |      |                 |             |                |                    |                                   |              |           |           |
|         | Expenditures      |                        |      |                 |             |                |                    |                                   |              |           |           |
|         | Transfers in      |                        |      |                 |             |                |                    |                                   |              |           |           |
|         | Transfers out     |                        |      |                 |             |                |                    |                                   |              |           |           |
|         | Net change        |                        |      |                 |             | (212.49)       | -                  | (1,436.00)                        | (3,412.00)   | 3,231.76  | -         |
|         | Beg. fund balance |                        |      |                 |             | 212.49         | -                  | 2,015.19                          | 11,574.82    | 2,028.85  | 11.36     |
|         | End. fund balance |                        |      |                 |             |                |                    |                                   |              |           |           |

## Town of Harwich Combining Trial Balance Sheet Special Revenues

# Town of Harwich Combining Trial-Balance Sheet Special Revenues

|                             | <u>1317</u>         | <u>1318</u>       | <u>1350</u>           | <u>1351</u>          | <u>1352</u>          | <u>1353</u>     | <u>1354</u>       | <u>1355</u>     | <u>School to</u> | <u>Careers</u> |
|-----------------------------|---------------------|-------------------|-----------------------|----------------------|----------------------|-----------------|-------------------|-----------------|------------------|----------------|
| <u>FY 2008</u>              | <u>GRT Sand</u>     | <u>Wildfire</u>   | <u>Partnership to</u> | <u>Middle School</u> | <u>Pilot Ed Tech</u> | <u>Chamber</u>  | <u>Mun Relief</u> | <u>1355</u>     |                  |                |
|                             | <u>Water Treas.</u> | <u>Assessment</u> | <u>Reduce Drugs</u>   | <u>Alliance</u>      | <u>ATT Cable</u>     | <u>of Com</u>   | <u>2005</u>       |                 |                  |                |
| Cash                        |                     |                   |                       |                      |                      |                 |                   | 1,180.04        |                  |                |
| Receivables:                |                     |                   |                       |                      |                      |                 |                   |                 |                  |                |
| <b>Total assets</b>         | -                   | <b>25,000.00</b>  | <b>104.47</b>         | -                    | -                    | <b>1,576.69</b> | -                 | <b>1,180.04</b> |                  |                |
| Warrants payable            |                     |                   |                       |                      |                      |                 |                   |                 |                  |                |
| Other Liabilities           |                     |                   |                       |                      |                      |                 |                   |                 |                  |                |
| Deferred revenue            |                     |                   |                       |                      |                      |                 |                   |                 |                  |                |
| Fund Balance                |                     |                   |                       |                      |                      |                 |                   |                 |                  |                |
| <b>Total Liab. &amp; FB</b> | -                   | <b>25,000.00</b>  | <b>104.47</b>         | -                    | -                    | <b>1,576.69</b> | -                 | <b>1,180.04</b> |                  |                |
| Revenue                     | 1,000.00            | 25,000.00         |                       |                      |                      |                 |                   |                 |                  |                |
| Expenditures                | 3,000.00            | -                 |                       |                      |                      |                 |                   |                 |                  |                |
| Transfers in                |                     |                   |                       |                      |                      |                 |                   |                 |                  |                |
| Transfers out               |                     |                   |                       |                      |                      |                 |                   |                 |                  |                |
| Net change                  | (2,000.00)          | 25,000.00         |                       |                      |                      |                 |                   |                 |                  |                |
| Beg. fund balance           | 2,000.00            | -                 |                       |                      |                      |                 |                   |                 |                  |                |
| <b>End. fund balance</b>    | -                   | <b>25,000.00</b>  | <b>104.47</b>         | -                    | -                    | <b>1,576.69</b> | -                 | <b>2,311.39</b> |                  |                |

Town of Harwich  
.Combining Trial Balance Sheet

|                             |  | Special Revenues |                   |                      |                   | Year End June 30, 2008 |              |                 |                  |           |  |
|-----------------------------|--|------------------|-------------------|----------------------|-------------------|------------------------|--------------|-----------------|------------------|-----------|--|
|                             |  | 1401             | 1402              | 1403                 | 1404              | 1405                   | 1406         | 1407            | COA              |           |  |
| FY 2008                     |  | Shellfish        | NanElec           | Evergreen            | Brooks Lib.       | Channel 18             | Fire         | COA             | Lunch            | Gift      |  |
|                             |  | <u>Lab Gift</u>  | <u>Beach Gift</u> | <u>Cemetery Gift</u> | <u>Bldg. Gift</u> | <u>Gift</u>            | <u>Gift</u>  | <u>Gift</u>     |                  |           |  |
| Cash                        |  | 1,850.15         | 5,000.00          |                      | 250.00            | 2,942.23               | 21.70        | 40.03           | 3,559.54         | 14,741.88 |  |
| Receivables:                |  |                  |                   |                      |                   |                        |              |                 |                  |           |  |
| Total assets                |  | <b>1,850.15</b>  | <b>5,000.00</b>   | <b>250.00</b>        | <b>2,942.23</b>   | <b>21.70</b>           | <b>40.03</b> | <b>3,559.54</b> | <b>14,741.88</b> |           |  |
| Warrants payable            |  |                  |                   |                      |                   |                        |              |                 |                  |           |  |
| Other Liabilities           |  |                  |                   |                      |                   |                        |              |                 |                  |           |  |
| Deferred revenue            |  |                  |                   |                      |                   |                        |              |                 |                  |           |  |
| Fund Balance                |  | 1,850.15         | 5,000.00          |                      | 250.00            | 2,942.23               | 21.70        | 40.03           | 3,559.54         | 14,741.88 |  |
| <b>Total Liab. &amp; FB</b> |  | <b>1,850.15</b>  | <b>5,000.00</b>   | <b>250.00</b>        | <b>2,942.23</b>   | <b>21.70</b>           | <b>40.03</b> | <b>3,559.54</b> | <b>14,741.88</b> |           |  |
| Revenue                     |  | -                | -                 | -                    | -                 | -                      | -            | -               | -                |           |  |
| Expenditures                |  | -                | -                 | -                    | -                 | -                      | -            | -               | -                |           |  |
| Transfers in                |  |                  |                   |                      |                   |                        |              |                 |                  |           |  |
| Transfers out               |  |                  |                   |                      |                   |                        |              |                 |                  |           |  |
| Net change                  |  | -                | -                 | -                    | -                 | -                      | -            | -               | -                | 240.25    |  |
| Beg. fund balance           |  | 1,850.15         | 5,000.00          |                      | 250.00            | 2,942.23               | .21.70       | 40.03           | 3,559.54         | 14,501.63 |  |
| <b>End. fund balance</b>    |  | <b>1,850.15</b>  | <b>5,000.00</b>   | <b>250.00</b>        | <b>2,942.23</b>   | <b>.21.70</b>          | <b>40.03</b> | <b>3,559.54</b> | <b>14,741.88</b> |           |  |

## Town of Harwich Combining Trial Balance Sheet Special Revenues

Town of Harwich  
 Combining Trial Balance Sheet  
 Special Revenues

|                               | FY 2008 | 1422 Cranberry Fest Gift | 1423 Epoch Gift | 1450 Summer School Gift | 1451 Lion's Quest | 1452 CC 5 Gift | 1501 Cultural Council | 1502 Mt. Pleasant Cem. Gift | 1505 Brooks Lib. Gift |
|-------------------------------|---------|--------------------------|-----------------|-------------------------|-------------------|----------------|-----------------------|-----------------------------|-----------------------|
| <u>Year End June 30, 2008</u> |         |                          |                 |                         |                   |                |                       |                             |                       |
| Cash                          |         | 100.00                   |                 | 2,800.00                |                   | 43.33          | 611.60                | 308.17                      | 124.00                |
| Receivables:                  |         | -                        | <b>100.00</b>   | <b>2,800.00</b>         |                   | <b>43.33</b>   | <b>611.60</b>         | <b>308.17</b>               | <b>124.00</b>         |
| <b>Total assets</b>           |         | <b>-</b>                 | <b>100.00</b>   | <b>2,800.00</b>         |                   | <b>43.33</b>   | <b>611.60</b>         | <b>308.17</b>               | <b>124.00</b>         |
| Warrants payable              |         |                          |                 |                         |                   |                |                       |                             |                       |
| Other Liabilities             |         |                          |                 |                         |                   |                |                       |                             |                       |
| Deferred revenue              |         |                          |                 |                         |                   |                |                       |                             |                       |
| Fund Balance                  |         | 100.00                   |                 | 2,800.00                |                   | 43.33          | 611.60                | 308.17                      | 124.00                |
| <b>Total Liab. &amp; FB</b>   |         | <b>-</b>                 | <b>100.00</b>   | <b>2,800.00</b>         |                   | <b>43.33</b>   | <b>611.60</b>         | <b>308.17</b>               | <b>124.00</b>         |
| Revenue                       |         |                          |                 |                         |                   |                |                       | 800.00                      | 4,000.00              |
| Expenditures                  |         |                          |                 |                         |                   |                |                       | 470.73                      | 5,171.50              |
| Transfers in                  |         |                          |                 |                         |                   |                |                       |                             |                       |
| Transfers out                 |         |                          |                 |                         |                   |                |                       |                             |                       |
| Net change                    |         | -                        |                 | -                       |                   | -              | 329.27                | (1,171.50)                  | -                     |
| Beg. fund balance             |         | -                        | 100.00          | 2,800.00                | 43.33             | 282.33         | 1,479.67              | 124.00                      | 11,235.69             |
| <b>End. fund balance</b>      |         | <b>-</b>                 | <b>100.00</b>   | <b>2,800.00</b>         | <b>43.33</b>      | <b>611.60</b>  | <b>308.17</b>         | <b>124.00</b>               | <b>5,344.21</b>       |

(5,891.48)

3,990.31  
9,881.79

Town of Harwich  
Combining Trial Balance Sheet

|                   |  | Special Revenues              |                  |                  |                 |                  |                 |
|-------------------|--|-------------------------------|------------------|------------------|-----------------|------------------|-----------------|
|                   |  | <u>Year End June 30, 2008</u> |                  | <u>1508</u>      |                 |                  |                 |
|                   |  | Radar                         | SEMASS Road      | Ambulance        | Fire            | Town Nurse       | Park & Rec      |
|                   |  | <u>Gun</u>                    | <u>Race gift</u> | <u>Fund Gift</u> | <u>Gift</u>     |                  | <u>Gift</u>     |
| Cash              |  |                               |                  | 4,629.90         | 10,737.06       | 3,162.65         | 4,051.11        |
| Receivables:      |  |                               |                  |                  |                 |                  | 5,131.38        |
| Total assets      |  | <b>1,000.00</b>               | <b>40.06</b>     | <b>-</b>         | <b>4,629.90</b> | <b>10,737.06</b> | <b>4,051.11</b> |
| Warrants payable  |  |                               |                  |                  |                 |                  |                 |
| Other Liabilities |  |                               |                  |                  |                 |                  |                 |
| Deferred revenue  |  |                               |                  |                  |                 |                  |                 |
| Fund Balance      |  | 1,000.00                      | 40.06            | 4,629.90         | 10,737.06       | 3,162.65         | 4,051.11        |
| Total Liab. & FB  |  | <b>1,000.00</b>               | <b>40.06</b>     | <b>-</b>         | <b>4,629.90</b> | <b>10,737.06</b> | <b>4,051.11</b> |
| Revenue           |  |                               |                  |                  |                 |                  |                 |
| Expenditures      |  |                               |                  |                  |                 |                  |                 |
| Transfers in      |  |                               |                  |                  |                 |                  |                 |
| Transfers out     |  |                               |                  |                  |                 |                  |                 |
| Net change        |  |                               | (92.94)          | -                | -               | 51.69            | -               |
| Beg. fund balance |  | 1,000.00                      | 133.00           | -                | 4,629.90        | 10,685.37        | 3,162.65        |
| End. fund balance |  | <b>1,000.00</b>               | <b>40.06</b>     | <b>-</b>         | <b>4,629.90</b> | <b>10,737.06</b> | <b>4,051.11</b> |

Town of Harwich  
 Combining Trial Balance Sheet  
 Special Revenues

|                             | FY 2008 | 1514<br>Whitehouse<br><u>Field Elec</u> | 1515<br>Harwich<br><u>Conser Trust</u> | Comm Center<br><u>Gift</u> | Comm Center<br><u>Pool Gift</u> | Police Coffee<br><u>Marker Gift</u> | Comm Center<br><u>Intern Gift</u> | Historic Com<br><u>Gift</u> | 1520<br>1516 | 1521<br>1518 | 1524          |
|-----------------------------|---------|---|--|----------------------------|---------------------------------|-------------------------------------|-----------------------------------|-----------------------------|--------------|--------------|---------------|
| Cash                        |         | 42.92                                   | 125.00                                 | 13,637.11                  | 13,435.50                       | 31.64                               |                                   |                             |              |              | 325.00        |
| Receivables:                |         |   |  |                            |                                 |                                     |                                   |                             |              |              |               |
| <b>Total assets</b>         |         | <b>42.92</b>                            | <b>125.00</b>                          | <b>13,637.11</b>           | <b>13,435.50</b>                | <b>31.64</b>                        |                                   |                             |              |              | <b>325.00</b> |
| Warrants payable            |         |   |  |                            |                                 |                                     |                                   |                             |              |              |               |
| Other Liabilities           |         |   |  |                            |                                 |                                     |                                   |                             |              |              |               |
| Deferred revenue            |         |   |  |                            |                                 |                                     |                                   |                             |              |              |               |
| Fund Balance                |         | 42.92                                   | 125.00                                 | 13,637.11                  | 13,435.50                       | 31.64                               |                                   |                             |              |              | 325.00        |
| <b>Total Liab. &amp; FB</b> |         | <b>42.92</b>                            | <b>125.00</b>                          | <b>13,637.11</b>           | <b>13,435.50</b>                | <b>31.64</b>                        |                                   |                             |              |              | <b>325.00</b> |
| Revenue                     |         | 4,405.00                                | 100.00                                 | 28,917.50                  |                                 |                                     |                                   |                             |              |              |               |
| Expenditures                |         | 5,019.92                                |  | 14,963.14                  |                                 |                                     |                                   |                             |              |              |               |
| Transfers in                |         |   |  |                            |                                 |                                     |                                   |                             |              |              |               |
| Transfers out               |         |   |  |                            |                                 |                                     |                                   |                             |              |              |               |
| Nct change                  |         | (614.92)                                | 100.00                                 | 13,954.36                  |                                 |                                     |                                   |                             |              |              |               |
| Beg. fund balance           |         | 657.84                                  | 25.00                                  | (317.25)                   | 13,435.50                       | 31.64                               |                                   |                             |              |              | 325.00        |
| <b>End. fund balance</b>    |         | <b>42.92</b>                            | <b>125.00</b>                          | <b>13,637.11</b>           | <b>13,435.50</b>                | <b>31.64</b>                        |                                   |                             |              |              | <b>325.00</b> |

Town of Harwich  
Combining Trial Balance Sheet

|                   | Special Revenues       |           |            |             |              |                      |           |                |                |                |
|-------------------|------------------------|-----------|------------|-------------|--------------|----------------------|-----------|----------------|----------------|----------------|
|                   | Year End June 30, 2008 |           |            |             |              |                      |           |                |                |                |
|                   | 1525                   | 1526      | Trail Comm | Agriculture | Wetlands     | 1540                 | COA       | 1542           | 1543           | 1550           |
| FY 2008           | Palmer                 | Gift      | Gift       | Gift        | Conser Trust | Recreation Revolving | Revolving | GOLF Revolving | GOLF Revolving | School Spec Ed |
| Cash              | 455.00                 |           |            |             | 304.57       | 18,866.43            | 14,367.05 | 14,301.04      | 33,301.09      | 2,114.07       |
| Receivables:      |                        |           |            |             |              |                      |           |                |                |                |
| Total assets      | 455.00                 | -         |            |             | 304.57       | 18,866.43            | 14,367.05 | 14,301.04      | 33,301.09      | 2,114.07       |
| Warrants payable  |                        |           |            |             |              |                      |           |                |                |                |
| Other Liabilities |                        |           |            |             |              |                      |           |                |                |                |
| Deferred revenue  |                        |           |            |             |              |                      |           |                |                |                |
| Fund Balance      | 455.00                 |           |            |             | 304.57       | 18,866.43            | 14,367.05 | 14,301.04      | 33,301.09      | 2,114.07       |
| Total Liab. & FB  | 455.00                 | -         |            |             |              |                      |           |                |                |                |
| Revenue           |                        |           |            |             |              |                      |           |                |                |                |
| Expenditures      | 200.00                 | 450.00    | 14,060.50  | 54,508.00   | 49,923.00    | 35,311.09            |           |                |                |                |
|                   | 1,270.43               | 15,065.00 | 60,724.67  | 44,059.80   | 2,010.00     | 39,363.62            |           |                |                |                |
| Transfers in      |                        |           |            |             |              |                      |           |                |                |                |
| Transfers out     |                        |           |            |             |              |                      |           |                |                |                |
| Net change        | -                      | (200.00)  | (820.43)   | (1,004.50)  | (6,216.67)   | 5,863.20             | 33,301.09 |                |                | (39,363.62)    |
| Beg. fund balance | 455.00                 | 200.00    | 1,125.00   | 19,870.93   | 20,583.72    | 8,437.84             | -         |                |                | 41,477.69      |
| End. fund balance | 455.00                 | -         | 304.57     | 18,866.43   | 14,367.05    | 14,301.04            | 33,301.09 |                |                | 2,114.07       |

## Town of Harwich

## Combining Trial Balance Sheet

## Special Revenues

|                             |                  |                  |                 | <u>Year End June 30, 2008</u> |                  |                  |                   |                  |
|-----------------------------|------------------|------------------|-----------------|-------------------------------|------------------|------------------|-------------------|------------------|
|                             |                  |                  |                 | 1553                          | 1554             | 1555             | 1556              | 1557             |
|                             |                  |                  |                 | <u>Lost</u>                   | <u>Adult</u>     | <u>Driver's</u>  | <u>Summer</u>     | <u>HASP</u>      |
|                             |                  |                  |                 | <u>Book</u>                   | <u>Education</u> | <u>Education</u> | <u>School</u>     | <u>Childcare</u> |
| FY 2008                     | <u>School</u>    | <u>HS</u>        | <u>Athletic</u> |                               |                  |                  |                   |                  |
|                             | <u>Lunch</u>     |                  |                 |                               |                  |                  |                   |                  |
| Cash                        | 16,819.87        | 16,810.44        | 6,478.03        | 9,273.32                      | 52.65            | 245.00           | 182,122.31        | 29,310.38        |
| Receivables:                |                  |                  |                 |                               |                  |                  |                   |                  |
| <b>Total assets</b>         | <b>16,819.87</b> | <b>16,810.44</b> | <b>6,478.03</b> | <b>9,273.32</b>               | <b>52.65</b>     | <b>245.00</b>    | <b>182,122.31</b> | <b>29,310.38</b> |
| Warrants payable            |                  |                  |                 |                               |                  |                  |                   |                  |
| Other Liabilities           |                  |                  |                 |                               |                  |                  |                   |                  |
| Deferred revenue            |                  |                  |                 |                               |                  |                  |                   |                  |
| Fund Balance                | 16,819.87        | 16,810.44        | 6,478.03        | 9,273.32                      | 52.65            | 245.00           | 182,122.31        | 29,310.38        |
| <b>Total Liab. &amp; FB</b> | <b>16,819.87</b> | <b>16,810.44</b> | <b>6,478.03</b> | <b>9,273.32</b>               | <b>52.65</b>     | <b>245.00</b>    | <b>182,122.31</b> | <b>29,310.38</b> |
| Revenue                     | 368,795.97       | 3,017.00         | 1,697.07        | 15,210.00                     |                  | 6,720.00         | 263,871.81        | 32,575.11        |
| Expenditures                | .402,648.31      | 1,119.74         | 1,642.38        | 17,311.53                     |                  | 7,620.00         | 274,603.26        | 23,362.82        |
| Transfers in                |                  |                  |                 |                               |                  |                  |                   |                  |
| Transfers out               |                  |                  |                 |                               |                  |                  |                   |                  |
| Net change                  | (33,852.34)      | 1,897.26         | 54.69           | (2,101.53)                    | -                | (900.00)         | (10,731.45)       | 9,212.29         |
| Beg. fund balance           | 50,672.21        | 14,913.18        | 6,423.34        | 11,374.85                     | 52.65            | 1,145.00         | 192,853.76        | 20,098.09        |
| <b>End. fund balance</b>    | <b>16,819.87</b> | <b>16,810.44</b> | <b>6,478.03</b> | <b>9,273.32</b>               | <b>52.65</b>     | <b>245.00</b>    | <b>182,122.31</b> | <b>29,310.38</b> |

**Town of Harwich**  
**Combining Trial Balance Sheet**  
**Special Revenues**

Town of Harwich  
 Combining Trial Balance Sheet  
 Special Revenues

|                   | <u>FY 2008</u> | <u>1602 Police</u> | <u>1603 Larson Tree</u> | <u>1605 Highway Insurance</u> | <u>1607 Library Ins. Recovery</u> | <u>1609 State Aid to Libraries</u> | <u>1610 County Dog Tax</u> | <u>1611 Cemetery Lot Sales</u> | <u>1612 Olivers Pond</u> |
|-------------------|----------------|--------------------|-------------------------|-------------------------------|-----------------------------------|------------------------------------|----------------------------|--------------------------------|--------------------------|
| Cash              |                |                    |                         |                               |                                   |                                    |                            |                                |                          |
|                   |                |                    |                         |                               |                                   |                                    |                            |                                |                          |
| Receivables:      |                |                    |                         |                               |                                   |                                    |                            |                                |                          |
|                   |                |                    |                         |                               |                                   |                                    |                            |                                |                          |
| Total assets      |                | <u>34,248.60</u>   |                         |                               |                                   |                                    | <u>12,345.50</u>           | <u>2,144.31</u>                | <u>37,841.32</u>         |
|                   |                |                    |                         |                               |                                   |                                    |                            |                                |                          |
| Warrants payable  |                |                    |                         |                               |                                   |                                    |                            |                                |                          |
| Other Liabilities |                |                    |                         |                               |                                   |                                    |                            |                                |                          |
| Deferred revenue  |                |                    |                         |                               |                                   |                                    |                            |                                |                          |
| Fund Balance      |                |                    |                         |                               |                                   |                                    |                            |                                |                          |
| Total Liab. & FB  |                | <u>34,248.60</u>   |                         |                               |                                   |                                    | <u>12,345.50</u>           | <u>2,144.31</u>                | <u>37,841.32</u>         |
|                   |                |                    |                         |                               |                                   |                                    |                            |                                |                          |
| Revenue           |                |                    |                         |                               |                                   |                                    |                            |                                |                          |
| Expenditures      |                |                    |                         |                               |                                   |                                    |                            |                                |                          |
| Transfers in      |                |                    |                         |                               |                                   |                                    |                            |                                |                          |
| Transfers out     |                |                    |                         |                               |                                   |                                    |                            |                                |                          |
| Net change        |                |                    |                         |                               |                                   |                                    |                            |                                |                          |
| Beg. fund balance |                |                    |                         |                               |                                   |                                    |                            |                                |                          |
| End. fund balance |                | <u>34,248.60</u>   |                         |                               |                                   |                                    | <u>12,345.50</u>           | <u>2,144.31</u>                | <u>37,841.32</u>         |

## Town of Harwich Combining Trial Balance Sheet

Cash

### Receivables:

### Total assets

### Warrants payable

## Other Liabilities

### Deferred revenue

Fund Balance

Total Liab. & EB

Benvenue

卷之三

### Transfers out

Net change

Beg. fund balance

End fund balance

Town of Harwich  
 Combining Trial Balance Sheet  
 Special Revenues

|                   |                  |  |  |          | <u>Year End June 30, 2008</u> |                      |                      |
|-------------------|------------------|--|--|----------|-------------------------------|----------------------|----------------------|
|                   |                  |  |  |          | <u>1701</u>                   | <u>1730</u>          | <u>1750</u>          |
|                   |                  |  |  |          | Aff. Housing<br>Cell          | Aff. Housing<br>Cell | Aff. Housing<br>Cell |
| Cash              |                  |  |  |          | 129,385.79                    | 5,102.07             | 1,315,500.89         |
| Receivables:      |                  |  |  |          | 136,239.85                    |                      |                      |
| Total assets      | <b>40,313.27</b> |  |  | <b>-</b> | <b>265,625.64</b>             | <b>5,102.07</b>      | <b>1,315,500.89</b>  |
| Warrants payable  |                  |  |  |          |                               |                      |                      |
| Other Liabilities |                  |  |  |          | 136,239.85                    |                      |                      |
| Deferred revenue  |                  |  |  |          |                               |                      |                      |
| Fund Balance      | 40,313.27        |  |  |          | 129,385.79                    | 5,102.07             | 1,315,500.89         |
| Total Liab. & FB  | <b>40,313.27</b> |  |  | <b>-</b> | <b>265,625.64</b>             | <b>5,102.07</b>      | <b>1,315,500.89</b>  |
| Revenue           | 90,497.18        |  |  |          |                               | 2,410.00             | 54,233.59            |
| Expenditures      |                  |  |  |          |                               | 3,806.62             |                      |
| Transfers in      |                  |  |  |          |                               |                      |                      |
| Transfers out     |                  |  |  |          | 185,000.00                    | 17,250.00            |                      |
| Net change        | (94,502.82)      |  |  |          |                               | (17,250.00)          | (1,396.62)           |
| Beg. fund balance | 134,816.09       |  |  |          |                               | 146,635.79           | 6,498.69             |
| End. fund balance | <b>40,313.27</b> |  |  | <b>-</b> | <b>129,385.79</b>             | <b>5,102.07</b>      | <b>1,315,500.89</b>  |

**TOWN OF HARWICH, MASSACHUSETTS**  
**Capital Projects**  
**Year Ended June 30, 2008**

| <b>FY 2008</b>              | <b>Town of Harwich</b> | <b>Combined</b> | <b>Capital</b> | <b>Fund # 400</b> | <b>Total</b>      | <b>Selectmen</b> | <b>Brooks<br/>Academy</b> | <b>Police</b>   | <b>Fire</b> |
|-----------------------------|------------------------|-----------------|----------------|-------------------|-------------------|------------------|---------------------------|-----------------|-------------|
| Cash                        |                        |                 |                |                   | 725,931.15        | 908.47           | 6,646.32                  | 3,285.24        | 0.34        |
| Receivables:                |                        |                 |                |                   | -                 | -                | -                         | -               | -           |
| <b>Total assets</b>         |                        |                 |                |                   | <b>725,931.15</b> | <b>908.47</b>    | <b>6,646.32</b>           | <b>3,285.24</b> | <b>0.34</b> |
| Warrants payable            |                        |                 |                |                   | -                 | -                | -                         | -               | -           |
| Other Liabilities           |                        |                 |                |                   | -                 | -                | -                         | -               | -           |
| Deferred revenue            |                        |                 |                |                   | -                 | -                | -                         | -               | -           |
| Fund Balance                |                        |                 |                |                   | 725,931.15        | 908.47           | 6,646.32                  | 3,285.24        | 0.34        |
| <b>Total Liab. &amp; FB</b> |                        |                 |                |                   | <b>725,931.15</b> | <b>908.47</b>    | <b>6,646.32</b>           | <b>3,285.24</b> | <b>0.34</b> |
| Revenue/Bonds               |                        |                 |                |                   | 2,000,000.00      | -                | -                         | 500,000.00      | -           |
| Expenditures                |                        |                 |                |                   | 1,795,381.58      | 5,495.00         | -                         | 500,455.64      | -           |
| Transfers in                |                        |                 |                |                   | -                 | -                | -                         | -               | -           |
| Transfers out               |                        |                 |                |                   | -                 | -                | -                         | -               | -           |
| Net change                  |                        |                 |                |                   | 204,618.42        | (5,495.00)       | -                         | (455.64)        | -           |
| Beg. fund balance           |                        |                 |                |                   | 521,312.73        | 6,403.47         | 6,646.32                  | 3,740.88        | 0.34        |
| End. fund balance           |                        |                 |                |                   | 725,931.15        | 908.47           | 6,646.32                  | 3,285.24        | 0.34        |

**TOWN OF HARWICH, MASSACHUSETTS**  
**Capital Projects**  
**Year Ended June 30, 2008**

| <b>FY 2008</b>              | <b>Town of Harwich</b>    | <b>School</b> | <b>Highway</b>    | <b>Water</b>       | <b>Waste Water Mgt</b> | <b>Bd. Of Health</b> |
|-----------------------------|---------------------------|---------------|-------------------|--------------------|------------------------|----------------------|
|                             | <b>Capital Fund # 400</b> |               |                   |                    |                        |                      |
| Cash                        | 79,504.00                 |               | 147,925.43        | (20,679.04)        | 334,352.07             | 22,232.02            |
| Receivables:                | -                         | -             | -                 | -                  | -                      | -                    |
| <b>Total assets</b>         | <b>79,504.00</b>          |               | <b>147,925.43</b> | <b>(20,679.04)</b> | <b>334,352.07</b>      | <b>22,232.02</b>     |
| Warrants payable            |                           |               |                   |                    |                        |                      |
| Other Liabilities           |                           |               |                   |                    |                        |                      |
| Deferred revenue            |                           |               |                   |                    |                        |                      |
| Fund Balance                | 79,504.00                 |               | 147,925.43        | (20,679.04)        | 334,352.07             | 22,232.02            |
| <b>Total Liab. &amp; FB</b> | <b>79,504.00</b>          |               | <b>147,925.43</b> | <b>(20,679.04)</b> | <b>334,352.07</b>      | <b>22,232.02</b>     |
| Revenue/Bonds               | -                         |               | 1,000,000.00      | -                  | 500,000.00             | -                    |
| Expenditures                | -                         |               | 1,053,893.56      | 34,442.78          | 165,647.93             | -                    |
| Transfers in                | -                         |               | -                 | -                  | -                      | -                    |
| Transfers out               | -                         |               | -                 | -                  | -                      | -                    |
| Net change                  | -                         |               | (53,893.56)       | (34,442.78)        | 334,352.07             | -                    |
| <b>Beg. fund balance</b>    | <b>79,504.00</b>          |               | <b>201,818.99</b> | <b>13,763.74</b>   | <b>22,232.02</b>       |                      |
| <b>End. fund balance</b>    | <b>79,504.00</b>          |               | <b>147,925.43</b> | <b>(20,679.04)</b> | <b>334,352.07</b>      | <b>22,232.02</b>     |

**TOWN OF HARWICH, MASSACHUSETTS**  
**Capital Projects**  
**Year Ended June 30, 2008**

| <b>FY 2008</b>              | <b>Town of Harwich</b> | <b>Capital</b> | <b>Fund # 400</b> | <b>Harbors</b>    | <b>Golf</b>      |
|-----------------------------|------------------------|----------------|-------------------|-------------------|------------------|
| Cash                        |                        |                |                   | 112,264.48        | 39,491.82        |
| Receivables:                |                        |                |                   | -                 | -                |
| Total assets                |                        |                |                   | <b>112,264.48</b> | <b>39,491.82</b> |
| Warrants payable            |                        |                |                   |                   |                  |
| Other Liabilities           |                        |                |                   |                   |                  |
| Deferred revenue            |                        |                |                   |                   |                  |
| Fund Balance                |                        |                |                   | 112,264.48        | 39,491.82        |
| <b>Total Liab. &amp; FB</b> |                        |                |                   | <b>112,264.48</b> | <b>39,491.82</b> |
| Revenue/Bonds               |                        |                |                   | -                 | -                |
| Expenditures                |                        |                |                   | 107.51            | 35,339.16        |
| Transfers in                |                        |                |                   | -                 | -                |
| Transfers out               |                        |                |                   | -                 | -                |
| Net change                  |                        |                |                   | (107.51)          | (35,339.16)      |
| Beg. fund balance           |                        |                |                   | <b>112,371.99</b> | <b>74,830.98</b> |
| End. fund balance           |                        |                |                   | <b>112,264.48</b> | <b>39,491.82</b> |

**TOWN OF HARWICH, MASSACHUSETTS**

**Enterprise Funds**

**Year Ended June 30, 2008**

| <b>FY 2008</b>                        | <b>Combined</b>            | <b>Water</b>                  |
|---------------------------------------|----------------------------|-------------------------------|
| <b><u>Enterprise Fund</u></b>         | <b><u>Total</u></b>        | <b><u>Enterprise Fund</u></b> |
| Cash                                  | 1,423,529.47               | 1,423,529.47                  |
| Receivables:                          | 118,793.71                 | 118,793.71                    |
| Water Liens A/R                       | 10,987.49                  | 10,987.49                     |
| <b>Total assets</b>                   | <b><u>1,553,310.67</u></b> | <b><u>1,553,310.67</u></b>    |
| Other Liabilities                     | -                          | -                             |
| Deferred revenue                      | 129,781.20                 | 129,781.20                    |
| Encumbrances & Contin. Appropriations | 818,195.23                 | 818,195.23                    |
| Reserved For Expenditures             | 264,757.00                 | 264,757.00                    |
| Fund Balance                          | 340,577.24                 | 340,577.24                    |
| <b>Total Liab. &amp; FB</b>           | <b><u>1,553,310.67</u></b> | <b><u>1,553,310.67</u></b>    |
| Revenue                               | 2,652,802.50               | 2,652,802.50                  |
| Expenditures                          | 2,578,315.49               | 2,578,315.49                  |
| Transfers in                          | -                          | -                             |
| Transfers out                         | -                          | -                             |
| Net change                            | 74,487.01                  | 74,487.01                     |
| Beg. fund balance                     | <b><u>266,090.23</u></b>   | <b><u>266,090.23</u></b>      |
| <b>End. fund balance</b>              | <b><u>340,577.24</u></b>   | <b><u>340,577.24</u></b>      |

## TOWN OF HARWICH

Agency Funds

Year End June 30, 2008

| <u>FY 2008</u>      | <u>Combined Total</u> | <u>Police PPD</u> | <u>Fire Detail</u> | <u>Hwy Extra Duty</u> | <u>Custodian</u> | <u>Com Center</u> |
|---------------------|-----------------------|-------------------|--------------------|-----------------------|------------------|-------------------|
| <u>Agency Funds</u> |                       |                   |                    |                       |                  |                   |
| Cash                | 6,118.92              | 267.26            | 570.90             | 108.61                | 3,319.97         | 1,852.18          |
| Receivables:        | 29,320.62             | 29,320.62         | -                  | -                     | -                | -                 |
| Deposit/ Other      | -                     | -                 | -                  | -                     | -                | -                 |
|                     | <b>35,439.54</b>      | <b>29,587.88</b>  | <b>570.90</b>      | <b>108.61</b>         | <b>3,319.97</b>  | <b>1,852.18</b>   |

| Total assets        | <b>35,439.54</b> | <b>29,587.88</b> | <b>570.90</b> | <b>108.61</b> | <b>3,319.97</b> | <b>1,852.18</b> |
|---------------------|------------------|------------------|---------------|---------------|-----------------|-----------------|
| Warrants payable    | -                | -                | -             | -             | -               | -               |
| IBNR Payable        | 6,118.92         | 267.26           | 570.90        | 108.61        | 3,319.97        | 1,852.18        |
| Other Liabilities   | 29,320.62        | 29,320.62        | -             | -             | -               | -               |
| Deferred revenue    | -                | -                | -             | -             | -               | -               |
| Res. CPC Open Space | -                | -                | -             | -             | -               | -               |
| Res. CPC Historic   | -                | -                | -             | -             | -               | -               |
| Res. CPC Housing    | -                | -                | -             | -             | -               | -               |
| FB Deposits         | -                | -                | -             | -             | -               | -               |
| Fund Balance        | -                | -                | -             | -             | -               | -               |
|                     | <b>35,439.54</b> | <b>29,587.88</b> | <b>570.90</b> | <b>108.61</b> | <b>3,319.97</b> | <b>1,852.18</b> |

Revenue  
Expenditures  
Transfers in  
Transfers out  
IBNR 2007  
IBNR 2008

Net change

Beg. fund balance  
End. fund balance

**TOWN OF HARWICH, MASSACHUSETTS**  
**Combining Trial Balance-Trust Funds**

|                             |                     | Year Ended June 30, 2008 |                    |                 | 8005<br>LET<br>PLANNING |                 |
|-----------------------------|---------------------|--------------------------|--------------------|-----------------|-------------------------|-----------------|
| Combined<br><u>Total</u>    | <u>CLAIMS TRUST</u> | <u>POLICE/FIRE</u>       | <u>CALEB CHASE</u> | <u>8003</u>     | <u>8004</u>             |                 |
| FY 2008<br>Trust            |                     |                          |                    |                 |                         |                 |
| Cash                        | 6,045,057.60        | 548,067.60               | (30,690.74)        | 5,339.39        | 627.16                  | 7,702.19        |
| Receivables:                |                     |                          |                    |                 |                         |                 |
| 237,744.65                  | 208,424.03          |                          |                    |                 |                         |                 |
| Deposit/ Other              | 850,000.00          | 850,000.00               |                    |                 |                         |                 |
| <b>Total assets</b>         | <b>7,132,802.25</b> | <b>1,606,491.63</b>      | <b>(30,690.74)</b> | <b>5,339.39</b> | <b>627.16</b>           | <b>7,702.19</b> |
| Warrants payable            | -                   | -                        | -                  | -               | -                       | -               |
| IBNR Payable                | 460,401.00          | 460,401.00               |                    |                 |                         |                 |
| Other Liabilities           | 6,118.92            |                          |                    |                 |                         |                 |
| Deferred revenue            | 29,320.62           | -                        |                    |                 |                         |                 |
| Res. CPC Open Space         | 211,691.05          |                          |                    |                 |                         |                 |
| Res. CPC Historic           | 30,000.00           |                          |                    |                 |                         |                 |
| Res. CPC Housing            | -                   |                          |                    |                 |                         |                 |
| FB Deposits                 | 1,058,424.03        | 1,058,424.03             |                    |                 |                         |                 |
| Fund Balance                | 5,336,846.63        | 87,666.60                | (30,690.74)        | 5,339.39        | 627.16                  | 7,702.19        |
| <b>Total Liab. &amp; FB</b> | <b>7,132,802.25</b> | <b>1,606,491.63</b>      | <b>(30,690.74)</b> | <b>5,339.39</b> | <b>627.16</b>           | <b>7,702.19</b> |
| Revenue                     | 8,522,908.68        | 6,475,529.24             | 3,863.07           | 6,212.56        | 1,412.36                | 714.59          |
| Expenditures                | 6,260,907.32        | 6,089,652.60             | 18,006.01          | 6,876.20        | 7,281.37                |                 |
| Transfers in                | 300,000.00          | -                        |                    |                 |                         |                 |
| Transfers out               | 2,017,580.00        | 300,000.00               |                    |                 |                         |                 |
| IBNR 2007                   | 454,854.00          | 454,854.00               |                    |                 |                         |                 |
| IBNR 2008                   | 460,401.00          | 460,401.00               |                    |                 |                         |                 |
| Net change                  | 538,874.36          | 80,329.64                | (14,142.94)        | (663.64)        | (5,869.01)              | 714.59          |
| Beg. fund balance           | <b>5,039,663.32</b> | <b>7,336.96</b>          | <b>(16,547.80)</b> | <b>6,003.03</b> | <b>6,496.17</b>         | <b>6,987.60</b> |
| End. fund balance           | <b>5,578,537.68</b> | <b>87,666.60</b>         | <b>(30,690.74)</b> | <b>5,339.39</b> | <b>627.16</b>           | <b>7,702.19</b> |

**TOWN OF HARWICH, MASSACHUSETTS**  
**Combining Trial Balance-Trust Funds**

| Year Ended June 30, 2008    |                        |                          |                  |                       |                      |   |
|-----------------------------|------------------------|--------------------------|------------------|-----------------------|----------------------|---|
| FY 2008<br>Trust            | 8006<br>AFLAC<br>(TEP) | 8007<br>WORKERS<br>COMP. | 8008<br>LET      | 8020<br>STABILIZATION | 8021<br>CONSERVATION | 8022<br>400TH ANVER.<br>WHITEHOUSE<br>Field |
| Cash                        | 11,754.85              | 106.97                   | 15,952.43        | 977,015.13            | 6,130.54             | 1,510.12                                    |
| Receivables:                |                        |                          |                  |                       |                      |   |
| Deposit/ Other              | <b>11,754.85</b>       | <b>106.97</b>            | <b>15,952.43</b> | <b>977,015.13</b>     | <b>6,130.54</b>      | <b>1,510.12</b>                             |
| Total assets                | <b>11,754.85</b>       | <b>106.97</b>            | <b>15,952.43</b> | <b>977,015.13</b>     | <b>6,130.54</b>      | <b>1,510.12</b>                             |
| Warrants payable            |                        |                          |                  |                       |                      |   |
| IBNR Payable                |                        |                          |                  |                       |                      |   |
| Other Liabilities           |                        |                          |                  |                       |                      |   |
| Deferred revenue            |                        |                          |                  |                       |                      |   |
| Res. CPC Open Space         |                        |                          |                  |                       |                      |   |
| Res. CPC Historic           |                        |                          |                  |                       |                      |   |
| Res. CPC Housing            |                        |                          |                  |                       |                      |   |
| FB Deposits                 | 11,754.85              | 106.97                   | 15,952.43        | 977,015.13            | 6,130.54             | 1,510.12                                    |
| Fund Balance                |                        |                          |                  |                       |                      |   |
| <b>Total Liab. &amp; FB</b> | <b>11,754.85</b>       | <b>106.97</b>            | <b>15,952.43</b> | <b>977,015.13</b>     | <b>6,130.54</b>      | <b>1,510.12</b>                             |
| Revenue                     | 63,076.08              | -                        | 36,046.43        | 37,211.43             | 212.85               | 27.79                                       |
| Expenditures                | 58,672.99              | 825.34                   | 20,094.00        | -                     | -                    | 479.46                                      |
| Transfers in                |                        |                          |                  |                       |                      |   |
| Transfers out               |                        |                          |                  |                       |                      |   |
| IBNR 2007                   |                        |                          |                  |                       |                      |   |
| IBNR 2008                   |                        |                          |                  |                       |                      |   |
| Net change                  | 4,403.09               | (825.34)                 | 15,952.43        | 37,211.43             | 212.85               | 27.79                                       |
| Beg. fund balance           | 7,351.76               | 932.31                   | -                | 939,803.70            | 5,917.69             | 1,482.33                                    |
| End. fund balance           | <b>11,754.85</b>       | <b>106.97</b>            | <b>15,952.43</b> | <b>977,015.13</b>     | <b>6,130.54</b>      | <b>1,510.12</b>                             |
|                             |                        |                          |                  |                       |                      |   |

**TOWN OF HARWICH, MASSACHUSETTS**  
**Combining Trial Balance-Trust Funds**

|                |                           | Year Ended June 30, 2008 |                                   |                            |                            |
|----------------|---------------------------|--------------------------|-----------------------------------|----------------------------|----------------------------|
| <u>FY 2008</u> | <u>BROOKS<br/>Library</u> | <u>8024<br/>CEMETERY</u> | <u>8025<br/>CPC<br/>(Land BK)</u> | <u>8028<br/>KELLY SCH.</u> | <u>8028<br/>KELLY SCH.</u> |
| Trust          |                           |                          |                                   |                            |                            |
| Cash           | 638,953.55                | 570,897.26               | 2,868,818.96                      | 16,215.24                  | 300,000.00                 |

Receivables:

Deposit/ Other

|                             | <u>638,953.55</u> | <u>570,897.26</u> | <u>2,868,818.96</u> | <u>16,215.24</u> | <u>300,000.00</u> | <u>52,820.92</u> | <u>5,639.04</u> |
|-----------------------------|-------------------|-------------------|---------------------|------------------|-------------------|------------------|-----------------|
| Total assets                |                   |                   |                     |                  |                   |                  |                 |
| Warrants payable            |                   |                   |                     |                  |                   |                  |                 |
| IBNR Payable                |                   |                   |                     |                  |                   |                  |                 |
| Other Liabilities           |                   |                   |                     |                  |                   |                  |                 |
| Deferred revenue            |                   |                   |                     |                  |                   |                  |                 |
| Res. CPC Open Space         |                   |                   |                     | 211,691.05       |                   |                  |                 |
| Res. CPC Historic           |                   |                   |                     | 30,000.00        |                   |                  |                 |
| Res. CPC Housing            |                   |                   |                     | -                |                   |                  |                 |
| FB Deposits                 |                   |                   |                     |                  |                   |                  |                 |
| Fund Balance                | 638,953.55        | 570,897.26        | 2,627,127.91        | 16,215.24        | 300,000.00        | 52,820.92        | 5,639.04        |
| <b>Total Liab. &amp; FB</b> | <b>638,953.55</b> | <b>570,897.26</b> | <b>2,868,818.96</b> | <b>16,215.24</b> | <b>300,000.00</b> | <b>52,820.92</b> | <b>5,639.04</b> |
| Revenue                     | (10,489.46)       | 24,785.33         | 1,881,606.25        | (652.16)         |                   |                  |                 |
| Expenditures                | 45,172.17         | 10,226.72         | -                   |                  |                   |                  |                 |
| Transfers in                |                   |                   |                     |                  | 300,000.00        |                  |                 |
| Transfers out               |                   |                   |                     | 1,717,580.00     |                   |                  |                 |
| IBNR 2007                   |                   |                   |                     |                  |                   |                  |                 |
| IBNR 2008                   |                   |                   |                     |                  |                   |                  |                 |
| Net change                  | (55,661.63)       | 14,558.61         | 164,026.25          | (652.16)         | 300,000.00        | (2,059.19)       | -               |
| Beg. fund balance           | 694,615.18        | 556,338.65        | 2,704,792.71        | 16,867.40        | -                 | 54,880.11        | 5,639.04        |
| <b>End. fund balance</b>    | <b>638,953.55</b> | <b>570,897.26</b> | <b>2,868,818.96</b> | <b>16,215.24</b> | <b>300,000.00</b> | <b>52,820.92</b> | <b>5,639.04</b> |

**TOWN OF HARWICH, MASSACHUSETTS**

**Combining Trial Balance-Trust Funds**

**Year Ended June 30, 2008**

| <u>FY 2008</u>              | <u>8052</u>      | <u>Eaton</u> | <u>8053</u>  | <u>Charles-Sara</u> | <u>8901</u>      | <u>Police PPD</u> | <u>8902</u>   | <u>Fire Detail</u> | <u>8903</u>   | <u>Hwy Extra Duty</u> | <u>8904</u>     | <u>Custodian</u> | <u>8905</u>     | <u>Com Center</u> |
|-----------------------------|------------------|--------------|--------------|---------------------|------------------|-------------------|---------------|--------------------|---------------|-----------------------|-----------------|------------------|-----------------|-------------------|
| <u>Trust</u>                |                  |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
| Cash                        | 30,000.00        |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
| Receivables:                |                  |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
| Deposit/ Other              |                  |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
|                             |                  |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
| <b>Total assets</b>         | <b>30,000.00</b> |              | <b>29.08</b> |                     | <b>29,587.88</b> |                   | <b>570.90</b> |                    | <b>108.61</b> |                       | <b>3,319.97</b> |                  | <b>1,852.18</b> |                   |
| Warrants payable            |                  |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
| IBNR Payable                |                  |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
| Other Liabilities           |                  |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
| Deferred revenue            |                  |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
| Res. CPC Open Space         |                  |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
| Res. CPC Historic           |                  |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
| Res. CPC Housing            |                  |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
| FB Deposits                 |                  |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
| Fund Balance                | 30,000.00        |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
|                             |                  |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
| <b>Total Liab. &amp; FB</b> | <b>30,000.00</b> |              | <b>29.08</b> |                     | <b>29,587.88</b> |                   | <b>570.90</b> |                    | <b>108.61</b> |                       | <b>3,319.97</b> |                  | <b>1,852.18</b> |                   |
| Revenue                     |                  |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
| Expenditures                |                  |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
| Transfers in                |                  |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
| Transfers out               |                  |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
| IBNR 2007                   |                  |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
| IBNR 2008                   |                  |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
| Nct change                  | 1,152.05         |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
|                             |                  |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
| Beg. fund balance           | 28,847.95        |              |              |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |
| End. fund balance           | <b>30,000.00</b> |              | <b>29.08</b> |                     |                  |                   |               |                    |               |                       |                 |                  |                 |                   |

Town of Harwich  
Town Report  
Expenditures General Funds  
FY 2008

| FY 2007<br>General Fund              | REVISED<br>BUDGET | EXPENDED | AVAILABLE<br>BUDGET | PCT<br>USED |
|--------------------------------------|-------------------|----------|---------------------|-------------|
| 011141 MODERATOR S&W                 | 300               | 300      | -                   | 100.0%      |
| 011221 SELECTMEN S&W                 | 7,500             | 7,456    | 44                  | 99.4%       |
| 011222 SELECTMEN - EXP               | 7,000             | 6,418    | 582                 | 91.7%       |
| 01122A2 SELECTMEN - WARRANT ARTICLES | 931,992           | 213,441  | 718,551             | 22.9%       |
| 01122A8 SELECTMEN - WARRANT ART.     | 54,355            | -        | 54,355              | 0.0%        |
| 011311 FINANCE COMMITTEE S&W         | 4,200             | 1,949    | 2,251               | 46.4%       |
| 011312 FINANCE COMMITTEE - EXP       | 1,020             | 195      | 825                 | 19.1%       |
| 011322 RESERVE FUND                  | 1,589             | -        | 1,589               | 0.0%        |
| 011351 TOWN ACCOUNTANT - SAL         | 199,204           | 197,712  | 1,492               | 99.3%       |
| 011352 TOWN ACCOUNTANT - EXP         | 2,900             | 2,243    | 657                 | 77.3%       |
| 01135A2 TOWN ACCOUNTANT WARRANT ART. | 41,800            | 399      | 41,401              | 1.0%        |
| 01135N2 TOWN ACCT ENCUMBERED EXP     | 5,000             | 5,000    | -                   | 0.0%        |
| 011362 AUDIT - EXP                   | 38,000            | 29,000   | 9,000               | 76.3%       |
| 011411 ASSESSORS - S&W               | 215,123           | 213,356  | 1,767               | 99.2%       |
| 011412 ASSESSORS - EXP               | 21,620            | 19,456   | 2,164               | 90.0%       |
| 01141A2 ASSESSORS - WARRANT ARTICLES | 84,006            | 16,000   | 68,006              | 19.0%       |
| 011442 POSTAGE                       | 35,030            | 35,030   | -                   | 100.0%      |
| 011451 TREASURER - S&W               | 219,418           | 213,107  | 6,311               | 97.1%       |
| 011452 TREASURER - EXP               | 71,116            | 67,404   | 3,712               | 94.8%       |
| 011482 MEDICARE                      | 287,269           | 283,289  | 3,980               | 98.6%       |
| 011491 TOWN HALL - S&W               | 366,462           | 343,981  | 22,481              | 93.9%       |
| 011492 TOWN HALL - EXP               | 136,750           | 135,879  | 871                 | 99.4%       |
| 011498 TOWN HALL - CAP OUTLAY        | 3,100             | 2,360    | 740                 | 76.1%       |
| 01149N2 TOWN HALL ENCUMBERED EXPENSE | 19                | 19       | 0                   | 99.9%       |
| 011512 LEGAL SERVICES - EXP          | 153,786           | 151,991  | 1,795               | 98.8%       |
| 011522 CLAIMS & SUITS                | 119               | 119      | 0                   | 100.0%      |
| 011522 COMPUTER TECHNOLOGY           | 94,553            | 94,553   | -                   | 100.0%      |
| 011552 COMPUTER TECH Articles        | 11,377            | 532      | 10,845              | 4.7%        |
| 01155N2 COMPUTER TECH ENCUMBERED     | 1,920             | 1,920    | -                   | 100.0%      |
| 011571 CONSTABLE - S&W               | 375               | 375      | -                   | 100.0%      |
| 011611 TOWN CLERK - S&W              | 144,640           | 143,695  | 945                 | 99.3%       |
| 011612 TOWN CLERK - EXP              | 22,498            | 22,325   | 173                 | 99.2%       |
| 01161N2 TN CLERK ENCUMBERED EXP      | 1,000             | -        | 1,000               | 0.0%        |
| 011711 CONSERVATION - S&W            | 45,295            | 45,295   | (0)                 | 100.0%      |
| 011712 CONSERVATION - EXP            | 5,770             | 5,161    | 609                 | 89.4%       |
| 01171N2 CONSERVATION - ENCUMB.       | -                 | -        | -                   | 0.0%        |
| 011741 TOWN PLANNER - S&W            | 117,187           | 117,187  | (0)                 | 100.0%      |
| 011742 TOWN PLANNER - EXP            | 2,900             | 2,349    | 551                 | 81.0%       |
| 011751 PLANNING BOARD - S&W          | 2,234             | 1,606    | 628                 | 71.9%       |
| 011752 PLANNING BOARD - EXP          | 760               | 178      | 582                 | 23.4%       |
| 011761 BOARD OF APPEALS S&W          | 1,800             | 271      | 1,529               | 15.0%       |
| 011762 BOARD OF APPEALS EXPENSE      | 560               | 267      | 293                 | 47.7%       |
| 011912 PUBLIC BUILDINGS REPAIR - EXP | 3,000             | -        | 3,000               | 0.0%        |
| 011922 TOWN/FIN COM REPORTS - EXP    | 16,000            | 12,152   | 3,848               | 75.9%       |
| 011932 MISCELLANEOUS PRINTING        | 2,000             | -        | 2,000               | 0.0%        |
| 011942 ADVERTISING                   | 3,893             | 3,893    | -                   | 100.0%      |
| 011962 TELEPHONE                     | 77,853            | 63,793   | 14,060              | 81.9%       |
| 011972 GASOLINE                      | 428,459           | 406,370  | 22,089              | 94.8%       |
| 011982 OUT OF STATE TRAVEL           | 300               | 122      | 178                 | 40.6%       |

Town of Harwich  
Town Report  
Expenditures General Funds  
FY 2008

| FY 2007<br>General Fund                 | REVISED<br>BUDGET | EXPENDED   | AVAILABLE<br>BUDGET | PCT<br>USED |
|---|-------------------|------------|---------------------|-------------|
| 012101 POLICE - S&W                     | 2,684,343         | 2,684,343  | 0                   | 100.0%      |
| 012102 POLICE - EXP                     | 297,492           | 287,817    | 9,675               | 96.7%       |
| 012108 POLICE - CAP OUTLAY              | 81,000            | 81,000     | -                   | 100.0%      |
| 01210A2 POLICE - WARRANT ARTICLES       | 455               | -          | 455                 | 0.0%        |
| 01210N2 POLICE ENCUMBERED EXPENSE       | 1,741             | 1,741      | 0                   | 100.0%      |
| 012201 FIRE - S&W                       | 2,691,016         | 2,691,016  | 0                   | 100.0%      |
| 012202 FIRE - EXP                       | 206,046           | 195,999    | 10,047              | 95.1%       |
| 01220A2 FIRE ARTICLES                   | 338,011           | 139,392    | 198,620             | 41.2%       |
| 01220N2 FIRE ENCUMBERED EXPENSE         | 1,057             | 56         | 1,001               | 5.3%        |
| 012311 AMBULANCE - S&W                  | 79,764            | 75,505     | 4,259               | 94.7%       |
| 012312 EMS EXPENSE                      | 53,610            | 53,606     | 4                   | 100.0%      |
| 012411 BUILDING - S&W                   | 226,584           | 226,559    | 25                  | 100.0%      |
| 012412 BUILDING - EXP                   | 10,050            | 8,275      | 1,775               | 82.3%       |
| 01241A2 BUILDING - WARRANT ARTICLES     | 7,000             | 7,000      | -                   | 100.0%      |
| 01241N2 BUILDING INSP ENCUMBERED EXP    | 1,266             | 1,266      | -                   | 100.0%      |
| 012912 EMERGENCY MANAGEMENT             | 5,000             | 4,706      | 294                 | 94.1%       |
| 012962 NATURAL RESOURCES                | 29,800            | 23,501     | 6,299               | 78.9%       |
| 01296A2 NATURAL RESOURCES - WARRANT ART | 726               | -          | 726                 | 0.0%        |
| 012972 PLEASANT BAY ALLIANCE EXPENSE    | 16,825            | 16,825     | -                   | 100.0%      |
| 01300 HARWICH PUBLIC SCHOOL             | 13,779,526        | 13,762,804 | 16,722              | 99.9%       |
| 01300A2 SCHOOL - WARRANT ARTICLES       | 418,517           | 382,616    | 35,901              | 91.4%       |
| 013012 C C REGIONAL TECH HIGH SCHOOL    | 814,661           | 814,660    | 1                   | 100.0%      |
| 014111 TOWN ENGINEER                    | 142,064           | 142,064    | 0                   | 100.0%      |
| 014112 TOWN ENGINEER                    | 3,800             | 2,716      | 1,084               | 71.5%       |
| 014112 TOWN ENGINEER ARTICLES           | 16,564            | -          | 16,564              | 0.0%        |
| 014211 HIGHWAY SALARIES & WAGES         | 1,577,683         | 1,577,628  | 55                  | 100.0%      |
| 014212 HIGHWAY EXPENSE                  | 1,274,869         | 1,269,997  | 4,872               | 99.6%       |
| 01421A2 HIGHWAY - WARRANT ARTICLES      | 443,211           | 366,000    | 77,211              | 82.6%       |
| 01421N2 HIGHWAY ENCUMBERED EXPENSE      | 13,560            | 13,334     | 226                 | 98.3%       |
| 014222 HOTMIX                           | -                 | -          | -                   | 0.0%        |
| 014231 SNOW/ICE SALARIES & WAGES        | 58,897            | 58,897     | 0                   | 100.0%      |
| 014232 SNOW/ICE EQPT HIRE/MATERIALS     | 150,863           | 150,863    | 0                   | 100.0%      |
| 014242 STREET LIGHTS                    | 82,846            | 82,846     | -                   | 100.0%      |
| 014911 CEMETERY ADMINISTRATION          | 41,618            | 41,063     | 555                 | 98.7%       |
| 014912 CEMETERY ADMINISTRATION          | 3,850             | 3,109      | 741                 | 80.7%       |
| 01491A2 CEMETERY - WARRANT ARTICLES     | 6,180             | 900        | 5,280               | 14.6%       |
| 015101 BOARD OF HEALTH                  | 248,401           | 241,498    | 6,903               | 97.2%       |
| 015102 BOARD OF HEALTH EXPENSE          | 29,425            | 20,544     | 8,881               | 69.8%       |
| 01510A2 BOARD OF HEALTH - WARRNT ARTCL  | 7,500             | 2,991      | 4,509               | 39.9%       |
| 015112 FLAX POND EXPENSE                | 12,354            | 755        | 11,599              | 6.1%        |
| 01511N2 FLAX POND ENCUMBERED EXPENSE    | -                 | -          | -                   | 0.0%        |
| 015391 CH 18 TV S&W                     | 61,741            | 61,741     | 0                   | 100.0%      |
| 015392 CHANNEL 18 TV EXPENSE            | 32,110            | 18,218     | 13,892              | 56.7%       |
| 015401 COMMUNITY CENTER S&W             | 246,486           | 246,486    | 0                   | 100.0%      |
| 015402 COMMUNITY CENTER EXPENSE         | 143,410           | 131,125    | 12,285              | 91.4%       |
| 01540A2 COMMUNITY CENTER ARTICLES       | 74,113            | 58,964     | 15,149              | 79.6%       |
| 015411 COUNCIL ON AGING S&W             | 213,332           | 204,991    | 8,341               | 96.1%       |
| 015412 COUNCIL ON AGING EXPENSE         | 38,905            | 37,568     | 1,337               | 96.6%       |
| 01541N2 COUNCIL ON AGING ENCUMB.        | 1,196             | 1,196      | 0                   | 100.0%      |

Town of Harwich  
Town Report  
Expenditures General Funds  
FY 2008

| FY 2007<br>General Fund                | REVISED<br>BUDGET | EXPENDED  | AVAILABLE<br>BUDGET | PCT<br>USED |
|--|-------------------|-----------|---------------------|-------------|
| 015422 YOUTH COUNSELOR EXPENSE         | 59,599            | 59,599    | (0)                 | 100.0%      |
| 015428 YOUTH COUNSELOR CAPITAL OUTLAY  | 4,345             | 4,280     | 65                  | 98.5%       |
| 015432 VETERANS EXPENSE/BENEFITS       | 40,831            | 37,619    | 3,212               | 92.1%       |
| 015502 DISABILITY RIGHTS EXPENSE       | 640               | 28        | 612                 | 4.4%        |
| 01550A2 HUMAN SERVICES - WARRNT ARTC   | 15,668            | 1,000     | 14,668              | 6.4%        |
| 01560A2 HUMAN SERVICE - WARRNT ARTCLES | 221,283           | 97,958    | 123,325             | 44.3%       |
| 016101 LIBRARY SALARIES & WAGES        | 371,044           | 365,074   | 5,970               | 98.4%       |
| 016102 LIBRARY EXPENSE                 | 266,154           | 260,532   | 5,622               | 97.9%       |
| 01610A2 LIBRARY - WARRANT ARTICLES     | 150               |           | 150                 | 0.0%        |
| 01610N2 BROOKS LIBRARY ENCUMBERED EXP  | 720               | 720       | 0                   | 100.0%      |
| 016291 RECREATION SEASONAL S&W         | 175,534           | 163,191   | 12,343              | 93.0%       |
| 016301 RECREATION & YOUTH S&W          | 157,145           | 157,145   | 0                   | 100.0%      |
| 016302 RECREATION & YOUTH EXPENSE      | 52,215            | 51,423    | 792                 | 98.5%       |
| 01630A2 REC & YOUTH - WARRANT ARTCLS   | 202,742           | 198,344   | 4,398               | 97.8%       |
| 016322 AID TO PROGRAMS                 | 26,950            | 26,950    | -                   | 100.0%      |
| 016331 HARBORMASTER SALARIES & WAGES   | 256,773           | 222,801   | 33,972              | 86.8%       |
| 016332 HARBORMASTER EXP                | 112,545           | 103,768   | 8,777               | 92.2%       |
| 01633A1 HARBORMASTER Capital Outlay    | 5,000             | 5,000     | -                   | 100.0%      |
| 01633N2 HARBORMASTER -ENCUMB.          | 2,512             | 1,728     | 784                 | 68.8%       |
| 01633a2 HARBORMASTER -ARTICLES         | 440,716           | 292,868   | 147,848             | 66.5%       |
| 016702 BROOKS MUSEUM COMMISSION EXP    | 14,225            | 12,660    | 1,565               | 89.0%       |
| 01670A2 BROOKS MUSEUM - WARRNT ARTICLE | 50,000            | 821       | 49,179              | 1.6%        |
| 016911 HISTORICAL COMMISSION S&W       | 1,327             | -         | 1,327               | 0.0%        |
| 016912 HISTORICAL COMMISSION EXPENSE   | 1,750             |           | 1,750               | 0.0%        |
| 01691A2 HISTORICAL COMM - WARR ART     | 73,721            | 48,521    | 25,200              | 65.8%       |
| 01691N2 HIST COM ENCUM                 | 755               | 755       | -                   | 100.0%      |
| 016922 CELEBRATIONS                    | 2,000             | 1,897     | 103                 | 94.9%       |
| 016951 GOLF S&W                        | 652,719           | 642,605   | 10,114              | 98.5%       |
| 016952 GOLF EXPENSE                    | 444,727           | 439,721   | 5,006               | 98.9%       |
| 01696A2 GOLF MAINTENANCE - WARRNT ARTC | 162,609           | 125,756   | 36,853              | 77.3%       |
| 017217 WATER TREATMENT 92 PRIN & INT   | 118,393           | 118,393   | -                   | 100.0%      |
| 017227 WATER PUMP STATIONS 97 P&I      | 114,840           | 114,840   | -                   | 100.0%      |
| 017237 FIRE STATION 94 PRIN & INT      | 220,780           | 220,780   | -                   | 100.0%      |
| 017247 LIBRARY CONTRACT PRIN/INT 1996  | 245,000           | 245,000   | -                   | 100.0%      |
| 017257 COMMUNITY CENTER P & I 1998     | 429,550           | 429,550   | -                   | 100.0%      |
| 017337 TRACK/SOCCER FIELD (2000)       | 12,883            | 12,883    | -                   | 100.0%      |
| 017347 LANDFILL CAPPING (1999)         | 124,070           | 124,070   | -                   | 100.0%      |
| 017357 LAND ACQUISITION (1997)         | 78,775            | 78,775    | -                   | 100.0%      |
| 017367 ELEMENTARY SCHOOL ADDN (2001)   | 1,360,972         | 1,360,972 | -                   | 100.0%      |
| 017377 LAND ACQUISITION(2000)LND BANK  | 274,005           | 274,005   | -                   | 100.0%      |
| 017417 WELL SOURCE EXPLORATION (2002)  | 18,169            | 18,169    | -                   | 100.0%      |
| 017427 GOLF CLUBHOUSE (2000)           | 102,236           | 102,236   | -                   | 100.0%      |
| 017437 LAND BK ACQ SLOWATYCKI (2001)   | 26,963            | 26,963    | -                   | 100.0%      |
| 017447 LAND BANK ACQ KRUMIN (2002)     | 63,530            | 63,530    | -                   | 100.0%      |
| 017457 WATER ABATE SEPTIC LOAN (MASS)  | 17,250            | 17,250    | -                   | 100.0%      |
| 017467 POLICE COMPUTERS (2003)         | 42,065            | 42,065    | -                   | 100.0%      |
| 017477 POLICE STA REPAIRS/PLANS 2003   | 18,183            | 18,183    | -                   | 100.0%      |
| 017487 COPELAS LAND (2002) LB          | 92,258            | 92,258    | -                   | 100.0%      |
| 017497 SHEA LAND (2002) LB             | 281,313           | 281,313   | -                   | 100.0%      |

Town of Harwich  
Town Report  
Expenditures General Funds  
FY 2008

| FY 2007<br>General Fund                | REVISED<br>BUDGET    | EXPENDED             | AVAILABLE<br>BUDGET | PCT<br>USED  |
|--|----------------------|----------------------|---------------------|--------------|
| 017507 AMBULANCE (2003)                | 30,600               | 30,600               | -                   | 100.0%       |
| 017517 ROAD MAINT 2004                 | 135,000              | 135,000              | -                   | 100.0%       |
| 017527 GOLF COURSE IRRIGATION 2004     | 179,850              | 179,850              | -                   | 100.0%       |
| 017537 LD AQUI ROSE/KEELER 2004        | 144,350              | 144,350              | -                   | 100.0%       |
| 017557 BROOKS ACAD RENOVATION          | 22,306               | 22,306               | -                   | 100.0%       |
| 017567 MIDDLE SCHOOL ROOF              | 38,844               | 38,844               | -                   | 100.0%       |
| 017577 HIGH SCHOOL ROOF                | 47,013               | 47,013               | -                   | 100.0%       |
| 017587 ROAD MAINT.                     | 238,750              | 238,750              | -                   | 100.0%       |
| 017597 GOLF COURSE BUNKER              | 126,500              | 126,500              | -                   | 100.0%       |
| 018212 STATE ASSESSMENTS               | 1,587,387            | 1,718,367            | (130,980)           | 108.3%       |
| 018312 BARNS CTY RETIR & TAX ASSESS    | 1,904,377            | 1,804,691            | 99,686              | 94.8%        |
| 018352 CAPE COD COMMISSION ASSESSMENTS | 173,305              | 169,260              | 4,045               | 97.7%        |
| 019111 SPECIAL RETIREMENT PENS S&W     | 3,552                | 3,551                | 1                   | 100.0%       |
| 019132 UNEMPLOYMENT INS                | 88,785               | 71,968               | 16,817              | 81.1%        |
| 01913N2 UNEMPLOYMENT INS ENCUMB.       | 2,500                | 2,500                | -                   | 100.0%       |
| 019142 GROUP HEALTH INS                | 5,253,535            | 5,187,796            | 65,739              | 98.7%        |
| 019402 UNPAID BILLS EXPENSE            | -                    | -                    | -                   | -            |
| 019452 GENERAL INSURANCE               | 562,191              | 494,033              | 68,158              | 87.9%        |
| 019462 GENERAL INSURANCE DEDUCTIBLES   | 20,000               | 16,742               | 3,258               | 83.7%        |
| TOTAL GENERAL FUND                     | <u>\$ 48,761,486</u> | <u>\$ 46,450,411</u> | <u>\$ 2,100,558</u> | <u>95.3%</u> |

**TOWN OF HARWICH, MASSACHUSETTS**  
**FY08**  
**GENERAL LONG TERM OBLIGATIONS**

**CHANGES IN DEBT ACCOUNTS  
FISCAL YEAR ENDED JUNE 30, 2008**

|   |                               |                           |              |
|---|-------------------------------|---------------------------|--------------|
|   | General Long Term Obligations | Transfer Station          | 955,000.00   |
|   | Cap Landfill                  | Cap Landfill              | 2,575,000.00 |
|   | Public Service Enterprise     | Public Service Enterprise |              |
|   | Water                         | Water                     |              |
| Balance July 1, 2007                                  | <u>34,764,754.23</u>          | <u>5,507,250.24</u>       |              |
| Less Principal Payments - Total Budgeted Expenditures | <u>8,750,000.00</u>           |                           |              |
| <u>Authorized Unissued</u>                            | <u>2,000,000.00</u>           |                           |              |
| Plus new issue  |                               |                           |              |

# Report of the Collector of Taxes

**REPORT OF THE COLLECTOR  
FISCAL YEAR 2008  
JULY 1, 2007 - JUNE 30, 2008**

| Tax Account                     | Outstanding<br>July 1, 2007 | Commitments     | Payments<br>to Treasurer | Exemptions<br>& Abatements | Refunds      | Tax Titles | Adjustments | Outstandin<br>June 30, 2008 |
|---------------------------------|-----------------------------|-----------------|--------------------------|----------------------------|--------------|------------|-------------|-----------------------------|
| 2008 Community Preservation Act | 939,415.63                  | (913,307.99)    | (8,132.63)               | 271.75                     |              |            |             | 18,246.7¢                   |
| 2008 Real Estate                | 31,313,847.69               | (30,451,791.79) | (292,404.98)             | 82,034.33                  |              |            | 5.50        | 651,690.7¢                  |
| 2008 Title 5 Betterments        | 18,876.01                   | (17,656.40)     |                          |                            |              | (1,219.61) |             | -                           |
| 2008 Water liens                | 39,907.15                   | (28,919.66)     |                          |                            |              |            |             | 10,987.4¢                   |
| 2008 Personal Property          | 310,998.77                  | (302,468.42)    | (1,584.38)               | 1,976.04                   |              |            | 0.81        | 8,922.8¢                    |
| 2008 Motor Vehicle Excise       | 1,535,374.67                | (1,392,473.46)  | (56,998.19)              | 10,218.32                  |              |            |             | 96,121.3¢                   |
| 2008 Boat Excise                | 61,236.32                   | (49,362.91)     | (8,408.96)               | 713.18                     |              |            |             | 4,177.6¢                    |
| 2007 Community Preservation Act | 18,315.24                   | (10,896.55)     | (144.94)                 | 64.21                      | (5,155.12)   |            | 0.03        |                             |
| 2007 Real Estate                | 645,555.05                  | (392,206.03)    | (3,203.05)               | 10,225.82                  | (174,905.38) |            | 11.45       | 2,182.8¢                    |
| 2007 Personal Property          | 7,007.32                    | (3,545.32)      | (205.18)                 | 85.37                      |              |            |             | 3,342.1¢                    |
| 2007 Motor Vehicle Excise       | 92,449.74                   | 252,414.86      | (304,493.22)             | (27,786.17)                | 12,107.09    |            | 15.00       | 24,707.3¢                   |
| 2007 Boat Excise                | 4,396.40                    | (1,441.00)      | (1,219.45)               | 364.93                     |              |            |             | 2,100.8¢                    |
| 2006 Community Preservation Act | 1,483.58                    | (676.57)        | (30.05)                  |                            |              |            | (776.96)    | -                           |
| 2006 Real Estate                | 57,331.17                   | (28,156.98)     | (1,001.59)               | 58.00                      | (28,230.60)  |            |             | -                           |
| 2006 Title 5 Betterments        | 1,166.48                    | (1,166.48)      |                          |                            |              |            |             | -                           |

| Tax Account               | Outstanding<br>July 1, 2007 | Commitments          | Payments<br>to Treasurer | Exemptions<br>& Abatements | Refunds           | Tax Titles          | Adjustments        | Outstandin<br>June 30, 2008 |
|---------------------------|-----------------------------|----------------------|--------------------------|----------------------------|-------------------|---------------------|--------------------|-----------------------------|
| 2006 Personal Property    | 4,068.26                    |                      | (1,009.24)               | (42.05)                    | 73.43             |                     |                    | 3,090.46                    |
| 2006 Motor Vehicle Excise | 26,249.88                   | 42,796.55            | (50,290.10)              | (5,799.55)                 | 2,275.42          |                     |                    | 15,232.26                   |
| 2006 Boat Excise          | 2,756.66                    |                      | (466.78)                 | (675.00)                   | 198.76            |                     |                    | 1,813.64                    |
| 2005 Personal Property    | 2,469.21                    |                      | (108.51)                 |                            |                   | (2,360.70)          |                    | -                           |
| 2005 Motor Vehicle Excise | 16,277.21                   | 4,936.00             | (7,971.22)               | (1,524.48)                 | 1,402.60          |                     |                    | 13,120.11                   |
| 2005 Boat Excise          | 6,203.99                    |                      | (296.03)                 | (569.00)                   | 55.00             |                     |                    | 5,393.96                    |
| 2004 Personal Property    | 2,999.85                    |                      | (162.98)                 | 29.00                      |                   | (2,865.87)          |                    | -                           |
| 2004 Motor Vehicle Excise | 10,281.86                   |                      | (1,124.50)               |                            |                   | 9,157.34            |                    |                             |
| 2004 Boat Excise          | 6,302.99                    |                      | -                        | (338.00)                   |                   | 5,964.95            |                    |                             |
| 2003 Motor Vehicle Excise | 7,981.71                    |                      | (430.24)                 | 148.98                     |                   | (7,700.45)          |                    | -                           |
| 2003 Boat Excise          | 7,089.65                    |                      | (53.00)                  |                            |                   | (7,036.65)          |                    | -                           |
| 2002 Boat Excise          | 7,193.99                    |                      | (123.00)                 |                            |                   | (7,070.99)          |                    | -                           |
| <b>Totals</b>             | <b>927,580.24</b>           | <b>34,519,803.65</b> | <b>(33,960,598.38)</b>   | <b>(409,889.67)</b>        | <b>122,124.25</b> | <b>(223,175.70)</b> | <b>(14,113.84)</b> | <b>961,730.55</b>           |

COLLECTOR's REPORT F/Y 2008  
COLLECTIONS JULY 1, 2007 - JUNE 30 , 2008

|   | 2008          | 2007       | 2006      | 2005      | 2004     | 2003   | 2002   | TOTALS        |
|---|---------------|------------|-----------|-----------|----------|--------|--------|---------------|
| CPA/LAND BANK                                   | 913,307.99    | 10,896.55  | 676.57    | -         | -        | -      | -      | 924,881.11    |
| TITLE 5 BETTERMENTS/COMMITTED INTEREST          | 17,656.40     | -          | 1,166.48  | -         | -        | -      | -      | 18,822.88     |
| WATER LIENS                                     | 28,919.66     | -          | -         | -         | -        | -      | -      | 28,919.66     |
| REAL ESTATE TAXES                               | 30,451,791.79 | 392,206.03 | 28,156.98 | -         | -        | -      | -      | 30,872,154.80 |
| PERSONAL PROPERTY TAXES                         | 302,468.42    | 3,545.32   | 1,009.24  | 108.51    | 162.98   | -      | -      | 307,294.47    |
| MOTOR VEHICLE EXCISE TAX                        | 1,392,473.46  | 304,493.22 | 50,290.10 | 7,971.22  | 1,124.50 | 430.24 | -      | 1,756,782.74  |
| BOAT EXCISE TAX                                 | 49,362.91     | 1,441.00   | 466.78    | 296.03    | -        | 53.00  | 123.00 | 51,742.72     |
| INTEREST-REAL ESTATE/LIENS/BETTERMENTS/PERSONAL | 61,558.30     | 42,130.30  | 5,921.26  | 35.98     | 63.26    | -      | -      | 109,709.10    |
| INTEREST-MOTOR VEHICLE & BOAT EXCISE TAX        | 1,915.11      | 4,041.31   | 1,912.19  | 951.86    | 458.21   | 157.93 | 28.56  | 9,465.17      |
| FEES-REAL ESTATE / PERSONAL                     | 2,655.00      | 3,498.00   | 385.00    | 15.00     | 30.00    | -      | -      | 6,583.00      |
| FEES-MOTOR VEHICLE & BOAT EXCISE TAX            | 13,645.80     | 15,077.00  | 3,625.00  | 1,395.00  | 420.00   | 200.00 | 25.00  | 34,387.80     |
| TOTALS  | 33,235,754.84 | 777,328.73 | 93,609.60 | 10,773.60 | 2,258.95 | 841.17 | 176.56 | 34,120,743.45 |
| LAND BANK/CPA COLLECTED                         |               |            |           |           |          |        |        | 924,881.11    |
| BETTERMENTS                                     |               |            |           |           |          |        |        | 18,822.88     |
| WATER LIENS                                     |               |            |           |           |          |        |        | 28,919.66     |
| TAXES   |               |            |           |           |          |        |        | 32,987,974.73 |
| INTEREST  |               |            |           |           |          |        |        | 119,174.27    |
| FEES/PENALTIES                                  |               |            |           |           |          |        |        | 40,970.80     |
| WATER BILLS                                     |               |            |           |           |          |        |        | 2,571,075.47  |
| MUNICIPAL LIEN CERTIFICATES                     |               |            |           |           |          |        |        | 19,750.00     |
| REGISTRY MARKING FEES                           |               |            |           |           |          |        |        | 13,000.00     |
| TOTAL   |               |            |           |           |          |        |        | 36,724,568.92 |

# *Report of the* **Treasurer**

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I hereby respectfully submit the Annual Report of the Town Treasurer for the Fiscal Year 2008

|                       |                 |
|-----------------------|-----------------|
| Balance June 30, 2007 | \$17,078,228.83 |
| Receipts              | \$63,478,507.06 |
| Total                 | \$80,556,735.89 |

|                       |                 |
|-----------------------|-----------------|
| Paid by Warrants      | \$62,017,417.92 |
| Balance June 30, 2008 | \$18,539,317.97 |
| Total                 | \$80,556,735.89 |

## **TRUST AND ESCROW FUNDS - FISCAL YEAR 2008**

### **JOHNSON-ULM SCHOLARSHIP FUND**

|                       |             |
|-----------------------|-------------|
| Balance June 30, 2007 | \$37,389.05 |
| INT PD                | \$1,343.53  |
| Total                 | \$38,732.58 |
| Paid by Warrants      | \$1,500.00  |
| Balance June 30, 2008 | \$37,232.58 |
| Total                 | \$38,732.58 |

### **HERBERT MORSE SCHOLARSHIP FUND**

|                       |            |
|-----------------------|------------|
| Balance June 30, 2007 | \$9,524.42 |
| INT PD                | \$342.75   |
| Total                 | \$9,867.17 |
| Paid by Warrants      | \$2,000.00 |
| Balance June 30, 2008 | \$7,867.17 |
| Total                 | \$9,867.17 |

## **BROOKS MEDAL FUND**

|                       |                  |
|-----------------------|------------------|
| Balance June 30, 2007 | \$1,020.07       |
| INT PD                | \$38.04          |
|                       | Total \$1,058.11 |
| Paid by Warrants      | \$0.00           |
| Balance June 30, 2008 | \$1,058.11       |
| Total                 | \$1,058.11       |

## **HIGH SCHOOL TRACK RECONSTRUCTION**

|                       |                  |
|-----------------------|------------------|
| Balance June 30, 2007 | \$3,577.11       |
|                       | \$167.87         |
| INT PD                |                  |
|                       | Total \$3,744.98 |
| Paid by Warrants      |                  |
| Balance June 30, 2008 | \$3,744.98       |
| TOTAL                 | \$3,744.98       |

## **CLASS OF 1991**

|                       |                  |
|-----------------------|------------------|
| Balance June 30, 2007 | \$1,178.41       |
|                       | \$8.89           |
| INT PD                |                  |
|                       | Total \$1,187.30 |
| Paid by Warrants      |                  |
| Balance June 30, 2008 | \$1,187.30       |
| Total                 | \$1,187.30       |

## **STABILIZATION FUND**

|                       |              |
|-----------------------|--------------|
| Balance June 30, 2007 | \$943,605.81 |
| INT PD                | \$33,409.32  |
|                       | \$977,015.13 |
| Paid by Warrants      |              |
| Balance June 30, 2008 | \$977,015.13 |
| Total                 | \$977,015.13 |

## **CONSERVATION FUND**

|                       |                  |
|-----------------------|------------------|
| Balance June 30, 2007 | \$5,706.07       |
| INT EARNED            | \$212.85         |
| Balance June 30. 2008 | Total \$5,918.92 |

## **ISLAND POND LAND BANK ESCROW ACCOUNT**

|                       |                   |
|-----------------------|-------------------|
| Balance June 30, 2007 | \$14,247.18       |
| INT EARNED            | \$531.46          |
| Balance June 30. 2008 | Total \$14,778.64 |

## **WHITEHOUSE FIELD MAINTENANCE FUND**

|                       |                   |
|-----------------------|-------------------|
| Balance June 30, 2007 | \$12,869.19       |
| INT EARNED            | \$480.06          |
| Balance June 30. 2008 | Total \$13,349.25 |

## **400TH ANNIVERSARY**

|                       |                  |
|-----------------------|------------------|
| Balance June 30, 2007 | \$1,422.27       |
| INT EARNED            | \$37.44          |
| Balance June 30. 2008 | Total \$1,459.71 |

## **400TH ANNIVERSARY CEMETERY PERPETUAL CARE FUNDS**

|                      |              |
|----------------------|--------------|
| Balance July 1, 2007 | \$585,970.83 |
| Interest earned      | \$22,206.34  |
| Receipts             | \$2,740.00   |
| Total                | \$610,917.17 |

|                       |              |
|-----------------------|--------------|
| Interest expended     | \$10,387.60  |
| Balance June 30, 2008 | \$600,529.57 |
| Total                 | \$610,917.17 |

## BROOKS FREE LIBRARY TRUST FUNDS

|                      |              |
|----------------------|--------------|
| Balance July 1, 2007 | \$738,649.98 |
| Interest earned      | -\$11,432.37 |
| deposits             |              |
| Total                | \$727,217.61 |

### FEES

|                       |              |
|-----------------------|--------------|
| Interest expended     | \$42,202.91  |
| Balance June 30, 2008 | \$685,014.70 |
| Total                 | \$727,217.61 |

### **Schedule of Debt Outstanding as of June 30, 2008 with interest to be paid to maturity:**

| AUTHORIZATION                  | ISSUE                  | OUTSTANDING    | INTEREST TO MATURITY |
|--------------------------------|------------------------|----------------|----------------------|
| ART 76 00                      |                        |                |                      |
| TRACK & SOCCER FIELDS          |                        | \$55,000.00    |                      |
|                                |                        |                | \$5,140.00           |
|                                |                        |                | \$3,816.25           |
| ART. 07 - 1994 STM             | 5.20% FIRE STATION     | \$380,000.00   |                      |
| NEW FIRE HQ/RENOV.STA.#2       | DATED 05/15/1995       |                | \$31,160.00          |
| \$2,910,000                    | DUE 05/15/2010         |                |                      |
| ART. 13 - 1996 ATM             | 4.81% LIBRARY          | \$800,000.00   |                      |
| LIBRARY ADDITION/RENOV         | DATED 12/15/1996       |                | \$81,100.00          |
| \$3,000,000                    | DUE 12/15/2011         |                |                      |
| ART 12-1998 ATM                | 4.0277 COMM CENTER     | \$2,035,000.00 |                      |
| COMMUNITY CENTER               | DATED 10/15/98         | 10/15          | \$146,335.00         |
| \$5,095,000.00                 | DUE 10/15/2013         | 4/15           | \$104,875.00         |
| ART 2 2001 STM                 | 4.00% SCHOOL           | \$8,820,000.00 |                      |
| ELEMENTARY SCHOOL              | 9/15/1-9/15/16         | 9/15           | \$929,162.50         |
|                                |                        | 3/15           | \$747,862.50         |
| ARTS FY 99 AND 00              | MUNICIPAL PURPOSE LOAN | \$2,025,000.00 |                      |
| LAND BANK                      | LAND BANK ARTICLES     | 9/15           | \$333,535.00         |
| ART 56 OF 99/ART'S 66,67,70,71 | 99 AND 00              | 3/15           | \$283,530.00         |
| AND ART10 STM 2000             | DATED 9/15/00          |                |                      |
| ART 58 2001 ATM                | 4.00% LAND landbank    | \$270,000.00   |                      |
| land bank (NET OF LEVY)        | 9/15/1-9/15/16         | 9/15           | \$45,549.95          |
| \$360,000.00                   |                        | 3/15           | \$39,709.42          |

|                      |                        |                |
|----------------------|------------------------|----------------|
| ART 1 STM 00         | MUNICIPAL PURPOSE LOAN | \$955,000.00   |
| LANDFILL CAPPING AND | DATED 9/15/00          | \$166,385.00   |
| RECYCLING CENTER     | 9/15                   | \$142,731.25   |
| 3/15                 |                        |                |
| ART 62 1998 ATM      | 4.00% (NOT LANDBANK)   | \$650,000.00   |
| LAND (NOT LANDBANK)  | 9/15/1-9/15/16         | \$101,162.50   |
| \$979,500.00         |                        | \$87,243.75    |
| ART 48 1999 ATM      | 0% SEPTIC              | \$140,827.75   |
| SEPTIC LOANS         |                        |                |
| \$200,000.00         |                        |                |
| ART 2 STM AUG 26, 02 | 4.17%                  | \$520,000.00   |
| LAND BANK            |                        | \$84,830.00    |
| \$725,000.00         |                        | \$73,390.00    |
| ART'S GOLF COURSE    | 4.17%                  | \$825,000.00   |
| CLUBHOUSE AND        |                        | \$132,098.75   |
| UTILITY BLDG         |                        | \$114,008.75   |
| ATR 24 02            | 4.17%                  | \$75,000.00    |
| WELL WATER           |                        | \$4,518.75     |
|                      |                        | \$3,056.25     |
| ART 14 2003          | 3.75%                  | \$40,000.00    |
| POLICE COMPUTERS     |                        | \$1,665.00     |
|                      |                        | \$1,032.50     |
| ART 13 2003          | 3.75%                  | \$80,000.00    |
| POLICE STA PLANS     |                        | \$11,590.00    |
|                      |                        | \$10,148.75    |
| ART 31 2003          | 3.75%                  | \$860,000.00   |
| LAND BANK            |                        | \$128,912.50   |
|                      |                        | \$113,383.75   |
| ART 63 2001          | 3.75%                  | \$2,800,000.00 |
| LAND BANK            |                        | \$463,706.25   |
|                      |                        | \$412,299.00   |
| ART 36 KEELER STM    | 3.68%                  | \$1,105,000.00 |
| ART 5 ATM ROSE       |                        | \$135,037.50   |
| LANDBANK             |                        | \$135,037.50   |
| SEPTIC LOAN          | 0%                     | \$101,676.00   |
| ART 1 2004           | 4.29%                  | \$2,500,000.00 |
| WATER DEPT           |                        | \$747,605.00   |
|                      |                        | \$747,605.00   |
| ART 17 2004          | 4.29%                  | \$1,305,000.00 |
| GOLF IRRIGATION      |                        | \$172,876.25   |
|                      |                        | \$172,876.25   |

|   |                    |                  |
|---|--------------------|------------------|
| ART 14 2004   | 4.29%              | \$125,000.00     |
| HIGHWAY ROAD MAINT                                  |                    | \$2,500.00       |
|   |                    | \$2,500.00       |
| ART 16 BROOKS ACAD                                  | 3.89%              | \$170,000.00     |
|   |                    | \$23,137.50      |
|   |                    | \$19,700.00      |
| MS ROOF   | 3.89%              | \$325,000.00     |
|   |                    | \$46,562.50      |
|   |                    | \$40,000.00      |
| HS ROOF   | 3.89%              | \$400,000.00     |
|   |                    | \$58,075.00      |
|   |                    | \$50,000.00      |
| HYWAY ROADS   | 3.89%              | \$800,000.00     |
|   |                    | \$40,500.00      |
|   |                    | \$24,000.00      |
| GOLF COURSE   | 3.89%              | \$1,095,000.00   |
|   |                    | \$162,200.00     |
|   |                    | \$140,100.00     |
| POLICE STA PLANS                                    |                    | \$500,000.00     |
|   |                    | \$22,375.00      |
|   |                    | \$22,375.00      |
| WASTE WATER MGMNT                                   |                    | \$500,000.00     |
|   |                    | \$22,375.00      |
|   |                    | \$22,375.00      |
| ROAD MAINTENANCE                                    |                    | \$1,000,000.00   |
|   |                    | \$44,750.00      |
|   |                    | \$44,750.00      |
| TOTAL OUTSTANDING DEBT JUNE 30, 2008                |                    | \$31,257,503.75  |
|   |                    | \$7,703,250.87   |
| DEBT LIMIT AS OF JUNE 30, 2008                      |                    |                  |
| Equalized Valuation                                 | \$5,328,884,400.00 |                  |
| Debt Limit -  |                    |                  |
| 5% Equalized Valuation                              |                    | \$266,444,220.00 |
| Total Outstanding Debt                              | \$31,257,503.75    |                  |
| Total Outside Debt Limit                            | \$3,317,503.75     |                  |
| Net Debt subject to Debt Limit                      |                    | \$27,940,000.00  |
| Remaining borrowing capacity<br>under 5% Debt Limit | \$238,504,220.00   |                  |

My appreciation to the Selectmen, Town Administrator and all departments for their assistance and cooperation during the past year. My assistant Amy Duffy, and Head Clerks Caitlin Daley and Judith Murphy.

Respectfully submitted

Dorothy Parkhurst  
*Treasurer*

**REPORT OF THE TREASURER  
FISCAL YEAR 2008  
JULY 1, 2007 - JUNE 30, 2008**

## Tax Title Accounts

|                                       | Munis                | Lotus                 |
|---------------------------------------|----------------------|-----------------------|
| Outstanding July 1, 2007              | \$ 639,913.61        | \$ 502,445.26         |
| Land Bank Committed                   | \$ 5,932.08          |                       |
| Tax Committed                         | \$ 203,135.98        |                       |
| Committed Fees & Interest             | \$ 44,860.19         |                       |
| Exemptions & Abatements               | \$ 2,892.50          |                       |
| Exemptions & Abatements-<br>Land Bank | \$ 45.24             |                       |
| Disclaimed                            | \$ 1,031.53          |                       |
| Payments to Land Bank                 | \$ 1,337.92          | \$ 134.49             |
| Payments on Tax Title                 | \$ 57,453.30         | \$ 13,208.14          |
| Interest paid                         | \$ 18,142.45         | \$ 20,758.59          |
| <b>Outstanding June 30, 2008</b>      | <b>\$ 831,081.37</b> | <b>\$ 489,102.63</b>  |
| <hr/>                                 |                      |                       |
| <b>Total outstanding tax titles</b>   |                      | <b>\$1,320,184.00</b> |

|                                  |                      |
|----------------------------------|----------------------|
| Deferred Tax Accounts            |                      |
| Outstanding July 1, 2006         | \$ 100,254.16        |
| Deferred tax added-2008          | \$ 21,319.54         |
| Payments                         | \$ 7,666.24          |
| Interest paid                    | \$ 5,292.54          |
| <b>Outstanding June 30, 2008</b> | <b>\$ 113,907.46</b> |

# Salaries & Wages Paid

## HARWICH PUBLIC SCHOOLS YEAR TO DATE WAGES FOR 2008 GROSS WAGES 2008

| NAME                     | GROSS             | NAME                     | GROSS     |
|--------------------------|-------------------|--------------------------|-----------|
| <b>ADMINISTRATION</b>    |                   | DILLON, JOAN             | 66,215.79 |
| ARVIDSON, DEIDRE         | 1,610.00          | DOWSON, JENNIFER         | 42,168.98 |
| BANTICK, MARY            | 39,677.06         | D'URSO, ANNE             | 64,019.19 |
| BEER, CONNIE JO          | 525.00            | ELLIS, LYNN              | 6,306.40  |
| BRODERICK, CAROLYN       | 54,369.10         | FISLER, MICHELLE         | 39,908.33 |
| COSTIN, GARY             | 100,040.09        | FLYNN, KRISTIN           | 40,578.98 |
| CRAGIN, CAROLYN          | 139,359.19        | FORD, LINDA              | 64,163.93 |
| CURRY, NANCY             | 43,567.97         | GALVIN, BRENDA           | 8,715.64  |
| HELD, SUSAN              | 43,359.07         | GARRITY-BOURKE, MAUREEN  | 44,638.72 |
| JOSEPH, RUTH             | 90,400.00         | GOGGIN, LISA             | 20,783.27 |
| KNOWLES, SHIRLEY         | 112.00            | GRADY, CHERYL            | 56,886.21 |
| LONDON, ANTIGONE         | 43,038.65         | GREIG, DEBRA             | 27,636.09 |
| TESO, ANTHONY            | 91,670.02         | GRENIER, GINA            | 46,846.72 |
| VAN ESENDELFT, TERENCE   | 22,986.50         | GUSHEE, CYNTHIA          | 30,707.41 |
| VERRIER, GERALDINE       | 1,362.75          | HAAS, BONNALYN           | 70,345.59 |
| <b>DEPARTMENT TOTAL</b>  | <b>672,077.40</b> | HALL, JULIE              | 79,167.93 |
| <b>ELEMENTARY SCHOOL</b> |                   | HANNA, TRACEY            | 41,184.88 |
| ALARIE, ELISE            | 21,967.92         | HANSEN, RICHARD          | 68,409.89 |
| ALBERTINE, MARY          | 76,336.78         | HEIN, SAMUEL             | 91,567.06 |
| ALDEN, REBECCA           | 7,968.83          | HIRSCHBERGER, AMY        | 59,967.79 |
| ANDREOLA, SALLY          | 67,991.08         | HOFFMAN, CHERYL          | 43,208.20 |
| ASACK, LINDSEY           | 39,227.68         | HOLLANDSWORTH, STACIE    | 21,967.92 |
| BABB, JANE               | 48,024.23         | HUDSON, VIRGINIA         | 38,588.74 |
| BARKER, JEANNE           | 68,459.89         | HUGHES-PRINCE, CHRISTINE | 46,846.72 |
| BARNETT, NANCI           | 66,887.08         | JOHNSON, KATHLEEN        | 2,799.86  |
| BELLIVEAU, MYRA          | 67,659.89         | JORGENSEN, FRANCESCA     | 56,356.21 |
| BLUTE, JODIE             | 16,581.50         | JOSEPH, FRANCES          | 44,729.91 |
| BOOTH, KAREN             | 45,903.12         | KEITH, KATIE             | 40,487.68 |
| BOULE, LESLIE            | 67,659.89         | KELLY, JODI              | 18,996.77 |
| BRADY, MELISSA           | 64,163.93         | KENNEDY, ADRIA           | 52,552.68 |
| BRAGDON, MARY            | 63,431.41         | KING, DAWN               | 59,967.79 |
| BROOKHART, LARRY         | 56,649.10         | KIRBY, ANDREA            | 4,151.86  |
| BROWNELL, KATHERINE      | 26,210.00         | KRYSTOFOLSKI, JENNIFER   | 49,316.72 |
| CAVANAUGH, PATRICIA      | 59,967.79         | LANGWAY, SUSAN           | 24,507.24 |
| CHILDS, PAMELA           | 6,618.01          | LEAHY, CYNTHIA           | 28,481.99 |
| CLONEY, KATHLEEN         | 59,412.42         | LEGER, DONNA             | 28,242.67 |
| COLLINS, ANN             | 10,158.42         | LEVY, MARY               | 36,479.17 |
| CONKLIN, TARA JOHANNA    | 22,911.52         | LOVETT, JANE             | 20,786.25 |
| COSTELLO, JACALYN        | 70,345.59         | MALINOWSKI, PATRICIA     | 71,149.00 |
| CRONEN, ERIN             | 38,484.75         | MALONE, CATHERINE        | 27,751.09 |
| CROWLEY, MARY            | 45,475.07         | MAXON, LINDSAY           | 49,277.47 |
| DALY, DENISE             | 15,641.44         | MC MANAMIN, LISA         | 50,246.12 |
|                          |                   | MCGUIGAN, JOHANNA        | 55,582.68 |

| <b>NAME</b>                          | <b>GROSS</b> | <b>NAME</b>                          | <b>GROSS</b> |
|--------------------------------------|--------------|--------------------------------------|--------------|
| MELTON, MEGHAN                       | 34,698.74    | CHIZEK, LESLIE                       | 51,040.06    |
| MORRIS, LAURA                        | 35,799.75    | COE, JANET                           | 32,300.82    |
| MORRIS, SANDRA                       | 18,083.33    | CREEDON, DENISE                      | 63,431.69    |
| NORTON, PETER                        | 67,387.08    | CRONIN, LAURA                        | 6,613.01     |
| OLIVER, JENNIFER                     | 29,347.60    | CUTTER, LAUREN                       | 59,967.79    |
| PETERSON, MELISSA                    | 5,901.50     | DARSON, DEBORAH                      | 65,131.57    |
| PETRUCCCELLI-SMITHERS, J             | 67,659.89    | DAVOL, SALLY                         | 29,420.51    |
| PIKNICK, KIMBERLEE                   | 41,184.88    | DONOVAN, CHRISTINE                   | 47,224.23    |
| PLATH, LINDA                         | 1,192.00     | FABIA, ALICE                         | 67,659.89    |
| REIS, HEATHER                        | 52,638.11    | FALCONE, MARY                        | 62,564.79    |
| RESSLER, TIMOTHY                     | 38,903.52    | FLEMING, SEAN                        | 56,575.10    |
| RICHER, SUSAN                        | 17,051.00    | FORIST, MELINDA                      | 72,520.67    |
| ROBBINS, PATRICIA                    | 12,412.50    | GRIFFITHS, LAUREN                    | 25,506.09    |
| ROBINSON, BETSY                      | 32,330.48    | HOLDEN, KATHERINE                    | 67,840.81    |
| SALZILLO, FRANCES                    | 8,410.76     | HURRIE, MARK                         | 49,693.77    |
| SENIOR, ERIN                         | 59,967.79    | KEEFE, JEANNE                        | 55,983.81    |
| SHEVORY, MARK                        | 6,149.28     | KEEFE, NANCY                         | 55,983.81    |
| SILK, ANN                            | 64,163.93    | KILROY, BARBARA                      | 2,621.26     |
| SIMMONS, LESLIE                      | 67,716.02    | LABONTE, DAVID                       | 2,959.00     |
| SISSON, MACKENZIE                    | 23,157.24    | MAGELANER, LISA                      | 62,867.79    |
| SMITH, DONNA                         | 48,725.05    | MALCOLM, NANCY                       | 64,163.93    |
| SMITH, KATHLEEN                      | 72,905.05    | MANACH, NENA                         | 51,284.12    |
| SMITH, PATRICIA                      | 30,179.94    | MATHESON, ANDREW                     | 62,551.31    |
| SPEAKMAN, STEPHANIE                  | 2,536.19     | MCGEOCH, VIRGINIA                    | 57,766.21    |
| STERN, CATHERINE                     | 44,555.77    | MEDEIROS, DONNA                      | 76,220.03    |
| STROKER, LISA                        | 19,561.61    | MENDOZA, KATHLEEN                    | 64,175.69    |
| TANSEY, TAMMY                        | 27,811.09    | MERRILL, KENNETH                     | 45,593.96    |
| TOBOJKA, REBECCA                     | 59,967.79    | MERRILL, SYLVIA                      | 56,356.21    |
| TOMASIAN, MEGHAN                     | 3,920.00     | NAPIERKOWSKI, GORDON                 | 63,861.42    |
| TRASK, SUSAN                         | 67,642.04    | NOONAN, TARA                         | 54,866.81    |
| TWOMBLY, CHRISTINE                   | 74,754.05    | OZOLINS, KELLY                       | 39,239.98    |
| VAGENAS, KATHLEEN                    | 14,222.24    | PETERSON, KATHLEEN                   | 40,298.32    |
| VALENTINE, SANDRA                    | 64,163.93    | REINWALD, THERESA                    | 27,032.02    |
| VIENT, JAMIE                         | 44,105.54    | REUSS, PAMELA                        | 69,864.08    |
| VRLIK, CAROL                         | 30,180.02    | RUTLEDGE, SALLY                      | 67,010.05    |
| WEBB, BARBARA                        | 27,636.09    | SAVAGE, KAREN                        | 63,431.69    |
| WEST, CHERYL                         | 32,865.02    | SERAFINI, KATHLEEN                   | 26,795.08    |
| WILKINSON, PHYLLIS                   | 64,163.93    | SIMMONS, ROBERTA                     | 32,330.00    |
| WOODS, MARYANNE                      | 24,344.06    | STEPHENS, JESSICA                    | 33,077.04    |
| WROE, CANDICE                        | 3,374.19     | STOCKBRIDGE, DANIEL                  | 31,028.75    |
| ZABIELSKI, DEBORAH                   | 29,066.00    | THACHER, F                           | 4,020.31     |
| <b>DEPARTMENT TOTAL 4,447,665.88</b> |              | TOSCANO-GROSS, DIANA                 | 51,646.47    |
| <b>MIDDLE SCHOOL</b>                 |              | TURCO, DIANE                         | 63,431.41    |
| ALTIERI, WILLIAM                     | 74,285.00    | WAYSTACK, BERNADETTE                 | 56,151.81    |
| BOVINO, MICHAEL                      | 41,563.06    | WILSON, STEVEN                       | 78,180.05    |
| BOYLE, FRANCES                       | 23,157.24    | <b>DEPARTMENT TOTAL 2,457,099.10</b> |              |
| BROOKS, JANET                        | 210.00       | <b>HIGH SCHOOL</b>                   |              |
| CHILDRESS, MARY                      | 99,600.58    | ANDERSON, JOHN                       | 51,441.43    |

| NAME                   | GROSS     | NAME                    | GROSS               |
|------------------------|-----------|-------------------------|---------------------|
| BAIRSTOW, KAREN        | 56,356.21 | SOWPEL, GEORGE          | 51,917.98           |
| BARTON, JANICE         | 27,489.06 | STALKER, MICHELE        | 33,683.59           |
| BATES, KEVIN           | 69,829.69 | SUGERMAYER, MARK        | 72,672.07           |
| BEER, TED              | 63,431.69 | SUMMERS, HERBERT        | 31,159.64           |
| BENNETT, JONATHAN      | 70,758.71 | TITUS, ROBIN            | 68,159.89           |
| BIRCHFIELD, JAMES      | 62,746.42 | TURNER, KEVIN           | 97,550.90           |
| BLANCHARD, CARLA       | 70,646.03 | UNDERWOOD, THOMAS       | 9,975.00            |
| BRUNELL, STACY         | 44,546.06 | WEEKES, JOANNE          | 29,257.09           |
| BURKE, DAVID           | 30,776.09 | WHITTEMORE, DEIDRE      | 56,356.21           |
| BYRNES, ROBERT         | 72,218.08 | WHITTEMORE, ERIN        | 55,462.10           |
| CALLAGY, MARGARET      | 65,194.80 | WOLCOTT, CANDACE        | 28,400.57           |
| CAMPBELL, JOANNE       | 42,458.40 | <b>DEPARTMENT TOTAL</b> | <b>3,210,880.94</b> |
| CAMPBELL, SUMNER       | 6,312.95  |                         |                     |
| CATANZARO, ANTHONY     | 78,831.93 |                         |                     |
| CHILAKA, ANGELINA      | 76,905.77 | <b>CAFETERIA</b>        |                     |
| COPPOLA, CAREN         | 43,273.22 | BARKER, DEBORAH         | 18,061.85           |
| COTE, VALERIE          | 66,656.79 | BASSETT, CAROLYN        | 10,557.51           |
| DEBACHER, NICHOLAS     | 65,863.81 | BOYLE, PATRICIA         | 18,532.65           |
| DICKSON, JOHN          | 66,675.69 | DUDIS-LUCAS, ELIZABETH  | 8,857.40            |
| DONOVAN, DEBORAH       | 72,742.00 | FREEMAN, JANICE         | 20,774.78           |
| DOOLEY-TRABUCCO, ANN   | 60,893.79 | GRIFFIN, LUANN          | 253.80              |
| DORGAN, DIANE          | 70,107.88 | GUINEN, LINDA           | 25,140.98           |
| DRISCOLL, LEE          | 21,585.81 | HADFIELD, MARY          | 5,226.70            |
| EASTMAN, JILL          | 63,571.69 | HADLEY, ELAINE          | 831.90              |
| FALLON, NICOLA         | 27,376.13 | HALL, KRISTI            | 5,962.32            |
| FLINT, KARI            | 49,510.72 | HARK, HELEN             | 18,323.02           |
| FRANKEL, DAVID         | 42,651.09 | HOGG, SUZANNE           | 15,816.88           |
| FUQUA, BEVERLY         | 6,770.40  | LANDERS, NANCY          | 7,446.66            |
| GIROLAMO, JANIE        | 90,578.03 | LEGER, JACQUELYN        | 5,998.24            |
| HEGGI, JOSEPH          | 69,441.08 | MAKER, LESLEY           | 8,740.75            |
| HEMEON, MARY           | 67,392.87 | MASTERTON, TERESA       | 6,918.89            |
| HOUSTON, RICHARD       | 73,623.53 | SMITH, JEFF             | 50,235.12           |
| JONES, DIANE           | 4,020.31  | WATSON, LINDA           | 169.20              |
| KEHOSS, KRISTY         | 39,675.83 | WILSON, CHRISTINE       | 5,921.80            |
| KELLY, KAREN           | 67,659.89 | <b>DEPARTMENT TOTAL</b> | <b>233,770.45</b>   |
| KELLY, MICHAEL         | 16,728.68 |                         |                     |
| KIEFER, LISA           | 61,323.99 | <b>CUSTODIANS</b>       |                     |
| KOT, STEPHEN           | 76,044.75 | AWALT, JOHN             | 1,344.00            |
| LE VANGIE, LYNNE       | 59,967.79 | BIRTWELL, KENNETH       | 38,737.92           |
| LEETE, ANNE            | 63,196.73 | BOYLE, EDWARD           | 6,903.75            |
| MCINTYRE, CHARLES      | 7,108.81  | DEMERS, DAVID           | 54,785.11           |
| MOYNAGH, PETER         | 34,359.39 | DONOVAN, ROBERT         | 43,642.31           |
| POORE, CHERYL          | 5,331.00  | FERREIRA, EDWARD        | 42,748.29           |
| RICHARD, ROSEMARIE     | 68,908.69 | FRAWLEY, GERALD         | 40,004.08           |
| ROSE, PATRICIA         | 25,535.85 | GAROFALO, ROBERT        | 39,579.15           |
| RYAN, JOHN             | 28,317.66 | HALL, ALAN              | 52,468.40           |
| SCHNEIDER-BIRON, LIANE | 63,324.12 | HOWES, ANDREW           | 635.25              |
| SESSLER, DENISE        | 67,979.08 | JOHNSON, CHRISTOPHER    | 35,777.36           |
| SIMMONS, ELIZABETH     | 67,799.89 | OAKLEY, KEVIN           | 44,918.38           |
| SMELTZER, ROBERT       | 70,345.59 | PEDERSEN, ERIC          | 420.00              |

| <b>NAME</b>             | <b>GROSS</b>      | <b>NAME</b>            | <b>GROSS</b> |
|-------------------------|-------------------|------------------------|--------------|
| PEDERSEN, TIMOTHY       | 43,266.42         | BANKS, EDLOW           | 2,660.00     |
| POND, DANIEL            | 1,349.25          | BARBATO, ELISABETH     | 7,280.00     |
| POTTER, CHUCK           | 42,490.06         | BARKER, CAROLYN        | 2,170.00     |
| SIROIS, RICHARD         | 39,556.41         | BATES, DONALD          | 10,662.00    |
| STARKWEATHER, MICHAEL   | 39,284.94         | BENZLER-LAFFIN, SYLVIA | 6,591.00     |
| VALLE, ARTHUR           | 39,718.40         | BLOWERS, CAROL         | 105.00       |
| WILLCOX, JAMES          | 44,650.21         | BLUTE, THOMAS          | 2,841.00     |
| WILLIAMS, CHRISTOPHER   | 4,814.25          | BOYLE, PAMELA          | 382.00       |
| <b>DEPARTMENT TOTAL</b> | <b>657,093.94</b> | BRIGGS-WATKINS, GAIL   | 140.00       |
| <b>HASP</b>             |                   | BROCHU, HARRIET        | 140.00       |
| BAGLIONI, KRISTA        | 2,882.21          | BURKE, WILLIAM         | 4,850.00     |
| BEAUDOIN, DUSTIN        | 1,796.80          | BURNS, GAIL            | 643.50       |
| BERTON, ALICIA          | 70.00             | CASAVANT, KATIE        | 3,958.71     |
| COOK, ASHLEY            | 5,412.00          | CHASE, KELLY           | 7,278.00     |
| COSTIN, DANIEL          | 5,591.25          | CHUTE, ANDREA          | 560.00       |
| COSTIN, KAYLA           | 1,612.00          | CLARKE, MARY           | 126.00       |
| COSTIN, LAURA           | 395.00            | CLARKE, ROSE ANN       | 8,890.00     |
| COUGHLIN, ERIN          | 16,891.63         | CLOUTER, SHANNON       | 420.00       |
| DE FILIPPO, JANET       | 2,818.21          | CONNORS, JUDITH        | 70.00        |
| DENUM, KASANDRA         | 2,545.30          | CRAIG, BETHANY         | 3,710.00     |
| DOANE, ANNE             | 406.25            | CROTEAU, AUDREY        | 350.00       |
| DRISCOLL, THOMAS        | 570.00            | CUNDALL, PAMELA        | 770.00       |
| EATON, MARY ANN         | 480.00            | DE DOMINICIS, MARIA    | 468.00       |
| EMERSON, ANN            | 69,293.00         | DE LEONARDIS, EDWARD   | 65.00        |
| FOLEY, PATRICK          | 8,810.16          | DECK, JOELLEN          | 1,230.00     |
| FORTIER, MARGAUX        | 1,520.00          | DEFILIPPO, KATIE-ANN   | 140.00       |
| FORTIER, PAMELA         | 8,054.20          | DEMANGO, JENNIFER      | 70.00        |
| HEDMARK, NICOLE         | 5,661.25          | DEWEY, JENNIFER        | 952.00       |
| HELD, SHANNON           | 4,263.75          | DILZER, ROBERT         | 1,050.00     |
| LABELLE, ALEXANDRA      | 5,128.54          | DINDA, LINDA           | 700.00       |
| LANCTOT, MARY           | 3,580.50          | DOHERTY, WILLIAM       | 3,255.00     |
| LEOFANTI, CHRISTINE     | 300.00            | DOMENICK, SUSAN        | 2,090.00     |
| MAC ASKILL, KAYLA       | 2,138.31          | DONLAN, MARC           | 787.50       |
| MCCARTHY, BRYAN         | 1,650.00          | DOOLEY, KEVIN          | 2,038.00     |
| MORRIS, KARYN           | 187.50            | DUTOIT, CYNTHIA        | 490.00       |
| O'CONNOR, MAURA         | 4,277.00          | FARNHAM, KATHARINE     | 4,215.00     |
| ROBINSON, EMILY         | 652.19            | FARRENKOPF, FRANCES    | 1,999.45     |
| SERAFINO, CAROL         | 17,921.96         | FASANO, JUDITH         | 210.00       |
| SMITH, HOLLY            | 2,744.00          | FICHTEL, DAGMAR        | 3,360.00     |
| SPEYER, ANNE            | 480.00            | FISHER, BURT           | 2,940.00     |
| SYLVIA, MORGAN          | 4,744.14          | GABOUR, MARGARET       | 2,730.00     |
| WHITE, DANIELLE         | 7,045.00          | GLENNON, JOHN          | 150.00       |
| <b>DEPARTMENT TOTAL</b> | <b>189,922.15</b> | GREENSPAN, BARBARA     | 3,000.00     |
| <b>SUBSTITUTES</b>      |                   | GRIFFITHS, ERIN        | 1,680.00     |
| ANTHONY, LAIRD          | 2,870.00          | GRIMLEY, DANIEL        | 3,360.00     |
| ATKINSON, DANA          | 4,076.00          | GRITZEN, ERICA         | 70.00        |
|                         |                   | HADFIELD, WILLIAM      | 4,285.00     |
|                         |                   | HAMMATT, MARY          | 1,379.00     |
|                         |                   | HATCH, VICTORIA        | 25,076.69    |

| NAME                   | GROSS    | NAME                     | GROSS                |
|------------------------|----------|--------------------------|----------------------|
| HEMLEY, FREYA          | 2,870.00 | O'SULLIVAN, KATHERINE    | 661.41               |
| HESTER, LAURA          | 4,236.00 | OWENS, MARY ALICE        | 280.00               |
| HUBECKY, DANIEL        | 1,764.00 | PANASCI, CAROL           | 1,800.00             |
| HUBER, MICHAEL         | 70.00    | PARADIS, SUZANNE         | 3,108.00             |
| HUFNAGEL, CHRISTOPHER  | 117.00   | PARKER, WENDY            | 450.00               |
| JULIN, JESSICA         | 1,305.00 | PEREZ, ROSEMARY          | 562.50               |
| JULIN, KATHY           | 1,002.06 | PIEKOS, LINDA            | 1,470.00             |
| KALBACH, BARBARA       | 4,792.20 | REBELLO, JOSEPH          | 1,395.00             |
| KARRAS, CATHERINE      | 6,070.13 | ROPER, KATHLEEN          | 490.00               |
| KELLEY, CAROL          | 350.00   | ROSSETTI, SALLY          | 1,727.50             |
| KENDER, KOLLEEN        | 810.00   | SANTACROCE, ANN          | 420.00               |
| KRYSTOFOLSKI, PATRICIA | 280.00   | SEWER, ERIK              | 240.00               |
| KRZEMINSKI, GLENN      | 1,750.00 | SIDOLI, CHRISTOPHER      | 11,133.73            |
| LEACH, DANA            | 1,236.00 | SINERATE, JOANNE         | 1,200.00             |
| LEANUES, SUSAN         | 280.00   | SMITH, ELIZABETH         | 140.00               |
| LOGSDON, SUSAN         | 770.00   | SMITH, ODIN              | 2,450.00             |
| LOMBARDI, MARGARET     | 1,330.00 | STEIN, PAULA             | 1,680.00             |
| LUCIANO, KAREN         | 1,709.00 | STEIN, ROBERT            | 1,680.00             |
| MAC PHERSON, TIFFANY   | 2,490.00 | STOCKDALE, SHERRI        | 1,377.00             |
| MAGNUSSON, KATHLEEN    | 4,216.50 | STRENZ-THIBAULT, SUSANNE | 112.00               |
| MARTELL, SUZANNE       | 360.00   | TIEDEMAN, WENDY          | 4,520.67             |
| MAXWELL, RICHARD       | 1,090.00 | TOSTI, RONALD            | 112.00               |
| MC CARTHY, PAMELA      | 4,170.00 | TRAVAGLINO, LOUIS        | 7,259.00             |
| MC CROSKERY, JANET     | 2,100.00 | VOTTELER, MARIA          | 27.41                |
| MC FARLAND, LEONA      | 790.00   | WARNER, TERRY            | 2,346.00             |
| MCDONNELL, ROBERTA     | 945.00   | WHITHAM, DAVID           | 70.00                |
| MENARD, AMY            | 1,260.00 | WILDER, ROBERT           | 1,691.12             |
| MENDIBLE, REBECCA      | 240.00   | WIMBERLY, KATHRYN        | 4,690.00             |
| MILLS, KAREN           | 140.00   | WORTH, MAURICE           | 16,568.93            |
| MOYNAGH, MARGARET      | 1,646.50 | WRIGHT, LAURA            | 860.75               |
| NEEDEL, ANDY           | 627.00   | ZILLIOX, GENOVAITE       | 7,341.00             |
| NEWHARD, BETH          | 27.41    | <b>DEPARTMENT TOTAL</b>  | <b>276,104.17</b>    |
| O'CONNOR, LISA         | 3,335.00 |                          |                      |
| O'CONNOR, YVONNE       | 4,583.50 | <b>GRAND TOTAL</b>       | <b>12,144,614.03</b> |
| OLIVA, MARINA          | 144.00   |                          |                      |

| FY 2008<br>SALARIES AND WAGES         | TOWN GOVERNMENT<br>NAME | FY 2008<br>BASE<br>GENERAL FUND<br>& GRANTS | OVERTIME<br>& OTHER<br>GENERAL FUND<br>& GRANTS | PRIVATE<br>DUTY<br>AGENCY FUNDS | TOTAL            |
|---------------------------------------|-------------------------|---|---|---------------------------------|------------------|
|                                       |                         |   |   |                                 |                  |
| <b>SELECTMEN, FINANCE, CONSTABLES</b> |                         |   |   |                                 |                  |
| FORD, MICHAEL                         |                         | 300.00                                      |   |                                 | 300.00           |
| COLE, LAWRENCE                        |                         | 1,500.00                                    |   |                                 | 1,500.00         |
| LAMANTIA, ANGELO                      |                         | 125.00                                      |   |                                 | 125.00           |
| MARSLAND, DAVID                       |                         | 1,500.00                                    |   |                                 | 1,500.00         |
| MCMANUS, EDWARD                       |                         | 1,500.00                                    |   |                                 | 1,500.00         |
| PIEKARSKI, PETER                      |                         | 1,330.62                                    |   |                                 | 1,330.62         |
| WILKINS, ROBIN                        |                         | 1,500.00                                    |   |                                 | 1,500.00         |
| TAYLOR, TAMMY                         |                         | 1,324.62                                    | 607.44  |                                 | 1,932.06         |
| CUPOLI, MICHAEL                       |                         | 125.00                                      |   |                                 | 125.00           |
| DIMAURO, ARMANDO                      |                         | 125.00                                      |   |                                 | 125.00           |
| PELTON, OLIVER                        |                         | 125.00                                      |   |                                 | 125.00           |
| <b>DEPARTMENT TOTAL</b>               |                         | <b>9,455.24</b>                             | <b>607.44</b>                                   | -                               | <b>10,062.68</b> |

#### FINANCE DEPARTMENTS

|                                |  |                   |               |  |                   |
|--------------------------------|--|-------------------|---------------|--|-------------------|
| <b>IT COORDINATOR</b>          |  |                   |               |  |                   |
| BANFORD, RICHARD               |  | 71,628.03         |               |  | 71,628.03         |
| ACCOUNTING                     |  |                   |               |  | -                 |
| CLANCY, JO ANNE                |  | 53,805.85         |               |  | 53,805.85         |
| RYAN, DAVID                    |  | 102,935.88        |               |  | 102,935.88        |
| TULLOCH, WENDY                 |  | 42,328.08         |               |  | 42,328.08         |
| <b>ASSESSING</b>               |  |                   |               |  |                   |
| MOLINO, DONNA                  |  | 41,450.12         |               |  | 41,450.12         |
| NEESE, ROBERT                  |  | 500.01            |               |  | 500.01            |
| NIGHTINGALE, BRUCE             |  | 249.96            |               |  | 249.96            |
| ONNEMBO, V                     |  | 29,466.93         |               |  | 29,466.93         |
| SCANNELL, DAVID                |  | 82,929.23         |               |  | 82,929.23         |
| TAYLOR, TAMMY                  |  | 29,974.47         |               |  | 29,974.47         |
| WAYSTACK, RICHARD              |  | 500.01            |               |  | 500.01            |
| <b>TAX COLLECTOR/TREASURER</b> |  |                   |               |  |                   |
| DALEY, CAITLIN                 |  | 42,923.80         | 22.60         |  | 42,946.40         |
| DUFFY, AMY                     |  | 52,807.02         | 67.83         |  | 52,874.85         |
| MURPHY, JUDITH                 |  | 44,414.44         | 113.53        |  | 44,527.97         |
| PARKHURST, DOROTHY             |  | 77,257.65         |               |  | 77,257.65         |
| <b>DEPARTMENT TOTAL</b>        |  | <b>673,171.48</b> | <b>203.96</b> |  | <b>673,375.44</b> |

#### ADMINISTRATION

|                         |                   |                 |                   |
|-------------------------|-------------------|-----------------|-------------------|
| BALMER, NANETTE         | 58,769.80         |                 | 58,769.80         |
| MERRIAM, JAMES          | 115,359.91        |                 | 115,359.91        |
| NELSON, ELNA            | 3,551.34          |                 | 3,551.34          |
| ROBINSON, SANDRA        | 45,311.20         |                 | 45,311.20         |
| STEIDEL, ANN            | 48,144.26         | 4,128.78        | 52,273.04         |
| <b>DEPARTMENT TOTAL</b> | <b>271,136.51</b> | <b>4,128.78</b> | <b>275,265.29</b> |

#### YOUTH COUNSELOR

|                         |                  |  |           |
|-------------------------|------------------|--|-----------|
| HOUSE, SHEILA           | 59,599.36        |  | 59,599.36 |
| <b>DEPARTMENT TOTAL</b> | <b>59,599.36</b> |  |           |

| FY 2008<br>SALARIES AND WAGES | FY 2008<br>BASE<br>TOWN GOVERNMENT<br>NAME | OVERTIME<br>& OTHER<br>GENERAL FUND<br>& GRANTS | PRIVATE<br>DUTY<br>AGENCY FUNDS<br>& GRANTS | TOTAL             |
|-------------------------------|--|---|---|-------------------|
| <b>TOWN CLERK</b>             |  |   |   |                   |
| ARNEMANN, JOHANNE             | 108.00                                     |   |   | 108.00            |
| BANGERT, JOHN                 | 126.00                                     |   |   | 126.00            |
| BOWERS, JANET                 | 211.50                                     |   |   | 211.50            |
| BOWERS, RICHARD               | 211.50                                     |   |   | 211.50            |
| CHASE, ELEANOR LEE            | 103.50                                     |   |   | 103.50            |
| CLARKE, MARY                  | 292.50                                     |   |   | 292.50            |
| CORBETT, URSULA               | 270.00                                     |   |   | 270.00            |
| DAGENAIS, HILDA               | 72.00                                      |   |   | 72.00             |
| DAVIS, JUDITH                 | 207.00                                     |   |   | 207.00            |
| DOUCETTE, ANITA               | 64,031.93                                  |   |   | 64,031.93         |
| EAGAN, MARY                   | 171.00                                     |   |   | 171.00            |
| EATON, DONNA                  | 216.00                                     |   |   | 216.00            |
| FLANAGAN, STACEY              | 108.00                                     |   |   | 108.00            |
| GALLAGHER, MARGARET           | 270.00                                     |   |   | 270.00            |
| GAUDET, KATHRYN               | 28,298.97                                  |   |   | 28,298.97         |
| GOTTWALD, RAYMOND             | 63.00                                      |   |   | 63.00             |
| HARRINGTON, DOROTHY           | 184.50                                     |   |   | 184.50            |
| KAPLAN, ANN                   | 270.00                                     |   |   | 270.00            |
| KLAMMER, PATRICIA             | 72.00                                      |   |   | 72.00             |
| MARTELLO, HARRY               | 108.00                                     |   |   | 108.00            |
| MCCARTER, ALLEN               | 76.50                                      |   |   | 76.50             |
| MCCARTER, NANCY               | 76.50                                      |   |   | 76.50             |
| MEE, ELEANOR                  | 283.50                                     |   |   | 283.50            |
| MIHOVAN, LOUISE               | 842.86                                     |   |   | 842.86            |
| MILLS, SUSAN                  | 256.50                                     |   |   | 256.50            |
| PAGLIARO, ANTHONY             | 144.00                                     |   |   | 144.00            |
| PINO, BETTINA                 | 144.00                                     |   |   | 144.00            |
| ROBINSON, EVELYN              | 135.00                                     |   |   | 135.00            |
| SACRAMONE, CATHERINE          | 135.00                                     |   |   | 135.00            |
| SILVERIO, JANET               | 229.50                                     |   |   | 229.50            |
| WARREN, CAROLE                | 270.00                                     |   |   | 270.00            |
| WEINSTEIN, SUSAN              | 297.00                                     |   |   | 297.00            |
| WEST, PAULA                   | 44,214.81                                  |   |   | 44,214.81         |
| WILSON, SHEILA                | 148.50                                     |   |   | 148.50            |
| <b>DEPARTMENT TOTAL</b>       | <b>142,649.07</b>                          |   |   | <b>142,649.07</b> |
| <b>CONSERVATION</b>           |  |   |   |                   |
| CHATHAM, JOHN                 | 79,874.79                                  |   |   | 79,874.79         |
| <b>DEPARTMENT TOTAL</b>       | <b>79,874.79</b>                           |   |   | <b>79,874.79</b>  |
| <b>PLANNING</b>               |  |   |   |                   |
| GIROUARD, KATHLEEN            | 1,877.07                                   |   |   | 1,877.07          |
| HUDE, ELIZABETH               | 43,577.82                                  |   |   | 43,577.82         |
| LEVEN, SUSAN                  | 73,626.47                                  |   |   | 73,626.47         |
| <b>DEPARTMENT TOTAL</b>       | <b>119,081.36</b>                          |   |   | <b>119,081.36</b> |

| FY 2008<br>SALARIES AND WAGES | FY 2008<br>BASE          | OVERTIME<br>& OTHER      | PRIVATE<br>DUTY | TOTAL      |
|-------------------------------|--------------------------|--------------------------|-----------------|------------|
| TOWN GOVERNMENT<br>NAME       | GENERAL FUND<br>& GRANTS | GENERAL FUND<br>& GRANTS | AGENCY FUNDS    |            |
| <b>POLICE DEPARTMENT</b>      |                          |                          |                 |            |
| BOORACK, PAUL                 | 54,227.59                | 15,652.73                | 8,051.00        | 77,931.32  |
| BRACKETT, ROBERT              | 53,774.93                | 16,258.34                | 560.00          | 70,593.27  |
| BROGDEN-BURNS, LYNDA          | 34.80                    |                          | 304.00          | 338.80     |
| BROUILLETTE, AMY              | 46,206.25                | 654.00                   |                 | 46,860.25  |
| BROUILLETTE, DAVID            | 700.37                   |                          |                 | 700.37     |
| BRYDA, MICHAEL                | 33,861.73                |                          |                 | 33,861.73  |
| BURNS, JOHN                   | 42,937.39                | 4,427.39                 | 3,752.00        | 51,116.78  |
| BUTTRICK, RICHARD             | 54,233.46                | 11,358.41                | 16,128.00       | 81,719.87  |
| CAMPBELL, RICHARD             | 73,026.46                | 31,545.94                | 4,548.00        | 109,120.40 |
| CLARKE, THOMAS                | 56,638.77                | 16,133.85                | 39,560.00       | 112,332.62 |
| CLARKE, TRACEY                | 20,405.49                |                          |                 | 20,405.49  |
| CODY, STEPHEN                 | 24,411.40                |                          |                 | 24,411.40  |
| CONSIDINE, KEVIN              | 66,606.89                | 22,953.63                | 5,879.00        | 95,439.52  |
| CULVER, LYMAN                 | 60,587.78                | 20,874.23                |                 | 81,462.01  |
| CURRIE, ROBERT                | 7,725.61                 |                          | 23,192.00       | 30,917.61  |
| DAVIS, JEFFREY                | 55,508.25                | 2,601.91                 | 152.00          | 58,262.16  |
| DUTRA, DEREK                  | 55,108.27                | 10,570.35                | 2,796.00        | 68,474.62  |
| GAGNON, THOMAS                | 84,284.37                |                          | 8,122.00        | 92,406.37  |
| GEAKE, ERIC                   | 49,371.77                | 10,496.96                | 35,570.00       | 95,438.73  |
| GOSHGARIAN, ARAM              | 56,466.74                | 14,830.24                | 3,929.00        | 75,225.98  |
| HADFIELD, ROBERT              | 57,177.69                | 3,716.97                 | 16,158.00       | 77,052.66  |
| HANDEL, AMY                   | 12,403.39                | 764.26                   |                 | 13,167.65  |
| HARRIS, MARC                  | 55,264.15                | 2,894.13                 | 2,560.00        | 60,718.28  |
| HEMEON, ERIN                  | 21,331.39                | 52.94                    |                 | 21,384.33  |
| HOLMES, MARK                  | 43,762.67                | 11,792.85                | 20,601.00       | 76,156.52  |
| HORGAN, ROBERT                | 59,690.15                | 14,254.81                | 13,567.00       | 87,511.96  |
| HUTTON, ADAM                  | 59,731.23                | 15,678.04                | 12,156.00       | 87,565.27  |
| INGRAM, KATHERINE             | 11,947.19                | 1,824.12                 |                 | 13,771.31  |
| JACEK, DAVID                  | 81,759.76                | 37,585.35                | 288.00          | 119,633.11 |
| KANNALLY, KEITH               | 41,704.09                | 6,025.58                 | 9,272.00        | 57,001.67  |
| KENDER, CHRISTOPHER           | 77,058.20                | 30,636.08                | 5,061.00        | 112,755.28 |
| LABELLE, JOSEPH               | 50,871.57                | 2,467.73                 | 8,004.00        | 61,343.30  |
| LINCOLN, KEITH                | 9,474.34                 |                          | 1,178.00        | 10,652.34  |
| MASON, WILLIAM                | 103,909.51               |                          |                 | 103,909.51 |
| MEI, JULIE                    | 39,477.05                | 291.17                   |                 | 39,768.22  |
| MITCHELL, BARRY               | 81,259.53                |                          |                 | 81,259.53  |
| MITCHELL, JONATHAN            | 57,277.16                | 4,179.64                 |                 | 61,456.80  |
| NOLAN, NEIL                   | 51,303.76                | 4,864.41                 | 1,792.00        | 57,960.17  |
| PENTLAND, KERRIE              | 26,127.58                | 357.34                   |                 | 26,484.92  |
| PETELL, PETER                 | 21,870.69                | 28.83                    |                 | 21,899.52  |
| PORTER, MICHAEL               | 56,949.41                | 19,106.23                | 10,750.00       | 86,805.64  |
| SAYERS, RICHARD               | 86,403.09                |                          |                 | 86,403.09  |
| SCARNICI, PATRICIA            | 565.51                   |                          |                 | 565.51     |
| SHELLEY, WILLIAM              | 58,351.84                | 4,272.04                 | 16,174.00       | 78,797.88  |
| SULLIVAN, JOHN JR             | 71,071.40                | 35,522.11                | 4,807.00        | 111,400.51 |
| SULLIVAN, JOHN SR             | 5,894.36                 |                          | 9,974.00        | 15,868.36  |
| TAVANO, DONNA                 | 43,393.56                |                          |                 | 43,393.56  |
| ULRICH, T                     | 52,855.95                | 3,791.10                 | 304.00          | 56,951.05  |

| FY 2008<br>SALARIES AND WAGES | FY 2008<br>BASE          | OVERTIME<br>& OTHER      | PRIVATE<br>DUTY   | PRIVATE<br>TOTAL    |
|-------------------------------|--------------------------|--------------------------|-------------------|---------------------|
| TOWN GOVERNMENT<br>NAME       | GENERAL FUND<br>& GRANTS | GENERAL FUND<br>& GRANTS | AGENCY FUNDS      |                     |
| WALINSKI, AMY                 | 21,894.69                | 754.14                   |                   | 22,648.83           |
| WARREN, JOHN                  | 59,159.78                | 8,849.14                 | 30,342.00         | 98,350.92           |
| YOUNG, KAREN                  | 49,134.25                |                          |                   | 49,134.25           |
| <b>DEPARTMENT TOTAL</b>       | <b>2,365,193.26</b>      | <b>388,066.99</b>        | <b>315,531.00</b> | <b>3,068,791.25</b> |

#### EMS/FIRE DEPARTMENT

|                         |                     |                   |                 |                     |
|-------------------------|---------------------|-------------------|-----------------|---------------------|
| AYER, JOHN              | 65,817.59           | 22,802.92         |                 | 88,620.51           |
| BONATT, ALICE           | 48,751.38           | 10,934.68         |                 | 59,686.06           |
| CLARKE, JOHN            | 70,855.64           | 31,741.63         | 544.80          | 103,142.07          |
| CLARKE, NORMAN          | 79,692.56           |                   |                 | 79,692.56           |
| COUGHLAN, BRIAN         | 69,154.38           | 22,509.89         | 1,124.48        | 92,788.75           |
| CURREY, STEPHEN         | 60,633.03           | 5,773.06          |                 | 66,406.09           |
| DEERING, LEIGHANNE      | 63,755.06           | 15,365.78         | 704.12          | 79,824.96           |
| DIAMOND, ERIC           | 62,516.53           | 14,368.89         | 328.48          | 77,213.90           |
| EDWARDS, RYAN           | 43,473.60           | 10,296.66         | 164.24          | 53,934.50           |
| ELDREDGE, MATTHEW       | 59,699.79           | 14,297.37         | 211.40          | 74,208.56           |
| FARRENKOPF, KENT        | 71,102.00           | 31,325.68         | 369.54          | 102,797.22          |
| FLYNN, WILLIAM          | 99,004.96           |                   |                 | 99,004.96           |
| FORD, JOSHUA            | 48,446.24           | 18,730.25         | 1,083.42        | 68,259.91           |
| GOULD, THOMAS           | 63,112.34           | 11,667.43         | 380.52          | 75,160.29           |
| HAWTHORNE, GLENN        | 66,080.50           | 12,746.70         |                 | 78,827.20           |
| JAQUES, TIMOTHY         | 69,482.86           | 13,650.54         |                 | 83,133.40           |
| JOHNSON, ROBERT         | 71,307.31           | 17,834.07         | 210.00          | 89,351.38           |
| KALBACH, LEONARD        | 56,177.80           | 1,980.76          |                 | 58,158.56           |
| LEBLANC, DAVID          | 62,790.55           | 36,249.48         |                 | 99,040.03           |
| MABILE, BUCKY           | 65,551.98           | 13,096.98         | 205.30          | 78,854.26           |
| MANTOS, MARGARET        | 48,751.37           | 13,174.14         |                 | 61,925.51           |
| MASON, MICHAEL          | 67,107.54           | 22,202.33         | 422.80          | 89,732.67           |
| MAYO, JOSEPH            | 70,434.56           | 17,366.07         | 375.64          | 88,176.27           |
| MCINALLY, IRIS          | 47,437.55           | 13,663.37         |                 | 61,100.92           |
| MCNEIL, JOSEPH          | 807.31              |                   |                 | 807.31              |
| NICHOLSON, DIANE        | 49,358.41           | 4,166.27          | 210.00          | 53,734.68           |
| NORCOTT, BRENDA         | 64,765.96           | 3,463.43          | 120.96          | 68,350.35           |
| PARKER, DONALD          | 71,512.60           | 38,937.51         | 164.24          | 110,614.35          |
| PICHE, SHAWN            | 62,127.72           | 8,473.93          |                 | 70,601.65           |
| PIRES, SUSAN            | 28,765.34           | 1,837.50          |                 | 30,602.84           |
| REMILLARD, WILFRED      | 12,897.72           |                   |                 | 12,897.72           |
| ROMME, GEORGE           | 59,920.41           | 16,323.56         | 538.48          | 76,782.45           |
| SANDERS, ROBERT         | 66,901.70           | 17,009.00         |                 | 83,910.70           |
| SPENCER, DANIEL         | 66,974.52           | 20,064.43         |                 | 87,038.95           |
| THORNTON, CRAIG         | 64,512.14           | 15,257.40         | 164.24          | 79,933.78           |
| TYLDESLEY, SCOTT        | 50,476.99           | 25,013.41         | 827.30          | 76,317.70           |
| VARLEY, KATIE           | 4,408.23            |                   |                 | 4,408.23            |
| WALORZ, JUSTYNE         | 65,151.04           | 13,109.38         |                 | 78,260.42           |
| YOUNG, BRUCE            | 60,538.17           | 16,595.30         | 328.48          | 77,461.95           |
| <b>DEPARTMENT TOTAL</b> | <b>2,260,255.38</b> | <b>552,029.80</b> | <b>8,478.44</b> | <b>2,820,763.62</b> |

| <b>FY 2008<br/>SALARIES AND WAGES</b> | <b>FY 2008<br/>BASE<br/>GENERAL FUND<br/>&amp; GRANTS</b> | <b>OVERTIME<br/>&amp; OTHER<br/>GENERAL FUND<br/>&amp; GRANTS</b> | <b>PRIVATE<br/>DUTY<br/>AGENCY FUNDS</b> | <b>TOTAL</b>      |
|---------------------------------------|---|---|--|-------------------|
| <b>TOWN GOVERNMENT<br/>NAME</b>       |   |   |  |                   |
| <b>BUILDING</b>                       |   |   |  |                   |
| BANTA, ELAINE                         | 28,301.81   |   |  | 28,301.81         |
| CARLSON, MARIE                        | 35,929.07   | 1,156.73  |  | 37,085.80         |
| FITZGERALD, JOHN                      | 10,013.07   |   |  | 10,013.07         |
| LARSEN, GEOFFREY                      | 69,072.77   |   |  | 69,072.77         |
| ULSHOEFFER, ELBERT                    | 8,224.39  |   |  | 8,224.39          |
| VETORINO, DONNA                       | 33,437.99   | 38.00   |  | 33,475.99         |
| <b>DEPARTMENT TOTAL</b>               | <b>184,979.10</b>   | <b>1,194.73</b>   |  | <b>186,173.83</b> |

|                         |                  |  |  |                  |
|-------------------------|------------------|--|--|------------------|
| <b>INSPECTORS</b>       |                  |  |  |                  |
| BOYCE, MANLEY           | 38,762.02        |  |  | 38,762.02        |
| CATALONI, JOSEPH        | 586.94           |  |  | 586.94           |
| STPIERRE, JIMMIE        | 143.84           |  |  | 143.84           |
| BOYSON, STEPHEN         | 1,537.41         |  |  | 1,537.41         |
| SERPONE, RICHARD        | 2,227.60         |  |  | 2,227.60         |
| WHELAN, THOMAS          | 24,587.97        |  |  | 24,587.97        |
| <b>DEPARTMENT TOTAL</b> | <b>67,845.78</b> |  |  | <b>67,845.78</b> |

|                         |                   |  |  |                   |
|-------------------------|-------------------|--|--|-------------------|
| <b>ENGINEERING</b>      |                   |  |  |                   |
| BORGESI, JOSEPH         | 86,612.55         |  |  | 86,612.55         |
| SWEETSER, PAUL          | 56,292.16         |  |  | 56,292.16         |
| <b>DEPARTMENT TOTAL</b> | <b>142,904.71</b> |  |  | <b>142,904.71</b> |

|                           |           |           |        |           |
|---------------------------|-----------|-----------|--------|-----------|
| <b>HIGHWAY DEPARTMENT</b> |           |           |        |           |
| ADAMS, JAMES              | 7,062.00  | 90.00     |        | 7,152.00  |
| ALWARD, RICHARD           | 43,006.08 | 10,223.79 | 428.85 | 53,658.72 |
| BERUBE, KIM               | 50,081.53 | 7,177.33  |        | 57,258.86 |
| FRANCIS, CARLETON         | 14,105.94 |           |        | 14,105.94 |
| GAROFALO, JUDITH          | 37,428.69 | 5,265.03  |        | 42,693.72 |
| HERSEY, STEVEN            | 45,124.98 | 5,233.36  | 171.54 | 50,529.88 |
| HOLMES, COLLIN            | 49,726.15 | 4,388.46  |        | 54,114.61 |
| HOOPER, LINCOLN           | 87,775.66 |           |        | 87,775.66 |
| MENDOZA, ALAN             | 44,294.64 | 5,712.53  | 671.65 | 50,678.82 |
| NICKERSON, DONALD         | 56,240.41 | 17,393.08 | 636.57 | 74,270.06 |
| PERRY, RICHARD            | 44,851.88 | 4,447.64  |        | 49,299.52 |
| REUSS, WILLIAM            | 28,659.62 | 842.04    | 373.73 | 29,875.39 |
| SMITH, DAVID              | 44,044.76 | 4,215.83  | 300.20 | 48,560.79 |
| STRATTON, WALTER          | 56,725.02 | 13,923.50 | 77.16  | 70,725.68 |
| TUOMINEN, CHARLES         | 56,042.56 | 7,470.48  |        | 63,513.04 |
| WATSON, RYAN              | 7,596.00  | 288.00    |        | 7,884.00  |
| WILLIAMS, ROBERT          | 9,926.07  |           |        | 9,926.07  |
| WRIGHTINGTON, DAVID       | 44,732.43 | 10,429.73 | 583.11 | 55,745.27 |
| BARNES, STEVEN            | 44,711.73 | 6,436.16  | 567.00 | 51,714.89 |
| ELDRIDGE, JOHN            | 51,966.51 | 8,874.12  | 456.56 | 61,297.19 |
| BARKER, JAMES             | 50,165.73 | 4,500.08  |        | 54,665.81 |
| BATES, JEAN               | 3,003.00  |           |        | 3,003.00  |
| CHADWICK, ROBERT          | 46,381.49 | 13,586.65 |        | 59,968.14 |
| CHINAULT, WALTER          | 13,289.00 |           |        | 13,289.00 |

| FY 2008<br>SALARIES AND WAGES | FY 2008<br>BASE          | OVERTIME<br>& OTHER      | PRIVATE<br>DUTY | TOTAL               |
|-------------------------------|--------------------------|--------------------------|-----------------|---------------------|
| TOWN GOVERNMENT<br>NAME       | GENERAL FUND<br>& GRANTS | GENERAL FUND<br>& GRANTS | AGENCY FUNDS    |                     |
| EKSTROM, ERIC                 | 10,158.31                | 774.06                   |                 | 10,932.37           |
| FERREIRA, MARGUERITE          | 4,599.00                 | 105.00                   |                 | 4,704.00            |
| GERMAIN, ERIN                 | 42,168.30                | 6,176.17                 |                 | 48,344.47           |
| GILBERT, DAVID                | 52,764.32                | 8,872.73                 |                 | 61,637.05           |
| GREENSPAN, HANNAH             | 858.00                   |                          |                 | 858.00              |
| JESUDOWICH, ALEX              | 13,101.20                |                          |                 | 13,101.20           |
| KARRAS, CATHERINE             | 1,721.00                 |                          |                 | 1,721.00            |
| KARRAS, NIOMA                 | 5,040.00                 | 399.00                   |                 | 5,439.00            |
| KIERNAN, MICHAEL              | 55,912.11                | 7,252.99                 |                 | 63,165.10           |
| KOHANSKI, KENNETH             | 12,573.01                |                          |                 | 12,573.01           |
| MCNEELY, DANIEL               | 41,404.48                | 8,229.23                 |                 | 49,633.71           |
| MEDEIROS, MICHAEL             | 46,601.21                | 7,653.53                 |                 | 54,254.74           |
| HIGHWAY DEPT. CON'T           |                          |                          |                 |                     |
| SUTHERLAND, GEORGE            | 1,703.25                 | -                        |                 | 1,703.25            |
| TOSCHES, JOHNATHAN            | 1,386.00                 |                          |                 | 1,386.00            |
| ADAMS, ANDREW                 | 2,530.00                 | 74.25                    |                 | 2,604.25            |
| CASTELLI, STEPHEN             | 5,200.00                 |                          |                 | 5,200.00            |
| ELDRIDGE, KEVIN               | 9,658.00                 | 808.50                   | 148.50          | 10,615.00           |
| ROSE, MARVIN                  | 9,396.00                 | 684.00                   |                 | 10,080.00           |
| ALBEE, BRIAN                  | 44,469.74                | 2,525.12                 |                 | 46,994.86           |
| BARRETT, EDWARD               | 12,480.00                | 2,430.00                 |                 | 14,910.00           |
| BERUBE, RICHARD               | 55,481.98                | 8,498.13                 |                 | 63,980.11           |
| BROOKS, CONOR                 | 2,400.00                 |                          |                 | 2,400.00            |
| CAVANAUGH, CRAIG              | 4,224.00                 | 72.00                    |                 | 4,296.00            |
| ENGLERT, STEPHEN              | 7,200.00                 |                          |                 | 7,200.00            |
| HOPKINS, JARED                | 32,957.33                | 2,901.85                 |                 | 35,859.18           |
| KARRAS, LOUIS                 | 10,283.00                | 1,452.75                 |                 | 11,735.75           |
| PASQUAROSA, PETER             | 4,320.00                 |                          |                 | 4,320.00            |
| RUFO, DEREK                   | 36,678.28                | 3,751.30                 | 398.82          | 40,828.40           |
| SARNO, MICHAEL                | 5,280.00                 |                          |                 | 5,280.00            |
| <b>DEPARTMENT TOTAL</b>       | <b>1,486,089.18</b>      | <b>193,211.30</b>        | <b>4,813.69</b> | <b>1,684,114.17</b> |

#### CEMETERY ADMINISTRATION

|                         |                  |                  |
|-------------------------|------------------|------------------|
| KELLEY, ROBBIN          | 42,953.59        | 42,953.59        |
| <b>DEPARTMENT TOTAL</b> | <b>42,953.59</b> | <b>42,953.59</b> |

#### WATER DEPARTMENT

|                    |           |          |
|--------------------|-----------|----------|
| ADAMS, ANDREW      | 1,352.00  | 1,352.00 |
| BATES, DONALD      | 499.94    | 499.94   |
| BRIGANTI, STEPHEN  | 4,743.60  | 4,743.60 |
| BYRNES, KELLY      | 39,924.01 | 99.99    |
| CAHOON, BRUCE      | 59,161.06 | 596.48   |
| CAVANAUGH, GEORGE  | 499.94    | 499.94   |
| CONNOR, CAROL      | 624.00    | 624.00   |
| CUMMINGS, SANDRA   | 53,655.23 | 2,346.04 |
| CURRIE, SCOTT      | 42,507.16 | 905.88   |
| ELDRIDGE, JASON    | 40,560.58 | 9,357.83 |
| ELDRIDGE, PETER    | 7,020.00  | 7,020.00 |
| GONSALVES, DANETTE | 499.94    | 499.94   |

| FY 2008<br>SALARIES AND WAGES | FY 2008<br>BASE          | OVERTIME<br>& OTHER      | PRIVATE<br>DUTY | TOTAL             |
|-------------------------------|--------------------------|--------------------------|-----------------|-------------------|
| TOWN GOVERNMENT<br>NAME       | GENERAL FUND<br>& GRANTS | GENERAL FUND<br>& GRANTS | AGENCY FUNDS    |                   |
| HICKS, STEVEN                 | 47,514.28                | 9,862.44                 |                 | 57,376.72         |
| LEVY, JESSE                   | 5,827.50                 |                          |                 | 5,827.50          |
| MILAN, DANA                   | 37,101.62                | 4,693.05                 |                 | 41,794.67         |
| NEWHARD, BERNARD              | 47,080.54                | 20,299.77                |                 | 67,380.31         |
| NICHOLSON, DAVID              | 37,190.02                | 2,591.23                 |                 | 39,781.25         |
| PENINGER, WILLIAM             | 54,295.07                | 23,805.58                |                 | 78,100.65         |
| SALZILLO, NEIL                | 58,013.12                | 32,267.53                |                 | 90,280.65         |
| SAYERS, BARBARA               | 55,091.24                | 377.79                   |                 | 55,469.03         |
| SPARROW, PHILIP               | 45,765.46                | 9,613.33                 |                 | 55,378.79         |
| WIEGAND, CRAIG                | 87,475.46                |                          |                 | 87,475.46         |
| <b>DEPARTMENT TOTAL</b>       | <b>726,401.77</b>        | <b>116,816.94</b>        |                 | <b>843,218.71</b> |

#### BOARD OF HEALTH

|                         |                   |               |                   |
|-------------------------|-------------------|---------------|-------------------|
| BALLO, PATRICIA         | 25,049.69         |               | 25,049.69         |
| CHAMPAGNE-LAWTON, PAULA | 77,983.40         |               | 77,983.40         |
| GENATOSSIO, CAROL       | 44,831.02         |               | 44,831.02         |
| HOWARD, SANDRA          | 2,125.02          |               | 2,125.02          |
| HOWELL, PAMELA          | 499.93            |               | 499.93            |
| HURST, ALFRED           | 499.93            |               | 499.93            |
| INSLEY, ROBERT          | 499.93            |               | 499.93            |
| KOCOT, STANLEY          | 499.93            |               | 499.93            |
| POLSELLI, MARK          | 36,280.57         | 46.62         | 36,327.19         |
| SULLIVAN, JUDITH        | 40,678.20         | 217.80        | 40,896.00         |
| WATSON, MARY JANE       | 499.87            |               | 499.87            |
| <b>DEPARTMENT TOTAL</b> | <b>229,447.49</b> | <b>264.42</b> | <b>229,711.91</b> |

#### COMMUNITY CENTER

|                         |                   |                 |                   |
|-------------------------|-------------------|-----------------|-------------------|
| ALLEN, M DORIS          | 8,906.12          |                 | 8,906.12          |
| CAREY, CAROLYN          | 61,300.73         |                 | 61,300.73         |
| DEFILIPPO, KATIE-ANN    | 4,752.00          |                 | 4,752.00          |
| FERNANDEZ, SENNA        | 37,329.22         |                 | 37,329.22         |
| GIFEE, CHRISTOPHER      | 40,787.54         | 789.48          | 41,577.02         |
| LANDERS, NANCY          | 9,522.04          | 145.32          | 9,667.36          |
| NEWTON, JUDITH          | 4,466.00          |                 | 4,466.00          |
| O'BRIEN, JEFFERY        | 38,673.95         | 438.95          | 39,112.90         |
| SEWER, ERIK             | 7,944.26          |                 | 7,944.26          |
| <b>DEPARTMENT TOTAL</b> | <b>213,681.86</b> | <b>1,373.75</b> | <b>215,055.61</b> |

#### CHANNEL 18

|                         |                  |  |                  |
|-------------------------|------------------|--|------------------|
| MASON, JILL             | 61,969.40        |  | 61,969.40        |
| <b>DEPARTMENT TOTAL</b> | <b>61,969.40</b> |  | <b>61,969.40</b> |

#### COUNCIL ON AGING

|                     |           |  |           |
|---------------------|-----------|--|-----------|
| BUSTARD, PENELOPE   | 33,028.08 |  | 33,028.08 |
| CROWELL, GALE       | 37,329.41 |  | 37,329.41 |
| DALEY, BERYL        | 265.91    |  | 265.91    |
| ELDRIDGE, DANIEL    | 18,596.44 |  | 18,596.44 |
| FOLEY, BARBARA-ANNE | 61,359.09 |  | 61,359.09 |

| FY 2008<br>SALARIES AND WAGES | FY 2008<br>BASE          | OVERTIME<br>& OTHER      | PRIVATE<br>DUTY | TOTAL             |
|-------------------------------|--------------------------|--------------------------|-----------------|-------------------|
| TOWN GOVERNMENT<br>NAME       | GENERAL FUND<br>& GRANTS | GENERAL FUND<br>& GRANTS | AGENCY FUNDS    |                   |
| HAMMETT, MAUREEN              | 114.00                   |                          |                 | 114.00            |
| JUSELL, SUSAN                 | 42,514.66                |                          |                 | 42,514.66         |
| PRENDERGAST, MARION           | 14,210.10                |                          |                 | 14,210.10         |
| WAGNER, HUGHES                | 11,897.36                |                          |                 | 11,897.36         |
| <b>DEPARTMENT TOTAL</b>       | <b>219,315.05</b>        |                          |                 | <b>219,315.05</b> |
| <b>BROOKS LIBRARY</b>         |                          |                          |                 |                   |
| BUCKWOLD, JUELL               | 1,661.04                 |                          |                 | 1,661.04          |
| BURKE, CARLA                  | 6,582.38                 |                          |                 | 6,582.38          |
| CARPENTER, ANN                | 37,461.54                | 299.99                   |                 | 37,761.53         |
| CENTRELLA, PATRICIA           | 29,376.21                |                          |                 | 29,376.21         |
| CLINGAN, JOANNE               | 10,977.45                |                          |                 | 10,977.45         |
| CROCKER, KATRINA              | 324.65                   |                          |                 | 324.65            |
| ELDRIDGE, ADRIENNE            | 4,366.59                 |                          |                 | 4,366.59          |
| GOLDSTEIN, PETER              | 470.59                   |                          |                 | 470.59            |
| GONNELLA, KERRY               | 657.42                   |                          |                 | 657.42            |
| HANSEN, NICOLE                | 28,171.32                |                          |                 | 28,171.32         |
| LIBRARY CON'T                 |                          |                          |                 |                   |
| HEMMINGS, DOROTHY             | 706.19                   |                          |                 | 706.19            |
| HENDERSHOT, HEATHER           | 1,930.68                 |                          |                 | 1,930.68          |
| HEWITT, VIRGINIA              | 67,695.57                |                          |                 | 67,695.57         |
| HORN, KAREN                   | 4,098.06                 |                          |                 | 4,098.06          |
| HYNES-HOUSTON, ABIGAIL        | 90.60                    |                          |                 | 90.60             |
| INMAN, PHILLIP                | 8,301.99                 |                          |                 | 8,301.99          |
| KRAFT, VINCENT                | 6,971.28                 |                          |                 | 6,971.28          |
| MARTELL, SUZANNE              | 47,587.17                | 2,267.51                 |                 | 49,854.68         |
| MAULL, ROBERT                 | 7,572.07                 |                          |                 | 7,572.07          |
| METZGER, MARY                 | 14,567.36                |                          |                 | 14,567.36         |
| MILAN, EMILY                  | 6,260.51                 |                          |                 | 6,260.51          |
| NICHOLS, JUDITH               | 16,419.39                |                          |                 | 16,419.39         |
| PAINE, PAMELA                 | 6,375.22                 |                          |                 | 6,375.22          |
| PICKETT, JENNIFER             | 42,701.99                | 546.70                   |                 | 43,248.69         |
| QUINLAN, LINDA                | 1,529.33                 |                          |                 | 1,529.33          |
| SHAW, KRISTEN                 | 1,968.88                 |                          |                 | 1,968.88          |
| SMYTH, VIRGINIA               | 2,415.47                 |                          |                 | 2,415.47          |
| SPINNEY, MICHELLE             | 1,883.14                 |                          |                 | 1,883.14          |
| STELLO, MELISSA               | 241.60                   |                          |                 | 241.60            |
| TIEDEMAN, WENDY               | 4,269.78                 |                          |                 | 4,269.78          |
| <b>DEPARTMENT TOTAL</b>       | <b>363,635.47</b>        | <b>3,114.20</b>          |                 | <b>366,749.67</b> |
| <b>RECREATION &amp; YOUTH</b> |                          |                          |                 |                   |
| AMES HEMEON, LEE              | 37,481.56                | 56.15                    |                 | 37,537.71         |
| ARNOLD, JILLIAN               | 1,394.00                 |                          |                 | 1,394.00          |
| BAKER, MADISON                | 3,268.00                 |                          |                 | 3,268.00          |
| BAKER, MORGAN                 | 3,624.50                 |                          |                 | 3,624.50          |
| BAKER, TAYLOR                 | 5,726.25                 |                          |                 | 5,726.25          |
| BEEBE, ERIC                   | 41,780.01                |                          |                 | 41,780.01         |
| BLAGOJEVIC, EVE               | 3,657.50                 |                          |                 | 3,657.50          |
| BRAMER, ALYSSA                | 4,372.50                 |                          |                 | 4,372.50          |

| FY 2008<br>SALARIES AND WAGES | FY 2008<br>TOWN GOVERNMENT<br>NAME | BASE<br>GENERAL FUND<br>& GRANTS | OVERTIME<br>& OTHER<br>GENERAL FUND | PRIVATE<br>DUTY<br>AGENCY FUNDS<br>& GRANTS | TOTAL     |
|-------------------------------|------------------------------------|----------------------------------|-------------------------------------|---|-----------|
| BRAMER, BRENDAN               |                                    | 429.25                           |                                     |   | 429.25    |
| BRAMER, NOELLE                |                                    | 5,473.00                         |                                     |   | 5,473.00  |
| BROPHY, KERRIE MARIE          |                                    | 4,725.50                         |                                     |   | 4,725.50  |
| BRUNDAGE, ASHLEY              |                                    | 495.00                           |                                     |   | 495.00    |
| CALLAHAN, BRENNA              |                                    | 2,920.00                         |                                     |   | 2,920.00  |
| CARTER, JEFF                  |                                    | 53,407.84                        |                                     |   | 53,407.84 |
| CARTER, NICOLE                |                                    | 3,008.50                         |                                     |   | 3,008.50  |
| CARTER, SARAH                 |                                    | 1,028.50                         |                                     |   | 1,028.50  |
| CARUCCI, LOUIS                |                                    | 2,040.00                         |                                     |   | 2,040.00  |
| CARUCCI, MICAELA              |                                    | 2,288.00                         |                                     |   | 2,288.00  |
| CHAFEE, CAITLIN               |                                    | 3,025.00                         |                                     |   | 3,025.00  |
| COLEMAN, PAIGE                |                                    | 2,595.00                         |                                     |   | 2,595.00  |
| COLETTA, JOSEPH               |                                    | 4,372.50                         |                                     |   | 4,372.50  |
| CRAPULLI, KERI                |                                    | 1,388.75                         |                                     |   | 1,388.75  |
| DAIGLE, RYAN                  |                                    | 576.00                           |                                     |   | 576.00    |
| DALEY, COREY                  |                                    | 1,356.00                         |                                     |   | 1,356.00  |
| DALEY, WILLIAM                |                                    | 3,206.50                         |                                     |   | 3,206.50  |
| DEMPSEY, ALYSA                |                                    | 3,931.75                         |                                     |   | 3,931.75  |
| DENONCOURT, MARGUERITE        |                                    | 3,373.50                         |                                     |   | 3,373.50  |
| DOMOS, JAKE                   |                                    | 263.50                           |                                     |   | 263.50    |
| FOLEY, ERIN                   |                                    | 2,944.50                         |                                     |   | 2,944.50  |
| FOLEY, JILLIAN                |                                    | 1,331.00                         |                                     |   | 1,331.00  |
| FOSTER, JAMES                 |                                    | 1,558.00                         |                                     |   | 1,558.00  |
| FOX, PAUL                     |                                    | 1,414.25                         |                                     |   | 1,414.25  |
| FRANKLIN, MYLES               |                                    | 1,090.00                         |                                     |   | 1,090.00  |
| FRASER, SUSAN                 |                                    | 29,768.95                        |                                     |   | 29,768.95 |
| GILLIGAN, CONOR               |                                    | 928.00                           |                                     |   | 928.00    |
| GRADY, KATHLEEN               |                                    | 2,821.50                         |                                     |   | 2,821.50  |
| HEEMSOTH, KATE                |                                    | 60.00                            |                                     |   | 60.00     |
| HEWITT, CLIFTON               |                                    | 3,100.50                         |                                     |   | 3,100.50  |
| HOSSFELD, WHITNEY             |                                    | 3,261.50                         |                                     |   | 3,261.50  |
| HURLEY, SARAH                 |                                    | 1,722.00                         |                                     |   | 1,722.00  |
| IRVINE, NICHOLAS              |                                    | 2,288.00                         |                                     |   | 2,288.00  |
| JACEK, KELLY                  |                                    | 2,180.00                         |                                     |   | 2,180.00  |
| JELLEN, KRISTINA              |                                    | 635.00                           |                                     |   | 635.00    |
| JOHNSON, MATTHEW              |                                    | 1,160.25                         |                                     |   | 1,160.25  |
| KALBACH, LAUREN               |                                    | 532.50                           |                                     |   | 532.50    |
| KAYE, PRESTON                 |                                    | 1,951.50                         |                                     |   | 1,951.50  |
| KLEHM, JACQUELYN              |                                    | 3,432.00                         |                                     |   | 3,432.00  |
| LEE, BRENDAN                  |                                    | 3,355.00                         |                                     |   | 3,355.00  |
| LOPER, KIERSTIN               |                                    | 357.50                           |                                     |   | 357.50    |
| MAKER, STEPHANIE              |                                    | 259.25                           |                                     |   | 259.25    |
| MCDERMOTT, MOLLY              |                                    | 1,065.75                         |                                     |   | 1,065.75  |
| MCDONALD, ALLIE               |                                    | 2,120.50                         |                                     |   | 2,120.50  |
| MONAHAN, BRIAN                |                                    | 475.00                           |                                     |   | 475.00    |
| NEARHOS, DIANA                |                                    | 3,784.00                         |                                     |   | 3,784.00  |
| O'DONNELL, TANYA              |                                    | 230.00                           |                                     |   | 230.00    |
| O'NEIL, CAITLIN               |                                    | 690.00                           |                                     |   | 690.00    |
| PEACOCK, ROBERT               |                                    | 425.00                           |                                     |   | 425.00    |

| <b>FY 2008<br/>SALARIES AND WAGES</b> | <b>FY 2008<br/>TOWN GOVERNMENT<br/>NAME</b> | <b>BASE<br/>GENERAL FUND<br/>&amp; GRANTS</b> | <b>OVERTIME<br/>&amp; OTHER<br/>GENERAL FUND<br/>&amp; GRANTS</b> | <b>PRIVATE<br/>DUTY<br/>AGENCY FUNDS</b> | <b>TOTAL</b>      |
|---------------------------------------|---|---|---|--|-------------------|
| RANALDO, ALISON                       |   | 1,660.00                                      |   |  | 1,660.00          |
| RAYMOND, KAITLIN                      |   | 3,555.00                                      |   |  | 3,555.00          |
| REED, EMILY                           |   | 1,355.50                                      |   |  | 1,355.50          |
| REMILLARD, WILFRED                    |   | 294.00  |   |  | 294.00            |
| REZUKE, ERICA                         |   | 705.00  |   |  | 705.00            |
| SADOSKI, ANDREW                       |   | 1,692.25                                      |   |  | 1,692.25          |
| SHEA, KATIE                           |   | 1,380.50                                      |   |  | 1,380.50          |
| SHERIN, COLE                          |   | 465.00  |   |  | 465.00            |
| SMITH, COURTNEY                       |   | 1,156.50                                      |   |  | 1,156.50          |
| SMITH, REBECCA                        |   | 2,666.00                                      |   |  | 2,666.00          |
| SWANSON, MEGHAN                       |   | 5,323.50                                      |   |  | 5,323.50          |
| SWANSON, MICHELLE                     |   | 2,568.50                                      |   |  | 2,568.50          |
| TALHAM, AMANDA                        |   | 1,451.25                                      |   |  | 1,451.25          |
| TALHAM, ASHLEY                        |   | 1,827.00                                      |   |  | 1,827.00          |
| THOMASON, DARREN                      |   | 375.00  |   |  | 375.00            |
| TRIPP, ALISON                         |   | 320.00  |   |  | 320.00            |
| VEALE, CHRISTOPHER                    |   | 3,991.00                                      |   |  | 3,991.00          |
| VEALE, JOHN                           |   | 2,358.25                                      |   |  | 2,358.25          |
| VEALE, KATHRYN                        |   | 2,480.00                                      |   |  | 2,480.00          |
| WILSON, ALANA                         |   | 3,025.00                                      |   |  | 3,025.00          |
| WILSON, KAITLYN                       |   | 2,992.00                                      |   |  | 2,992.00          |
| WOODS, THOMAS                         |   | 4,202.00                                      |   |  | 4,202.00          |
| <b>DEPARTMENT TOTAL</b>               |   | <b>321,993.11</b>                             | <b>56.15</b>  |  | <b>322,049.26</b> |
| <b>HARBOR</b>                         |   |   |   |  |                   |
| BICKERTON, STEPHEN                    |   | 5,415.00                                      |   |  | 5,415.00          |
| COYLE, JAMES                          |   | 2,372.50                                      |   |  | 2,372.50          |
| ERNST, CODY                           |   | 864.00  |   |  | 864.00            |
| FIETZ, EMILY                          |   | 928.00  |   |  | 928.00            |
| HARTMANN, DONALD                      |   | 552.00  |   |  | 552.00            |
| HEWITT, JESSICA                       |   | 1,580.00                                      |   |  | 1,580.00          |
| KUNZ, FRANCIS                         |   | 2,990.00                                      |   |  | 2,990.00          |
| LEACH, THOMAS                         |   | 78,297.17                                     |   |  | 78,297.17         |
| MORRIS, MICHELLE                      |   | 20,203.06                                     |   |  | 20,203.06         |
| O'BRIEN, MATTHEW                      |   | 1,976.00                                      |   |  | 1,976.00          |
| PROFT, HEINZ                          |   | 60,279.14                                     |   |  | 60,279.14         |
| SAWYER, PETER                         |   | 3,137.50                                      | 108.00  |  | 3,245.50          |
| SHERR, ALEXANDER                      |   | 6,032.00                                      |   |  | 6,032.00          |
| SKLAREW, JACOB                        |   | 6,915.00                                      | 37.50   |  | 6,952.50          |
| TELESMANICK, THOMAS                   |   | 31,947.59                                     | 134.70  |  | 32,082.29         |
| VANDYCK, C MAXWELL                    |   | 768.00  |   |  | 768.00            |
| <b>DEPARTMENT TOTAL</b>               |   | <b>224,256.96</b>                             | <b>280.20</b>   |  | <b>224,537.16</b> |
| <b>GOLF</b>                           |   |   |   |  |                   |
| BAILEY, DAVID                         |   | 8,085.00                                      |   |  | 8,085.00          |
| BERNDT, KATHLEEN                      |   | 6,430.00                                      |   |  | 6,430.00          |
| BERNDT, WILLIAM                       |   | 6,405.00                                      |   |  | 6,405.00          |
| BURKE, WILLIAM                        |   | 6,693.50                                      |   |  | 6,693.50          |
| CANTO, RICHARD                        |   | 35,470.26                                     | 1,195.91  |  | 36,666.17         |

| <b>FY 2008<br/>SALARIES AND WAGES</b> | <b>FY 2008<br/>BASE<br/>GENERAL FUND<br/>&amp; GRANTS</b> | <b>OVERTIME<br/>&amp; OTHER<br/>GENERAL FUND<br/>&amp; GRANTS</b> | <b>PRIVATE<br/>DUTY<br/>AGENCY FUNDS</b> | <b>TOTAL</b>         |
|---------------------------------------|---|---|--|----------------------|
| TOWN GOVERNMENT<br>NAME               |   |   |  |                      |
| CHANDLER, STEPHEN                     | 4,244.13  |   |  | 4,244.13             |
| COSKER, WILLIAM                       | 16,422.75   | 1,176.32  |  | 17,599.07            |
| CUFF, SUSANNA                         | 1,630.00  |   |  | 1,630.00             |
| DOMOS, PAMELA                         | 26,181.68   |   |  | 26,181.68            |
| DUDECK, GILLIAN                       | 270.00  |   |  | 270.00               |
| FERNANDEZ, SHAWN                      | 72,904.60   | 576.18  |  | 73,480.78            |
| GALEOTA, RALPH                        | 5,610.00  |   |  | 5,610.00             |
| HANDREN, TROY                         | 4,030.75  | 340.70  |  | 4,371.45             |
| HINDS, ROGER                          | 6,040.00  |   |  | 6,040.00             |
| HOYE, DENNIS                          | 82,868.36   |   |  | 82,868.36            |
| HUDSON, DANIEL                        | 1,056.00  |   |  | 1,056.00             |
| KILCOYNE, TIM                         | 1,215.00  |   |  | 1,215.00             |
| LANGLOIS, DEAN                        | 41,359.88   | 2,795.19  |  | 44,155.07            |
| LASKOWSKI, MICHAEL                    | 103.50  |   |  | 103.50               |
| GOLF CONTINUED                        |   |   |  | 0.00                 |
| LAVIERI, JOSEPH                       | 4,030.00  |   |  | 4,030.00             |
| LOMBARDI, ROBERT                      | 12,725.75   | 940.50  |  | 13,666.25            |
| MACFARLAND, LANCE                     | 6,455.00  |   |  | 6,455.00             |
| MARSLAND, AUSTIN                      | 920.00  |   |  | 920.00               |
| MCCARTHY, JOHN                        | 3,330.00  |   |  | 3,330.00             |
| MCCUTCHEON, DYLAN                     | 2,535.50  | 115.50  |  | 2,651.00             |
| MCNULTY, JOSEPH                       | 45,149.86   |   |  | 45,149.86            |
| MELLETT, THOMAS                       | 6,200.00  |   |  | 6,200.00             |
| MILLS, MICHAEL                        | 1,460.00  |   |  | 1,460.00             |
| MINGLE, KATHLEEN                      | 875.00  |   |  | 875.00               |
| MULLENS, WILLIAM                      | 5,985.00  |   |  | 5,985.00             |
| O'BRIEN, MAUREEN                      | 1,715.00  |   |  | 1,715.00             |
| GOLF CONTINUED                        |   |   |  |                      |
| O'HARA, JULIE                         | 6,065.00  |   |  | 6,065.00             |
| PERO, WALTER                          | 3,240.00  |   |  | 3,240.00             |
| RIVARD, RAYMOND                       | 3,780.00  |   |  | 3,780.00             |
| ROSE, GILBERT                         | 43,212.97   | 2,258.18  |  | 45,471.15            |
| RUANE, THOMAS                         | 5,350.00  |   |  | 5,350.00             |
| RYDER, JUSTIN                         | 2,708.00  | 41.25   |  | 2,749.25             |
| RYDER, RAIN                           | 43,984.17   | 4,381.22  |  | 48,365.39            |
| SCRIBNER, BRADLEY                     | 16,601.25   | 1,995.94  |  | 18,597.19            |
| SIMS, FRANCIS                         | 9,343.75  |   |  | 9,343.75             |
| SMITH, ALAN                           | 59,364.38   | 4,878.47  |  | 64,242.85            |
| ST PIERRE, SCOTT                      | 9,856.00  | 808.50  |  | 10,664.50            |
| WALKLEY, ANDREW                       | 1,560.00  |   |  | 1,560.00             |
| WALKLEY, CHRISTOPHER                  | 970.00  |   |  | 970.00               |
| <b>DEPARTMENT TOTAL</b>               | <b>624,437.04</b>   | <b>21,503.86</b>  |  | <b>645,940.90</b>    |
| <b>TOTALS</b>                         | <b>10,890,326.96</b>                                      | <b>1,282,852.52</b>   | <b>328,823.13</b>                        | <b>12,502,002.61</b> |

# Citizens Activity Record Form

## Act Now - Serve Your Community

Town government needs citizens who are willing to give time in the service of their community. The Citizens Activity Record program was adopted by the Selectmen as a means of compiling names of interested citizens to serve, on a voluntary basis, on Boards and Committees.

Activity records are being updated to include categories consistent with the changing needs of the Town. Indicate your order of preference and return this form to:

**CITIZENS ACTIVITY RECORD PROGRAM  
BOARD OF SELECTMEN  
732 Main Street, Harwich, MA 02645**

Name \_\_\_\_\_

Street/P.O. Box \_\_\_\_\_

Town \_\_\_\_\_ ZIP \_\_\_\_\_

Telephone \_\_\_\_\_

Occupation \_\_\_\_\_

### LIST IN ORDER OF PREFERENCE

#### **PLANNING AND PRESERVATION**

- ( ) Agricultural Commission
- ( ) Architectural Advisory Committee
- ( ) \***Board of Appeals**
- ( ) Brooks Academy Museum Commission
- ( ) Building Code Board of Appeals
- ( ) Bylaw/Charter Review Committee
- ( ) Community Preservation Committee
- ( ) \***Conservation Commission**
- ( ) Cultural Council
- ( ) Citizen's Advisory for CWMP
- ( ) Herring River Watershed Study Committee
- ( ) Historic District Commission
- ( ) Historical Commission
- ( ) Insurance Committee
- ( ) Long Pond Advisory committee
- ( ) \***Planning Board**
- ( ) Police Station Building Committee
- ( ) Real Estate, Open Space & Land Bank Committee
- ( ) Recycling Committee
- ( ) Shellfish & Marine Water Quality Committee
- ( ) Town Forest Committee
- ( ) Traffic Safety Committee
- ( ) Trail Committee
- ( ) Utility & Energy Conservation Commission
- ( ) OTHER \_\_\_\_\_

#### **RECREATION**

- ( ) Bikeways Committee
- ( ) Golf Committee
- ( ) Recreation & Youth Commission
- ( ) Waterways Committee

#### **OTHER**

- ( ) \***Board of Assessors**
- ( ) \***Board of Health**
- ( ) Cablevision Advisory Committee
- ( ) Capital Outlay
- ( ) Cemetery Commission
- ( ) Channel 18 Advisory Committee
- ( ) Community Center Facilities Committee
- ( ) Constable
- ( ) Council on Aging
- ( ) Disability Rights Committee
- ( ) Finance Committee
- ( ) Harwich Housing Committee
- ( ) Herring Supervisor (Voluntary)
- ( ) Human Services Advisory Committee
- ( ) Shellfish Constable (Voluntary)
- ( ) Technology Committee
- ( ) Treasure Chest
- ( ) Water Quality Task Force
- ( ) Youth Services Committee

\* Please include a resume with form

## **TOWN OF HARWICH - TELEPHONE NUMBERS**

## **TOWN OFFICES**

| OFFICES  | PHONE NUMBER |
|--|--------------|
| Animal Control Officer . . . . .                   | 430-7565     |
| Board of Assessors . . . . .                       | 430-7503     |
| Building Department . . . . .                      | 430-7506     |
| Cemetery Commission . . . . .                      | 430-7549     |
| Channel 18 . . . . .                               | 430-7569     |
| Community Center . . . . .                         | 430-7568     |
| Conservation Commission . . . . .                  | 430-7538     |
| Conservation Director . . . . .                    | 430-7538     |
| Council on Aging . . . . .                         | 430-7550     |
| Outreach Program . . . . .                         | 430-7551     |
| Disposal Area Scalehouse . . . . .                 | 430-7558     |
| Family Resource Center . . . . .                   | 430-7216     |
| Harbormaster . . . . .                             | 430-7532     |
| Harbor Workshop . . . . .                          | 430-7529     |
| Health Department . . . . .                        | 430-7509     |
| Department of Public Works . . . . .               | 430-7555     |
| Inspectors (Gas, Wiring, Plumbing) . . . . .       | 430-7507     |
| Planning Board . . . . .                           | 430-7511     |
| Recreation & Youth . . . . .                       | 430-7553     |
| Recreation Director's Office . . . . .             | 430-7554     |
| Beach Sticker Sellers (June - Labor Day) . . . . . | 430-7638     |
| Selectmen's Office . . . . .                       | 430-7513     |
| TTY (For the Hearing Impaired) . . . . .           | 430-7537     |
| Town Accountant . . . . .                          | 430-7514     |
| Town Administrator . . . . .                       | 430-7513     |
| Town Clerk . . . . .                               | 430-7516     |
| Town Engineer . . . . .                            | 430-7508     |
| Town Nurse . . . . .                               | 430-7505     |
| Town Planner . . . . .                             | 430-7511     |
| Town Treasurer/Tax Collector . . . . .             | 430-7501     |
| Veterans' Agent . . . . .                          | 430-7510     |
| Water Department . . . . .                         | 432-0304     |
| Youth Counselor . . . . .                          | 430-7836     |

# LIBRARIES

|  |          |
|--|----------|
| Brooks Free Library . . . . .            | 430-7562 |
| Chase Library (private) . . . . .        | 432-2610 |
| Harwich Port Library (private) . . . . . | 432-3320 |

## **CRANBERRY VALLEY GOLF COURSE**

|                               |          |
|-------------------------------|----------|
| Administration/Pro Shop ..... | 430-5234 |
| Maintenance .....             | 430-7561 |
| Tee Times .....               | 430-7560 |

# SCHOOL DEPARTMENT

| DEPARTMENT                          | PHONE NUMBER |
|-------------------------------------|--------------|
| Business Office . . . . .           | 430-7203     |
| Elementary School . . . . .         | 430-7216     |
| Middle School . . . . .             | 430-7212     |
| High School. . . . .                | 430-7207     |
| Superintendent of Schools . . . . . | 430-7200     |

## POLICE DEPARTMENT

**EMERGENCY DEPARTMENT** Emergency Calls. . . . . 432-1212  
Other Calls. . . . . 430-7541

**Other Calls . . . . .  
FIRE DEPARTMENT**

**DEPARTMENT** Emergency Calls..... 432-2323  
Other Calls..... 430-7546

